

Directors' Report And Financial Statements

For the year ended 31 March 2012

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Company Registration No 02229894 (England And Wales)

COMPANY INFORMATION

Directors

C Thelen

J Thorpe

P Bridger

(Appointed 1 April 2012)

Secretary

J Hunt

Company number

02229894

Registered office

Broken Wharf House 2 Broken Wharf

London EC4V 3DT

Auditors

Kingston Smith LLP

Orbital House 20 Eastern Road

Romford Essex RM1 3PJ

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DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2012

The directors present their report and financial statements for the year ended 31 March 2012

Principal activities and review of the business

The principal activity of the company continued to be that of business travel management

The company's performance for the year ending 31 March 2012 was satisfactory in a challenging trading environment caused mainly by uncertainty in UK and continental European markets

The gross value of invoiced sales increased by 15% to £94 million (2011 £82 million) Trading income increased by 19% to £8.2 million (2011 £6.7 million). This included new income streams generated from the launch in 2011 of a range of business travel technology products under the brand of Chambers Qi.

Chambers Travel Management continued to benefit from its membership of the worldwide travel management network GlobalStar

The future trading environment remains uncertain. The company expects to continue to win new business, to drive productivity improvements and increase income through the development of technology products.

There are a number of Key Performance Indicators regularly monitored by the Board to ensure the company meets its profit objectives and that the business is compliant with industry related and financial legislation. These include but are not limited to

- Bank Balance, Cash Flow Forecasts and Balance Sheet Liquidity Ratios,
- Trading Volumes, Ratios of Margin to Sales and Growth over prior year and budget,
- Overheads Ratios as % of Gross Margin and in particular Payroll Ratios to Gross Margin,
- Head Count to Turnover, Transactions and Income, and
- New Business Opportunities and Pipeline

The principal risks to the business continue to be the loss or default of a major client, airline strikes, adverse Government legislation and major disruptions to business travel caused by external factors

Results and dividends

The results for the year are set out on page 5

Directors

The following directors have held office since 1 April 2011

C Thelen

J Thorpe

P Bridger

(Appointed 1 April 2012)

A Perolls

(Resigned 31 October 2011)

Auditors

The auditors, Kingston Smith LLP, are deemed to be reappointed under section 487(2) of the Companies Act 2006

DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2012

Statement of directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and accounting estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Statement of disclosure to auditors

So far as the directors are aware, there is no relevant audit information of which the company's auditors are unaware Additionally, the directors have taken all the necessary steps that they ought to have taken as directors in order to make themselves aware of all relevant audit information and to establish that the company's auditors are aware of that information

On behalf of the board

C Thelen
Director 27/9/2012

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF CHAMBERS TRAVEL MANAGEMENT LIMITED

We have audited the financial statements of Chambers Travel Management Limited for the year ended 31 March 2012 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken for no purpose other than to draw to the attention of the company's members those matters which we are required to include in an auditors' report addressed to them. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on page 2, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 March 2012 and of its profit for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

INDEPENDENT AUDITORS' REPORT (CONTINUED) TO THE MEMBERS OF CHAMBERS TRAVEL MANAGEMENT LIMITED

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit

Brian Pope (Senior Statutory Auditor) for and on behalf of Kingston Smith LLP

28 September 2012

Chartered Accountants Statutory Auditor

Orbital House 20 Eastern Road Romford Essex RM1 3PJ

PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2012

			
		2012	2011
	Notes	£	£
Turnover	2	8,207,838	6,709,927
Administrative expenses		(7,849,172)	(6,336,400)
Operating profit	3	358,666	373,527
Investment income	4	38,460	30,855
Interest payable and similar charges	5	(25,955)	(11,134)
Profit on ordinary activities before			
taxation		371,171	393,248
Tax on profit on ordinary activities	6	(109,115)	(121,230)
Profit for the year	18	262,056	272,018

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the profit and loss account.

BALANCE SHEET AS AT 31 MARCH 2012

		20)12	20)11
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		153,291		53,204
Investments	10		100		100
			153,391		53,304
Current assets					
Debtors	11	4,942,633		5,178,404	
Cash at bank and in hand	12	886,720		225,397	
		5,829,353		5,403,801	
Creditors, amounts falling due within one year	13	(4,451,835)		(4,099,745)	
Net current assets			1,377,518		1,304,056
Total assets less current liabilities			1,530,909		1,357,360
Creditors, amounts falling due after more than one year	14		(102,518)		(126,872)
			1,428,391		1,230,488
Capital and reserves					
Called up share capital	17		100,000		100,000
Share premium account	18		32,266		32,266
Other reserves	18		138,649		102,802
Profit and loss account	18		1,157,476		995,420
Shareholders' funds	19		1,428,391		1,230,488

