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Registered number: 2350180 Charity number: 801594

#### SOUTHWARK DISABLEMENT ASSOCIATION

(A company limited by guarantee)

# MANAGEMENT COMMITTEE'S REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

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(A company limited by guarantee)

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# REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2019

#### **Management Committee**

Janet Jackson, Chair Gwen Nicholson, Treasurer (resigned 16 November 2018) Mark Duke Eric Segoh (resigned 16 November 2018) Adele Carden Dorothy Mace Samba Coker Robert Weeks (appointed 16 November 2018)

#### **Company Registered Number**

2350180

#### **Charity Registered Number**

801594

#### **Registered Office**

Cambridge House, 1 Addington Square, London, SE5 7JZ

#### **Company Secretary**

**David Stock** 

#### **Chief Executive Officer**

**David Stock** 

#### **Independent Auditors**

Stephen Michael Associates, 1st Floor, 3 More London Riverside, London SE1 2RE

#### **Bankers**

Barclays Bank plc, Southwark Group, 260 Walworth Road, London SE17 1JF

CCLA Investment Management Ltd, Senator House, 85 Queen Victoria Street, London, EC4V 4ET

(A company limited by guarantee)

#### MANAGEMENT COMMITTEE'S REPORT FOR THE YEAR ENDED 31 MARCH 2019

The Management Committee present their annual report together with the audited financial statements of the charitable company for the year 1 April 2018 to 31 March 2019. The Management Committee confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the charitable company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

The also trades under the name SDA.

#### **Objectives and Activities**

#### a. Policies and objectives

The principal object and public benefit of the charitable company is to provide relief for people with physical and sensory disabilities living and working in or in association with the London Borough of Southwark.

#### SDA mission statement:

SDA exists as a user led organisation to promote the health and wellbeing of Deaf and Disabled People by ensuring that as Deaf and Disabled People we have access to society as a whole, are socially included, feel safe and have the right to be full and active members of the communities we live in through choice and self-determination.

The ongoing purposes and public benefits of the organisation:

- 1. To promote independent living and Rights for D/deaf and Disabled People.
- 2. To ensure that D/deaf and Disabled People, their families and carers are aware of what welfare benefits and services are available to support them in the community.
- 3. To assist people in obtaining these benefits and services.
- 4. To promote fair access to benefits, services and employment.
- 5. To provide community and social care services which promote and support independence.
- 6. To raise awareness within the local community of the needs of D/deaf and Disabled people.
- 7. To enhance D/deaf and Disabled people's quality of life.
- 8. To influence the planning and commissioning of services for D/deaf and Disabled people.
- 9. To coordinate outreach work and peer support for isolated D/deaf and Disabled people including home visits and social activity groups.
- 10. To provide low level advocacy support for people facing discrimination or disadvantage.
- 11. To monitor the needs of local D/deaf and Disabled People and the services provided for them.
- 12. To facilitate and improve communication of information with people with sensory impairments.
- 13. To provide regular information in various formats and media to the members and users.
- 14. To facilitate D/deaf and Disabled People's participation in the community, with the support of volunteers and peers as appropriate.
- 15. SDA aims to achieve the above in a manner which gives equality of opportunity to all members of its diverse client group.

#### MANAGEMENT COMMITTEE'S REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2019

#### b. Strategies for achieving objectives

To develop and fund services which address the purpose, aims and objectives of SDA.

#### c. Grant making policies

SDA is not a grant-making organisation but acts as intermediary between grant-making organisations and the individuals or organisations who benefit from the grants.

#### d. Volunteers

The charitable company is grateful for the unstinting efforts of its volunteers who are involved in service provision. It is estimated that over 5,000 volunteer hours were provided during the year. If this is conservatively valued at £10.55 an hour (London Living Wage), the volunteer effort amounted to around £52,750. The charitable company has a Volunteers Coordinator to ensure that the volunteers are properly managed and supported.

#### **Public Benefit**

The management committee confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

SDA has referred to the Charity Commission guidance on public benefit and its principles as part of the review of SDA's objectives and activities in the past year and is pleased to report 100% compliance.

#### Achievements and performance

SDA had to unexpectedly vacate its offices at the Southwark Resource Centre (SRC) in August 2018 as part of the Council's preparation for developing a new Disabilities Hub in Southwark to be in place by May 2020. We moved to Cambridge House, 1 Addington Square, Camberwell, SE5 7JZ.

However we have continued to provide the bulk of our community support services and independent living activities from the SRC.

The impact of the move on service provision was minimal but the rent is now more and operating from two sites has had administration and management implications mainly around time management.

#### a. Key financial performance indicators

90% of SDA's income is from providing Domiciliary Home Care services to Disabled Adults in Southwark. The main financial objective is to ensure that these services break even and make a surplus which can be used to meet the budget targets needed to provide other softer community support services in line with SDA's objectives.

