



Registered number: 2350180
Charity number: 801594

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

MANAGEMENT COMMITTEE'S REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

FRIDAY



A6JV5GA3

A14

24/11/2017

#414

COMPANIES HOUSE

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisers	1
Management Committee's report	2 - 9
Independent auditors' report	10 - 11
Statement of financial activities	12
Balance sheet	13
Statement of cash flows	14
Notes to the financial statements	15 - 28

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITABLE COMPANY, ITS TRUSTEES AND
ADVISERS
FOR THE YEAR ENDED 31 MARCH 2017**

Management Committee

Patrick Horan, Chair until 18 November 2016
Gwen Nicholson, Treasurer
Mark Duke
Janet Jackson, Chair from 18 November 2016
Eric Segoh
Adele Carden
Monica Grossett (resigned 18 November 2016)
Dorothy Mace
Samba Junior Coker

Company Registered Number

2350180

Charity Registered Number

801594

Registered Office

Southwark Resource Centre, 10 Bradenham Close, London, SE17 2QB

Company Secretary

David Stock

Chief Executive Officer

David Stock

Independent Auditors

Stephen Michael Associates, 1st Floor, 3 More London Riverside, London SE1 2RE

Bankers

Barclays Bank plc, Southwark Group, 260 Walworth Road, London SE17 1JF

CCLA Investment Management Ltd, Senator House, 85 Queen Victoria Street, London, EC4V 4ET

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

MANAGEMENT COMMITTEE'S REPORT
FOR THE YEAR ENDED 31 MARCH 2017

The Management Committee present their annual report together with the audited financial statements of for the year 1 April 2016 to 31 March 2017. The Management Committee confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the charitable company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

The charitable company also trades under the name SDA.

Objectives and Activities

a. Policies and objectives

The principal object and public benefit of the charitable company is to provide relief for people with physical and sensory disabilities living and working in or in association with the London Borough of Southwark.

SDA mission statement:

SDA exists as a user led organisation to promote the health and wellbeing of Deaf and Disabled People by ensuring that as Deaf and Disabled People we have access to society as a whole, are socially included, feel safe and have the right to be full and active members of the communities we live in through choice and self-determination.

The ongoing purposes and public benefits of the organisation:

1. To promote independent living and Rights for D/deaf and Disabled People.
2. To ensure that D/deaf and Disabled People, their families and carers are aware of what welfare benefits and services are available to them in the community..
3. To assist people in obtaining these benefits and services.
4. To promote fair access to benefits and services.
5. To provide community and social care services which promote and support independence.
6. To raise awareness within the local community of the needs of D/deaf and Disabled people.
7. To enhance D/deaf and Disabled people's quality of life.
8. To influence the planning and commissioning of services for D/deaf and Disabled people by Southwark Council and Southwark Clinical Commissioning Group
9. To coordinate outreach work and peer support for isolated D/deaf and Disabled people including home visits and social activity groups.
10. To provide low level advocacy support for people facing discrimination or disadvantage.
11. To monitor the needs of local D/deaf and Disabled People and the services provided for them.
12. To facilitate and improve communication of information with people with sensory impairments.
13. To provide regular information in various formats and media to the members and users.
14. To facilitate D/deaf and Disabled People's participation in the community, with the support of volunteers and peers as appropriate.
15. SDA aims to achieve the above in a manner which gives equality of opportunity to all members of its diverse client group.

b. Strategies for achieving objectives

To develop and fund services which address the purpose, aims and objectives of SDA.

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

MANAGEMENT COMMITTEE'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

c. Grant making policies

SDA is not a grant-making organisation but acts as intermediary between grant-making organisations such as Southwark Social Services and the individuals or organisations who benefit from the grants.

d. Volunteers

The charitable company is grateful for the unstinting efforts of its volunteers who are involved in service provision. It is estimated that over 3,500 volunteer hours were provided during the year. If this is conservatively valued at £9.40 an hour (London Living Wage), the volunteer effort amounted to around £33,000. The charitable company has a volunteers coordinator to ensure that the volunteers are properly managed and supported.

PUBLIC BENEFIT

The Management committee confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

SDA has referred to the Charity Commission guidance on public benefit and its principles as part of the review of SDA's objectives and activities in the past year and is pleased to report 100% compliance.