Approved by the Board and authorised for issue on

C Thelen

Director

Director

Company Registration No 02229894

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention

The company has taken advantage of the exemption in Financial Reporting Standard No 1 (Revised 1996) from the requirement to produce a cash flow statement on the grounds that it is a subsidiary undertaking where 90 percent or more of the voting rights are controlled within the group

1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), which have been applied consistently (except as otherwise stated)

1.3 Turnover

Turnover consists primarily of commissions and fees earned on sales of travel tickets, insurance and foreign currency, exclusive of value added tax. Commissions and fees are earned at time of sale. All foreign transactions were recorded at the ruling exchange rate at the time of the transaction. The financial statements show net commission earned as turnover. Refer to note 2 for further details

Incentive income is released to the profit and loss account on an achieved transaction basis

14 Goodwill

Acquired goodwill is written off in equal annual instalments over its estimated useful economic life

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows

Leasehold land and buildings

10% per annum straight line basis/over the lease term

Fixtures, fittings & equipment

20% or 33% per annum straight line basis

1.6 Leasing

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the profit and loss account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period

Rentals payable under operating leases are charged against income on a straight line basis over the lease term

1.7 Investments

Fixed asset investments are stated at cost less provision for diminution in value

1.8 Pensions

The company operates a defined contribution pension scheme Contributions payable to the company's pension scheme are charged to the profit and loss account in the period to which they relate

Company contributions to the personal pension schemes of employees are charged to the profit and loss account as incurred

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2012

1 Accounting policies

(continued)

19 Deferred taxation

In accordance with FRS 19, deferred tax is recognised as a liability or asset if transactions or events that give the company the obligation to pay more tax in future or a right to pay less tax in future have occurred by the balance sheet date

1 10 Share-based payments

The company has issued share options to certain directors and employees. These must be measured at fair value and recognised as an expense in the profit and loss account with a corresponding increase in equity. The fair value of the options was estimated at the date of grant using the option-pricing model. The fair value will be charged as an expense in the profit and loss account over the vesting period. The charge is adjusted each year to reflect the expected and actual level of vesting.

1.11 Group accounts

The financial statements present information about the company as an individual undertaking and not about its group. The company has not prepared group financial statements as it is exempt from the requirement to do so by section 400 of the Companies Act 2006 as it is a subsidiary undertaking of Chambers Travel Group Limited, a company incorporated in England and Wales, and is included in the consolidated financial statements of that company

2 Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the United Kingdom

Under Application Note G to FRS5, the financial statements show net commission earned as turnover. The gross amounts receivable in respect of ticket sales are

	The gross amounts receivable in respect of ticket sales are		
		2012	2011
		£	£
	Gross value of Sales	94,280,372	81,958,334
	Gross value of Cost of Sales	(86,072,534)	(75,248,407)
		8,207,838	6,709,927
3	Operating profit	2012	2011
		£	£
	Operating profit is stated after charging		
	Depreciation of tangible assets	57,999	50,844
	Loss on foreign exchange	3,094	325
	Operating lease rentals	233,925	176,534
	Auditors' remuneration	20,000	13,000

2011 £	2012 £	Investment income	4
30,855	38,460	Interest from group loan	
2011 £	2012 £	Interest payable	5
11,134	25,955	On bank loans and overdrafts	
2011	2012	Taxation	6
£	£	Domestic current year tax	
130,681	109,098	U K corporation tax	
-	(9,179)	Adjustment for prior years	
130,681	99,919	Current tax charge	
		Deferred tax	
(9,451)	9,196	Deferred tax charge/(credit) current year	
121,230	109,115		
		Factors affecting the tax charge for the year	
393,248	371,171	Profit on ordinary activities before taxation	
		Profit on ordinary activities before taxation multiplied by standard rate of	
110,109	96,504	UK corporation tax of 26 00% (2011 - 28 00%)	
		Effects of	
23,265	17,931	Non deductible expenses	
(1,597)	(671)	Capital allowances in excess of depreciation	
-	(4,131)	Allowable depreciation Prior year adjustment	
- (548)	(9,179) (535)	Provision adjustment	
(548)	(000)	Marginal rate relief	
20,572	3,415		
130,681	99,919	Current tax charge	

7	Dividends	2012 £	2011 £
		ž.	ــ
	Ordinary interim paid	100,000	100,000
			
8	Intangible fixed assets		
	•		Goodwill £
	Cost		
	At 1 April 2011 & at 31 March 2012		72,500
	Amortisation		
	At 1 April 2011 & at 31 March 2012		72,500
	Net book value		
	At 31 March 2012		-
	At 31 March 2011		