At the beginning of the year an estimated 1,150 hours per week would have to be provided to break even with the current staffing structure.

This target was not met leaving no surplus to supplement the income of the community support services and Independent Living Activities.

The budget for Community Support and Independent Living Activities was set earmarking free reserves and any surplus made by the Domiciliary Home Care Services to meet any shortfall in external funding for these services.

#### MANAGEMENT COMMITTEE'S REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2019

The actual shortfall due to higher expenditure than income was within agreed budgeted limits and met by free reserves.

#### b. Activities, Achievements and Performance in achieving objectives

**Direct Support – Domiciliary Home Care and SDA Macmillan Care Services.** The Domiciliary Care Service is the workhorse of SDA and champions the values of dignity, respect and self determination which as a Deaf and Disabled Peoples User Led Organisation are fundamental to our purpose These values and the fact that any financial surplus (profit) is ploughed back into the organisation to support our softer community services are what make us different from other providers.

Evidence of our qualities can be found in or latest Care Quality Commission inspection report http://www.cqc.org.uk/location/1-468106912 for which we received an overall rating of Good with an "Outstanding" for Responsiveness and Flexibility

SDA Domiciliary Care Services, under the guidance of Shahram Tabar, continue to be successful in maximising Disabled People's independence at home.

Having been unsuccessful in securing a contract with Southwark Council for Care at Home services in 2017 we were at risk of losing most of our service users through their transfer to the successful providers. However nearly all of our service users exercised their rights under the Care Act 2018 to choose their provider and managed to stay with us despite attempts by Southwark Council to transfer them under the contracts mobilisation to other providers.

We have also started to support people in the community through our emerging outreach support services for people with Mental Health issues and supported living services for people with Learning Disabilities.

The actual split of who is purchasing our services can be seen in Note 3 to the accounts.

Over the year we provided an average of 1,046 (1,016 last year) hours per week of home care and support to 78 service users employing 58 care assistants.

**Community Support** - Information, Welfare Benefits Advice, Deaf Access, Befriending, Social & Activity Groups, Escorting and small tasks with Volunteers.

#### **Numbers of people using SDA Community Support Services**

Over 2,000 calls were made to SDA during the year; there were about 1,250 face to face drop-in queries and 400 booked appointments. An average of 10 people per week had contact with the befriending service volunteers, mainly at their homes and a further 40 regularly attended groups.

Most callers' details are not registered; only those needing further support are recorded. Overall 134 clients were registered with the Information, Advice & Access services during the year (43 of whom were Deaf) and 82 registered with the Befriending & Social Interaction Support Service.

#### **Outcomes for people using SDA Community Support Services**

#### Information & Advice, including Benefits

Managed by Guy Dennis; some of the most common queries that we helped people with were about: Personal Independence Payments and Employment Support Allowance, followed by various transport issues Disabled Parking Bays, Blue Badge, Freedom Pass & Taxi card, Dial a Ride bookings and wheelchair hire/purchase. Addressing these requests and supporting people obtain what they need to help with daily aspects of independent living has had a positive effect on people's health, well being and overall quality of life.

### MANAGEMENT COMMITTEE'S REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2019

We give guidance to people on how to fill out forms and access services on their own where possible but some people require more hands on support which whilst more time consuming is an important learning opportunity for people so that they can be more independent in the future. This can involve accompanying people to service venues, something which Ali Arab has been doing this year having supported people in a similar manner when in his Into Sport role.

Many Deaf people have required communication assistance, provided by Ann Marie Richards, with every day issues such as: tenancy problems (repairs, pest control, rent, heating etc.) utility bills, arranging payments, booking appointments at the GP, job centre, solicitors, passport issues, DVLA, benefits, etc. Some appointments are now conducted through video using facetime or skype

Informal counselling was provided on a regular basis to people dropping in to talk about various personal issues.

#### **Befriending & Social Interaction Volunteers**

Volunteers, managed by Sita Dori, provide this support which is now being provided more and more by disabled people who are registering as volunteers; this organic development of peer support is key to our long term success.

Recipients of this support have had the benefit of social contact with a volunteer and often other disabled people. This helps nurture a brighter outlook on life and generally improves everyone's wellbeing. Our interaction is sometimes the only meaningful contact people have with others during the week.

Volunteers not only visit people at home, participate in group activities and outings, but also are able to assist with small non-essential domestic practical and clerical tasks. The Bits & Pieces Friday Group – an ever popular all day social group with an average of 35 attendees is supported by Sita, other staff and Volunteers.

In addition to supporting the Volunteers, the coordinator organised transport, liaised with Social services regarding referred Service Users, referred when necessary to other services, chased up Housing, Social Services and other organisations who were involved with supporting the Service Users. We currently have 18 people registered as volunteers providing over 100 hours of support per week between them.

A lot of time is also spent listening to Service Users, providing emotional support as well as arranging transport!

