**Directors' Report and Financial Statements** 

for the year ended 30 June 2001



## **BARSHAM BRADFORD & HAMILTON**

CHARTERED ACCOUNTANTS
1 LINCOLN'S INN FIELDS
WC2A 3AA

### **Company Information**

Directors Giorgio Casarotto

Jenne Casarotto
Tom Erhardt
Tracey Hyde
Charlotte Kelly
Mel Kenyon
Sara Pritchard

Secretary Giorgio Casarotto

Company Number 2319263

Registered Office 1 Lincoln's Inn Fields

London WC2A 3AA

Auditors Barsham Bradford & Hamilton

1 Lincoln's Inn Fields

London WC2A 3AA

Business Address National House

60-66 Wardour Street

London W1V 4ND

Bankers Royal Bank of Scotland

London Mayfair Branch

43 Curzon Street

London WIY 7RF

Solicitors Taylor Joynson Garrett

Carmelite

50 Victoria Embankment

London EC4Y 0DX

## Directors' Report for the year ended 30 June 2001

The directors present their report and the financial statements for the year ended 30 June 2001.

### **Principal Activity**

Film and literary agents.

#### Directors and their Interests

The directors who served during the year and their interests in the company are as stated below:

	Ordinary shares		Ordinary (Non voting) shares	
	2001	2000	2001	2000
	or date of		or date of	
	ар	pointment	ар	pointment
Giorgio Casarotto	340	340	340	340
Jenne Casarotto	510	510	510	510
Tom Erhardt	-	-	-	-
Tracey Hyde	-	_	-	-
Charlotte Kelly	-	-	-	-
Mel Kenyon	113	113	143	143
Sara Pritchard	22	22	29	29

#### **Charitable Contributions**

During the year the company contributed £700 to charities.

## Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company and of the profit or loss of the company for that year. In preparing these the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Directors' Report for the year ended 30 June 2001

#### **Auditors**

The company has by elective resolution under Section 386(1) of the Companies Act 1985 dispensed with the annual reappointment of the auditors. Barsham Bradford & Hamilton will be deemed to be reappointed for each succeeding financial year.

The directors recommend that Barsham Bradford & Hamilton remain in office until further notice.

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the Board on 10.1.02 and signed on its behalf by

Giorgio Casarotto

Secretary

### Auditors' Report to the Shareholders of CASAROTTO RAMSAY & ASSOCIATES LIMITED

We have audited the financial statements on pages 4 to 10 which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities, under the historical cost convention and the accounting policies set out on page 6.

### Respective responsibilities of directors and auditors

As described on page 1 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error.

In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 30 June 2001 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

**Barsham Bradford & Hamilton** 

Chartered Accountants and Registered Auditors

1 Lincoln's Inn Fields London WC2A 3AA

11.1.2002

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# Profit and Loss Account for the year ended 30 June 2001

		2001	2000
	Notes	£	£
Turnover	2	1,535,082	1,433,296
Administrative expenses		(1,360,628)	(1,380,575)
Operating profit	3	174,454	52,721
Investment income Interest receivable	4	44,929	24,729
and similar income Interest payable		61,245	49,428
and similar charges	5	(534)	(291)
Profit on ordinary activities before taxation		280,094	126,587
Tax on profit on ordinary activities	8	(60,977)	(24,488)
Profit on ordinary activities after taxation		219,117	102,099
Dividends	9	(178,990)	(79,267)
Retained profit for the year		40,127	22,832
Retained profit brought forward		92,419	69,587
Retained profit carried forwar	·d	132,546	92,419
		<del></del>	<del></del>

## Balance Sheet as at 30 June 2001

		200	01	2000	)
	Notes	£	£	£	£
Fixed Assets					
Tangible assets	10		14,152		17,143
Investments	11		102		102
			14,254		17,245
Current Assets					
Debtors	12	52,077		55,757	
Investments	13	900		4,500	
Cash at bank and in hand		591,112		380,566	
		644,089		440,823	
Creditors: amounts falling					
due within one year	14	(525,669)		(365,521)	
Net Current Assets		<del></del>	118,420		75,302
Total Assets Less Current					<del></del>
Liabilities			132,674		92,547
Capital and Reserves					
Called up share capital	15		128		128
Profit and loss account	15		132,546		92,419
Shareholders' Funds			132,674		92,547
			<del></del>		

The financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

Giorgio Casarotto

Director

16.1.02

# Notes to the Financial Statements for the year ended 30 June 2001

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### 1. Accounting Policies

### 1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

#### 1.2. Turnover

Turnover represents the total invoice value, excluding value added tax, of sales made during the year.

### 1.3. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery

25% Straight line

Fixtures, fittings

and equipment

25% Straight line

#### 1.4. Investments

Fixed asset investments are stated at cost less provision for diminution in value.

Current asset investments are at the lower of cost and net realisable value.

#### 1.5. Pensions

The pension costs charged in the financial statements represent the contribution payable by the company during the year.

### 1.6. Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions. All differences are taken to the Profit and Loss account.

