Registered number: 2354796

## **CAMBRIDGE EDUCATION GROUP LIMITED**

DIRECTORS' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2002

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#### **COMPANY INFORMATION**

**DIRECTORS** N P D Golding (Chief Executive)

E R Armstrong
A M Florence
G F Stanger
R W Umney
R M Williamson
Dr J R Williamson

R A Woolf S L Lothian P Stott A D Barnes M S El Mahrouki

SECRETARY G Stanfield

COMPANY NUMBER 2354796

REGISTERED OFFICE 3rd Floor

Sidney House Sussex Street Cambridge CB1 1PE

AUDITORS Imray & Co.

Chartered Accountants & Registered Auditors

38 Station Road Cambridge CB1 2JH

BANKERS National Westminister Bank Plc

Cambridge Business Centre

Carlyle House Carlyle Road Cambridge CB4 3DH

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## DIRECTORS' REPORT For the year ended 31 December 2002

The directors present their report and the financial statements for the year ended 31 December 2002.

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and group and of the profit or loss of the group for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and group and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### PRINCIPAL ACTIVITIES AND REVIEW OF BUSINESS

The group's principal activities during the year were the provison of academic and language programmes through the following operations:

Cambridge Arts & Sciences

Cambridge School of Art & Design

Stafford House College

Stafford House Study Holidays

Stafford House School of English

**English in Action** 

- GCSE and A-Level studies
- Art Foundation Programmes
- GCSE, A-Level and academic foundation programmes
- Nationwide summer EFL programmes
- Year round EFL programmes
- Year round worldwide EFL courses

As expected, the group returned to profitability in 2002, due principally to improved 'like for like' revenue. Growth was driven by the development expenditure of the current and earlier years. In future, it will be further supported by the enhanced teaching and accommodation facilities which are evidenced by the group's significant capital expenditure during the current year.

#### **RESULTS AND DIVIDENDS**

The profit for the year, after taxation, amounted to £228,502 (2001 - Loss £388,399).

The directors do not recommend the payment of a final dividend.

Interim dividends totalling £83,030 were paid during the year (2001:£63,175).

## DIRECTORS' REPORT For the year ended 31 December 2002

#### **DIRECTORS**

The directors who served during the year and their beneficial interests in the company's issued share capital were:

		Ordinary shares of 10p each		y shares each
	31/12/02	<u>1/1/02</u>	31/12/02	<u>1/1/02</u>
N P D Golding (Chief Executive)	47,382	47,382	-	-
E R Armstrong	45,309	45,309	-	-
A M Florence	45,309	45,309	-	-
G F Stanger	-	-	-	-
R W Umney	-	-	-	-
R M Williamson	-	-	5,750	5,750
Dr J R Williamson	-	-	5,750	5,750
R A Woolf	•	-	4,000	4,000
S L Lothian	-	-	-	_
P Stott		_	10,000	10,000
A D Barnes	-	_	•	
M S El Mahrouki	•	-	-	-

## **LAND AND BUILDINGS**

In the opinion of the directors, the market values of the company's freehold properties remain greater than the book values.

#### **AUDITORS**

The auditors, Imray & Co., will be proposed for reappointment in accordance with section 385 of the Companies Act 1985.

This report was approved by the board on 18 June 2003 and signed on its behalf.

N P D Golding

Director

## INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF CAMBRIDGE EDUCATION GROUP LIMITED

We have audited the financial statements of Cambridge Education Group Limited for the year ended 31 December 2002 set out on pages 5 to 25. These financial statements have been prepared under the historical cost convention and the accounting policies set out on pages 9 to 10.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described in the Statement of Directors' Responsibilities the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the group has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company and other members of the Group is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **BASIS OF AUDIT OPINION**

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the circumstances of the company and the group, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

## INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF CAMBRIDGE EDUCATION GROUP LIMITED

#### **OPINION**

In our opinion the financial statements give a true and fair view of the state of the affairs of the company and the group as at 31 December 2002 and of the profit of the group for the year then ended and have been properly prepared in accordance with the Companies Act 1985, as amended.

