# **Annual Report and Financial Statements**

# **Crime Concern Trust Limited**

For the year ended 31 March 2012

Company number: 02259016

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# **Activities of Crime Concern over the last year**

The Crime Concern Trust Limited (Crime Concern) merged with another charity, The Royal Philanthropic Society incorporating the Rainer Foundation, on 1<sup>st</sup> July 2008. This was affected by creating a new charity The Catch22 Charity Ltd (Catch22)

Although Crime Concern continues to operate, as a consequence of the merger most of its previous activities are now conducted, in 2011/12, by Catch22 Currently Crime Concern only delivers the Community Space Challenge environmental programme, funded by the Big Lottery, which, supports young people aged 8-17 to transform unloved spaces in their neighbourhoods.

#### Financial review

#### Overview

Catch22 is the sole member of Crime Concern

The combined Catch22 group (of which Crime Concern is a part) has income in 2011/12 of approximately £48 2m and total reserves of over £12 9m. Crime Concern therefore has an extremely sound financial base going forward.

## **Incoming resources**

Total incoming resources for 2011/12 were £2,180k compared with £2,369k for 2010/11

# Resources expended

Resources expended on charitable activities for 2011/12 were £2,192k compared with £2,361k for 2010/11

#### Reserves

The Finance and Business Administration Committee of Catch22 conducts an annual review of the level of consolidated unrestricted reserves in the general fund by considering risks associated with the various income streams, expenditure plans and balance sheet items. This enables an estimate to be made of the level of reserves that are sufficient:

- to allow time for re-organisation in the event of a downturn in income or asset values
- to protect ongoing work programmes
- to allow the group of charities to meet its objectives

Crime Concern's reserves are considered as part of the group of charities rather than in isolation Combined reserves of the Catch22 group of charities are considered by the Trustees to be adequate as at 31<sup>st</sup> March 2012

#### **Financial Risks**

#### Liquidity risk

All cash balances are held in Catch22 Catch22's objective is to maintain a balance between cash balances and long-term investments. The policy on liquidity risk is to ensure there are sufficient cash balances to meet the day-to-day needs of the group while investing surplus balances in fixed asset investments.

#### Market risk

The Charity has no exposure to market risk

#### Credit risk

All debtor balances are held by Catch22 Catch22 is mainly exposed to credit risk in relation to money due from commissioners in relation to its delivery of services. The vast majority of these commissioners have proved to be extremely credit worthy. Nevertheless we operate a proactive credit control system designed to ensure payment is received quickly and that problems are identified as early as possible and the appropriate action is taken. The maximum exposure to credit risk is represented by the carrying amount of each financial asset in the balance sheet.

#### Foreign Exchange Risk

The Charity has no significant exposure to foreign exchange risk

# Structure, Governance and Management

#### Structure

The Crime Concern Trust Limited (Crime Concern) is a Company Limited by Guarantee and a registered Charity

Its objectives, as stated in its Memorandum of Association, are.

"To promote opportunities for the development, education and support of young people in need to lead purposeful, stable and fulfilled lives and to promote safer, crime free communities for the benefit of the public"

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set

Crime Concern merged with another charity The Royal Philanthropic Society (incorporating the Rainer Foundation) on 1<sup>st</sup> July 2008 This was affected by creating a new charity The Catch22 Charity Ltd (Catch22) which became the sole trustee of Rainer and the sole member of Crime Concern

The governance and management of Crime Concern passed to Catch22 on 1st July 2008

#### Governance

Catch22's trustee board meets at least four times a year and has established a number of committees to which certain functions are delegated. These are Finance and Business Administration, Audit -and Governance and Remuneration. Additionally the Finance and Business Administration Committee has established an Investment sub- committee which concerns itself with Catch22's investment portfolio.

The committees monitor progress against goals and targets that flow from the strategic plan set by the trustee board

## Trustees' responsibilities

The Trustees are responsible for preparing the Annual Report and financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice

Company law requires the Trustees (as Directors of Crime Concern) to prepare the financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that year. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and the group and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Disclosure of information to auditors

- So far as the Trustees are aware, there is no relevant audit information of which the charity's auditors are unaware, and
- Each Trustee has taken all the steps that ought to have taken as a Director in order to make themselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information

# Valuing our trustees - recruitment and induction

The Governance and Remuneration Committee of Catch22 oversees the recruitment of trustees and undertakes a periodic skills audit of the board. Applications for trusteeship are sought through open advertisement, use of a specialist agency and personal contact. Applicants are assessed against a trustee job description and shortlisted candidates are interviewed by a panel of trustees and appointed by the trustee board. Trustees are normally appointed for 4 years and may be reappointed for a further 4 years subject to agreement of the Board.

