

# **Annual Report and Financial Statements**

## **Crime Concern Trust Limited**

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**For the year ended 31 March 2014**

**Company number: 02259016**

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COMPANIES HOUSE

## **Contents**

	<b>Page nos.</b>
<b>1. Activities</b>	<b>3</b>
<b>2. Financial review</b>	<b>4-5</b>
<b>3. Structure, governance and management</b>	<b>5-6</b>
<b>4. Independent auditor's report to the members of The Crime Concern Trust Limited</b>	<b>7-8</b>
<b>5. Statement of financial activities</b>	<b>9</b>
<b>6. Balance Sheet</b>	<b>10</b>
<b>7. Notes forming part of the financial statements</b>	<b>11-14</b>
<b>8. Charity information</b>	<b>15</b>

## **Activities of Crime Concern over the last year**

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The Crime Concern Trust Limited (Crime Concern) merged with another charity, The Royal Philanthropic Society incorporating the Rainer Foundation, on 1<sup>st</sup> July 2008. This was affected by creating a new charity The Catch22 Charity Ltd (Catch22).

Although Crime Concern continues to operate, as a consequence of the merger most of its previous activities are now conducted, in 2013/14, by Catch22. Currently Crime Concern only delivers the Community Space Challenge environmental programme, funded by the Big Lottery, which, supports young people aged 8-17 to transform unloved spaces in their neighbourhoods.

## **Financial review**

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### **Overview**

Catch22 is the sole member of Crime Concern.

The combined Catch22 group (of which Crime Concern is a part) has income in 2013/14 of approximately £55m and total reserves of over £12m. Crime Concern therefore has an extremely sound financial base going forward.

### **Incoming resources**

Total incoming resources for 2013/14 were £439k compared with £2,635k for 2012/13.

### **Resources expended**

Resources expended on charitable activities for 2013/14 were £523k compared with £2,642k for 2012/13.

### **Reserves**

The Finance and Business Administration Committee of Catch22 conducts an annual review of the level of consolidated unrestricted reserves in the general fund by considering risks associated with the various income streams, expenditure plans and balance sheet items. This enables an estimate to be made of the level of reserves that are sufficient:

- to allow time for re-organisation in the event of a downturn in income or asset values
- to protect ongoing work programmes
- to allow the group of charities to meet its objectives.

Crime Concern's reserves are considered as part of the group of charities rather than in isolation. Combined reserves of the Catch22 group of charities are considered by the Trustees to be adequate as at 31<sup>st</sup> March 2014.

## **Financial Risks**

### Liquidity risk

All cash balances are held in Catch22. Catch22's objective is to maintain a balance between cash balances and long-term investments. The policy on liquidity risk is to ensure there are sufficient cash balances to meet the day-to-day needs of the group while investing surplus balances in fixed asset investments.

### Market risk

The Charity has no exposure to market risk.

### Credit risk

All debtor balances are held by Catch22. Catch22 is mainly exposed to credit risk in relation to money due from commissioners in relation to its delivery of services. The vast majority of these commissioners have proved to be extremely credit worthy. Nevertheless we operate a proactive credit control system designed to ensure payment is received quickly and that problems are identified as early as possible and the appropriate action is taken. The maximum exposure to credit risk is represented by the carrying amount of each financial asset in the balance sheet.

### Foreign Exchange Risk

The Charity has no significant exposure to foreign exchange risk.

## **Structure, Governance and Management**

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### **Structure**

The Crime Concern Trust Limited (Crime Concern) is a Company Limited by Guarantee and a registered Charity.

Its objectives, as stated in its Memorandum of Association, are:

"To promote opportunities for the development, education and support of young people in need to lead purposeful, stable and fulfilled lives and to promote safer, crime free communities for the benefit of the public".

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

Crime Concern merged with another charity The Royal Philanthropic Society (incorporating the Rainer Foundation) on 1<sup>st</sup> July 2008. This was affected by creating a new charity The Catch22 Charity Ltd (Catch22) which became the sole trustee of Rainer and the sole member of Crime Concern.

The governance and management of Crime Concern passed to Catch22 on 1<sup>st</sup> July 2008.

## **Governance**

Catch22's trustee board meets at least four times a year and has established a number of committees to which certain functions are delegated. These are: Finance and Business Administration, Audit -and Governance and Remuneration. Additionally the Finance and Business Administration Committee has established an Investment sub- committee which concerns itself with Catch22's investment portfolio.

The committees monitor progress against goals and targets that flow from the strategic plan set by the trustee board.

## **Trustees' responsibilities**

The trustees responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice.)

