Registres

# PRIORY QUAY MANAGEMENT COMPANY LIMITED

# A C C O U N T S

# FOR THE YEAR ENDED

31ST MARCH, 2003

HOPE JONES CHARTERED ACCOUNTANTS LYMINGTON HOUSE 73 HIGH STREET LYMINGTON HAMPSHIRE



#### DIRECTORS' REPORT

### FOR THE YEAR ENDED 31ST MARCH 2003

The Directors present their Report and the audited Accounts for the year ended 31st March 2003.

### Principal Activities

The principal activity is that of property management.

#### Results

The surplus for the year was £17,808 (2002 surplus £32,999) which has been added to reserves.

# Directors and their Interests

The Directors during the year and their interests in the Ordinary Shares of the Company were as follows:

	Ordinary £1 Shares		
	31st March 2003	31st March 2002	
		(or on later	
		appointment)	
E. Anning	1	1	
L. G. Atkins	1	1	
L. P. Gill	1	1	
B. D. Horrocks	1	1	
H. J. Newman	1	1	
J. F. Oates (appointed 11/1/03)	1	1	
C. F. Outram (resigned 1/1/03)	_	1	
M. J. Pritchard	1	1	

### Income and Corporation Taxes Act 1988

The Company is a close company within the terms of the Income and Corporation Taxes Act 1988.

### Auditors

In accordance with Section 385(2) of the Companies Act 1985, a resolution proposing the re-appointment of Messrs. Hope Jones as Auditors to the Company will be put to the Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the Board

B. D. HORROCKS

SECRETARY

Company No. 2209183

Registered Office 73, High Street, Lymington, Hants. SO41 9ZA

10th July 2003

### STATEMENT OF DIRECTORS' RESPONSIBILITIES

In respect of the preparation of financial statements the Directors are required by company law:

- (i) to prepare financial statements which give a true and fair view of the state of affairs of the company at the end of the year, and of the surplus or deficit and total recognised gains and losses of the company for the period to that date.
- (ii) to ensure that suitable accounting policies, consistently applied and supported by judgements and estimates that are reasonable and prudent, have been used in the preparation of the financial statements.
- (iii) to prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors confirm that the financial statements comply with the above requirements.

Independent Auditors' Report to the Members of Priory Quay

Management Company Limited

We have audited the financial statements of Priory Quay Management Company Limited for the year ended 31st March 2003 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of Directors and Auditors

As described in the Statement of Director's Responsibilities the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent mis-statements within it.

## Basis of Audit Opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material mis-statement whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Independent Auditors' Report to the Members of Priory Quay

Management Company Limited (continued)

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31st March 2003 and and of its result for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

HOPE JONES
CHARTERED ACCOUNTANTS

REGISTERED AUDITOR 15th July 2003

73 HIGH STREET LYMINGTON HAMPSHIRE

BALANCE SHEET				31ST M	ARCH 2003
	Notes	2003	3	<u>20</u>	02
Fixed Assets					
Tangible Assets	3		92		182
Current Assets					
Stocks	4	112		112	
Debtors	5	3,219		2,786	
Cash at Building Society		158,499		139,840	
		161,830		142,738	
Less: Current Liabilities					
Creditors - Amounts falling due within one year	6	2,870		1,676	
Net Current Assets			158,960		141,062
Net Assets			£159,052		£141,244
Capital and Reserves					
Called up Share Capital Income and Expenditure	7		38		38
Account	8		4,014		1,206
Dredging and Redecoration Reserve	9		155,000		140,000
	-				
Shareholders' Funds	10		£159,052		£141,244

The accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the Board on 10 July 2003