Imray & Co.

Chartered Accountants & Registered Auditors 38 Station Road Cambridge CB1 2JH

18 June 2003

# CONSOLIDATED PROFIT AND LOSS ACCOUNT For the year ended 31 December 2002

TURNOVER Cost of sales	<b>Note</b> 1,2	12 months ended 31 December 2002 £ 12,071,357 (7,166,897)	16 months ended 31 December 2001 £ 11,702,205 (6,976,990)
GROSS PROFIT Administrative expenses		4,904,460 (4,496,236)	4,725,215 (5,043,528)
OPERATING PROFIT/(LOSS) Interest receivable Interest payable	3 6	408,224 45,091 (145,529)	(318,313) 20,498 (168,896)
PROFIT/(LOSS) ON ORDINARY ACTIVITIES BEFORE TAXATION TAX ON PROFIT/(LOSS) ON ORDINARY ACTIVITIES	7	307,786 (79,284)	(466,711) 78,312
PROFIT/(LOSS) ON ORDINARY ACTIVITIES AFTER TAXATION DIVIDENDS	<b>N</b> 8	228,502 (83,030)	(388,399) (63,175)
RETAINED PROFIT/(LOSS) FOR THE FINANCIAL YEAR	18	£ 145,472	£ (451,574)

All amounts relate to continuing operations.

There were no recognised gains and losses for 2002 or 2001 other than those included in the profit and loss account.

## CONSOLIDATED BALANCE SHEET As at 31 December 2002

		3	1 December 2002	3	31 December 2001
	Note	£	£	£	2007 £
FIXED ASSETS		_	~	~	~
Intangible fixed assets	9		497,083		528,079
Tangible fixed assets	10		3,830,733		3,159,693
Investments	11		1,802		1,802
			4,329,618		3,689,574
CURRENT ASSETS					
Stocks	12	93,540		73,471	
Debtors	13	2,700,868		2,920,393	
Cash at bank and in hand		2,240,026		1,476,316	
		5,034,434		4,470,180	
CREDITORS: amounts falling due within one year	14	(7,156,437)		(6,369,277)	
NET CURRENT LIABILITIES			(2,122,003)		(1,899,097)
TOTAL ASSETS LESS CURRENT LIABILITI	ES		2,207,615		1,790,477
CREDITORS: amounts falling due after more than one year	15		(1,518,085)		(1,272,350)
PROVISIONS FOR LIABILITIES AND CHARGES					
Deferred taxation	16		(48,788)		(22,857)
NET ASSETS			£ 640,742		£ 495,270
CAPITAL AND RESERVES					
Called up share capital	17		18,050		18,050
Share premium account	18		266,062		266,062
Profit and loss account	18		356,630		211,158
SHAREHOLDERS' FUNDS - ALL EQUITY	19		£ 640,742		£ 495,270

The financial statements were approved by the board on 18 June 2003 and signed on its behalf.

N P D Golding (Chief Executive)

Director

S L Lothian (Finance Director)

Director

## COMPANY BALANCE SHEET As at 31 December 2002

		3	1 December 2002	3	31 December 2001
	Note	£	£	£	£
FIXED ASSETS					
Tangible fixed assets	10		2,977,888		2,575,271
Investments	11		1,595,374		1,595,374
			4,573,262		4,170,645
CURRENT ASSETS					
Debtors	13	52,664		52,928	
Cash at bank		2,083,367		1,396,238	
		2,136,031		1,449,166	
CREDITORS: amounts falling due within one					
year	14	(4,669,039)		(3,748,240)	
NET CURRENT LIABILITIES			(2,533,008)		(2,299,074)
TOTAL ASSETS LESS CURRENT LIABILITIE	ES		2,040,254		1,871,571
CREDITORS: amounts falling due after more than one year	15		(1,441,779)		(1,272,349)
PROVISIONS FOR LIABILITIES AND CHARGES					
Deferred taxation	16		25,960		7,495
NET ASSETS			£ 572,515		£ 591,727
CAPITAL AND RESERVES			<del></del>		
Called up share capital	17		18,050		18,050
Share premium account	18		266,062		266,062
Profit and loss account	18		288,403		307,615
SHAREHOLDERS' FUNDS - All Equity	19		£ 572,515		£ 591,727
OHARLIOEDERO I ONDO - All Equity	13		- 012,010		

The financial statements were approved by the board on 18 June 2003 and signed on its behalf.

