# PCI MEMBRANE SYSTEMS LIMITED DIRECTORS' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 1998 REGISTERED NO. 2249185



### REPORT OF THE DIRECTORS

The Directors have pleasure in submitting their annual report, together with the accounts of the Company for the year ended 31st March 1998.

### **Business Review**

The principal activity of the Company continues to be the supply of separation systems for the food, effluent, pharmaceutical and allied industries and the military.

### **Dividends**

A dividend of £266,000 (1997: £482,000), has been declared in respect of the year ended 31st March 1998.

### **Directors**

The Directors serving during the year were:

W R Harper

(Resigned 9th December 1997)

C P Millington

S Skelton R J Wimmer (Appointed 9th December 1997)

(Appointed 9th December 1997)

### Directors' Interests

The Directors have no interests in the share capital of the Company. C P Millington had the following interest in the shares of the ultimate holding company:

### Ordinary Shares in Thames Water Plc

	Sh	Shares held		Options to Subscribe	
	31.3.98	31.3.97	31.3.98	Exercised	31.3.97
C P Millington	2282	NIL	8657	5000	13,657

The shareholdings of other directors in the ultimate holding company (Thames Water Plc) are dealt with in the accounts of the company's immediate holding company (Thames Water Products Ltd).

No Director had a material interest in any contract entered into by the Company during the year.

### Arrangements for Health, Safety and Welfare of Employees

The Company operates a health and safety policy as required under the terms of the Health and Safety at Work Act 1974. The Company is aware of its responsibilities and seeks to pursue policies to maximise the welfare and safety of employees.

### Research and Development

The Company carries out, directly and indirectly, research and development consistent with its activities.

### **Auditors**

A resolution to re-appoint the auditors, Coopers and Lybrand, will be proposed at the Annual General Meeting.

### Post Balance Sheet Events

On 1 April 1998 the issued share capitals of TM Products Limited, Simon-Hartley Limited and Thames Water Technologies Limited were acquired from Thames Water Products Limited. Subsequent to this the trading assets and liabilities of those companies were transferred to PCI Membrane Systems Ltd.

The cost of the shares acquired was:

Simon-Hartley Limited	9,062,000
TM Products Limited	18,505,000
Thames Water Technologies Ltd	511,000

### Year 2000

Year 2000 computer issues are under review by a working party specially formed for the purpose and it is anticipated that there will be no adverse effect on the company as we move to a new Millennium.

By order of the Board

S Skelran

S Skelton Secretary

Laverstoke Mill Whitchurch Hampshire

### Directors' Responsibility Statement

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing those financial statements, the Directors are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Report of the Auditors
To the Members of PCI Membrane Systems Limited

We have audited the accounts on pages 5 to 15.

Respective responsibilities of Directors and Auditors.

As described on page 3, the Company's Directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

### **Basis of Opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### Opinion

In our opinion the financial statements give a true and fair view of the state of the affairs of the Company at 31 March 1998, and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

**COOPERS & LYBRAND** 

Chartered Accountants and Registered Auditors

Southampton

11 frac 1998

### PROFIT AND LOSS ACCOUNT

### FOR THE YEAR ENDED 31ST MARCH 1998

	Note	31 March 1998	31 March 1997
Turnover	2	8,603,916	7,212,065
Cost of Sales		(5,074,784)	(4,203,851)
Gross Profit		3,529,132	3,008,214
Other operating expenses	2	(2,959,561)	(2,514,136)
	3		
Net operating profit		569,571	494,078
Interest receivable and similar income	4	12,486	33,892
Interest payable		0	0
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Profit on ordinary activities before tax	5	582,057	527,970
Taxation on profit on ordinary activities	8	(99,000)	(166,000)
Profit on ordinary activities after tax		483,057	361,970
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Dividends paid	9	(266,000)	(482,000)
Profit/(Loss) for the period	17	217,057	(120,030)

The company has no recognised gains or losses other than those included in the results above, and therefore no separate statement of total recognised gains and losses has been presented.

There is no difference between profit on ordinary activities before tax and loss of the years stated above and their historical costs equivalents.

All items dealt with in arriving at the results above relate to continuous operations.

The notes on pages 7-15 form an integral part of these accounts. Auditors' Report - page 4.