New trustees are provided with induction meetings with the key staff and are given a detailed governance pack. Arrangements are made for trustees to visit Catch22's projects and services

Trustees receive information newsletters, presentations on aspects of Catch22's work and on matters affecting the voluntary sector.

Catch22 looks to all those involved in its governance to make a reasonable commitment to ongoing development and training. This may involve away days, visits, presentations and other internal functions as well as opportunities to attend relevant external events such as seminars, courses and conferences.

Catch22 also circulates publications of general interest and provides access to magazines, articles, newsletters, policy briefings and other documents of more specialist interest

## Risk management

The trustees have in place a risk management process. The process identifies the types of risks the charity faces, prioritises them in terms of likelihood of occurrence and potential impact, identifies the means of managing these risks and monitors how they are managed. Development and review of the risk management arrangements are the responsibility of the Audit Committee.

Signed on behalf of the Board of Trustees

Jım McKenna

Chair

Crime Concern Trust Ltd

3<sup>rd</sup> October 2012

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE CRIME CONCERN TRUST LIMITED

We have audited the financial statements of The Crime Concern Trust Limited for the year ended 31 March 2012 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed

#### Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at www frc org uk/apb/scope/private cfm

#### Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charity's affairs as at 31 March 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns, or
- · certain disclosures of trustees' remuneration specified by law are not made, or
- · we have not received all the information and explanations we require for our audit

James Aston, Senior Statutory Auditor

1300 UP

for and on behalf of BDO LLP, Statutory Auditor

Gatwick

United Kingdom

Date

800 Day 2012

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127)

# CRIME CONCERN TRUST LIMITED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2012

		Restricted funds	Unrestricted funds	Total 2012	Total 2011
	Note	£,000	5,000	£,000	£,000
Incoming resources Incoming resources from generated funds		0.100		0.400	0.000
- Grants	2	2,180	-	2,180	2,362
Incoming resources from charitable activities Fees		-	-	-	7
Total incoming resources	- -	2,180		2,180	2,369
Resources expended					
Cost of generating funds					
Charitable activities	4	2,192	-	2,192	2,361
Total resources expended	-	2,192		2,192	2,361
Net incoming/ (outgoing) resources for the year		(12)	•	(12)	8
Transfers between funds	8				<del>-</del> _
Net movement in funds		(12)	-	(12)	8
Total funds brought forward	8,9	103	-	103	95
Total funds carried forward	8,9	91	•	91	103

All income arises from the continuing activities of the charity

All recognised gains and losses are included in the statement of financial activities

# CRIME CONCERN TRUST LIMITED BALANCE SHEET AS AT 31<sup>ST</sup> MARCH 2012

Company number: 02259016 Charity number: 800735

	Note	2012		2011	
		£'000	£'000	£,000	£'000
Current assets Debtors	7	<u></u>	91		103
Net assets			91	<del></del>	103
Funds Restricted funds	8		91	***************************************	103
	9		91		103

Approved by the trustees on 3<sup>rd</sup> October 2012

Jim McKenna

Chairman

Paul Williams

Director

The notes on pages 12 to 15 form part of these financial statements

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006 and comply with the Statement of Recommended Practice 2005 "Accounting and Reporting by Charities" and applicable accounting standards. The accounts are prepared under the historical cost convention subject to the revaluation of investments to market value.

#### Resources arising - Income

All income is recognised in the statement of financial activities when the conditions for receipt have been met and there is reasonable assurance of receipt. The following accounting policies are applied to income

### Grants and fees

Where contract and grant funding is subject to specific performance conditions, the income is recognised as earned (as the related services are provided). Other grant income is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Any amounts received in excess of what has been earned by the year end are included within deferred income in current liabilities.

#### **Donations**

Donations and all other receipts from fundraising are reported gross and are accounted for on a receivable basis. The related fundraising costs are reported in costs of generating voluntary income.