N P D Golding (Chief Executive)

Director

S L Lothian (Finance Director)

Director

# CASH FLOW STATEMENT For the year ended 31 December 2002

	Note	12 months ended 31 December 2002 £	16 months ended 31 December 2001 £
Net cash flow from operating activities	20	1,732,084	1,186,922
Returns on investments and servicing of finance	21	(100,438)	(148,398)
Taxation		(1,174)	44,564
Capital expenditure and financial investment	21	(603,691)	(481,722)
Equity dividends paid		(83,030)	(63,175)
CASH INFLOW BEFORE FINANCING Financing	21	943,751 (109,368)	538,191 (314,263)
INCREASE IN CASH IN THE YEAR		£ 834,383	£ 223,928

# RECONCILIATION OF NET CASH FLOW TO MOVEMENT IN NET DEBT (NOTE 22) For the year ended 31 December 2002

	12 months ended 31 December 2002 £	16 months ended 31 December 2001 £
Increase in cash in the year	834,383	223,928
Cash decrease from decrease in debt and lease financing	109,368	314,263
CHANGE IN NET DEBT RESULTING FROM CASH FLOWS	943,751	538,191
New loans and finance lease	(385,928)	(322,718)
MOVEMENT IN NET DEBT IN THE YEAR	557,823	215,473
Net debt at 1 January 2002	(1,011,512)	(1,226,985)
NET DEBT AT 31 DECEMBER 2002	£ (453,689)	£ (1,011,512)

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

#### 1. ACCOUNTING POLICIES

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and are prepared in accordance with applicable accounting standards.

#### 1.2 Basis of consolidation

The financial statements consolidate the accounts of Cambridge Education Group Limited and all of its subsidiary undertakings ('subsidiaries').

#### 1.3 Investments

(i) Subsidiary Undertakings

Share in subsidiaries are valued at cost less provision for any permanent impairment.

(ii) Other investments

Investments held as fixed assets are shown at cost less provisions for any permanent impairment.

#### 1.4 Turnover

Turnover comprises the net invoiced value of services supplied by the group in respect of the year under review.

#### 1.5 Intangible fixed assets and amortisation

Goodwill is the difference between amounts paid on the acquisition of a business and the fair value of the identifiable assets and liabilities. It is amortised over its estimated economic life.

#### 1.6 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Improvements to leasehold	-	5%	straight line
property			
Motor Vehicles	-	25%	straight line
Fixtures & Fittings	-	15%	straight line
Office Equipment	-	20%	straight line

No depreciation is provided on freehold properties as these assets are maintained in a continual state of sound repair. Accordingly, the directors consider the useful economic lives of these assets are so long and the residual values are so high that any depreciation charges would be insignificant.

#### 1.7 Leasing and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the company. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

#### 1.8 Operating leases

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor, are charged to the profit and loss account as incurred.

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

#### 1.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving items.

#### 1.10 Deferred taxation

Provision is made in full for all taxation deferred in respect of timing differences that have originated but not reversed by the balance sheet date, except for gains on disposal of fixed assets which will be rolled over into replacement assets. No provision is made for taxation on permanent differences.

Deferred tax assets are recognised to the extent that it is more likely than not that they will be recovered.

#### 1.11 Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rates ruling on the transaction dates. Exchange differences are taken into account in arriving at the operating profit.

#### 1.12 Pensions

The group makes payments by way of defined contributions to the personal pension plans of certain directors and staff members. The pension charge represents the aggregate amounts payable by the group to those plans in respect of the year.