### **BALANCE SHEET AS AT 31 ST MARCH 1998**

	Note	1998 £	1997 £
FIXED ASSETS			
Tangible assets	10	779,701	644,930
CURRENT ASSETS			
Stocks	11	1,170,848	940,484
Debtors	12	1,849,291	2,210,832
Cash at bank and in hand		339,792	28,923
		£3,359,931	£3,180,239
CREDITORS			
Amounts falling due within one year	13	(2,968,237)	(2,969,760)
NET CURRENT ASSETS		391,694	210,479
TOTAL ASSETS LESS CURRENT LIABILITE	ES	1,171,395	855,409
PROVISIONS FOR LIABILITIES	14	(300,206)	(201,277)
NET ASSETS		£871,189	£654,132
CAPITAL AND RESERVES			
Called up share capital	16	250,000	250,000
Profit and loss account	17	621,189	404,132
Equity shareholders' fund	18	871,189	654,132

C P Millington

The accounts were approved by the Board of Director on 24 June 1998

The notes on pages 7-15 form an integral part of the accounts. Auditors' report - page 4.

# PCI MEMBRANE SYSTEMS LIMITED NOTES TO THE ACCOUNTS

### 1. ACCOUNTING POLICIES

### **Accounting Convention**

The accounts have been prepared under the historical cost accounting rules and in accordance with applicable accounting standards in the United Kingdom. A summary of the more important accounting policies which have been applied consistently is set out below.

### **Turnover**

Turnover, which excludes value added tax, comprises the amounts derived from the provision of goods and services.

### Stock and Work in Progress

Stock and work in progress has been consistently valued at the lower of cost and estimated net realisable value. Cost includes the direct cost of materials and labour and an appropriate proportion of production overheads.

### Depreciation

Depreciation of fixed assets is provided on a straight line basis over the estimated economic lives of individual assets, based on their cost. The rates generally applied range from 10% pa to 33% pa.

### Research and Development

Research and development expenditure is written off in the period during which it is incurred.

### Contributions to Pension Schemes

Contributions to pension schemes at rates recommended by independent actuaries are charged to the profit and loss account on a consistent annual basis. Pension costs are accounted for on the basis of charging the expected cost of providing pensions over the period during which the company benefits from the employees' services.

### Interest

Interest payable is written off to the profit and loss account as it is incurred.

### **Deferred Taxation**

Deferred taxation has been calculated on the liability method on:

- (a) the excess of the cost less depreciation of those fixed assets qualifying for taxation allowances over their written down value for taxation purposes in respect of those timing differences which are expected to crystallise in the foreseeable future. Provision is made at the rate which is expected to be applied when the liability or asset is expected to crystallise.
- (b) expenditure charged in the accounts not immediately allowable for taxation and income assessable to taxation in future years.

### Rates of Exchange

Assets and liabilities in foreign currencies have been translated into sterling at rates of exchange ruling at 31st March 1998. Foreign exchange differences are taken to the profit and loss account in the year in which they arise.

# NOTES TO THE ACCOUNTS CONTINUED

### Operating Leases

Costs in respect of operating leases are charged on a straight line basis over the lease term.

### Cash Flow Statement

The Company is a wholly-owned subsidiary of Thames Water Plc, and the cash flows of the Company are included in the consolidated Group Cash Flow Statement of Thames Water Plc. Consequently the Company is exempt under the terms of Financial Reporting Standard No. 1 (Revised) from publishing a Cash Flow Statement.

### Goodwill

Purchased goodwill is written off immediately to reserves.

### 2. <u>Turnover</u>

		31 March 1998 £	31 March 1997 £
	Geographical distribution by market		
	United Kingdom	3,375,622	1,922,026
	Continental Europe	3,515,049	3,408,960
	Americas	1,363,414	1,102,850
	Other	349,831	778,229
		£8,603,916	£7,212,065
3,	Other Operating Expenses		
		31 March 1998	31 March 1998
	Marketing, selling and distribution expenses	1,082,866	677,746
	Administration expenses	1,876,695	1,836,390
		£2,959,561	£2,514,136