Achievements and performance

a. Key financial performance indicators

90% of SDA's income is from providing Domiciliary Home Care services to Disabled Adults in Southwark. The main financial objective is to ensure that these services break even and ideally make a surplus which can be used to meet the budget targets needed to provide other softer community support services in line with SDA's objectives.

At the beginning of the year an estimated 1,150 hours per week would have to be provided to break even with the current staffing structure.

This target was met notwithstanding paying the London Living Wage for all care assistants.

The budget for Community Support and Independent Living Activities was set earmarking free reserves and any surplus made by the Domiciliary Home Care Services to meet any shortfall in external funding for these services.

The actual shortfall due to higher expenditure than income was within agreed budgeted limits and met by free reserves.

b. Activities, Achievements and Performance in achieving objectives

Direct Support – Domiciliary Home Care and SDA Macmillan Care Services. A full Quality Assurance Report for these services, a requirement of the Care Quality Commission, can be found in SDA's Annual Review. SDA Domiciliary Care Services, under the guidance of Shahram Tabar, continue to be successful in maximising Disabled People's independence at home. The majority of people using our services have requested that Southwark Council pay their allocated personal budget directly to SDA, under what is called Managed Account Provision (MAP). The actual split of who is purchasing the service can be seen in Note 3 to the accounts.

Some services are purchased directly by Southwark Council and Southwark Clinical Commissioning Group on a spot basis. Over the year we provided an average of 1,127 (1,168 last year) hours per week of home care

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

MANAGEMENT COMMITTEE'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

and support to 63 service users employing 58 care assistants.

The Domiciliary Care Service is the work horse of SDA and champions the values of dignity, respect and self determination which as a Deaf and Disabled Peoples User Led Organisation are fundamental to our purpose and what makes us different from other providers.

Community Support - Information, Welfare Benefits Advice, Deaf Access, Befriending, Escorting and small tasks with Volunteers

Numbers of people using SDA Community Support Services

Over 2,500 calls were made to SDA during the year, there were about 1,250 face to face drop in queries and 400 booked appointments. An average of 20 people per week had contact with the befriending service volunteers, mainly at their homes and a further 40 regularly attended groups.

Most callers' details are not registered; only those needing further support are recorded. Overall 156 clients were registered with the Information, Advice & Access services during the year (44 of whom were Deaf) and 89 registered with the Befriending & Social Interaction Support Service.

Outcomes for people using SDA Community Support Services

Information & Advice, including Benefits

Some of the most common queries that we helped people with were about: Personal Independence Payments and Employment Support Allowance, followed by various transport issues Disabled Parking Bays, Blue Badge, Freedom Pass & Taxi card, Dial a Ride bookings and wheelchair hire/purchase. Addressing these requests and supporting people obtain what they need to help with daily aspects of independent living has had a positive effect on people's health, well-being and overall quality of life.

Many Deaf people have required communication assistance, provided by Ann, with every day issues such as: tenancy problems (repairs, pest control, rent, heating etc.) utility bills, setting up and making payments, booking appointments at the GP, job centre, solicitors, passport issues, DVLA, benefits, etc.

Informal counselling was provided on a regular basis to people dropping in to talk about various personal issues.

Befriending & Social Interaction Volunteers

Volunteers, managed by Sita Dori, provide this support which is now being provided more and more by disabled people who are registering as volunteers - peer support.

Recipients of this support have had the benefit of social contact with a volunteer and often other disabled people. This helps nurture a brighter outlook on life and generally improves everyone's wellbeing. Our interaction is sometimes the only meaningful contact people have with others during the week.

Volunteers visit people at home, participate in group activities and outings, but also are able to assist with small non essential domestic practical and clerical tasks. The Bits & Pieces Friday Group – a popular social group meets between 11am and 4pm with an average of 30 attendees is supported by Sita and Volunteers.

In addition to supporting the Volunteers, the coordinator organised transport liaised with Social services regarding referred Service Users, referred when necessary to other services, chased up Housing, Social Services and other organisations who were involved with supporting the Service Users. A lot of time is also spent listening to Service Users and providing emotional support.

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

MANAGEMENT COMMITTEE'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

Independent Living Activities and Community Participation

We give direct support to Deaf and Disabled People as individuals and in groups to help achieve independence through: having information on rights and opportunities, nurturing confidence in making decisions, providing practical and social support. We liaise with other organisations whose objectives are to support People in Southwark to live more independent lives, referring people and receiving referrals as appropriate.