#### **Independent Living Activities and Community Participation**

We give direct support to Deaf and Disabled People as individuals and in groups to help achieve independence through: having information on rights and opportunities, nurturing confidence in making decisions, providing practical and social support. We liaise with other organisations whose objectives are to support People in Southwark to live more independent lives, referring people and receiving referrals as appropriate.

SDA staff and volunteers providing the community support services also facilitate and support various groups and activities which promote Independent Living. The nature and scope of activities are very much determined by Deaf and Disabled People who choose to be involved. These groups have also acted as consultation forums for Southwark Council and the Southwark Clinical Commissioning Group.

SDA staff have facilitated over 320 sessions of service user inspired and user led activities including Tai-Chi, Crochet, Reading, Beam Art, Swimming, Football, Boccia, Bits & Pieces social groups along with Sale of Goods fairs and various anniversary parties including a Black History month celebration.

Dance Theatre has once again been popular, funded jointly by London Catalyst, Wakefield & Tetley Trust and the participants. Provided by "involuntarymovement", the classes have promoted well being and maintain

#### MANAGEMENT COMMITTEE'S REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2019

positive mental health to over 25 people using movement to catalyse freedom of expression and increased self-confidence.

#### What people think of our Services

In a postal survey of people who have used our Community Support Services the following feedback was given by the 51 people (25%) who replied. 88% were satisfied with waiting time for an appointment and 94 % were satisfied with the response to their request. 76% said the service had made a positive difference to their lives with 71% stating that they were now more in control of their lives.

#### **Supporting Disabled People across Southwark**

In our efforts to make sure that all sections of the community have access to our services we have continued to maintain our awareness of cultural as well as disability issues in different communities. Our monitoring statistics show that we serve clients from many different groups across the whole of Southwark.

**Disability** This year 20% of our service users are Deaf and 10% are visually impaired. The most common conditions disabled people report to us are Arthritis (11%), some degree of paralysis following a Stroke (8%), brain injury (5%) and Spine (11%). 8% of people using our services are wheel chair users and 7% have a learning disability. The numbers of people experiencing general pain (6%), depression (7%), diabetes (2%) and Mental Health issues (6%) are also significant.

Ethnicity The ethnicity of our service users is similar to the profile of Southwark; White British (40%), Black African (14%), Caribbean (10%), Black British (10%), European (8%), Asian (8%) and a few other backgrounds from around the world.

Age 37% of people accessing our services for the first time are aged 46 to 55 years, followed by 26% aged between 56 and 65, 18% aged 36 to 45, 9% aged 66 and over, 5% aged 26 to 35 and 2% under 26. This shows that the majority of people we support experience an acquired disability as opposed to being born with a disability.

#### c. Investment policy and performance

The management committee has decided that at present, funds should be retained in Banks and Building Societies. Any change in such banking arrangements should be agreed by the management committee. As far as possible, funds will be retained in interest bearing accounts.

#### Financial review

#### a. Reserves policy

The management committee has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by SDA should be between 3 and 6 months of annual expenditure. At this level, the management committee believe that they would be able to continue the current activities of the charitable company in the event of a significant drop in funding. The Management committee recognises that the balance of the unrestricted funds does not reach the target level of free reserves and are considering ways in which additional unrestricted funds will be raised.

We have made a 3% loss on turnover this year compared to 1% last year which has been met by free reserves built up over the years to cover such fluctuations of income and expenditure. Two main reasons for this loss are:

- 1. We paid 53 weeks salary during the year to make up for a day's salary being lost each year when using a 52 week year which has to be made up every 5 to 6 years.
- 2. The income generated from our care services was less due to increased delivery costs including pension

### MANAGEMENT COMMITTEE'S REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2019

auto enrolment without any reciprocal increase in payment from the local authority.

We expect to break even next year. This expectation is based on the fact that we have had positive feedback regarding an increase to unit cost that Southwark is currently paying and we are diversifying our care services to increase volume and income.

#### b. Principal funding

SDA generates its income through the delivery of community care and support services through contracts grants with Southwark Council, the local CCG and in partnership with grant making organisations.

The Domiciliary Care Services operate using a Social Enterprise model whereby we provide a service which the local health and social care authorities and disabled people purchase, with any profit being invested in SDA to help fund community support and independent living activities.

The Chief Executive Officer is responsible for the financial management of the organisation. The Management Committee receive and discuss income and expenditure accounts on a quarterly basis and agree the annual budgets.

#### Structure, governance and management

#### a. Constitution

The charitable company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 21 February 1989. The Memorandum of Association was amended on 3 December 2003.

The charitable company is constituted under a Memorandum of Association dated 21 February 1989 and is a registered charity number 801594.

#### b. Method of appointment or election of Management Committee

The management of the is the responsibility of the Management Committee who are elected and co-opted under the terms of the Articles of Association.

