Bupa Building Services Limited

Directors' report and financial statements for the year ended 31 December 2010

Registered Office.

Bupa House 15-19 Bloomsbury Way London WC1A 2BA

Registered number: 2317091

THURSDAY



LD3 12/05/2011 COMPANIES HOUSE

49

Contents

| | Page |
|---|------|
| Directors' report | 1 |
| Statement of Directors' responsibilities | 4 |
| Independent auditor's report to the members of Bupa Building Services Limited | 5 |
| Profit and loss account | 7 |
| Balance sheet | 8 |
| Accounting policies | 9 |
| Notes to the financial statements | 11 |

Directors' report

for the year ended 31 December 2010

The Directors present their annual report and the financial statements of Bupa Building Services Limited ("the Company") for the year ended 31 December 2010

1. Principal activities

The principal activity of the Company for the year was to provide short-term property leases on behalf of the Bupa Group During 2008 the company entered into operating lease obligations All obligations arising from these have been and will continue to be met by other companies within the Bupa Group

2. Business review

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006, in relation to companies subject to the small company regime

Results

The loss for the year, after taxation, amounted to £5,776 (2009 £13,483) The Company had net liabilities of £65,579 (2009 £59,803)

Dividends

The Directors do not recommend the payment of a dividend in respect of the year ended 31 December 2010 (2009, £nil)

2. Going concern

After making enquiries, the Directors have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future Accordingly, they continue to adopt the going concern basis in preparing the financial statements

Further details regarding adoption of the going concern basis can be found in the accounting policies of the financial statements

3. Conversion to International Financial Reporting Standards

The ultimate parent undertaking, The British United Provident Association Limited, has prepared group accounts in accordance with International Financial Reporting Standards as adopted by the European Union (IFRS) The Company is not required to report under IFRS and therefore these accounts are prepared in accordance with applicable UK accounting standards

Directors' report (continued)

for the year ended 31 December 2010

4. Directors

Details of the present Directors and any other persons who served as a Director during the year are set out below

S M Los appointed 21/06/10
F D Gregory resigned 21/06/10
M A Ralf resigned 21/12/10
M A Merchant
N T Beazley

5. Companies Audit, Investigations and Community Enterprise Act 2004

As at the date of this report, indemnities are in force under which the Company has agreed to indemnify the Directors, to the extent permitted by law and the Company's Articles of Association, in respect of all losses arising out of, or in connection with, the execution of their powers, duties and responsibilities, as Directors of the Company

6. Political and charitable contributions

The Company made no political or charitable donations during the year (2009 £nil)

7. Disclosure of information to auditors

The Directors who held office at the date of approval of this Directors' report confirm that

- so far as they are each aware, there is no relevant audit information of which the Company's auditors are unaware, and
- each Director has taken all the steps that they ought to have taken as a Director to make themselves aware of any relevant audit information and to establish that the Company's auditors are aware of that information

This confirmation is given and should be interpreted in accordance with the provisions of s418 of the Companies Act 2006

Directors' report (continued) for the year ended 31 December 2010

8. **Auditors**

Pursuant to Section 487 of the Companies Act 2006, the auditors will be deemed to be reappointed and KPMG Audit Plc will therefore continue in office

Registered Office

By Order of the Board

Bupa House 15-19 Bloomsbury Way London WC1A 2BA

25 March 2011

For and on behalf of **Bupa Secretaries Limited**

Arible Near

Statement of Directors' responsibilities for the year ended 31 December 2010

The Directors are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and regulations

Company law requires the Directors to prepare financial statements for each financial year Under that law they have elected to prepare the financial statements in accordance with UK Accounting Standards and applicable law (UK Generally Accepted Accounting Practice)

Under Company law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit and loss of the Company for that period

In preparing these financial statements, the Directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the Company and to prevent and detect fraud and other irregularities.

Independent auditor's report to the members of Bupa Building Services Limited

We have audited the financial statements of Bupa Building Services Limited for the year ended 31 December 2010 set out on pages 7 to 14. The financial reporting framework that has been applied in their preparation is applicable law and UK Accounting Standards (UK Generally Accepted Accounting Practice).