#### 1.13 Deferred revenue

Revenue arising during the year under review which relates to services that will not be supplied until a future accounting period is deferred in full, pending delivery of these services.

#### 2. TURNOVER

The whole of the turnover is attributable to the principal activities of the group being the provision of academic and language programmes.

A geographical analysis of turnover is as follows:

	12 months ended 31 December 2002 £	16 months ended 31 December 2001 £
Sales - UK Sales - Other EU Sales - Rest of world	11,377,064 670,556 23,737	11,142,749 477,849 81,607
	£12,071,357	£11,702,205

# NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

## 3. OPERATING PROFIT/(LOSS)

The operating profit/(loss) is stated after charging/(crediting):

	12 months ended 31 December 2002 £	16 months ended 31 December 2001 £
Amortisation - intangible fixed assets	30,996	41,328
Depreciation of tangible fixed assets: - owned by the company - held under finance leases Auditors' remuneration	160,645 49,154 30,863	239,457 15,795 25,000
Operating lease rentals:  - plant and machinery - other operating leases  Difference on foreign exchange	22,660 542,664 (4,803)	21,216 291,164

Auditors fees for the Company were £9,450 (2001:£7,000)

## 4. STAFF COSTS

Staff costs, including directors' remuneration, were as follows:

	12 months ended 31 December 2002	16 months ended 31 December 2001
Wages and salaries Social security costs	£ 3,093,583 247,487	£ 2,762,046 207,287
Other pension costs	£ 3,408,590	£ 3,011,543

The average monthly number of employees, including the directors, during the year was as follows:

	12 months ended 31 December 2002 No.	16 months ended 31 December 2001 No.
Teaching and administration	219	204

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

#### 5. DIRECTORS' REMUNERATION

		2 months ended ecember 2002 £	16 months ended 31 December 2001 £		
Emoluments	£	362,308	£	411,933	
Company pension contributions to money purchase pension schemes	£	24,350	£_	27,918	

During the year retirement benefits were accruing to 5 directors (2001 - 5) in respect of money purchase pension schemes.

The highest paid director received remuneration of £122,405 (2001 - £120,193).

The value of the company's contributions paid to a money purchase pension scheme in respect of the highest paid director amounted to £9,079 (2001 - £8,220).

#### 6. INTEREST PAYABLE

	12 months ended 31 December 2002 £	16 months ended 31 December 2001 £
On bank loans and overdrafts On other loans On finance leases and hire purchase contracts	107,696 20,772 17,061	95,651 64,260 8,985
	£ 145,529	£ 168,896

# NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

## 7. TAXATION

	12 months ended 31 December 2002 £	16 months ended 31 December 2001 £
Analysis of tax charge/(credit) in year		
Current tax (see note below)		
UK corporation tax charge/(credit) on profit/(loss) of the year Adjustments in respect of prior periods	51,943 1,410	(75,428) 20,181
Total current tax	53,353	(55,247)
Deferred tax		
Origination and reversal of timing differences	25,931	(23,065)
Total deferred tax (see note 16)	25,931	(23,065)
Tax on profit/(loss) on ordinary activities	£ 79,284	£ (78,312)

## Factors affecting tax charge for year

The tax assessed for the year is lower than the standard rate of corporation tax in the UK (30%). The differences are explained below:

	12 months ended	16 months ended 31 December
	31 December 2002	2001
	£	£
Profit/(loss) on ordinary activities before tax	307,786	(466,711)
Profit/(loss) on ordinary activities multiplied by standard rate of corporation tax in the UK of 30% (2001 - 30%)	92,336	(140,013)
Effects of: Expenses not deductible for tax purposes Capital allowances for period in excess of depreciation Utilisation of tax losses Rounding and variances in tax rates Adjustments to tax charge in respect of prior periods	19,935 (2,297) (40,909) (17,122) 1,410	39,755 (3,297) 21,080 7,047 20,181
Current tax charge/(credit) for year (see note above)	£ 53,353	£ (55,247)

There were no factors that may affect future tax charges.