Tangible fixed assets	Land and buildings	Fixtures, fittings &	Total
	leasehold £	equipment £	£
Cost	L	L	L.
At 1 April 2011	43,263	506,562	549,825
Additions	33,032	125,054	158,086
At 31 March 2012	76,295	631,616	707,911
Depreciation			
At 1 April 2011	13,618	483,003	496,621
Charge for the year	14,092	43,907	57,999
At 31 March 2012	27,710	526,910	554,620
Net book value	 .		
At 31 March 2012	48,585	104,706	153,291
At 31 March 2011	29,645	23,559	53,204
Included above are assets held under finance leases or hire p	ourchase contracts	as follows	
			Fixtures, fittings & equipment £
Net book values			
At 31 March 2012			65,817
Depreciation charge for the year			
At 31 March 2012			15,887

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2012

10 Fixed asset investments

	Shares in subsídiary undertakings £
Cost	~
At 1 April 2011 & at 31 March 2012	30,100
Provisions for diminution in value At 1 April 2011 & at 31 March 2012	30,000
Net book value	
At 31 March 2012	100
At 31 March 2011	100

Holdings of more than 20%

The company holds more than 20% of the share capital of the following companies

Company	Country of registration or	Shares held	
	incorporation	Class	%
Subsidiary undertakings			
Chambers Elite Limited	England and Wales	Ordinary	100
Interact Events Limited	England and Wales	Ordinary	100

The aggregate amount of capital and reserves and the results of these undertakings for the last relevant financial year were as follows

		Capital and reserves	Profit/(loss) for the year
		2012	2012
	Principal activity	£	£
Chambers Elite Limited	Dormant company	100	-
Interact Events Limited	Trustee of Employee Benefit Trust	-	-

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2012

11	Debtors	2012	2011
		£	£
	Trade debtors	3,056,578	3,313,914
	Amounts owed by participating interests	865,486	823,722
	Other debtors	128,025	119,214
	Prepayments and accrued income	870,389	890,203
	Deferred tax asset (see note 15)	22,155	31,351
		4,942,633	5,178,404
	Amounts falling due after more than one year and included in the debtors above are		
		2012	2011
		£	£
	Amounts owed by participating interests	728,009	892,867

Included within other debtors is an amount of £83,959 (2011 £83,959) which has a charge over it in respect of a rent deposit deed dated 7 December 2004

12 Cash at bank and in hand

Included within the cash at bank and in hand balance are amounts totalling £57,773 (2011 £30,000) which have first legal charge over them in favour of a third party. Refer to note 21 for details

13	Creditors: amounts falling due within one year	2012	2011
		£	£
	Bank loans and overdrafts	57,927	61,197
	Net obligations under finance leases	25,755	-
	Trade creditors	3,018,179	2,351,741
	Corporation tax	99,918	130,681
	Other taxes and social security costs	124,184	414,153
	Other creditors	834,558	904,108
	Accruals and deferred income	291,314	237,865
		4,451,835	4,099,745

The bank overdraft which is repayable on demand, is secured by a fixed and floating debenture charge over the company's current and future assets and also by an omnibus guarantee and set off agreement

Included within other creditors are unpaid pension contributions of £7,891 (2011 - £9,949)

	Creditors amounts falling due after more than one year	2012 £	201
	Bank loans	69,888	126,872
	Net obligations under finance leases	32,630	
		102,518	126,872
	Analysis of loans		
	Wholly repayable within five years	127,815	188,069
		127,815	188,069
	Included in current liabilities	(57,927)	(61,19
		69,888	126,87
	Loan maturity analysis		
	In more than two years but not more than five years	69,888	126,87
I	The company has a bank loan, which is repayable in 48 monthly instalments base rate plus 4 23%. The bank loan is secured by an unlimited debenture and set off agreement.		
1	base rate plus 4 23%. The bank loan is secured by an unlimited debenture		
1	base rate plus 4 23%. The bank loan is secured by an unlimited debenture and set off agreement.		
 	base rate plus 4 23% The bank loan is secured by an unlimited debenture and set off agreement Net obligations under finance leases	and an omnibu	
 	base rate plus 4 23% The bank loan is secured by an unlimited debenture and set off agreement Net obligations under finance leases Repayable within one year	and an omnibu 25,755	
 	base rate plus 4 23% The bank loan is secured by an unlimited debenture and set off agreement Net obligations under finance leases Repayable within one year	25,755 32,630	

