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# ASSOCIATION OF DISTRICT COUNCILS (PROPERTIES) LIMITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2006

Company Number: 2326563

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COMPANIES HOUSE 09/11/2006

BAKER TILLY
Chartered Accountants
1st Floor
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Watford
WD17 1JJ

## ASSOCIATION OF DISTRICT COUNCILS (PROPERTIES) LIMITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2006

#### **INDEX**

	Page
Directors' Report	1 - 2
Auditors' Report	3
Profit and Loss Account	4
Balance Sheet	5
Notes to the Financial Statements	6 - 10

## ASSOCIATION OF DISTRICT COUNCILS (PROPERTIES) LIMITED REPORT OF THE DIRECTORS ON THE ACCOUNTS For the year to 31 March 2006

The directors have pleasure in submitting their Annual Report together with the audited Financial Statements of the company for the year ended 31 March 2006.

#### Principal activity and business review

The company's principal objects are to promote the interests of District Councils and the Association of District Councils and to acquire, provide or make arrangements in respect of any central services or facilities for those bodies.

#### Results and dividends

The profit for the year amounted to £688,410 (2005: £619,761). The directors do not recommend the payment of a dividend.

#### Directors and their interests

The directors during the year ended 31 March 2006 were:-

B.R. Clements

A.W. Page (appointed 7 July 2005)

M.M.T. Taylor

C. Foote-Wood (appointed 1 August 2005)

None of the directors had any beneficial interest in the shares of the company. The Directors act as trustees for the members of the Association of District Councils and represent the interests of that Association and as Directors have registered their interest in the leases granted by the company to the Association.

#### Fixed assets

Details of the Fixed Assets are shown in Note 8 to the Accounts. The directors are of the opinion that market value of the freehold property is not less than £9.8 million.

#### Statement of directors' responsibilities

Company law requires the directors to prepare financial statements, in accordance with United Kingdom Generally Accepted Accounting Practice, for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to operate.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### · REPORT OF THE DIRECTORS ON THE ACCOUNTS

#### For the year to 31 March 2006

#### Auditors

A resolution proposing the re-appointment of Baker Tilly, Chartered Accountants will be put to the members at the Annual General Meeting.

#### Statement as to Disclosure of Information to Auditors

The directors who were in office on the date of approval of these financial statements have confirmed, as far as they are aware, that there is no relevant audit information of which the auditors are unaware. Each of the directors have confirmed that they have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant information and to establish that it has been communicated to the auditor.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

BY ORDER OF THE BOARD

JOHN REES
Secretary

Registered Office Local Government House Smith Square London, SW1P 3HZ

Dated: 5 / 7 / 06

#### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF

#### ASSOCIATION OF DISTRICT COUNCILS (PROPERTIES) LIMITED

We have audited the financial statements on pages 4 to 10.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985, and whether the information given in the Directors' Report is consistent with the financial statements. We also report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed.

#### Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Qualified opinion arising from departure from FRS 11 'Impairment of fixed assets and goodwill

Included in the balance sheet is a freehold property held at net book value of £17,303,851 (2005: £17,329,231). As disclosed in Note 8, the last valuation of the property, carried out in November 2002, valued the property at an open market value of £9,800,000. The carrying value of the property in the financial statements has not been impaired by the directors. In our opinion, the directors' treatment is contrary to the requirements of FRS 11 'Impairment of fixed assets and goodwill' and the property should have been impaired in the year ended 31 March 2003. Accordingly, the freehold property value at 31 March 2006 should be reduced by £7,503,851 (2005: £7,529,231) and retained earnings at 31 March 2006 should be reduced by £7,346,951 (2005: £7,372,331). Since the impairment would reduce the property value to market value which is below the directors' estimated residual value, no further depreciation would be chargeable and the profit for the year ended 31 March 2006 would increase by £25,380 (2005: £25,380).

Except for the financial effect of not making the adjustments referred to in the preceding paragraph, in our opinion

— the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the company's affairs at 31 March 2006 and of its results for the year then ended and have been properly prepared in accordance with the Companies Act 1985; and

the information given in the Directors' Report is consistent with the financial statements.