Members of the management committee are the directors of the company and are also known as trustees for the purposes of charity law. They are elected from the membership of SDA for a period of one year after which they must be re-elected at the next Annual General Meeting if they wish to continue during the following year.

#### c. Policies adopted for the induction and training of Management Committee

Policies and procedures for induction and training of trustees are now in place.

#### d. Pay policy for senior staff

The directors of SDA who are also the trustees, give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in note 9 to the accounts.

The directors appoint the key management personnel of the charity who are in charge of directing, controlling, running and operating the organisation on a day to day basis.

The pay of these senior staff is reviewed annually and normally increased in accordance with the NJC salary scales. NJC scales are local government pay scales, which are extensively used in the voluntary sector. They

#### MANAGEMENT COMMITTEE'S REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2019

are a result of negotiations between trade unions (Unite, Unison and GMB) and Local Government Association.

When new staff are recruited, the salary for the post is reviewed by the directors and benchmarked against pay levels in other similar organisations. The remuneration bench-mark is the mid-point of the range paid for similar roles and adjusted by up to three points for exceptional experience or skills brought to the post.

#### e. Organisational structure and decision making

SDA is organised so that the management committee are responsible for its overall governance. The committee meet at least once every quarter. The day to day management is delegated to the Chief Executive and Domiciliary Care Services Manager.

#### f. Related party relationships

All the trustees use the SDA services occasionally, two of them pay for homecare services.

#### g. Risk management

The Management Committee have assessed the major risks to which the charitable company is exposed, in particular those related to the operations and finances of the charitable company, and are satisfied that systems and appropriate insurances are in place to mitigate our exposure to the major risks.

Risks for the year 2019/20 are limited for the basic Community Support Services for which funding has been agreed, but a new model of funding through a Disability Hub partnership with other voluntary sector organisations will be in place from 2020/21 the development of which SDA is fully involved..

Our Domiciliary Care Services are funded through individual contracts for each service user either directly with them or through a local Health and Social Care authority. These contracts have no long term guarantee and depend on the users wanting to continue to receive a service from us rather than from another organisation. However we have been invited to engage in a Supplementary Care Provider contract with the Southwark Health and Social Care Department which in effect is a zero hour contract but does mean we'll be approached to provide services when a main contractor is unable to do so.

The main advantage for SDA of this contract is that we will be paid a reasonable hourly rate enabling us to be competitive in the labour market and pay carers at the London Living Wage.

The management committee have agreed to sign up to this contract, likely to be in summer 2019, which will mean the service will be properly funded.

#### MANAGEMENT COMMITTEE'S REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2019

#### Plans for future periods

#### a. Future developments

Funding for the Community Support services is to be extended by Southwark Council throughout 2019/20. The development of a Disabilities Hub in Southwark which will supersede our current support services is in full swing, the tender for which will be exercised in the coming year. The new service will require us to work together with other providers, something we already do, but the Hub will formalise the partnership arrangements.

Funding Domiciliary Care Services will continue under the current mixed income streams and developing the Supported Living and Outreach services. We are having discussions with Southwark regarding becoming a Supplementary Provider to complement the services commissioned from the main contracted providers.

Developing and securing funding for a campaigning /self-advocacy service to complement the Community Support and Independent Living Activities continues to be a challenge and will hopefully be successful in the coming year.

#### Members' liability

The Management Committee of the charitable company guarantees to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

#### Employee involvement and employment of disabled people

Employees have been consulted on issues of concern to them by means of regular staff meetings and have been kept informed on specific matters directly by management. The charitable company carries out exit interviews for all staff leaving the organisation and has adopted a procedure of upward feedback for senior management and the Management Committee.

The charitable company has implemented a number of detailed policies in relation to all aspects of personnel matters including:

> Equality

> Training

> Health & Safety

> Safeguarding

Disciplinary & Grievance

Whistleblowing

Confidentiality

Gratuities

In accordance with the charitable company's Equality policy, the charitable company has long established fair employment practices in the recruitment, selection, retention and training of disabled staff and volunteers.

### MANAGEMENT COMMITTEE'S REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2019

#### Management Committee' responsibilities statement

The Management Committee (who are also directors of Southwark Disablement Association for the purposes of company law) are responsible for preparing the Management Committee's report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Management Committee to prepare financial statements for each financial year. Under company law the Management Committee must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Management Committee are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Management Committee are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Management Committee are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### Disclosure of information to auditors

So far as each of the Management Committee is aware at the time the report is approved:

- there is no relevant audit information of which the 's auditors are unaware, and
- the Management Committee have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

#### **Auditors**

The charitable company's auditors, Stephen Michael Associates have indicated their willingness to continue in office and offer themselves for re-appointment at the next Annual General Meeting.

