

Tameside Citizens Advice Bureau Ltd.
Minutes to the Trustee Board Extraordinary General Meeting 27th May 2004.

Present: Marie Dale Peter Davis-Rice Annette Goodfellow Norman Mackie Dennis Lomas Eric Rothwell Manilal Mistry.

John Howard [non voting]

Apologies: Susan Routledge Nigel Morgan Cllr. John Sullivan Cllr. Jackie Forth Maurice Sharples

The meeting having been properly advertised was called for the purpose of passing a Special Resolution to enable the insertion of a new clause 5 into the Memorandum of Association. The clause has been approved by and the wording drafted by the Charity Commission. The Special Resolution as previously circulated was unanimously carried.

Special Resolution:

"Any committee person who possesses specialist skills or knowledge required by the bureau for its proper administration may make and be paid reasonable charges for work of that nature done by him or her or his firm when instructed by the bureau to act on its behalf: provided that

- a) at no time shall a majority of the committee benefit under this provision; and**
- b) a committee person shall withdraw from any meeting whilst his or her instruction or remuneration or that of his or her firm is being discussed"**

D. Mackie 27th May 2004



5. Any committeeperson who possesses specialist skills or knowledge required by the Bureau for its proper administration may make and be paid reasonable charges for work of that nature done by him or her or his firm when instructed by the Bureau to act on its behalf: Provided that

- (a) at no time shall a majority of the committee benefit under this provision; and
- (b) a committeeperson shall withdraw from any meeting whilst his or her instruction or remuneration, or that of his or her firm, is being discussed.

6. The liability of the members is limited.

7. Every member of the Bureau undertakes to contribute to the assets of the Bureau, in the event of the same being wound up while he is a member, or within one year after he ceases to be a member, for payment of the debts and liabilities of the Bureau contracted before he ceases to be a member and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves, such amount as may be required not exceeding £1.

8. If upon winding up of or dissolution of the Bureau there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid to or distributed among the members of the Bureau, but shall be given or transferred to such other charitable purpose or purposes as the members for the time being shall by ordinary resolution decide failing which the same shall be transferred to the National Association of Citizens Advice Bureaux (or any body successor to it).

9. Unless the contrary shall expressly appear words and phrases in this Memorandum shall have the same meaning as in the Articles of Association of the Bureau.

These are certified copies of the changes authorised by the "Special Resolution" passed unanimously by the Trustee Board of Tameside CAB Ltd, at their meeting on 27th May 2004.

A. Mallie CHAIR of TRUSTEE BOARD.

virtue only of such appointment be members of the Bureau or the Committee.

NOTICES

56. A notice may be served by the Bureau upon any member, either personally or by sending it through the post in a prepaid letter, addressed to such members at his/her registered address as appearing in the register of members.

57. Any member described in the register of members by an address not within the United Kingdom, who shall from time to time give the Bureau an address within the United Kingdom at which notices may be served upon him/her, shall be entitled to have notices served upon him/her at such address, but, save as aforesaid and as provided by the Act, only those members who are described in the register of members by an address within the United Kingdom shall be entitled to receive notices from the Bureau.

58. Any notice, if served by post, shall be deemed to have been served on the second day following that on which the letter containing the same is put into the post, and in proving such service it shall be sufficient to prove that the letter containing the notice was properly addressed and put into the post as a prepaid letter.

DISSOLUTION

59. Clause 8 of the Memorandum of Association of the Bureau relating to the winding up and dissolution of the Bureau shall have effect as if the provisions thereof were repeated in these Articles.