# "THE LYNCH" MANAGEMENT LIMITED DIRECTORS REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 1996

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# REPORT OF THE DIRECTORS For the Year Ended 31 December 1996

The Directors have pleasure in submitting their Annual Report together with the audited accounts for the year ended 31 December 1996.

#### Activities

The Company's principal activity is that of the management of the common services of a residential development at "The Lynch", Hoddesdon, Herts on a non profit making basis. There have been no changes in this activity during the year.

#### **Directors**

The Directors and their interests in the shares of the Company were as given below:

	£1 Ordinary Shares		
	31 December 1996	31 December 1995	
B.K. Barnes (resigned 16 July 1996)	1	1	
PC. Harrison	1	1	
F.E. Wilson	1	1	
S.M. Cornford	1	1	
J.W. Spenceley	1	1	
J. P. Luckie (resigned 16 July 1996)	1	1	
S. Nine (appointed 16 July 1996)	1	1	

#### **Directors Responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable;
- prepare the financial statements on the going concern basis unless it is not appropriate to presume that the company will continue in operation.

The directors are responsible for keeping proper accounting records, for safeguarding the assets of the company and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Exemptions**

Advantage has been taken, in the preparation of this report, of special exemptions applicable to small companies. In the Directors' opinion, the company is entitled to those exemptions on the grounds that it qualifies as a small company under the provisions of Section 247 of the Companies Act 1985.

Registered Office

Park House The Street Great Saling

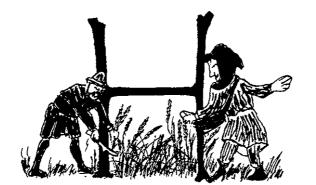
Essex CM7 5DR

Registered in England No. 2302474

Signed on Behalf of the Board

5. h. CONNPORD Director

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TONY HINE & CO.

# CHARTERED ACCOUNTANTS

PARK HOUSE THE STREET GREAT SALING ESSEX CM7 5DR

TEL. 01371 850050 FAX. 01371 851282

#### REPORT OF THE AUDITORS

### To the Members of "The Lynch" Management Limited

We have audited the accounts on pages 3 to 5 which have been prepared under the historical cost convention and with accounting policies set out on page 5.

# RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 1 the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

#### **BASIS OF OPINION**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

#### **OPINION**

In our opinion the accounts give a true and fair view of the state of affairs of the company as at 31 December 1996 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Tony Hine & Co Registered Auditor

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27 May, 1997

# INCOME AND EXPENDITURE ACCOUNT For the Year Ended 31 December 1996

	Notes	<u>1996</u>		<u>1995</u>
Service Charges Receivable		4,500		4,500
Expenditure				
Gardening and Maintenance	2,827		2,391	
Insurance	128		126	
Audit and Accountancy	388		376	
Share Registration Services	118		0	
Bank Charges	97		90	
Electricity to Common Parts	106		158	
Sundry Expenses	82		190	
Legal Fees	<u>182</u>		$\underline{0}$	
_	3,928		3,331	
Less: Transfer from Maintenance Reserve -				
Legal Costs & Shrubs	<u>550</u>		<u>0</u>	
•		<u>3,378</u>		<u>3,331</u>
		1,122		1,169
Share Registration Fees Received		117		59
Instalment Fees Received		40		40
Bank Interest Received		<u>92</u>		<u>87</u>
Net Surplus for the Year before Taxation		1,371		1,355
Taxation	2	<u>22</u>		<u>22</u>
Net Surplus for the Year after Taxation		1,349		1,333
Retained Surplus brought forward		<u>0</u>		<u>0</u>
		1,349		1,333
Transfer to Maintenance Reserve	5	1,349		1,333 1,333
Retained Surplus carried forward		<u>£ 0</u>		<u>£ 0</u>

There were no recognised gains or losses other than the surplus for the current or preceding financial year.

There were no acquisitions or discontinued operations during the current or preceding financial year. The notes on page 5 form an integral part of these accounts.

# BALANCE SHEET As at 31 December 1996

	<u>Notes</u>		<u>1996</u>		<u>1995</u>
Current Assets					
Debtors Prepayments Cash at Bank and in Hand		58 62 3,466 3,586		0 62 <u>2,712</u> <u>2,774</u>	
Creditors: Amounts falling due within one y	ear				
Service Charges Overpaid Trade Creditors Corporation Tax		0 641 <u>22</u> 663		2 626 <u>22</u> 650	
Net Current Assets			£2,923		£2,124
Capital and Reserves					
Called Up Share Capital	3		30		30
Reserves					
Maintenance Reserve Income and Expenditure Account	5	2,893 <u>0</u>	2,893	2,094 <u>0</u>	<u>2,094</u>
Shareholders Funds	6		£2,923		£2,124
The notes on page 5 form an integral part of the These accounts were approved by the Board			16/5/0	<u>ົາ).</u>	••••••
S.M. CORNFORD	<u>Sy</u>		r 		
J. W. SPENCELZY Directors					

#### NOTES FORMING PART OF THE ACCOUNTS

# For the Year Ended 31 December 1996

# 1. Accounting Policies

The accounts have been prepared under the historical cost accounting convention and in accordance with applicable accounting standards.

#### 2. Taxation

The Company is only liable to Corporation Tax on its investment income. The charge of £22 in the accounts represents tax due on Bank Deposit Interest [1995 £22].

3. Called Up Share Capital	<u>1996</u>	<u>1995</u>
Authorised: 31 Ordinary Shares of £1 each	£ 31	£ 31
Issued and Fully Paid: 30 Ordinary Shares o	f£l each £30	£ 30

#### 4. Employees

The Company has no employees and no remuneration was paid during the year to Directors or others.

#### 5. Maintenance Reserve

The Maintenance Reserve represents a provision for major items of future maintenance for which the company is responsible under the terms of the Deeds of Covenant entered into with the individual owners of the properties at The Lynch. The following movements took place during the year:-

1996

<u>1995</u>

	Balance brought forward Transfer from/(to) Income and Expenditure Account:	2,094	761
	General	1,349	783
	Legal Costs	(300)	300
	Shrubs	( <u>250</u> ) 2,893	2 <u>50</u> 2,094
	Expenditure:	0	0
	Balance carried forward	£2,893	£2,094
6.	Reconciliation of Shareholders Funds	<u>1996</u>	<u>1995</u>
	Surplus for the financial year	1,349	1,333
	Less: Transfer from Maintenance Reserve	( <u>550</u> ) 799	$\frac{0}{1,333}$
	Opening Shareholders Funds	<u>2,124</u>	791
	Closing Shareholders Funds	£ <u>2,923</u>	£2,124