This report was approved by the Management Committee, on 171 (100) and signed on their behalf by:

Janet Jackson, Chair

(A company limited by guarantee)

### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SOUTHWARK DISABLEMENT ASSOCIATION

#### **Opinion**

We have audited the financial statements of Southwark Disablement Association (the 'charitable company') for the year ended 31 March 2019 which comprise the Statement of financial activities incorporating income and expenditure account, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Management Committee's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Management Committee have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SOUTHWARK DISABLEMENT ASSOCIATION

#### Other information

The Management Committee are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Management Committee's report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Management Committee's report has been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Management Committee's report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Management Committee's remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Management Committee were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Management Committee's report and from the requirement to prepare a Strategic report.

#### Responsibilities of trustees

As explained more fully in the Management Committee's responsibilities statement, the Management Committee (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Management Committee determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SOUTHWARK DISABLEMENT ASSOCIATION

In preparing the financial statements, the Management Committee are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Management Committee either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Sodelege

Mr Stephen Oladapo Odeleye (Senior statutory auditor)

for and on behalf of

**Stephen Michael Associates** 

Chartered Certified Accountants Statutory Auditors

1st Floor 3 More London Riverside London SE1 2RE

Date: 13 November 2019

### STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2019

	Note	Restricted funds 2019 £	Unrestricted funds 2019	Total funds 2019 £	Total funds 2018 £
Income from:					
Donations and legacies Charitable activities Investments	2 3 4	83,000 - -	4,460 879,708 474	87,460 879,708 474	114,857 848,007 338
Total income		83,000	884,642	967,642	963,202
Expenditure on:		•			
Other charitable activities		90,623	909,883	1,000,506	972,419
Total expenditure	8	90,623	909,883	1,000,506	972,419
Net expenditurebefore other recognised gains and losses		(7,623)	(25,241)	(32,864)	(9,217)
Net movement in funds		(7,623)	(25,241)	(32,864)	(9,217)
Reconciliation of funds:					
Total funds brought forward	·	7,623	94,053	101,676	110,893
Total funds carried forward		•	68,812	68,812	101,676

The notes on pages 17 to 31 form part of these financial statements.

(A company limited by guarantee) REGISTERED NUMBER: 2350180

#### BALANCE SHEET AS AT 31 MARCH 2019

			2019		2018
	Note	£	3	£	£
Current assets					
Debtors	12	77,752		45,490	
Cash at bank and in hand		76,538		150,213	
	•	154,290	•	195,703	
<b>Creditors:</b> amounts falling due within one year	13	(85,478)		(94,027)	
Net current assets	•		68,812		101,676
Net assets		_	68,812	-	101,676
Charity Funds		_	_	-	
Restricted funds	14		-		7,623
Unrestricted funds	14		68,812		94,053
Total funds		_	68,812	-	101,676

The charitable company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Janet Jackson, Chair

Samba Coker

The notes on pages 17 to 31 form part of these financial statements.

#### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2019

		2010	2040
	Note	2019 £	2018 £
Cash flows from operating activities			
Net cash used in operating activities	16	(73,675)	(14,784)
Change in cash and cash equivalents in the year		(73,675)	(14,784)
Cash and cash equivalents brought forward		150,213	164,997
Cash and cash equivalents carried forward	17	76,538	150,213

The notes on pages 17 to 31 form part of these financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 1. Accounting policies

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Southwark Disablement Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

#### 1.2 Company status

The charitable company is a company limited by guarantee. The members of the company are the Management Committee named on page. In the event of the charitable company being wound up,

the liability in respect of the guarantee is limited to £1 per member of the charitable company.

#### 1.3 Income

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

#### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the charitable company and include project management carried out at Headquarters. Governance costs include the costs of governance arrangements which relate to the general running of the charitable company. These activities provide the governance infrastructure which allows the charity to operate and to generate the information required for public accountability. They include the strategic planning processes that contribute to future development of the charitable company.

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 1. Accounting policies (continued)

#### 1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the Bank.

#### 1.6 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

#### 1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.8 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charitable company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

#### 1.10 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

#### 1.11 Pensions

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 1. Accounting policies (continued)

#### 1.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Management Committee in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Management Committee for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### 1.13 Statutory Information

Southwark Disablement Association is a company limited by guarantee incorporated and registered with the Charity Commission in England & Wales. The registered address is Cambridge House, 1 Addington Square, London SE5 7JZ.

#### 2. Income from donations and legacies

	Restricted funds 2019 £	Unrestricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Donations Grants Government grants	3,000 80,000	4,460 - -	4,460 3,000 80,000	34,857 80,000
Total donations and legacies	<u>83,000</u>	4,460	87,460	114,857
Total 2018	114,847	10	114,857	