### NOTES TO THE ACCOUNTS CONTINUED

### 4. <u>Interest Receivable and Similar Income</u>

	31 March 1998 £	31 March 1997 £
On bank and money market deposits and similar income	12,486	33,892
On intra-group loans	NIL -	NIL
	£12,486	£33,892

### 5. Profit On Ordinary Activities Before Taxation

Profit on ordinary activities before taxation is stated after charging/(crediting):

	<u>Note</u>	31 March 1998	31 March 1997
Depreciation and diminution in value of tangible assets	9	181,369	185,189
Directors' remuneration	6	90,239	91,457
Auditors' remuneration		16,169	17,000
Profit on disposal of fixed assets		(5,079)	(13,032)
Hire of other assets - operating leases -	other	12,400	12,400
Research and development		302,688	337,252
Loss on exchange		45,342	21,112

## 6. Employees

Average monthly number of persons employed by the company during the year was:

# Aggregate payroll cost

<u>1998</u>	<u>1997</u>		31 March 1998 £	31 March 1997 £
40	38	Production	777,130	777,165
17	12	Marketing, selling		
		and distribution	697,669	503,397
61	54	Administration	880,282	1,009,831
	_		:	
118	104		£2,355,081	£2,290,393
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### NOTES TO THE ACCOUNTS CONTINUED

Aggregate payroll costs comprise:-

	Wages and salaries Social security costs Contributions to pension schemes (Note 14).	2,029,156 152,363 173,562	1,970,603 149,594 170,196
		£2,355,081	£2,290,393
7.	Directors' Remuneration  Emoluments	1998 £	1997 £
	Contributions to pension schemes Other emoluments	9,535 80,704	15,763 75,694
		£90,239	£91,457

During the year one Director exercised share options in the ultimate parent company.

Retirement benefits are occuring to one Director under the Thames Water plc defined benefit pension scheme.

### 8. Taxation on Profit on Ordinary Activities

	199 <u>8</u> £	<u>1997</u> £
United Kingdom corporation tax at 31%(1997: 33%)		
Provision for group relief payable	125,000	172,000
Adjustments of prior years	(26,000)	(6,000)
	£99,000	£166,000

### 9. <u>Dividends</u>

An equity dividend of £266,000 being 106.4p per share (1997:£482,000, being 192.8p per share) was paid during the year.

# NOTES TO THE ACCOUNTS CONTINUED

# 10. <u>Tangible Assets</u>

Movements during the year

Plant and machinery	Motor Vehicles	Fixtures & Fittings Fauinment	Total
£	£	£	£
1,009,391	325,295	532,122	1,866,808
282,704	92,961	37,445	413,110
(64,634)	(78,456)	(49,530)	(192,620)
£1,227,461	£339,800	£520,037	£2,087,298
670,954	195,099	355,825	1,221,878
63,415	64,894	53,060	181,369
(2,648)	(48,490)	(44,463)	(95,601)
£731,721	£211,503	£364,422	£1,307,646
495,740	128,297	155,615	779,652
£338,437	£130,196	£176,297	£644,930
	### 1,009,391  282,704  (64,634)  ### 1,227,461  670,954  63,415  (2,648)  ### 2731,721  495,740	### Vehicles  ### £  1,009,391	machinery         Vehicles         Fittings Equipment           £         £         £           1,009,391         325,295         532,122           282,704         92,961         37,445           (64,634)         (78,456)         (49,530)           £1,227,461         £339,800         £520,037           670,954         195,099         355,825           63,415         64,894         53,060           (2,648)         (48,490)         (44,463)

# NOTES TO THE ACCOUNTS CONTINUED

11.	Stocks	<u>1998</u> £	1997 £
	Raw materials and consumables	634,272	570,106
	Work in progress	326,766	208,168
	Finished goods and goods for resale	209,810	162,210
		1,170,848	940,484
12.	<u>Debtors</u>	<u>1998</u> £	<u>1997</u> £
	Trade debtors	1,127,899	1,502,228
	Amounts owed by group undertakings	691,404	492,119
	Other taxation	2,057	171,926
	Other debtors	1,977	7,589
	Prepayments	25,954	36,970
		1,849,291	2,210,832
13.	Creditors: Amounts falling due within one year		
		<u>1998</u> £	1997 £
	Bank overdraft Progress claims and advance payments Trade creditors Amounts owed to group undertakings Taxation Social security contributions Other creditors Accruals and deferred income	554,450 755,639 682,831 269,778 27,962 179,187 498,390	392,460 196,995 662,752 683,823 210,914 21,957 201,608 599,251