SDA staff and volunteers providing the community support services also facilitate and support various groups and activities which promote Independent Living. The nature and scope of activities are very much determined by Deaf and Disabled People who choose to be involved. These groups have also acted as consultation forums for Southwark Council and the Southwark Clinical Commissioning Group.

SDA staff have facilitated over 320 sessions of service user inspired and user led activities including the crochet, macramé, campaigning, Beam Art, Swimming, Football, Boccia, Bits & Pieces social groups along with Sale of Goods fairs and various anniversary parties including a Black History month celebration.

Dance Theatre has once again been popular, funded jointly by London Catalyst, Freesport and the participants. Provided by "involuntarymovement", the classes have promoted well being and maintain positive mental health to over 25 people using movement to catalyse freedom of expression and increased self-confidence.

Into Sport

This project, run by Ali Arab in partnership with Inclusion London, has supported another 60 people to start attending Sport or Physical Activities (SPA) in the community this year. The project has successfully encouraged Deaf and Disabled People to take part in Sport and Physical Activity in order to improve their health, well-being and general outlook on life as well as meet others. We successfully promoted and facilitated peer support to overcome some of the anxieties in attending SPA this year with help from the Volunteers Co-ordinator.

What people think of our Services

In a postal survey of people who have used our Community Support Services the following feedback was given by the 51 people (25%) who replied. 88% were satisfied with waiting time for an appointment and 94 % were satisfied with the response to their request. 76% said the service had made a positive difference to their lives with 71% stating that they were now more in control of their lives.

Supporting Disabled People across Southwark

In our efforts to make sure that all sections of the community have access to our services we have continued to maintain our awareness of cultural as well as disability issues in different communities. Our monitoring statistics show that we serve clients from many different groups across the whole of Southwark.

Disability This year 20% of our service users are Deaf and 10% are visually impaired. The most common conditions disabled people report to us are Arthritis (11%), some degree of paralysis following a Stroke (8%), brain injury (5%) and Spine (11%). 8% of people using our services are wheel chair users and 7% have a learning disability. The numbers of people experiencing general pain (6%), depression (7%), diabetes (2%) and Mental Health issues (6%) are also significant.

Ethnicity The ethnicity of our service users is similar to the profile of Southwark; White British (40%), Black African (14%), Caribbean (10%), Black British (10%), European (8%), Asian (8%) and a few other backgrounds from around the world.

Age 37% of people accessing our services for the first time are aged 46 to 55 years, followed by 26% aged between 56 and 65, 18% aged 36 to 45, 9% aged 66 and over, 5% aged 26 to 35 and 2% under 26. This reflects the fact that the majority of people we support experience an acquired disability as opposed to being

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

MANAGEMENT COMMITTEE'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

born with a disability.

c. Investment policy and performance

The management committee has decided that at present, funds should be retained in Banks and Building Societies. Any change in such banking arrangements should be agreed by the management committee. As far as possible, funds will be retained in interest bearing accounts.

Financial review

a. Reserves policy

The management committee have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by SDA should be between 3 and 6 months of annual expenditure. At this level, the management committee feel that they would be able to continue the current activities of the charitable company in the event of a significant drop in funding. The Management committee recognises that the balance of the unrestricted funds does not reach the target level of free reserves and are considering ways in which additional unrestricted funds will be raised.

We have made a 2% loss on turnover this year compared to 1% last year (4% the year before) which has been met by free reserves built up over the years to cover such fluctuations of income and expenditure. We expect to break even next year.

b. Principal funding

SDA generates its income through the delivery of community care and support services through contracts grants with the Southwark Council and partnership with grant making organisations rather than through traditional fund raising.

The Domiciliary Care Services no longer rely on a Council block contract but have developed a Social Enterprise model in which we provide a service which disabled people want to purchase, with any profit being invested in SDA as a charity.

The Chief Executive Officer is responsible for the financial management of the organisation. The Management Committee receive and discuss income and expenditure accounts on a quarterly basis and agree the annual budgets.

Structure, governance and management

a. Constitution

The charitable company is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 21 February 1989. The Memorandum of Association was amended on 3 December 2003.

The charitable company is constituted under a Memorandum of Association dated 21 February 1989 and is a registered charity number 801594.

b. Method of appointment or election of Management Committee

The management of the charitable company is the responsibility of the Management Committee who are elected and co-opted under the terms of the Articles of Association.