Company law required trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable group and of the outgoing resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## **Disclosure of information to auditors**

- So far as the Trustees are aware, there is no relevant audit information of which the charity's auditors are unaware, and
- Each Trustee has taken all the steps that ought to have taken as a Director in order to make themselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

## **Valuing our trustees - recruitment and induction**

The Governance and Remuneration Committee of Catch22 oversees the recruitment of trustees and undertakes a periodic skills audit of the board. Applications for trusteeship are sought through open advertisement, use of a specialist agency and personal contact. Applicants are assessed against a trustee job description and shortlisted candidates are interviewed by a panel of trustees and appointed by the trustee board. Trustees are normally appointed for 4 years and may be reappointed for a further 4 years subject to agreement of the Board.

New trustees are provided with induction meetings with the key staff and are given a detailed governance pack. Arrangements are made for trustees to visit Catch22's projects and services. Trustees receive information newsletters, presentations on aspects of Catch22's work and on matters affecting the voluntary sector.

Catch22 looks to all those involved in its governance to make a reasonable commitment to ongoing development and training. This may involve away days, visits, presentations and other internal functions as well as opportunities to attend relevant external events such as seminars, courses and conferences.

Catch22 also circulates publications of general interest and provides access to magazines, articles, newsletters, policy briefings and other documents of more specialist interest.

## **Risk management**

The trustees have in place a risk management process. The process identifies the types of risks the charity faces, prioritises them in terms of likelihood of occurrence and potential impact, identifies the means of managing these risks and monitors how they are managed. Development and review of the risk management arrangements are the responsibility of the Audit Committee.

## **Auditors**

Kingston Smith LLP were appointed as auditors and have expressed their willingness to continue in office and a resolution to re-appoint them will be proposed at the annual general meeting.

***Signed on behalf of the Board of Trustees***



Jimi McKenna  
Chair  
Crime Concern Trust Ltd  
17<sup>th</sup> September 2014

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE CRIME CONCERN TRUST LIMITED**

We have audited the financial statements of The Crime Concern Trust Limited for the year ended 31 March 2014 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

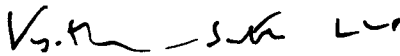
### **Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.



17<sup>th</sup> September 2014

Neil Finlayson (Senior Statutory Auditor)  
for and on behalf of Kingston Smith LLP, Statutory Auditor

Devonshire House  
60 Goswell Road  
London  
EC1M 7AD



**CRIME CONCERN TRUST LIMITED**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2014**

		Restricted funds £'000	Unrestricted funds £'000	Total 2014 £'000	Total 2013 £'000
	Note				
<b>Incoming resources</b>					
<b>Incoming resources from generated funds</b>					
- Grants	2	439	-	439	2,635
<b>Total incoming resources</b>		<b>439</b>	<b>-</b>	<b>439</b>	<b>2,635</b>
<b>Resources expended</b>					
<b>Cost of generating funds</b>					
<b>Charitable activities</b>	4	523	-	523	2,642
<b>Total resources expended</b>		<b>523</b>		<b>523</b>	<b>2,642</b>
<b>Net outgoing resources for the year</b>		<b>(84)</b>	<b>-</b>	<b>(84)</b>	<b>(7)</b>
<b>Net movement in funds</b>		<b>(84)</b>	<b>-</b>	<b>(84)</b>	<b>(7)</b>
Total funds brought forward	8,9	84	-	84	91
<b>Total funds carried forward</b>	8,9	<b>-</b>	<b>-</b>	<b>-</b>	<b>84</b>

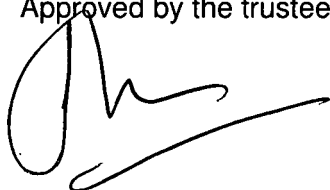
The activities of the charity have now been discontinued. The charity had no recognised gains or losses other than those dealt with in the Statement of Financial Activities.

**CRIME CONCERN TRUST LIMITED**  
**BALANCE SHEET AS AT 31<sup>ST</sup> MARCH 2014**  
**Company number: 02259016**  
**Charity number: 800735**

	Note	2014	2013
		£'000	£'000
<b>Current assets</b>			
Debtors	7	-	84
		<hr/>	<hr/>
<b>Net assets</b>		<hr/>	<hr/>
		-	84
<b>Funds</b>			
Restricted funds	8	-	84
	9	-	84
		<hr/>	<hr/>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the trustees on 17<sup>th</sup> September 2014.



Jim McKenna

*Chairman*



Paul Williams

*Director*

The notes on pages 11 to 14 form part of these financial statements.

**CRIME CONCERN TRUST LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2014**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared in accordance with the Companies Act 2006 and comply with the Statement of Recommended Practice 2005 "Accounting and Reporting by Charities" and applicable accounting standards. The accounts are prepared under the historical cost convention subject to the revaluation of investments to market value.

**Resources arising - Income**

All income is recognised in the statement of financial activities when the conditions for receipt have been met and there is reasonable assurance of receipt. The following accounting policies are applied to income.