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

8.	DIVIDENDS				
			2 months ended ecember 2002		hs ended December 2001
			£		£
	Total interim dividends paid	£ =	83,030	£	63,175
9.	INTANGIBLE FIXED ASSETS				
					Goodwill
	Group Cost				£
	At 1 January 2002 and 31 December 2002			_	647,059
	Amortisation				
	At 1 January 2002 Charge for the year				118,980 30,996
	At 31 December 2002			<del></del>	149,976
	Net book value				
	At 31 December 2002			£	497,083
	At 31 December 2001			£	528,079

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

## 10. TANGIBLE FIXED ASSETS

	Land and buildings	Plant and machinery	Motor vehicles	Furniture, fittings and equipment	Total
Group	£	£	£	£	£
Cost					
At 1 January 2002 Additions Disposals	2,733,954 531,912 -	79,322 48,772 -	120,910 65,179 (18,806)	1,329,165 242,689 (5,000)	4,263,351 888,552 (23,806)
At 31 December 2002	3,265,866	128,094	167,283	1,566,854	5,128,097
Depreciation					
At 1 January 2002 Charge for the year On disposals	145,067 12,674 -	42,463 24,090 -	90,826 21,955 (11,363)	825,302 151,080 (4,730)	1,103,658 209,799 (16,093)
At 31 December 2002	157,741	66,553	101,418	971,652	1,297,364
Net book value					
At 31 December 2002	£ 3,108,125	£ 61,541	£ 65,865	£ 595,202	£ 3,830,733
At 31 December 2001	£ 2,588,887	£ 36,859	£ 30,084	£ 503,863	£ 3,159,693

The net book value of assets held under finance leases or hire purchase contracts, included above, are as follows:

	2002	2001
Group	£	£
Motor vehicles	62,743	17,975
Furniture, fittings and equipment	131,858	6,317
	£ 194,601	£ 24,292

At 31 December 2002, the net book value of land and buildings includes £2,868,678 relating to freehold land and buildings and £239,447 relating to long term leasehold land and buildings.

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

	Land and buildings	Motor vehicles	Furniture, fittings and equipment	Total
Company	£	£	£	£
Cost				
At 1 January 2002	2,668,395		76,185	2,744,580
Additions	391,570	39,284	•	430,854
At 31 December 2002	3,059,965	39,284	76,185	3,175,434
Depreciation				
At 1 January 2002	141,021	-	28,288	169,309
Charge for the year	3,345	9,821	15,071	28,237
At 31 December 2002	144,366	9,821	43,359	197,546
Net book value	- · · · · ·			
At 31 December 2002	£ 2,915,599	£ 29,463	£ 32,826	£ 2,977,888
At 31 December 2001	£ 2,527,374	£ -	£ 47,897	£ 2,575,271

The net book value of assets held under finance leases or hire purchase contracts, included above, are as follows:

	2002	2001
Company	£	£
Motor vehicles	£ 29,463	£ -

At 31 December 2002 the net book value of land and buildings includes £2,868,678 relating to freehold land and buildings and £46,921 relating to long term leasehold land and buildings.

## 11. FIXED ASSET INVESTMENTS

Group	Listed invest- ments £		Total £
Cost At 1 January 2002 and 31 December 2002	£	1,802 £	1,802
•			

#### **Listed investments**

The market value of the listed investments at 31 December 2002 was £1,791 (2001 - £3,184) .

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

Company		Share in group under- takings £	Sub total carried forward £
Cost or valuation			
At 1 January 2002 and 31 December 2002		£ 1,593,572	£ 1,593,572
	Sub total brought	Listed investment	
	forward	S	Total
Company	£	£	£
Cost			
At 1 January 2002 and 31 December 2002	£ 1,593,572	£ 1,802	£ 1,595,374

## Listed investments

The market value of the listed investments at 31 December 2002 was £1,791 (2001 - £3,184) .