Members of the management committee are the directors of the company and are also known as trustees for

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

MANAGEMENT COMMITTEE'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

the purposes of charity law. They are elected from the membership of SDA for a period of one year after which they must be re-elected at the next Annual General Meeting if they wish to continue during the following year.

c. Policies adopted for the induction and training of Management Committee

Policies and procedures for induction and training of trustees are now in place.

d. Pay policy for senior staff

The directors of SDA who are also the trustees, give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in note 19 to the accounts.

The directors appoint the key management personnel of the charity who are in charge of directing, controlling, running and operating the organisation on a day to day basis.

The pay of these senior staff is reviewed annually and normally increased in accordance with the NJC salary scales. NJC scales are local government pay scales, which are extensively used in the voluntary sector. They are a result of negotiations between trade unions (Unite, Unison and GMB) and Local Government Association.

When new staff are recruited, the salary for the post is reviewed by the directors and benchmarked against pay levels in other similar organisations. The remuneration benchmark is the mid-point of the range paid for similar roles and adjusted by up to three points for exceptional experience or skills brought to the post.

e. Organisational structure and decision making

SDA is organised so that the management committee are responsible for its overall governance. The committee meet at least once every quarter. The day to day management is delegated to the Chief Executive and Domiciliary Care Services Manager.

f. Related party relationships

All the trustees use the SDA services occasionally, two of them pay for homecare services and one is the Mother-in-law of the CEO.

g. Risk management

The Management Committee have assessed the major risks to which the charitable company is exposed, in particular those related to the operations and finances of the charitable company, and are satisfied that systems and appropriate insurances are in place to mitigate our exposure to the major risks.

Risks for the year 2017/18 are limited for the Community Support Services for which funding has been agreed, but a new model of funding will be in place from 2018/19 the design of which SDA is fully involved..

The results of the repurchase of home care services by Southwark Council are unknown as yet. Winning a contract will mean a net increase in service delivery by around 35%. No contract will result in a possible reduction of around 25%.

Plans for future periods

a. Future developments

Along with maintaining our Community Support Services and associated income for another year, we have one further year of National Lottery funding via Sport England to run "Into Sport".

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

MANAGEMENT COMMITTEE'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

We do not intend to continue providing the Into Sport service through paid staff beyond March 2018, but will be building on the peer support network to continue this work in the future.

The Community Support services will be extended by Southwark Council beyond 2017/18, using a new service delivery pilot which SDA is involved in developing. This is likely to be a two year funding guarantee.

Funding Domiciliary Care will continue under the current mixed income streams. We are waiting to hear whether we have been successful in the final stage of the Home Care tender for which a new contract is due to start in April 2018. We are keeping options open, the current spot contracts (22% of current service income) with Southwark Health & Social Care Services are likely to be affected along with some of the Managed Account Provision. Winning a contract will mean a net increase in service delivery by around 35%. No contract will result in a possible reduction of around 25%.

Members' liability

The Management Committee of the charitable company guarantees to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

Employee involvement and employment of disabled people

Employees have been consulted on issues of concern to them by means of regular staff meetings and have been kept informed on specific matters directly by management. The charitable company carries out exit interviews for all staff leaving the organisation and has adopted a procedure of upward feedback for senior management and the Management Committee.

The charitable company has implemented a number of detailed policies in relation to all aspects of personnel matters including:

- | | |
|-------------------|--------------------------|
| > Equality | Disciplinary & Grievance |
| > Training | Whistleblowing |
| > Health & Safety | Confidentiality |
| > Safeguarding | Gratuities |

In accordance with the charitable company's Equality policy, the charitable company has long established fair employment practices in the recruitment, selection, retention and training of disabled staff and volunteers.

The charitable company has implemented a number of detailed policies in relation to all aspects of personnel matters including:

- Equal opportunities policy
- Volunteers' policy
- Health & safety policy

In accordance with the charitable company's Equal opportunities policy, the charitable company has long established fair employment practices in the recruitment, selection, retention and training of disabled staff.

Management Committee' responsibilities statement

The Management Committee (who are also directors of Southwark Disablement Association for the purposes of company law) are responsible for preparing the Management Committee's report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Management Committee to prepare financial statements for each financial year.

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

MANAGEMENT COMMITTEE'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

Under company law the Management Committee must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Management Committee are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Management Committee are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Management Committee are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Disclosure of information to auditors

So far as each of the Management Committee is aware at the time the report is approved:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- the Management Committee have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Auditors

The charitable company's auditors, Stephen Michael Associates have indicated their willingness to continue in office and offer themselves for re-appointment at the next Annual General Meeting.