BAKER TILLY
Registered Auditor
Chartered Accountants
1st Floor,
46 Clarendon Road
Watford
WD17 1JJ

## ASSOCIATION OF DISTRICT COUNCILS (PROPERTIES) LIMITED PROFIT AND LOSS ACCOUNT

#### For the year to 31 March 2006

	<u>Notes</u>	2006 £	2005 £
Turnover	2	712,500	712,500
Administrative expenses		(46,160)	(43,022)
Operating profit	3	666,340	669,478
Other income	5	199,761	193,678
Decrease in value of investments		-	(11,060)
Interest payable	6	(177,691)	(232,335)
Profit for the period before taxation		688,410	619,761
Taxation	7	-	-
D 6.6 A			(10.7(1
Profit for the year		688,410	619,761
Transfer to Debenture Redemption Fund		(172,118)	(167,324)
Retained Profit		£516,292	£452,437

The operating profit for the year arises from the company's continuing activities.

There are no gains or losses other than those reflected in the profit and loss account.

The notes set out on pages 6 to 10 form an integral part of these Financial Statements.

#### **BALANCE SHEET**

#### As at 31 March 2006

			2006		2005
Fixed assets	<u>Notes</u>	£	£	£	£
Tangible fixed assets	8		17,303,851		17,329,231
Investments	9		-		285,232
Current assets			17,303,851		17,614,463
Cash at Bank		863,652		103,712	
Debtors	10	545,298		398,030	
		1,408,950		501,742	
Creditors: Amounts falling due within one year	11	(1,130,033)		(1,099,538)	
Net current assets/(liabilities)		-	278,917		(597,796)
Total assets less current liabilities			17,582,768		17,016,667
Creditors: Amounts falling due after more than one year Debenture stock and secured loan	12		(10,991,121)		(11,113,430)
			£6,591,647		£5,903,237
Capital and reserves					
Share capital Profit and loss account Debenture Redemption Fund	13		100 3,700,679 2,890,868		100 3,184,387 2,718,750
Shareholders' Funds	14		£6,591,647		£5,903,237

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements on pages 4 to 10 were approved by the board of directors and authorised for issue on **5** July 2006 and are signed on its behalf by:

Mrs M M T Taylor

Director

B. R. Blener

#### NOTES TO THE FINANCIAL STATEMENTS

#### For the year to 31 March 2006

#### 1. Accounting policies

#### (a) Basis of Financial Statements

The financial statements have been prepared under the historical cost convention modified to include the revaluation of fixed asset investments at market value and in accordance with the Companies Act 1985.

#### (b) Depreciation

No depreciation is charged on the original cost of the company's property, since the directors are of the view that the property's residual value is equal to the original cost. Depreciation is therefore only charged on additions to the property as follows:

Expenditure on additions to Freehold Building

2% of cost

#### (c) Fixed Asset Investments

Fixed asset investments are stated at market value at the balance sheet date. The Profit and Loss account includes the net gains and losses arising on revaluations and disposals throughout the year.

#### (d) Reserves

The Association has policies for the accumulation of Reserves in respect of a Debt Repayment fund which is to fund the future indebtedness in Association of District Councils (Properties) Ltd of redeemable debentures and loans. In order to ensure that the liabilities can be met as they fall due, the Association's constitution has been amended which will ensure that contributions from authorities to 2011 will be sufficient for this purpose.

#### 2. Turnover

Turnover represents income receivable from leases granted by the Company. All turnover is generated from continuing activities.

3.	Operating profit	2006 £	2005
	is after charging:	~	æ.
	Auditors' remuneration	£7,000	£6,200

#### 4. Employees

The company does not have any employees except the directors. No remuneration is payable to the directors.

#### NOTES TO THE FINANCIAL STATEMENTS

#### For the year to 31 March 2006 (Continued)

5. Other in	come
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٥.	Other income	<u> 2006</u>	<u>2005</u>
	This comprises:	£	£
	Debenture Fund Receipts Interest Received	172,118 27,643	167,324 26,354
		£199,761	£193,678
6.	Interest payable		
	Loan interest payable greater than five years Interest payable on overdue tax	177,691 -	210,781 21,554
		£177,691	£232,335
7	Tavation		

#### Taxation

The Company qualifies as a Local Authority under section 519, Income and Corporation Taxes Act 1988 and is therefore exempt from any charge to income or corporation tax.

#### 8. Fixed assets

	Freehold Property £	Total £
Cost Balance at 1 April 2005 and at 31 March 2006	£17,536,891	£17,536,891
Depreciation Balance at 1 April 2005 Charge for the year	207,660 25,380	207,660 25,380
Balance at 31 March 2006	£ 233,040	£ 233,040
Net Book Value At 31 March 2006	£17,303,851	£17,303,851
At 31 March 2005	£17,329,231	£17,329,231

In the opinion of the directors, the value of the freehold property has not been impaired. This opinion was considered to remain valid after careful consideration of the professional valuation detailed below.