JAMES FRANCIS OATES

Director

BRIAN DAVID HORROCKS

Director

INCOME AND EXPENDITURE ACCOUNT	FOR TH	HE YEAR ENDE	D 31ST N	1ARCH 2003
Notes	20	003	20	002
<del></del>				
Income - Continuing Operations				
Management Charges		46,620		44,400
Mooring Fees		6,620		4,750
Repair and Cleaning Charges		599		2,184
Sale of Transmitters		_		56
Electricity		128		50
Sundry Income		365		200
		54,332		51,640
Administrative Expenses	1 405		1 200	
Dock Cleaning	1,425		1,398	
General Repairs and Maintenance Redecoration	5,164 9,888		9,029	
Garden Expenses	5,893		2 067	
Water	198		3,067 220	
Electricity	497		521	
Insurance	3,628		3,077	
Honorarium	630		900	
Accountancy and Audit	734		676	
Legal and Professional Fees	8,936		476	
Filing Fees	15		15	
Bank Charges	48		28	
Postage, Printing and Stationery	515		444	
Sundry Expenses	190		223	
Gifts and Donations	176		100	
Transmitters	_		56	
Depreciation - Office Equipment	90		90	
Plant and Equipment	_		29	
		38,027		20,349
Operating Surplus -				
Continuing Operations		16,305		31,291
Interest Received				
Building Society	2,276		3,059	
Less: Income Tax at 34%	773		1,040	
		1,503	1,040	2,019
		-,500		2,013
		17,808		33,310
Interest Payable 2				15
		17,808		33,295
Corporation Tax Payable on				
Non-Members' Mooring Fees at 10%		-		296
Surplus for the year				
transferred to Reserves 8		£ 17,808		£ 32,999

There were no gains or losses other than the surplus for each year shown above.

### NOTES TO THE ACCOUNTS

## FOR THE YEAR ENDED 31ST MARCH 2003

#### 1. Accounting Policies

1.1 Accounting Conventions

The Accounts have been prepared in accordance with applicable accounting standards under the historical cost convention.

1.2 Depreciation of Tangible Assets
Depreciation is calculated to write off the cost of Fixed Assets over their expected lives commencing from the beginning of the year in which the asset is purchased at the following rates:-

On a straight-line basis:-

Office Equipment Plant and Equipment Over 3 Years Over 3 Years

1.3 Stock

Stock is valued at the lower of cost and net realisable value.

2.	Interest Payable Inland Revenue		2003	2002 15
			£ -	£15
3.	Tangible Fixed Assets	<u>Office</u> Equipment	Plant and Equipment	<u>Total</u>
	Cost At 1st April 2002 & At 31st March 2003	681	90	<b>771</b>
	Depreciation At 1st April 2002 Charge for year	500 90	89 -	589 90
	At 31st March 2003	590	89	679
	Net book value at 31st March 2003	£ 91	£1	£_92
	Net book value at 31st March 2002	£ <b>181</b>	£1	£182
4.	Stock		2003	2002
	Transmitters		£112	£112

# NOTES TO THE ACCOUNTS (continued)

# FOR THE YEAR ENDED 31ST MARCH 2003

5.	Debtors	2003	2002
	Other Debtors Prepayments	51 3,168	2,786
		£3,219	£2,786
6.	Creditors: Due within one year	2003	2002
	Corporation Tax Income Tax Other Creditors Accruals	318 1,600 952	296 428 150 802
		£2,870	
7.	Share Capital Authorised		ed,Issued ully paid
	Atthorised	2003	2002
	38 Ordinary shares of £1 each 100	38	38
8.	Income and Expenditure Account	2003	2002
	At 1st April 2002 Retained Surplus for the year	1,206 17,808	3,207 32,999
	Transfer to Dredging and	19,014	
	Redecoration Reserve		(35,000)
	At 31st March 2003	£ 4,014	£ 1,206
9.	Dredging and Redecoration Reserve	2003	2002
	Balance as at 1st April 2002 Transfer from Income and Expenditure Account	140,000 15,000	105,000 35,000
	Balance as at 31st March 2003	£155,000	£140,000
10.	Reconciliation of Movements in Shareholders' Funds	2003	2002
	Surplus for the year Opening Shareholders' Funds	17,808 141,244	32,999 108,245
	Closing Shareholders' Funds	£159,052	£141,244