This report was approved by the Management Committee, on 31/10/17 and signed on their behalf by:



.....
Gwen Nicholson, Treasurer



SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SOUTHWARK DISABLEMENT ASSOCIATION

We have audited the financial statements of Southwark Disablement Association for the year ended 31 March 2017 which comprise the Statement of financial activities incorporating income and expenditure account, the Balance sheet, the Statement of cash flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinion we have formed.

Respective responsibilities of Management Committee and auditors

As explained more fully in the Management Committee's responsibilities statement, the Management Committee (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

We have undertaken the audit in accordance with the requirements of APB Ethical Standards including APB Ethical Standards - Provisions Available for Small Entities, in the following circumstances:

- In common with many other businesses of this size and nature, the charitable company uses our firm to prepare and submit returns to the tax authorities and assist with the preparation of the financial statements.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Management Committee; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Management Committee's report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF SOUTHWARK DISABLEMENT ASSOCIATION

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit, the information given in the Management Committee's report for the financial year for which the financial statements are prepared is consistent with those financial statements and such reports have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustee's Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Management Committee were not entitled to take advantage of the small companies' exemption.



Mr Stephen Oladapo Odeleye (Senior statutory auditor)

for and on behalf of

Stephen Michael Associates

Chartered Certified Accountants
Statutory Auditors

1st Floor
3 More London Riverside
London SE1 2RE

Date:

07 November 2017

Stephen Michael Associates are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2017**

	Note	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Income from:					
Donations and legacies	2	112,902	-	112,902	113,385
Charitable activities	3	-	923,350	923,350	916,720
Investments	4	-	743	743	719
Total income		112,902	924,093	1,036,995	1,030,824
Expenditure on:					
Charitable activities:					
Other charitable activities		117,486	931,186	1,048,672	1,028,047
Governance	7	-	10,945	10,945	11,870
Total expenditure	8	117,486	942,131	1,059,617	1,039,917
Net expenditure before other recognised gains and losses		(4,584)	(18,038)	(22,622)	(9,093)
Net movement in funds		(4,584)	(18,038)	(22,622)	(9,093)
Reconciliation of funds:					
Total funds brought forward		8,207	125,308	133,515	142,608
Total funds carried forward		3,623	107,270	110,893	133,515

The notes on pages 15 to 28 form part of these financial statements.

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)
REGISTERED NUMBER: 2350180

BALANCE SHEET
AS AT 31 MARCH 2017

	Note	£	2017 £	£	2016 £
Current assets					
Debtors	12	73,646		93,750	
Cash at bank and in hand		164,997		184,793	
		<u>238,643</u>		<u>278,543</u>	
Creditors: amounts falling due within one year	13	(127,750)		(145,028)	
Net current assets			110,893		133,515
Net assets			110,893		133,515
Charity Funds					
Restricted funds	14		3,623		8,207
Unrestricted funds	14		107,270		125,308
Total funds			110,893		133,515

The charitable company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Management Committee on 31st October 2017 and signed on their behalf, by:

Gwen Nicholson

.....
Gwen Nicholson, Treasurer

Janet Jackson
.....
Janet Jackson

The notes on pages 15 to 28 form part of these financial statements.

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2017

	Note	2017 £	2016 £
Cash flows from operating activities			
Net cash used in operating activities	16	<u>(19,796)</u>	<u>(30,330)</u>
Change in cash and cash equivalents in the year		(19,796)	(30,330)
Cash and cash equivalents brought forward		<u>184,793</u>	<u>215,123</u>
Cash and cash equivalents carried forward	17	<u>164,997</u>	<u>184,793</u>

The notes on pages 15 to 28 form part of these financial statements.

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Southwark Disablement Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Company status

The charitable company is a company limited by guarantee. The members of the company are the Management Committee named on page. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company.

1.3 Income

All income is recognised once the charitable company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charitable company; this is normally upon notification of the interest paid or payable by the Bank.

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

1. Accounting policies (continued)

1.6 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.8 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the charitable company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.10 Financial instruments

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.11 Pensions

The charitable company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charitable company to the fund in respect of the year.