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

Donation	5				
				2019 £	2018 £
The Pens	ion Trust - Mrs Neudeck			4,460	-
7110 1 0110	ion fract who froudbox				
				2019	2018
				£	2016 £
Grants					
Inclusion				-	22,485
	tory Month			- 1,000	362 4,000
London C	l & Tetley Trust			2,000	8,000 8,000
Sundry do				-	10
Total			<u>.—</u>	3,000	34,857
			_	<del></del>	
				2019	2018
				2019 £	2016
Governm	ent grants				
LBS Com	munity Care			80,000	80,000
Income f	rom charitable activities				
		Restricted	Unrestricted	Total	Tota
		funds	funds	funds	fund
		2019 £	2019 £	2019 £	2018
Damielle		L			
Domicilia: Independ	ent Living Activities	-	877,294 2,414	877,294 2,414	844,498 3,509
			879,708	879,708	848,007
		. =			s————
Total 201	8	-	848,007	848,007	
		-	848,007	848,007	
Independ	dent Living Activities			2019	20
	•			2019 £	201
				-	

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

	DOMICILIARY CARE				
				2019 £	2018 £
	Personal budgets MAP Private			69,515 94,018	422,412 69,474
	Community Care Charge/Top Up			•	146
	People Plus - Third Party Direct Payments	*1*4*		380,351	100,137
	Southwark Social Services - Learning Disab Southwark Clinical Commissioning Group	unties		152,298 93,499	135,392 109,700
	Mental Health Social Services			87,613	7,237
	Total			877,294	844,498
		,			
•	Investment income				
			Unrestricted	Total	Tota
		funds	funds	funds	fund
		2019 £	2019 £	2019 £	2018
	Investment income - local cash	_	474	474	338
	investment income - local cash				
	Total 2018	-	338	338	
•	Direct costs				
		<b>.</b>			Independe
		Basis of Allocation	Community Support		t Living Activities
		Allocation	Support £		Activities
	Accessories	Actual	-	2,781	-
	Sport activities	Staff time	-	•	-
	External provider	Actual	-		5,817
	Wages and salaries National insurance	Staff time Staff time	60,868	735,817 54,976	8,537 138
	Pension cost	Staff time	4,912 -	51,976 18,492	-
			65,780	809,066	14,492
	·				
	Total 2018		58,147	776,188	9,122

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 5. Direct costs (continued)

	Into Sport £	Total 2019 £	Total 2018 £
Accessories	-	2,781	2,685
Sport activities	-	-	860
External provider	-	5,817	9,122
Wages and salaries	-	805,222	791,781
National insurance	-	57,026	45,872
Pension cost	•	18,492	10,822
	-	889,338	861,142
Total 2018	17,685	861,142	

#### 6. Support costs

	Basis of Allocation	Governance £	Community Support £	Domicilary Care £
Volunteers	Actual	-	1,118	
Training	Staff time	-	39	1,332
Facilitation	Actual	488	-	•
Furniture and equipment	Staff time	-	539	2,475
Subscription and publication	Staff time	-	1,170	569
Telephone, fax and mobile.	Staff time	-	1,425	602
Printing, postage and stationery	Staff time	-	501	4,345
Insurance	Staff time	-	1,996	5,261
Travel	Staff time	•	•	3,760
CQC/DBS	Staff time	-	67	2,696
Sundry expense	Staff time	-	637	
Auditors' remuneration	Actual	3,000	•	-
Auditors' remuneration non audit costs	Actual	7,260	-	-
Rent	Actual	•	2,775	12,942
Bank charges	Staff time	-	605	•
Annual General Meeting	Actual	202	-	-
Wages and salaries	Staff time	5,241	5,241	31,493
National insurance	Staff time	525	525	3,155
Pension cost	Staff time	217	217	1,303
		16,933	16,855	69,933
		·		
Total 2018		10,782 ========	21,872	62,603

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 6. Support costs (continued)

	Independen t Living Activities £	Into Sport	Total 2019 £	Total 2018 £
Volunteers	267	-	1,385	200
Training	-	-	1,371	1,168
Facilitation	59	-	547	444
Furniture and equipment	-	-	3,014	306
Subscription and publication	-	-	1,739	1,268
Telephone, fax and mobile.	17	-	2,044	2,059
Printing, postage and stationery	30	-	4,876	5,732
Insurance	•	-	7,257	7,117
Travel	860	-	4,620	5,997
CQC/DBS	•	-	2,763	2,380
Sundry expense	127	-	764	193
Auditors' remuneration	-	-	3,000	3,000
Auditors' remuneration non audit costs		-	7,260	7,260
Rent	-	-	15,717	13,000
Bank charges	-	-	605	565
Annual General Meeting	-	-	202	770
Wages and salaries	5,241	-	47,216	51,597
National insurance	525	-	4,730	5,962
Pension cost	217	-	1,954	2,259
	7,343		111,064	111,277
Total 2018	10,174	5,846	111,277	