## 12. STOCKS

		Group			Com			mpany
		2002		2001		2002		2001
		£		£		£		£
Consumable items	£	93,540	£	73,471	£	-	£	-

## 13. DEBTORS

		Group		Company
	2002	2001	2002	2001
	£	£	£	£
Due within one year				
Trade debtors	2,192,916	2,242,023	-	-
Other debtors	176,008	146,157	39,850	17,692
Prepayments and accrued income	331,944	532,213	12,814	35,236
	£ 2,700,868	£ 2,920,393	£ 52,664	£ 52,928

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

# 14. CREDITORS: Amounts falling due within one year

		Group		Company
	2002	2001	2002	2001
	£	£	£	£
Bank loans and overdrafts(secured)	932,432	1,025,822	170,397	193,114
Other loans(secured)	180,000	180,000	180,000	180,000
Net obligations under finance leases and				
hire purchase contracts	63,197	9,655	11,134	•
Trade creditors	671,127	691,087	10,335	15,160
Amounts owed to group undertakings	-	-	4,210,344	3,317,865
Corporation tax	58,600	7,831	8,097	7,831
Social security and other taxes	94,171	80,153	14,545	20,109
Accruals and other creditors	972,944	575,486	64,187	14,161
Deferred income	4,183,966	3,799,243	-	-
	£ 7,156,437	£ 6,369,277	£ 4,669,039	£ 3,748,240

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

# 15. CREDITORS: Amounts falling due after more than one year

		Group		Company
	2002	2001	2002	2001
	£	£	£	£
Bank loans (secured)	1,250,209	922,350	1,250,209	922,349
Other loans(secured)	170,000	350,000	170,000	350,000
Net obligations under finance leases and hire purchase contracts	97,876	_	21,570	
Tille purchase contracts	97,070	-	21,570	-
	£ 1,518,085	£ 1,272,350	£ 1,441,779	£ 1,272,349

Included within the above are amounts falling due as follows:

		Group		Company
	2002	2001	2002	2001
	£	£	£	£
Between one and two years				
Bank loans	180,870	193,111	180,870	193,111
Other loans	170,000	350,000	170,000	350,000
Hire purchase contracts	88,288 	-	11,982	<u> </u>
Between two and five years				
Bank loans	554,025	341,450	554,025	341,449
Hire purchase contracts	9,588		9,588	· -
Over five years				
Bank loans	515,314	387,789	515,314	387,789

Creditors include amounts not wholly repayable within 5 years as follows:

		Group			Co			ompany	
		2002		2001		2002		2001	
		£		£		£		£	
Repayable by instalments	£_	515,314	£	387,789	£	515,314	£	387,789	

The group's and company's indebtedness to National Westminster Bank Plc is secured by a fixed and floating charge over the group's undertakings, property and assets. There is a cross guarantee between the company and its subsidiaries in respect of the net bank loans and overdrafts which at 31 December 2002 amounted to £292,857 (2001:£551,933).

Interest is payable on bank loans and overdrafts at bank base rate plus 2%.

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

Obligations under finance leases and hire purchase contracts, included	ed above, are pavable as follows:
--	-----------------------------------

					Group				C	ompany
			2002		2001			2002		2001
			£		£			£		£
	Between two and five years	£	97,876	£	<u>-</u>	£	2′	1,570	£	<del>-</del>
16.	DEFERRED TAXATION									
					Group					Company
			2002		2001			2002		2001
			£		£			£		£
	At 1 January 2002 Charge for/(released during) the year	_	22,857 25,931		45,922 (23,065)	_		7,495 8,465	_	25,261 (17,766)
	At 31 December 2002	£	48,788	£	22,857	£	2	5,960	£	7,495
	The provision for deferred taxation is ma	de up	as follows:							
					Group	_			(	Company
			2002		2001			2002		2001
			£		£			£		£
	Accelerated capital allowances Tax losses		61,020 (12,232)		58,723 (35,866)		2	25,960 -		27,161 (19,666)
		£	48,788	£	22,857	£	2	25,960	£	7,495
17.	SHARE CAPITAL	_							-	
							20	002		2001
								£		£
	Authorised, allotted, called up and fu	lly pa	id							
	138,000 Ordinary shares of 10p each 42,500 'A' Ordinary shares of 10p each	1					13,8 4,2	300 250		13,800 4,250
						£	18,0	050	£	18,050
18.	RESERVES									
								Sha premiu		Profit and
								accou		accoun
	Group								£	<b>f</b>
	At 1 January 2002 Profit retained for the year							266,0	62 -	211,158 145,472
	At 31 December 2002						£	266,0	— 62 £	356,630