#### Investment Income

Investment income is accounted for when receivable and includes the related tax recoverable

#### Resources expended

All expenditure is accounted for on an accruals basis and has been allocated on the bases indicated below.

#### Charitable activities

These costs include expenditure associated with the delivery of the objects of the Charity and include both the direct costs and support costs relating to these activities

#### Governance costs

These costs include the costs of governance arrangements which relate to the general running of The Crime Concern Trust Limited as opposed to the direct management functions inherent in generating funds, service delivery and project work. This includes such items as external audit, legal advice for trustees and costs associated with statutory arrangements.

#### 1. ACCOUNTING POLICIES (continued)

#### Fund accounting

The Charity maintains various types of funds as follows

#### Restricted funds

Restricted funds represent grants, donations and legacies received which are allocated by the donor for specific purposes

#### Unrestricted funds

Designated funds are amounts which have been put aside at the discretion of the trustees General unrestricted funds represent funds which are expendable at the discretion of the trustees in the furtherance of the objects of the Charity

#### Cash flow statement

The charity is a wholly owned subsidiary of Catch 22 Charity and the cash flows of the charity are included in the consolidated cash flow of Catch 22 Charity Consequently the charity is exempt under the terms of Financial Reporting Standard 1, from the requirement to publish a separate cash flow statement

#### 2 Incoming resources from generated funds

Included within Grants are the following payments received from Big Lottery:

	2012 £'000	2011 £'000
Lottery income:		
Big Lottery Bristol YIP Reaching Communities Big Lottery – Community Space Challenge Big Lottery – 3D Chances for Change WBT	- 1,824	78 1,923 16
Big Lottery Southampton 3D Reaching Communities	<u> </u>	17
	1,824	2,034
London Councils:		
London Council - Kilburn Safe & Sound	16	44

#### 3. Net incoming resources for the year

	2012 £'000	2011 £'000
This is stated after charging Auditors remuneration – audit services	-	-
The cost of the statutory audit has been borne by the parent charity.		

## 4. Charitable activities

	2012 £'000	2011 £'000
Direct cost of charitable activities	2,192	2,361_

#### 5. Staff costs

All staff working on The Crime Concern Trust Limited (CCTL) projects are employed by the parent company, Catch22 Charity Limited, and seconded to CCTL During the year CCTL was charged £311k (2011 - £323k) for salaries, £29k (2011 - £31k) for national insurance, £7k (2011 - £7k) for pension and £2k (2011 – £1k) for life assurance

### 6. Trustees' remuneration and expenses

The trustees' received no remuneration for services provided or travel expenses during the year. In 2011 no travel expenses were paid to any trustees and none received any remuneration for services provided.

7.	Debtors	2012 £'000	2011 £'000
	Amounts due from other group companies	91	103_
8.	Restricted funds	2012 £'000	2011 £'000
	Balance brought forward Incoming resources Outgoing resources Transfer to unrestricted funds	103 2,180 (2,192)	95 2,369 (2,361)
	Balance as at 31 March 2012	91	103_

#### 9. Analysis of net assets between funds

Restricted funds £'000

**Debtors** 

91

### 10. Share capital

As the Charity is limited by guarantee, there is no share capital. At 31 March 2012 each member has undertaken to contribute to the Charity's assets, in the event of the Charity being wound up, such amount as may be required, not exceeding £1

## 11. Related party transactions

The charity has taken advantage of the exemption allowed by Financial Reporting Standard 8, "Related Party Transactions", not to disclose any transactions with entities that are included in the consolidated financial statements of Catch22 Charity

#### 12. Ultimate parent charity

The charity's ultimate parent charity was Catch22 Charity Limited Copies of the consolidated financial statements are available from the Company Secretary of Catch22 Charity Limited, whose registered office is Churchill House, 142-146 Old Street, London, EC1V 9BW

### **CRIME CONCERN TRUST LIMITED**

Registered Office: 142/146 Old Street

London EC1V 9BW

Registered charity no 800735

Registered company no: 02259016

Website www catch-22 org uk

T 0207 336 4800

F 0207 336 4801

### Trustees:

Jım McKenna Ralph Kanter

Auditors:

**BDO LLP** 

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