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

7.	Governance costs				
		Restricted funds 2019 £	Unrestricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
	Sundry expenses Support costs - Governance Wages and salaries	: :	104 10,950 5,983	104 10,950 5,983	- 11,368 6,134
		•	17,037	17,037	17,502
8.	Analysis of Expenditure by expenditure t	type			
		Staff costs 2019 £	Other costs 2019 £	Total 2019 £	Total 2018 £
	Community Support Domiciliary Care Independent Living Activities Into Sport	71,763 842,236 14,658	10,872 36,763 7,177	82,635 878,999 21,835 -	79,179 834,611 19,296 21,831
	Charitable activities	928,657	54,812	983,469	954,917
	Expenditure on governance	5,983	11,054	17,037	17,502
		934,640	65,866	1,000,506	972,419
	Total 2018	908,293	64,126	972,419	
9.	Net income/(expenditure)				
	This is stated after charging:				
	Audianat annua andina			2019 £	2018 £
	Auditors' remuneration Auditors' remuneration non audit costs			3,000 7,260	3,000 7,260

During the year, no Management Committee received any remuneration (2018 - £NIL).

During the year, no Management Committee received any benefits in kind (2018 - £NIL).

2 Management Committee received reimbursement of expenses amounting to £104 in the current year, (2018 - NIL Management Committee - £NIL).

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

10.	Auditors' remuneration		
		2019 £	2018 £
	Fees payable to the charitable company's auditor and its associates for the audit of the charitable company's annual accounts  Fees payable to the charitable company's auditor and its	3,000	3,000
	associates in respect of: All other non-audit services not included above	7,260	7,260
11.	Staff costs		
	Staff costs were as follows:		
		2019 £	2018 £
	Wages and salaries Social security costs Other pension costs	852,438 61,756 20,446	843,378 51,834 13,081
		,	,
		934,640	908,293
	The average number of persons employed by the charitable compan	934,640	908,293
	The average number of persons employed by the charitable compan	934,640	908,293
	The average number of persons employed by the charitable compared Administration Project	934,640  my during the year was	908,293 as follows:
	Administration	934,640  my during the year was  No.  3	908,293 as follows: No. 3
	Administration	934,640  ny during the year was  No.  3 66 69	908,293 as follows:  No. 3 62
12.	Administration Project	934,640  ny during the year was  No.  3 66 69	908,293 as follows:  No. 3 62
12.	Administration Project  No employee received remuneration amounting to more than £60,00	934,640  ny during the year was  No.  3 66 69	908,293 as follows:  No. 3 62
12.	Administration Project  No employee received remuneration amounting to more than £60,000  Debtors  Trade debtors	934,640  ny during the year was  No.  3 66 69 2019 £ 69,704	908,293 as follows: No. 3 62 65
12.	Administration Project  No employee received remuneration amounting to more than £60,000  Debtors	934,640  ny during the year was  No.  3 66 69  00 in either year.	908,293 as follows: No. 3 62 65

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

13.	Creditors: Amounts falling due within one year		
		2019	2018
		£	£
	Trade creditors	11,639	6,877
	Other taxation and social security	24,219	20,155
	Pension fund loan payable	2,303	810
	Other creditors	42,097	39,622
	Accruals and deferred income	5,220	26,563
		85,478	94,027
			£
	Deferred income		
	Deferred income at 1 April 2018		21,343
	Resources deferred during the year		41,638
	Amounts released from previous years		(21,343)
	Deferred income at 31 March 2019		41,638

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 14. Statement of funds

#### Statement of funds - current year

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/(out) £	Balance at 31 March 2019 £
Designated funds					
Sickness cover	5,000	-	(5,000)	-	-
Excess insurance cover	2,000	-	-	-	2,000
Parental care cover	4,000	-	•	(2,000)	2,000
Redundancy payment	30,000	-	-	-	30,000
Access to work	2,000	-	-	(1,000)	1,000
Running cost	40,000	-	(20,000)	-	20,000
Other Designated funds	•	-	-	3,000	3,000
	83,000		(25,000)	•	58,000
General funds					
General Funds	11,053	884,642	(884,883)		10,812
Total Unrestricted funds	94,053	884,642	(909,883)	•	68,812

Designated funds are those held within unrestricted reserves which the management committee have determined to be set aside in case of possible scenarios which would require funding.

#### **Restricted funds**

Wakefield & Tetley Trust London Catalyst SCOPE	2,667 1,333 3,623	2,000 1,000 -	(4,667) (2,333) (3,623)	- - -	- - -
LBS Community Care	-	80,000	(80,000)	•	-
	7,623	83,000	(90,623)	-	-
Total of funds	101,676	967,642	(1,000,506)	-	68,812

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 14. Statement of funds (continued)