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

1. Accounting policies (continued)

1.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Management Committee in furtherance of the general objectives of the charitable company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Management Committee for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charitable company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2. Income from donations and legacies

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Donations	-	-	-	310
Grants	32,902	-	32,902	22,326
Government grants	80,000	-	80,000	90,749
	<u>112,902</u>	<u>-</u>	<u>112,902</u>	<u>113,385</u>
Total donations and legacies	<u>112,902</u>	<u>-</u>	<u>112,902</u>	<u>113,385</u>
Total 2016	<u>-</u>	<u>113,385</u>	<u>113,385</u>	

	2017 £	2016 £
Grants		
Inclusion London	27,094	21,626
Black History Month	323	300
FreeSport	1,485	400
London Catalyst	4,000	-
	<u>32,902</u>	<u>22,326</u>
Total	<u>32,902</u>	<u>22,326</u>

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

	2017 £	2016 £
Government grants		
LBS Community Care	80,000	80,000
Southwark Innovation Grants	-	10,749
Total	80,000	90,749

3. Income from charitable activities

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Domiciliary Care	-	919,838	919,838	914,247
Independent Living Activities	-	3,512	3,512	2,473
	-	923,350	923,350	916,720
Total 2016	-	916,720	916,720	

DOMICILIARY CARE

	2017 £	2016 £
Personal budgets MAP	459,745	532,163
Private	63,882	60,302
Community Care Charge/Top Up	145	139
Southwark Social Services - Physical Disabilities (PD)	88,647	72,284
Southwark Social Services - Older People	141,195	137,851
Southwark Clinical Commissioning Group	130,799	79,393
Mental Health Social Services	35,425	31,640
Independent Authority	-	475
Total	919,838	914,247

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

4. Investment income

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Investment income - local cash	-	743	743	719
<i>Total 2016</i>	-	719	719	

5. Direct costs

	Basis of Allocation	Community Support £	Domiciliary Care £	Independent Living Activities £
Accessories	Actual	-	3,734	-
Sport activities	Staff time	-	-	-
External provider	Actual	-	-	8,259
Wages and salaries	Staff time	55,973	787,562	-
National insurance	Staff time	5,065	50,218	-
Pension cost	Staff time	-	11,268	-
		61,038	852,782	8,259
<i>At 31 March 2016</i>		62,280	834,346	13,042
		Into Sport £	Total 2017 £	Total 2016 £
Accessories		-	3,734	4,198
Sport activities		5,043	5,043	2,386
External provider		787	9,046	13,042
Wages and salaries		16,224	859,759	839,362
National insurance		877	56,160	55,145
Pension cost		-	11,268	12,901
		22,931	945,010	927,034
<i>At 31 March 2016</i>		17,366	927,034	

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

6. Support costs

	Basis of Allocation	Community Support £	Domiciliary Care £	Independent Living Activities £
Volunteers	Actual	301	-	-
Training	Staff time	699	1,313	-
Facilitation	Actual	-	-	250
Subscription and publication	Staff time	565	356	102
Telephone, fax and mobile.	Staff time	906	2,312	-
Printing, postage and stationery	Staff time	605	4,905	4
Insurance	Staff time	1,087	4,893	-
Travel	Staff time	651	3,691	1,031
CQC/DBS	Staff time	103	1,901	-
Sundry expense	Staff time	171	2	43
Bookkeeping	Staff time	840	5,040	-
Rent	Actual	-	12,000	-
Bank charges	Staff time	332	-	-
Wages and salaries	Staff time	12,889	25,778	5,568
National insurance	Staff time	1,499	2,998	647
Pension cost	Staff time	618	1,237	267
		21,266	66,426	7,912
<i>At 31 March 2016</i>		<i>23,487</i>	<i>64,072</i>	<i>7,523</i>
		Into Sport £	Total 2017 £	Total 2016 £
Volunteers		-	301	473
Training		700	2,712	1,628
Facilitation		97	347	397
Subscription and publication		553	1,576	1,726
Telephone, fax and mobile.		859	4,077	3,738
Printing, postage and stationery		738	6,252	5,383
Insurance		544	6,524	5,272
Travel		651	6,024	4,417
CQC/DBS		52	2,056	1,654
Sundry expense		171	387	368
Bookkeeping		840	6,720	6,720
Rent		-	12,000	12,000
Bank charges		332	664	720
Wages and salaries		2,165	46,400	48,591
National insurance		252	5,396	5,700
Pension cost		104	2,226	2,226
		8,058	103,662	101,013
<i>At 31 March 2016</i>		<i>5,931</i>	<i>101,013</i>	