This report is made solely to the Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's members, as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors' Responsibilities set out on page 4, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at www.frc.org.uk/apb/scope/private.cfm

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the Company's affairs as at 31 December 2010 and of its loss for the year then ended,
- have been properly prepared in accordance with UK Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements and the Companies Act 2006

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements

Independent auditor's report to the members of Bupa Building Services Limited (continued)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of Director's remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit

Daniel Cazeaux (Senior Statutory Auditor) for and on behalf of KPMG Audit Plc, Statutory Auditor

Chartered Accountants

15 Canada Square London E14 5GL

25 March 2011

Profit and loss account for the year ended 31 December 2010

| | Note | 2010 £ | 2009 £ |
|---|--------------|-------------|-------------|
| Turnover | | 1,123,177 | 1,125,510 |
| Net operating expenses | | (1,123,177) | (1,125,510) |
| Operating result | | • | |
| Finance charges - net | 2 | (5,166) | (7,293) |
| Loss on ordinary activities before taxation | | (5,166) | (7,293) |
| Tax on loss on ordinary activities | 4 | (610) | (6,190) |
| Loss for the year | | (5,776) | (13,483) |

The operating loss is all derived from continuing operations

There were no recognised gains and losses other than the loss for the financial year

Balance sheet as at 31 December 2010

| | Note | 2010 £ | 2009 £ |
|--|------|-----------|-----------|
| Current assets | | | |
| Cash at bank and in hand | | 491,869 | 491,869 |
| | | 491,869 | 491,869 |
| Creditors: amounts falling due within one year | 5 | (557,448) | (551,672) |
| Net liabilities | ··· | (65,579) | (59,803) |
| Shareholders' deficit | | | |
| Called up share capital | 6 | 2 | 2 |
| Profit and loss account | 7 | (65,581) | (59,805) |
| Shareholders' deficit | | (65,579) | (59,803) |

These financial statements were approved by the Board of Directors on 25 March 2011 and were signed on its behalf by

S M Los Director

Ferm Vo

Accounting policies

for the year ended 31 December 2010

The principal accounting policies are summarised below. They have been applied consistently throughout the year

(a) Basis of preparation

The financial statements have been prepared on a going concern basis, in view of the letter of support from Bupa Finance Plc, which undertakes to provide such support as is necessary to enable the company to meet its liabilities as they fall due, and in accordance with applicable UK accounting standards under the historical cost accounting rules

As the Company is a wholly owned subsidiary of the British United Provident Association Limited (Bupa), the Company has taken advantage of the exemption contained in Financial Reporting Standard 8 Related Party Disclosures (FRS 8) and has therefore not disclosed transactions or balances with entities which form part of the Bupa Group The consolidated financial statements of Bupa, within which this Company is included, can be obtained from the address given in note 1

(b) Cash flow statement

Under Financial Reporting Standard 1 Cash Flow Statements (revised 1996) (FRS 1) the Company is exempt from the requirement to prepare a cash flow statement on the grounds it is a wholly owned subsidiary undertaking of Bupa, a company that prepares a consolidated cash flow statement for the Bupa Group

(c) Turnover

Turnover represents amounts invoiced in relation to services provided. Turnover is stated net of value added tax.

Accounting policies (continued) for the year ended 31 December 2010

(d) Taxation and deferred taxation

The charge for taxation is based on the result for the year and takes into account deferred taxation

Deferred tax is provided in full on all timing differences that have originated, but not reversed, at the balance sheet date which result in an obligation to pay more, or a right to pay less or to receive more tax, with the following exceptions

- Provision is made for tax on gains arising from the revaluation of property to its market value, the fair value adjustment of fixed assets, or gains on disposal of fixed assets that have been rolled over into replacement assets, only to the extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned and without it being possible to claim rollover relief However, no provision is made where, on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into replacement assets and charged to tax only where the replacement assets are sold
- Provision is made for deferred tax that would arise on remittance of the retained earnings of overseas subsidiaries, associated undertakings and joint ventures only to the extent that, at the balance sheet date, dividends have been accrued as receivable
- Deferred tax assets are recognised only to the extent that it is considered more likely than not that there will be suitable taxable profits from which the underlying timing differences can be deducted

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on current tax rates and laws

Trading losses surrendered to other Group subsidiary undertakings are made on a full payment basis

Notes to the financial statements

for the year ended 31 December 2010

1. Immediate and ultimate parent company

The immediate parent undertaking of the Company is Bupa Limited, a company incorporated in England and Wales

The ultimate parent undertaking of the Company, and the largest group into which these financial statements are consolidated, is The British United Provident Association Limited, a company incorporated in England and Wales. The smallest group into which these financial statements are consolidated is that headed by Bupa Finance Plc, a company incorporated in England and Wales.