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

Company			Share premium account	P	Profit and loss account
At 1 January 2002 Profit retained for the year			266,062		307,615 (19,212)
At 31 December 2002		£	266,062	£	288,403
RECONCILIATION OF MOVEMENT IN SHAREHOLDERS' FUNDS					
			2002		2001
Group			£		£
Profit/(loss) for the year Dividends			•		(388,399) (63,175)
	_	145	 5,472	_	(451,574)
Opening shareholders' funds		49	5,270		946,844
Closing shareholders' funds	£	640	0,742	£	495,270
			2002		2001
Company			£		£
Profit/(loss) for the year Dividends			•		(241,151) (63,175)
	_	(1	9,212)	-	(304,326)
Opening shareholders' funds		59	1,727		896,053
Closing shareholders' funds	£	57	2,515	£	591,727
	RECONCILIATION OF MOVEMENT IN SHAREHOLDERS' FUNDS  Group Profit/(loss) for the year Dividends  Opening shareholders' funds  Closing shareholders' funds  Company Profit/(loss) for the year Dividends  Opening shareholders' funds	At 1 January 2002 Profit retained for the year  At 31 December 2002  RECONCILIATION OF MOVEMENT IN SHAREHOLDERS' FUNDS  Group Profit/(loss) for the year Dividends  Opening shareholders' funds  Closing shareholders' funds  Company Profit/(loss) for the year Dividends  Opening shareholders' funds	At 31 December 2002  Profit retained for the year  At 31 December 2002  RECONCILIATION OF MOVEMENT IN SHAREHOLDERS' FUNDS  Group Profit/(loss) for the year Dividends  Closing shareholders' funds  Company Profit/(loss) for the year Dividends  Company Profit/(loss) for the year Dividends  Company Profit/(loss) for the year Dividends  (8  (1)  Copening shareholders' funds  (8)  (1)  Copening shareholders' funds  (8)  (1)  Copening shareholders' funds	Company	Premium account   E

The company has taken advantage of the exemption contained within section 230 of the Companies Act 1985 not to present its own profit and loss account.

The profit/(loss) for the year dealt with in the accounts of the company was £63,818 (2001 - £(241,151)).

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

## 20. NET CASH FLOW FROM OPERATING ACTIVITIES

	12 months ended 31 December 2002 £	16 months ended 31 December 2001 £
Operating profit/(loss) Amortisation of intangible fixed assets Depreciation of tangible fixed assets Profit on disposal of tangible fixed assets Increase in stocks Decrease/(increase) in debtors Increase in creditors	408,224 30,996 209,799 (2,683) (20,069) 218,115 887,702	(318,313) 41,328 255,252 (14,379) (28,791) (1,285,726) 2,537,550
NET CASH INFLOW FROM OPERATIONS	£ 1,732,084	£ 1,186,921

## 21. ANALYSIS OF CASH FLOWS FOR HEADINGS NETTED IN THE CASH FLOW STATEMENT

	12 months ended 31 December 2002 £	16 months ended 31 December 2001 £
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE		
Interest received Interest paid Hire purchase interest	45,091 (128,468) (17,061)	20,498 (159,911) (8,985)
NET CASH OUTFLOW FROM RETURNS ON INVESTMENTS AND SERVICING OF FINANCE	£ (100,438)	£ (148,398)
	12 months	
	ended 31 December	16 months ended 31 December
	2002	2001
	£	£
CAPITAL EXPENDITURE AND FINANCIAL INVESTMENT		
Purchase of tangible fixed assets Sale of tangible fixed assets	(614,087) 10,396	(510,022) 28,300
NET CASH OUTFLOW FROM CAPITAL EXPENDITURE	£ (603,691)	£ (481,722)