15	Provisions for liabilities		
	The deferred tax asset (included in debtors, note 11) is made up as follows		
	ionowa	2012	
		£	
	Balance at 1 April 2011	(31,351)	
	Profit and loss account	9,196	
	Balance at 31 March 2012	(22,155)	
		2012	2011
		£	£
	Decelerated capital allowances	(7,207)	(8,895)
	Other timing differences	(14,948)	(22,456)
	Provision for deferred taxation	(22,155)	(31,351)
16	Pension and other post-retirement benefit commitments Defined contribution		
		2012 £	2011 £
	Contributions payable by the company for the year	90,946	75,616
17	Share capital	2012 £	2011 £
	Allotted, called up and fully paid 100,000 Ordinary of £1 each	100,000	100,000
	100,000 Gramary of £1 caon		100,000

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2012

Movements on other reserves

Opening shareholders' funds

Closing shareholders' funds

Net addition to shareholders' funds

18	Statement of movements on reserves			
		Share	Other	Profit and
		premium	reserves	loss
		account	(see below)	account
		£	£	£
	Balance at 1 April 2011	32,266	102,802	995,420
	Profit for the year	-	-	262,056
	Dividends paid	-	-	(100,000)
	Movement during the year	-	35,847	-
	Balance at 31 March 2012	32,266	138,649	1,157,476
	Other reserves			
	Capital redemption reserve			
	Balance at 1 April 2011 & at 31 March 2012		29,000	
	balance at 17pm 2011 a at 31 maich 2012			
	Capital contribution from Parent Company			
	Balance at 1 April 2011		73,802	
	Contribution made in the year		35,847	
	Balance at 31 March 2012		109,649	
	The capital contribution from the parent company in the year employee management incentive. Refer to note 20	is in respect	of the company	's exit based
19	Reconciliation of movements in shareholders' funds		2012	2011
			£	£
	Profit for the financial year		262,056	272,018
	Dividends		(100,000)	(100,000)
			162,056	172,018

73,802

245,820

984,668

1,230,488

35,847

197,903

1,230,488

1,428,391

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2012

20 Employee management incentive share option scheme

The company has an exit based employee management incentive share option scheme for eligible employees On 24 August 2010 six employees were issued share options over a total of 102,000 ordinary £0 05 shares of Chambers Travel Group Limited, the company's parent company, at an exercise price of £0 25 per share A further 12,000 options were issued on 26 March 2012 at an exercise price of £0 25 During the year 42,000 options lapsed due to employees ceasing to be employed by the company All options lapse 10 years after the date they were granted and are exercisable when the exit conditions are met

The fair value of the options granted have been measured using the Black-Scholes option pricing model, with the following assumptions

	at 26 March 2012	at 24 August 2010
-Average share price	£1 86	£5 48
-Exercise Price	£0 25	£0 25
-Expected volatility	52%	52%
-Option life	5 years	5 years
-Dividend yield	0%	0%
-Risk-free rate of interest	4%	4%

Expected volatility was determined by reference to a listed entity operating in a similar market and facing similar risks to the company. No other features of the option grant were incorporated into the measurement of fair value.

The total expense recognised in the profit and loss account for the year arising from share based payment transactions was £35,847 (2011 £73,802)

21 Contingent liabilities

Included in the company's cash at bank and in hand balance are amounts totalling £57,773 which are secured by way of legal charge in favour of the International Air Transport Association

22 Financial commitments

At 31 March 2012 the company was committed to making the following payments under non-cancellable operating leases in the year to 31 March 2013

	Land and buildings		Oth	Other	
	2012	2011	2012	2011	
	£	£	£	£	
Operating leases which expire					
Between two and five years	188,200	188,200	45,725	45,725	

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2012

23	Directors' remuneration	2012 £	2011 £
	Remuneration for qualifying services	100,363	433,146

The number of directors for whom retirement benefits are accruing under defined contribution schemes amounted to 1 (2011 - 2)

24 Employees

Number of employees

The average monthly number of employees (including directors) during the year was

•	2012 Number	2011 Number
Office and Administration	17	19
Sales and Marketing	124	97
	141	116
Employment costs	2012	2011
	£	£
Wages and salaries	4,278,065	3,839,113
Social security costs	466,805	409,876
Other pension costs	90,946	75,616
	4,835,816	4,324,605

25 Control

The Directors consider that the ultimate parent undertaking of this company is Chambers Travel Group Limited, whose registered office is Broken Wharf House, 2 Broken Wharf, London EC4V 3DT. The ultimate controlling party of Chambers Travel Management Limited, by virtue of his majority shareholding in the parent company, is Mr C Thelen.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2012

26 Related party transactions

The company has taken advantage of the exemption in Financial Reporting Standard Number 8 from the requirement to disclose transactions with group companies on the grounds that consolidated financial statements are prepared by the ultimate parent company

Included within trade debtors are amounts due from C Thelen, a director, of £620 (2011 £nil) This is in relation to travel tickets purchased by the director

During the year £48,347 (2011 £nil) was paid for consultancy services provided by P Bridger P Bridger is considered to be key management as at the balance sheet date