Copies of the accounts of both companies can be obtained from The Registrar of Companies, Cardiff, CF14 3UZ

2. Finance charges - net

| Interest payable to Group undertakings | 2010 £ (5,166) | 2009 £ (47,626) |
|---|----------------------|-----------------------|
| Total interest payable | (5,166) | (47,626) |
| Interest receivable from Group undertakings | • | 40,333 |
| Total interest receivable | - | 40,333 |
| Finance charges - net | (5,166) | (7,293) |

3. Loss on ordinary activities after taxation

Loss on ordinary activities after taxation is stated after crediting

| | 2010 £ | 2009 £ |
|---|-------------|-------------|
| Rental income | (1,001,930) | (1,125,510) |
| Auditor's remuneration | | |
| | 2010 £ | 2009 £ |
| Fees payable to the Company's auditors for the audit of the Company's annual accounts | 6,000 | 6,000 |

Fees for the audit of the Company represent the amount receivable by the Company's auditors. The amount may not be borne by the Company

Fees paid to the Company's auditors, KPMG Audit Plc, and its associates for services other than the statutory audit of the Company are not disclosed in these accounts since the consolidated accounts of Bupa, the ultimate parent undertaking, disclose non-audit fees on a consolidated basis

Notes to the financial statements (continued) for the year ended 31 December 2010

4. Tax on loss on ordinary activities

(i) Analysis of tax charge in the year

| | 2010 £ | 2009 £ |
|--|-----------|-----------|
| Current tax UK corporation tax on loss for the year | 610 | (968) |
| | 610 | (968) |
| Adjustments in respect of prior periods - UK corporation tax | - | 7,158 |
| Total current tax | 610 | 6,190 |
| Total tax on loss on ordinary activities | 610 | 6,190 |

(ii) Factors affecting the tax charge

The differences between the total current tax charge shown above and the amount calculated by applying the standard rate of UK corporation tax to the loss before tax is as follows

| | 2010 £ | 2009 £ |
|--|------------|----------------|
| Loss on ordinary activities before taxation | (5,166) | (7,293) |
| Tax on loss on ordinary activities at standard UK corporation tax rate of 28% (2009 28%) | (1,446) | (2,042) |
| Effects of | | 4.074 |
| Transfer pricing adjustment Adjustments to tax credit in respect of prior periods | 2,056 - | 1,074 7,158 |
| Total current tax charge for year | 610 | 6,190 |
| 5. Creditors – amounts falling due within one year | | |
| | 2010 £ | 2009 £ |
| Amounts owed to Group undertakings | 557,448 | 551,672 |

557,448

551,672

Notes to the financial statements (continued) for the year ended 31 December 2010

6. Called up share capital

| | 2010 £ | 2009 £ |
|---|-----------|-----------|
| Allotted, called up and fully paid 2 ordinary shares of £1 each | 2 | 2 |
| | 2 | 2 |

7. Reserves

| | Profit and loss account 2010 £ |
|----------------------|---|
| At beginning of year | (59,805) |
| Loss for the year | (5,776) |
| At end of year | (65,581) |

8. Reconciliation of movement in shareholders' deficit

| | Note | 2010 £ | 2009 £ |
|---------------------------------------|------|-----------|-----------|
| Loss for the year | | (5,776) | (13,483) |
| Net Increase in shareholders' deficit | | (5,776) | (13,483) |
| Opening shareholders' deficit | | (59,803) | (46,320) |
| Closing shareholders' deficit | | (65,579) | (59,803) |

Notes to the financial statements (continued) for the year ended 31 December 2010

9 Contingent liabilities, guarantees and other financial commitments

(i) Contingent liabilities

Under a Group registration the Company is jointly and severally liable for Value Added Tax due by certain other Group Companies

(ii) Guarantees

The Company has given a guarantee and other undertakings, as part of the Group banking arrangements, in respect of the overdraft of certain other Group undertakings

(iii) Financial commitments

Annual commitments on non-cancellable operating leases are as follows

| | Land and buildings 2010 £ | Land and buildings 2009 £ |
|------------------------------|------------------------------------|------------------------------------|
| Expiry date | | _ |
| - within one year | 15,828 | 16,016 |
| - between two and five years | 531,473 | 1,014,472 |
| | 547,301 | 1,030,488 |

The leases are short-term with an annual market rent payable and are therefore of a revenue rather than capital nature. These are annual commitments for each of the years



Bupa Finance Bupa House 15 - 19 Bloomsbury Way London WC1A 2BA

Tel 020 7656 2000 Fax 020 7656 2700 www.bupa.com

Our Ref: JPS/minutes/letsup2011

25 March 2011

The Secretary
Bupa Building Services Limited
("the Company")

Dear Sir

LETTER OF SUPPORT

Bupa Finance Plc, the Company's intermediate holding company, undertakes that for so long as it remains your holding company that it will provide or procure such support as is necessary to enable the Company to meet its liabilities as they fall due

The undertakings in this letter shall cease if and when the Company is able to prepare its audited financial statements on a going concern basis without the benefit of the undertakings contained in this letter

Yours faithfully

GM Evans Director N T Beazley Director

Noll Sear