**Grants and fees**

Where contract and grant funding is subject to specific performance conditions, the income is recognised as earned (as the related services are provided). Other grant income is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Any amounts received in excess of what has been earned by the year end are included within deferred income in current liabilities.

**Donations**

Donations and all other receipts from fundraising are reported gross and are accounted for on a receivable basis. The related fundraising costs are reported in costs of generating voluntary income.

**Investment Income**

Investment income is accounted for when receivable and includes the related tax recoverable.

**Resources expended**

All expenditure is accounted for on an accruals basis and has been allocated on the bases indicated below.

**Charitable activities**

These costs include expenditure associated with the delivery of the objects of the Charity and include both the direct costs and support costs relating to these activities.

**Governance costs**

These costs include the costs of governance arrangements which relate to the general running of The Crime Concern Trust Limited as opposed to the direct management functions inherent in generating funds, service delivery and project work. This includes such items as external audit, legal advice for trustees and costs associated with statutory arrangements.

**CRIME CONCERN TRUST LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2014**

**1. ACCOUNTING POLICIES (continued)**

**Fund accounting**

The Charity maintains various types of funds as follows

**Restricted funds**

Restricted funds represent grants, donations and legacies received which are allocated by the donor for specific purposes.

**Unrestricted funds**

Designated funds are amounts which have been put aside at the discretion of the trustees. General unrestricted funds represent funds which are expendable at the discretion of the trustees in the furtherance of the objects of the Charity.

**Cash flow statement**

The charity is a wholly owned subsidiary of Catch 22 Charity and the cash flows of the charity are included in the consolidated cash flow of Catch 22 Charity. Consequently the charity is exempt under the terms of Financial Reporting Standard 1, from the requirement to publish a separate cash flow statement.

**2. Incoming resources from generated funds**

Included within Grants are the following payments received from Big Lottery:

	<b>2014</b>	<b>2013</b>
	<b>£'000</b>	<b>£'000</b>
<b>Lottery income:</b>		
Big Lottery – Community Space Challenge	430	1,991

Big Lottery – Community Space Challenge unspent reserves at 31 March were £nil. The charity repaid a small underspend of £11,511.

**London Councils:**

London Council – Kilburn Safe & Sound	-	-
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**CRIME CONCERN TRUST LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2014**

**3. Net incoming resources for the year**

2014	2013
£'000	£'000

This is stated after charging:

Auditors remuneration – audit services

-	-
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The cost of the statutory audit has been borne by the parent charity.

**4. Charitable activities**

2014	2013
£'000	£'000

Direct cost of charitable activities

523	2,642
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**5. Staff costs**

All staff working on The Crime Concern Trust Limited (CCTL) projects are employed by the parent company, Catch22 Charity Limited, and seconded to CCTL. During the year CCTL was charged £139k (2013 - £361k) for salaries, £11k (2013 - £27k) for national insurance, £2k (2013 - £4k) for pension and £nil (2013 - £nil) for life assurance.

**6. Trustees' remuneration and expenses**

The trustees' received no remuneration for services provided or travel expenses during the year. In 2014 no travel expenses were paid to any trustees and none received any remuneration for services provided.

**7. Debtors**

2014	2013
£'000	£'000

Amounts due from other group companies

-	84
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**8. Restricted funds**

2014	2013
£'000	£'000

Balance brought forward

84	91
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Incoming resources

439	2,635
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Outgoing resources

(523)	(2,642)
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Transfer to unrestricted funds

-	-
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**Balance as at 31 March 2014**

-	84
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**CRIME CONCERN TRUST LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 MARCH 2014**

**9. Analysis of net assets between funds**

**Restricted  
funds  
£'000**

**Debtors**

-

**10. Share capital**

As the Charity is limited by guarantee, there is no share capital. At 31 March 2014 each member has undertaken to contribute to the Charity's assets, in the event of the Charity being wound up, such amount as may be required, not exceeding £1.

**11. Related party transactions**

The charity has taken advantage of the exemption allowed by Financial Reporting Standard 8, "Related Party Transactions", not to disclose any transactions with entities that are included in the consolidated financial statements of Catch22 Charity.

**12. Ultimate parent charity**

The charity's ultimate parent charity was Catch22 Charity Limited. Copies of the consolidated financial statements are available from the Company Secretary of Catch22 Charity Limited, whose registered office is 27 Peartree Street, London EC1V 3AG.

## **CRIME CONCERN TRUST LIMITED**

### **Registered Office:**

Rectory Lodge  
High Street  
Brasted  
Kent  
TN16 1JF

**Registered charity no:** 800735

**Registered company no:** 02259016

**Website** [www.catch-22.org.uk](http://www.catch-22.org.uk)

**T:** 0207 336 4800

**F:** 0207 336 4801

### **Trustees:**

Jim McKenna  
Paul Williams

**Auditors:** Kingston Smith LLP  
Devonshire House,  
60 Goswell Road,  
London,  
EC1M 7AD