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

7. Governance costs

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Auditors' remuneration	-	3,000	3,000	3,000
Auditors' remuneration non audit costs	-	540	540	540
Sundry expenses	-	9	9	254
Annual General Meeting	-	703	703	1,797
Facilitation	-	690	690	-
Wages & salaries	-	5,156	5,156	5,399
National insurance	-	600	600	633
Pension costs	-	247	247	247
	-	10,945	10,945	11,870

8. Analysis of Expenditure by expenditure type

	Staff costs 2017 £	Other costs 2017 £	Total 2017 £	Total 2016 £
Community Support	76,044	6,260	82,304	85,767
Domiciliary Care	879,061	40,147	919,208	900,804
Independent Living Activities	6,482	9,689	16,171	20,565
Into Sport	19,622	11,367	30,989	20,911
Charitable activities	981,209	67,463	1,048,672	1,028,047
Expenditure on governance	6,003	4,942	10,945	11,870
	987,212	72,405	1,059,617	1,039,917
<i>Total 2016</i>	<i>970,204</i>	<i>69,713</i>	<i>1,039,917</i>	

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

9. Net income/(expenditure)

This is stated after charging:

	2017 £	2016 £
Auditors' remuneration - all funds	3,000	3,000
Auditors' remuneration non audit costs - all funds	7,260	7,260
	<u>7,260</u>	<u>7,260</u>

During the year, no Management Committee received any remuneration (2016 - £NIL).

During the year, no Management Committee received any benefits in kind (2016 - £NIL).

During the year, no Management Committee received any reimbursement of expenses (2016 - £NIL).

10. Auditors' remuneration

	2017 £	2016 £
Fees payable to the charitable company's auditor and its associates for the audit of the charitable company's annual accounts	3,000	3,000
Fees payable to the charitable company's auditor and its associates in respect of:		
All other non-audit services not included above	7,260	7,260
	<u>7,260</u>	<u>7,260</u>

11. Staff costs

Staff costs were as follows:

	2017 £	2016 £
Wages and salaries	911,315	893,352
Social security costs	62,156	61,478
Other pension costs	13,741	15,374
	<u>987,212</u>	<u>970,204</u>

The average number of persons employed by the charitable company during the year was as follows:

	No.	No.
Administration	3	3
Project	62	59
	<u>65</u>	<u>62</u>

No employee received remuneration amounting to more than £60,000 in either year.

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

12. Debtors

	2017 £	2016 £
Trade debtors	53,715	47,917
Prepayments and accrued income	19,931	45,833
	<u>73,646</u>	<u>93,750</u>

13. Creditors: Amounts falling due within one year

	2017 £	2016 £
Trade creditors	433	293
Other taxation and social security	29,023	26,136
Other creditors	39,647	49,538
Accruals and deferred income	58,647	69,061
	<u>127,750</u>	<u>145,028</u>

Deferred income

	£
Deferred income at 1 April 2016	60,821
Resources deferred during the year	53,429
Amounts released from previous years	(60,821)
Deferred income at 31 March 2017	<u>53,429</u>

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

14. Statement of funds

Statement of funds - current year

	Balance at 1 April 2016 £	Income £	Expenditure £	Balance at 31 March 2017 £
Designated funds				
Sickness cover	6,000	-	-	6,000
Excess insurance cover	2,000	-	-	2,000
Parental care cover	16,000	-	-	16,000
Redundancy payment	15,000	-	-	15,000
Access to work	5,000	-	-	5,000
Running cost	34,100	-	-	34,100
	<u>78,100</u>	<u>-</u>	<u>-</u>	<u>78,100</u>
General funds				
General Funds	47,208	924,093	(942,131)	29,170
Total Unrestricted funds	<u>125,308</u>	<u>924,093</u>	<u>(942,131)</u>	<u>107,270</u>
Designated funds are those held within unrestricted reserves which the management committee have determined to be set aside in case of possible scenarios which would require funding.				
Restricted funds				
Inclusion London	3,584	27,094	(30,678)	-
SCOPE	4,623	-	(1,000)	3,623
LBS Community Care	-	80,000	(80,000)	-
London Catalyst	-	4,000	(4,000)	-
Black History Month	-	323	(323)	-
FreeSport	-	1,485	(1,485)	-
	<u>8,207</u>	<u>112,902</u>	<u>(117,486)</u>	<u>3,623</u>
Total of funds	<u><u>133,515</u></u>	<u><u>1,036,995</u></u>	<u><u>(1,059,617)</u></u>	<u><u>110,893</u></u>

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

14. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2015 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 March 2016 £</i>
Designated funds					
Sickness cover	6,000	-	-	-	6,000
Excess insurance cover	2,000	-	-	-	2,000
Parental care cover	16,000	-	-	-	16,000
Redundancy payment	15,000	-	-	-	15,000
Access to work	5,000	-	-	-	5,000
Running cost	34,100	-	-	-	34,100
	<u>78,100</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>78,100</u>
General funds					
General Funds	58,871	917,749	(929,412)	-	47,208
	<u>58,871</u>	<u>917,749</u>	<u>(929,412)</u>	<u>-</u>	<u>47,208</u>
Total Unrestricted funds	<u>136,971</u>	<u>917,749</u>	<u>(929,412)</u>	<u>-</u>	<u>125,308</u>
Restricted funds					
Inclusion London	1,014	21,626	(19,056)	-	3,584
SCOPE	4,623	-	-	-	4,623
	-	10,749	(10,749)	-	-
LBS Community Care	-	80,000	(80,000)	-	-
Black History Month	-	300	(300)	-	-
FreeSport	-	400	(400)	-	-
	<u>5,637</u>	<u>113,075</u>	<u>(110,505)</u>	<u>-</u>	<u>8,207</u>
Total of funds	<u>142,608</u>	<u>1,030,824</u>	<u>(1,039,917)</u>	<u>-</u>	<u>133,515</u>

Inclusion London fund is to be spent on supporting disabled people access sports and physical activities in the community.

The SCOPE fund was given to SDA by the disbanded South London Scope Group; its purpose to pay for social outings for severely disabled people.

The charitable company has enough resources to execute these projects.

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

Summary of funds - current year

	Balance at 1 April 2016 £	Income £	Expenditure £	Balance at 31 March 2017 £
Designated funds	78,100	-	-	78,100
General funds	47,208	924,093	(942,131)	29,170
	<u>125,308</u>	<u>924,093</u>	<u>(942,131)</u>	<u>107,270</u>
Restricted funds	8,207	112,902	(117,486)	3,623
	<u>133,515</u>	<u>1,036,995</u>	<u>(1,059,617)</u>	<u>110,893</u>

Summary of funds - prior year

	Balance at 1 April 2015 £	Income £	Expenditure £	Balance at 31 March 2016 £
Designated funds	78,100	-	-	78,100
General funds	58,871	917,749	(929,412)	47,208
	<u>136,971</u>	<u>917,749</u>	<u>(929,412)</u>	<u>125,308</u>
Restricted funds	5,637	113,075	(110,505)	8,207
	<u>142,608</u>	<u>1,030,824</u>	<u>(1,039,917)</u>	<u>133,515</u>

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

15. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £
Current assets	3,623	235,020	238,643
Creditors due within one year	-	(127,750)	(127,750)
	<u>3,623</u>	<u>107,270</u>	<u>110,893</u>

Analysis of net assets between funds - prior year

	<i>Restricted funds 2016 £</i>	<i>Unrestricted funds 2016 £</i>	<i>Total funds 2016 £</i>
Current assets	8,207	270,336	278,543
Creditors due within one year	-	(145,028)	(145,028)
	<u>8,207</u>	<u>125,308</u>	<u>133,515</u>

16. Reconciliation of net movement in funds to net cash flow from operating activities

	2017 £	2016 £
Net expenditure for the year (as per Statement of Financial Activities)	(22,622)	(9,093)
Adjustment for:		
Decrease/(increase) in debtors	20,104	(9,983)
Decrease in creditors	(17,278)	(11,254)
Net cash used in operating activities	<u>(19,796)</u>	<u>(30,330)</u>

17. Analysis of cash and cash equivalents

	2017 £	2016 £
Cash in hand	164,997	184,793
Total	<u>164,997</u>	<u>184,793</u>

SOUTHWARK DISABLEMENT ASSOCIATION
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

18. Pension commitments

The charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £13,741 (2016 - £16,206).

19. Related party transactions

The following trustees used the charitable company's services and the transactions below are included in the accounts as incoming resources. The services were provided at arm's length.

	2017	2016
	£	£
Gwen Nicholson	10,942	10,701
Janet Jackson	5,066	5,040
	<hr/> <hr/>	<hr/> <hr/>