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

	12 months ended 31 December 2002 £	16 months ended 31 December 2001 £
FINANCING	r.	<b>.</b>
New secured loans	420,000	_
Repayment of loans	(232,320)	(110,356)
Repayment of other loans	(180,000)	(180,000)
Repayment of finance leases	(117,048)	(23,907)
NET CASH OUTFLOW FROM FINANCING	£ (109,368)	£ (314,263)

## 22. ANALYSIS OF CHANGES IN NET DEBT

			Other	
			non-cash	
	1 January 2002	Cash flow	changes	31 December 2002
	£	£	£	£
Cash at bank and in hand:	1,476,316	763,710	-	2,240,026
Bank overdraft	(832,708)	70,673	-	(762,035)
	643,608	834,383		1,477,991
DEBT:				
Finance leases	(9,656)	117,048	(268,465)	(161,073)
Debts due within one year	(373,114)	(7,680)	30,397	(350,397)
Debts falling due after more than one year	(1,272,350)	•	(147,860)	(1,420,210)
	(1,655,120)	109,368	(385,928)	(1,913,680)
			-	
NET DEBT	£ (1,011,512)	£ 943,751	£ (385,928)	£ (453,689)

#### NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

#### 23. OPERATING LEASE COMMITMENTS

At 31 December 2002 the group had annual commitments under non-cancellable operating leases as follows:

	Land and buildings			Other
	2002	2001	2002	2001
Group	£	£	£	£
Expiry date:				
Within 1 year	348,768	87,560	-	-
Between 2 and 5 years	93,400	201,936	12,840	9,700
After more than 5 years	102,692	87,962	10,084	10,084
•		<del></del>	-	

At 31 December 2002 the company had annual commitments under non-cancellable operating leases as follows:

	Land	Other		
	2002	2001	2002	2001
Company	£	£	£	£
Expiry date:				
Within 1 year	348,768	87,560	•	-
Between 2 and 5 years	88,400	196,936	•	-

#### 24. TRANSACTIONS WITH DIRECTORS

During the year consultancy fees were paid in respect of services provided by businesses linked to the following directors

The amounts below are stated inclusive of VAT:-

R A Woolf

- Richard Woolf and Associates

£21,084 (2001:£42,000)

S L Lothian

- Lothian Associates Limited

£52,053 (2001:£81,455)

During the year rentals of £98,942 (2001:£116,922) were paid to MSM Holdings Limited, a company in which M S El Mahrouki is a shareholder and director. Additionally, a group company received contributions of £137,134 (2001:£12,866) towards improvements being undertaken at a property which is leased by the group company from MSM Holdings Limited. Included in other creditors is a loan of £350,000 from MSM Holdings Limited; the maximum balance outstanding during the year was £530,000 and interest of £20,526 has been paid under the terms of the loan agreement.

## NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 2002

## 25. PRINCIPAL SUBSIDIARIES

## Principal subsidiaries

			Percentage	
Company nam	e	Country	Shareholding	Description
Cambridge Arts & Scient Limited	ces	England and Wales	100	GCSE, A-Level and Art Foundation
Stafford House Tutorial Limited	College	England and Wales	100	GCSE, A-Level, Art Foundation and year round EFL programmes
Stafford House Study H Limited	olidays	England and Wales	100	Summer EFL Study Holiday Programmes
Stafford House Holding	s Limited	England and Wales	100	Dormant
Cambridge School of A Design Limited	rt &	England and Wales	100	Dormant
Cambridge Study Holid Limited	ays	England and Wales	100	Dormant
Study Holidays Limited		England and Wales	100	Dormant