### 2. Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the UK.

# Notes to the Financial Statements for the year ended 30 June 2001

3.	Operating profit	2001 £	2000 £
	Operating profit is stated after charging:		
	Depreciation and other amounts written off tangible assets	9,318	7,737
	Auditors' remuneration	5,250	6,800
	and after crediting:	<del></del>	
	Profit on foreign currencies	7,107	4,766
4.	Income from investments	2001	2000
		£	£
	Income from investments	44,929	24,729
5.	Interest payable and similar charges	2001 £	2000 £
	Included in this category is the following:		
	On loans and overdrafts	<u>-</u>	27
6.	Directors' emoluments		
		2001 £	2000 £
	Remuneration and other benefits	631,741	574,847
	Number of directors to whom retirement benefits		
	are accruing under a money purchase scheme	-	-

### 7. Pension costs

The company operates a defined contribution pension scheme in respect of the directors. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the company and amounted to £59,468 (2000 - £59,080).

# Notes to the Financial Statements for the year ended 30 June 2001

	continued			
8.	Taxation		2001 £	2000 £
	UK current year taxation			
	UK Corporation Tax at 30% (2000 - 20%)		58,877	24,488
	Prior years			
	UK Corporation Tax		2,100	-
			60,977	24,488
9.	Dividends		2001 £	2000 £
	Ordinary shares - Final proposed		178,990	79,267
10.	Tangible fixed assets			
10.	Tangible fixed assets	Plant and machinery	Fixtures, fittings equipment	Total
10.	Tangiole nacu assets	machinery	fittings	Total £
10.	Cost	machinery £	fittings equipment £	£
10.	Cost At 1 July 2000	<b>machinery £</b> 135,747	fittings equipment £ 42,953	£ 178,700
1	Cost	machinery £	fittings equipment £	£
1	Cost At 1 July 2000	<b>machinery £</b> 135,747	fittings equipment £ 42,953	£ 178,700
1	Cost At 1 July 2000 Additions At 30 June 2001	# 135,747 5,529	fittings equipment  £  42,953  798	£ 178,700 6,327
	Cost At 1 July 2000 Additions	# 135,747 5,529	fittings equipment  £  42,953  798	£ 178,700 6,327
	Cost At 1 July 2000 Additions At 30 June 2001 Depreciation	£  135,747  5,529  141,276	fittings equipment £ 42,953 798 43,751	£ 178,700 6,327 185,027
	Cost At 1 July 2000 Additions At 30 June 2001 Depreciation At 1 July 2000	### 135,747	fittings equipment £ 42,953 798 43,751 40,645	£ 178,700 6,327 185,027
	Cost At 1 July 2000 Additions At 30 June 2001  Depreciation At 1 July 2000 Charge for the year	### 135,747	fittings equipment £ 42,953 798 43,751 40,645 1,132	£ 178,700 6,327 185,027 161,557 9,318
	Cost At 1 July 2000 Additions At 30 June 2001  Depreciation At 1 July 2000 Charge for the year At 30 June 2001	### 135,747	fittings equipment £ 42,953 798 43,751 40,645 1,132	£ 178,700 6,327 185,027 161,557 9,318

# Notes to the Financial Statements for the year ended 30 June 2001

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## 11. Fixed Asset Investments

		Other Unlisted Investments	Total
		£	£
	Cost		
	At 1 July 2000		
	At 30 June 2001	102	102
	Net book values		-
	At 30 June 2001	102	102
	At 30 June 2000	102	102
12.	Debtors		
		2001	2000
		£	£
	Trade debtors	9,735	8,768
	Other debtors	1,430	1,001
	Prepayments and accrued income	40,912	45,988
		52,077	55,757
13.	Current asset investments	2001	2000
		£	£
	Other unlisted investments	900	4,500

# Notes to the Financial Statements for the year ended 30 June 2001

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14.	Creditors: amounts falling due	2001	2000
	within one year	£	£
	Trade creditors	10,743	7,102
	Corporation tax	58,877	24,488
	Other taxes and social security costs	65,133	80,630
	Other creditors	15,304	23,585
	Accruals and deferred income	196,622	150,449
	Proposed dividend	178,990	79,267
		525,669	365,521
15.	Share capital	2001	2000
		£	£
	Authorised		
	12011011011		
	11,000 Ordinary shares of 5 pence each	550	550
		550 550	550 550
	11,000 Ordinary shares of 5 pence each	550	550
	11,000 Ordinary shares of 5 pence each		
	11,000 Ordinary shares of 5 pence each 11,000 Ordinary (Non voting) shares of 5 pence each	550	550
	11,000 Ordinary shares of 5 pence each	550	550
	11,000 Ordinary shares of 5 pence each 11,000 Ordinary (Non voting) shares of 5 pence each  Allotted, called up and fully paid	1,100	1,100
	11,000 Ordinary shares of 5 pence each 11,000 Ordinary (Non voting) shares of 5 pence each  Allotted, called up and fully paid 1,120 Ordinary shares of 5 pence each	550 1,100 56	550 1,100 ————————————————————————————————