### NOTES TO THE ACCOUNTS CONTINUED

### 14. Provisions for Liabilities and Charges

	Deferred Taxation £	Other Provisions £	<u>Total</u> £
At 1st April 1997 Release of provisions no longer required Utilised during the year Provided during the year	NIL - - -	(132,749) (8,074) 239,752	201,277 (132,749) (8,074) 239,752
At 31st March 1998	NIL	£300,206	£300,206
Deferred taxation not provided is:			
		1998 £	1997 £
Excess of capital allowances over deprecia	tion	(120,277)	(114,229)
Expenditure charged in the accounts not immediately allowed for taxation		(16,011)	(49,897)
Deferred taxation not provided		(£136,288)	(£164,126)
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Other provisions consist of reserves for warranty claims and further costs which may be incurred on specific closed contracts.

### 15. Pensions and Similar Obligations

Pension arrangements for the majority of the Company's employees are of the defined benefit type funded through the Thames Water (UK) Pension Scheme whose assets are held separately from those of the Company in an independently administered fund. The Thames Water (UK) Pension Scheme also provides pension benefits for employees of other companies within the Thames Water group.

The total pension cost for the Company was £173,562 (1997:£170,196). The pension cost relating to the Thames Water (UK) Pension Scheme is assessed in accordance with advice received relating to the scheme as a whole, from Bacon & Woodrow, the consulting actuaries to the scheme.

Details of the actuarial valuation of the Thames Water (UK) Pension Scheme are disclosed in the financial statements of Thames Water Plc.

### 16. Share Capital

	Authorised	Authorised		Allotted, called up and fully paid	
	<u>1998</u>	<u>1997</u>		1998	1997
	£	£	÷	£	£
Ordinary shares of £1 per share	£250,000	£250,000		£250,000	£250,000

£404,132

### PCI MEMBRANE SYSTEMS LIMITED

### NOTES TO THE ACCOUNTS CONTINUED

£621,189

17.	Profit and loss account	1998 £	1997 £
	At 1st April 1997	404,132	801,334
	Profit/(Loss) for the period	217,057	(120,030)
	Write-off of purchased goodwill	-	(277,172)

Reconciliation of Movements in Equity Shareholders' Funds

	<u>1998</u> £	1997 £
Profit for the financial year Write-off of purchase goodwill Dividends	483,057 - (266,000)	361,970 (277,172) (482,000)
Net increase/(reduction) to equity shareholders' funds	217,057	(397,202)
Opening equity shareholders' funds	654,132	1,051,334
Closing equity shareholders' funds	£871,189	£654,132

### 19. <u>Contracts for Capital Expenditure</u>

At 31st March 1998

18.

Capital expenditure contracted for at 31st March 1998 was £nil (1997: £nil).

### 20. Guarantees

There are contingent liabilities in respect of guarantees for plants installed or under construction and other engagements in the ordinary course of business amounting to £983,900 (1997:£525,000). No security has been given for any contingent liability and no contingent liability is expected to result in any material financial loss.

### 21. Holding Company

The ultimate holding company is Thames Water Plc, a company incorporated in Great Britain, and registered in England. Copies of the holding company's Consolidated Financial Statements may be obtained from Thames Water Plc, 14 Cavendish Place, London W1M 0NU (registered office).

The immediate parent company is Thames Water Products Limited which has a 100% interest in the share capital of PCI Membrane Systems Limited.

### NOTES TO THE ACCOUNTS CONTINUED

### 22. Financial Commitments

At 31st March, 1998, the Company had annual commitments under non-cancellable operating leases of office equipment as follows:-

	1998 £	1997 £
Expiring within one year Expiring between two and five years inclusive	0 41,292	0 41,292
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	£41,292	£41,292

### 23. Related Party Transactions

As a wholly owned subsidiary, the Company is exempt from disclosing related party transactions with other group undertakings which are eliminated on consolidation.

No other related party transactions have taken place in the year.