#### Statement of funds - prior year

Sickness cover		Balance at 1 April 2017 £	Income £	Expenditure £	Transfers in/(out) £	Balance at 31 March 2018 £
Excess insurance cover 2,000 2,000 Parental care cover 16,000 15,000 30,000 Redundancy payment 15,000 15,000 30,000 Access to work 5,000 (3,000) 2,000 Running cost 34,100 5,900 40,000 Running cost 34,100 5,900 40,000 Running cost 34,100 4,900 83,000 Running cost 34,100 2,100 Running cost 34,100 4,900 83,000 Running cost 34,100 2,100 Running cost 34,000 Restricted funds 107,270 848,355 (861,572) - 94,053 Restricted funds Running cost 34,000 Running cost	Designated funds					
General Funds         29,170         848,355         (861,572)         (4,900)         11,053           Total Unrestricted funds           Restricted funds           Inclusion London         -         22,485         (22,485)         -         -           SCOPE         3,623         -         -         -         3,623           LBS Community Care         -         80,000         (80,000)         -         -           London Catalyst         -         4,000         (2,667)         -         1,333           Black History Month         -         362         (362)         -         -           Wakefield & Tetley Trust         -         8,000         (5,333)         -         2,667	Excess insurance cover Parental care cover Redundancy payment Access to work	2,000 16,000 15,000 5,000 34,100	- - - - - -	- - - - - -	(12,000) 15,000 (3,000) 5,900	2,000 4,000 30,000 2,000 40,000
General Funds         29,170         848,355         (861,572)         (4,900)         11,053           Total Unrestricted funds           Restricted funds           Inclusion London         -         22,485         (22,485)         -         -           SCOPE         3,623         -         -         -         3,623           LBS Community Care         -         80,000         (80,000)         -         -           London Catalyst         -         4,000         (2,667)         -         1,333           Black History Month         -         362         (362)         -         -           Wakefield & Tetley Trust         -         8,000         (5,333)         -         2,667			·······			
Total Unrestricted funds    107,270   848,355   (861,572)   - 94,053						
Restricted funds  Inclusion London	General Funds	29,170	848,355	(861,572)	(4,900)	11,053
Inclusion London       -       22,485       (22,485)       -       -         SCOPE       3,623       -       -       -       3,623         LBS Community Care       -       80,000       (80,000)       -       -         London Catalyst       -       4,000       (2,667)       -       1,333         Black History Month       -       362       (362)       -       -         Wakefield & Tetley Trust       -       8,000       (5,333)       -       2,667	Total Unrestricted funds	107,270	848,355	(861,572)	<u>-</u>	94,053
SCOPE       3,623       -       -       -       3,623         LBS Community Care       -       80,000       (80,000)       -       -         London Catalyst       -       4,000       (2,667)       -       1,333         Black History Month       -       362       (362)       -       -         Wakefield & Tetley Trust       -       8,000       (5,333)       -       2,667	Restricted funds					
Total of funds 110,893 963,202 (972,419) - 101,676	SCOPE LBS Community Care London Catalyst Black History Month	- - -	80,000 4,000 362 8,000	(80,000) (2,667) (362) (5,333)	- - - - -	1,333 - 2,667
	Total of funds	110,893	963,202	(972,419)	-	101,676

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### Summary of funds - current year

		Balance at 1 April 2018 £	Income £	Expenditur e £	Balance at 31 March 2019 £
Designated funds General funds		83,000 11,053	- 884,642	(25,000) (884,883)	58,000 10,812
Restricted funds		94,053 7,623	884,642 83,000	(909,883) (90,623)	68,812
		101,676	967,642	(1,000,506)	68,812
Summary of funds - prior year					
	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers in/(out) £	Balance at 31 March 2018 £
Designated funds General funds	78,100 29,170	- 848,355	- (861,572)	4,900 (4,900)	83,000 11,053
Restricted funds	107,270 3,623	848,355 114,847	(861,572) (110,847)	-	94,053
	110,893	963,202	(972,419)		101,676

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 15. Analysis of net assets between funds

Analysis of net assets between funds - current year			
	Restricted funds 2019 £	Unrestricted funds 2019 £	Total funds 2019 £
Current assets Creditors due within one year	-	154,290 (85,478)	154,290 (85,478)
	-	68,812	68,812
Analysis of net assets between funds - prior year			
	Restricted funds 2018 £	Unrestricted funds 2018 £	Total funds 2018 £
Current assets Creditors due within one year	3,623 -	192,080 (94,027)	195,703 (94,027)
	3,623	98,053	101,676
16. Reconciliation of net movement in funds to net cas	h flow from operati	ng activities	
		2019 £	2018 £
Net expenditure for the year (as per Statement of Finar	ncial Activities)	(32,864)	(9,217)
Adjustment for: (Increase)/decrease in debtors Decrease in creditors		(27,572) (13,239)	28,156 (33,723)
Net cash used in operating activities		(73,675)	(14,784)
17. Analysis of cash and cash equivalents			
		2019 £	2018
Cash in hand		76,538	£ 150,213
Total		76,538	150,213

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 18. Pension commitments

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £20,446 (2018 - £13,081).

#### 19. Related party transactions

The following trustees used the charitable company's services and the transactions below are included in the accounts as incoming resources. The services were provided at arm's length.

	2019 £	2018 £
Gwen Nicholson Janet Jackson	10,494 6,593	11,241 6,182