In November 2002, in accordance with the requirements of the Trust Deed in respect of debenture stock and the mortgage agreement with Municipal Mutual Insurance Limited, the property was valued by consultant surveyors, Dunlop Heywood, whose opinion was that at the 13 November 2002, were they to be sold, the open market value of the property totalled £9,800,000 in accordance with the definition of the open market value contained within The Royal Institution of Chartered Surveyors Appraisal and Valuation Manual of the 1 January 1996 as amended. A debt repayment scheme has been adopted and initial payments made by all Member Authorities of the Association to repay by July 2011 £8.9 million of debentures.

#### NOTES TO THE FINANCIAL STATEMENTS

### For the year to 31 March 2006 (Continued)

#### 8. Fixed assets (continued)

In the opinion of the Directors the value of the freehold property has not been impaired as it is not the intention of the Directors to sell the property in the immediate future. The Directors intend to maintain and retain the property up until such time as the property can be disposed of without realising a loss on disposal.

#### 9. Investments

Association of District Councils (Properties) Limited holds Treasury stock to the value of £Nil (2005 : £285,232).

10.	Debtors	2006 £	<u>2005</u> £
	Accrued rental income Other debtors	356,764 188,534	394,264 3,766
		£545,298	£398,030
	Accrued rental income due in more than one year	£319,264	£356,764
	Included in Accrued Rental income are debtors due in more than one year of	£319,264	£356,764
11.	Creditors: Amounts falling due within one year	2006 £	2005 £
	Amounts due to group undertakings (Association of District Councils) Accruals Taxation Deferred income	903,151 7,000 32,382 187,500 £1,130,033	903,151 6,200 2,687 187,500 €1,099,538

#### NOTES TO THE FINANCIAL STATEMENTS

### For the year to 31 March 2006 (Continued)

12.	Creditors: Amounts falling due after more than one year	<u>2006</u> £	2005 £
(a)	Zero Coupon First Mortgage Debenture Stock 1996/2011	8,105,000	8,105,000
	The debentures are secured by legal charges over the company's freehold and leasehold property which rank pari passu with the charge shown in (b) below. The debentures do not bear interest but the debenture holders are entitled to participate at redemption in the capital growth of the properties purchased with this finance.		
(b)	Secured Loan	2,486,121	2,608,430
	The loan is repayable in 2011 and is secured by means of a legal charge on the company's freehold property ranking pari passu with the charge shown in (a) above. Interest is charged at the rate of 7% per annum and on repayment of the whole or part of the loan the lender will participate in the capital growth of the property purchased with this finance. The loan may be redeemed in whole or in part at the discretion of the company on giving three months' notice.		
(c)	Syndicated Secured Loan 1996/2011	400,000	400,000
	The loan is secured by a legal charge over the company's freehold property. The loan does not bear interest but lenders are entitled to participate at redemption in the capital growth of the properties purchased with this finance.		
		£10,991,121	£11,113,430

#### NOTES TO THE FINANCIAL STATEMENTS

### For the year to 31 March 2006 (Continued)

13.	Share capital	<u>2006</u>	<u>2005</u>
	Authorised	£	£
	Equity interests: 1,000 Ordinary shares of £1 each	£1,000	£1,000
	Allotted, Issued and Called up		
	Equity interests: 100 Ordinary shares of £1 each	£100	£100
14.	Reconciliation of movements in shareholders' funds		
	Shareholders' funds at 1 April 2005 Profit for financial year Debenture Redemption Fund	5,903,237 516,292 172,118	
		£6,591,647	£5,903,237

#### 15. Ultimate parent undertaking

This company is a wholly owned subsidiary undertaking of ADC Trustees Ltd, a company registered in the United Kingdom and Limited by guarantee.

The Association of District Councils appoints the directors of ADC Trustees Ltd and manages this company with other group companies on a unified basis and is this company's ultimate parent undertaking.

#### 16. Post Balance Sheet Events

In accordance with the terms and conditions applicable to the Zero Coupon First Mortgage Debenture, the company has made £1.1 million of its Redemption fund available to meet the July 2006 repayment. This has been offered to all debenture holders who have until 1 July 2006 to make an election.