

DON'T
STAPLE

CH04

Change of corporate secretary's details



Companies House

Go online to file this information
www.gov.uk/companieshouse

☒ **What this form is for**
You may use this form to change the details of a corporate secretary.

☐ **What this form is NOT for**
You cannot use this form if changing the details of a company director. To do this, please use form CH02 'Change of corporate director's details'.

THURSDAY



SB3VWMCB
SCT 12/05/2022 #52
COMPANIES HOUSE

1 Company details

Company number 0 2 2 9 6 0 9 8
Company name in full JPM RECRUITMENT AGENCY LIMITED

→ **Filling in this form**
Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by *

2 Secretary's current details on the Register ^①

Corporate body/firm name SHEPHERD & WEDDERBURN SECRETARIES LIMITED
SC209868

① Current details
This information is used to identify the details on the public record.

3 Date of change of details

Date of change of details 0 9 0 5 2 0 2 2
Please complete the appropriate sections to indicate which of the details have changed.

4 Change of name details

Please enter the new name.

Change of corporate body/firm name

5 Change of registered or principal office address ^②

Building name/number 37
Street Albyn Place
Post town Aberdeen
County/Region
Postcode A B 1 0 1 Y N
Country United Kingdom

② Registered or principal address
This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), or DX number.

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Change of legal details

Please show any change of details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please detail any change to the register in which it is entered (including the state) and any new registration number in that register.

Change of details of the legal form of the corporate body or firm

Change of details of governing law

If applicable, new details where the company/firm is registered ^①

If applicable, new registration number

^① Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.

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Signature

I am signing this form on behalf of the company.

Signature

Signature

X

Keir Willox

X

This form may be signed by:

Director ^②, Secretary, Person authorised ^③, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.

^② United Kingdom Societas (UKS)

If the form is being filed on behalf of a UKS please delete 'director' and insert details of which organ of the UKS the person signing has membership.

^③ Person authorised

Under either section 270 or 274 of the Companies Act 2006.

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	R2254.1/OGG/KXW									
Company name	SHEPHERD & WEDDERBURN LLP									
Address	1 Exchange Crescent									
Conference Square										
Post town	Edinburgh									
County/Region										
Postcode	E	H	3		8	U	L			
Country										
DX										
Telephone										

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have entered in section 3 the date of change of details.
- ☐ You have entered the relevant change of details.
- ☐ A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), or DX number.
- ☐ You have signed the form.

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

**Further information**

For further information, please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse