

REGISTERED COMPANY NUMBER. 2202260 (England and Wales)
REGISTERED CHARITY NUMBER: 327735

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2010
FOR
T.O.F.S.

Lemans
29 Arboretum Street
Nottingham
NG1 4JA

TUESDAY



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24/05/2011
COMPANIES HOUSE

T O F S
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FOR THE YEAR ENDED 30 NOVEMBER 2010

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T O F S
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 NOVEMBER 2010

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2010. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

2202260 (England and Wales)

Registered Charity number

327735

Registered office

St George's Centre
91 Victoria Road
Netherfield
Nottingham
NG4 2NN

Trustees

Gren Shepherd	(resigned 09 05 10)	President
Christine Shepherd	(resigned 09 05 10)	President
Duncan Jackson		Chair
John Pearce		Vice-Chair
Sandra Hawkins		Treasurer
Graham Slater		Company Secretary
Dennis Harvey		
Sue Lewis-Jones		
Sophie Smallwood	(appointed 09 05 10)	
Gill Jackson	(appointed 09 05 10)	

Independent Examiner

K Mealand FCCA
Lemans
29 Arboretum Street
Nottingham
NG1 4JA

Bankers

Lloyds TSB
Northfield Branch
Ariel House
2138 Coventry Road
Sheldon
Birmingham
B26 3JW

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 NOVEMBER 2010

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

T O F S is a charity which was also established as a Company Limited By Guarantee and not having a Share Capital on October 20th, 1987. Its Articles of Association describes its constitution, its Memorandum of Association summarises its objects as relieving in cases of individuals suffering from tracheo oesophageal fistula, oesophageal atresia and oesophageal and related disorders including the vater association.

ORGANISATIONAL STRUCTURE

The overall direction and management of TOFS is overseen by the Trustees who form the Council of Management (C O M), and who are also Directors of the Company. This Council is accountable and legally responsible for the work of the organisation and for ensuring that all aspects of the management and work comply with current legislation. The Council is supported by administrative staff headed by the Office Manager, and by volunteers.

POLICIES AND DOCUMENTATION

Appropriate policies and procedures are in place to support the effective operation of TOFS. These include, but are not limited to: Health & Safety, Protection of vulnerable children, Financial management, Personnel, Guidance & Training, IT & Data Protection, and Communications.

RISK MANAGEMENT

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud or error.

Risks are reviewed and mitigated by

- An organisational commitment to standards of good management and operational practice
- Established policies which commit to compliance with all relevant legislation and good practice
- Regular review of all policies and procedures
- Establishing adequate financial reserves

RECRUITMENT AND APPOINTMENT OF TRUSTEES

TOFS welcomes eligible people who have an interest in helping the organisation achieve its objectives by becoming a Trustee. Whilst the majority of TOFS members are parents or grandparents of TOF children, TOFS welcomes potential trustees from all walks of life.

The Articles of Association state the eligibility of Trustees, which, in summary, state that those eligible must

- be over the age of 18
- already be or become members of the organisation
- not be undischarged bankrupts

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FOR THE YEAR ENDED 30 NOVEMBER 2010

- not previously have been removed from trusteeship of a charity by a Court or the Charity Commissioners
- not be under a disqualification order under the Company Directors' Disqualification Act 1986
- not be disqualified by the Charities Act 1993 (Section 72) from acting as a charity trustee
- undertake to fulfil their responsibilities and duties as a trustee of TOFS in good faith and in accordance with the law and within the objectives of TOFS
- not have financial interests in conflict with those of TOFS (either in person or through family or business connections) except where formally notified in a conflict of interest statement

INDUCTION AND TRAINING OF NEW TRUSTEES

To ensure Trustees are fully competent, TOFS will

- Provide an up-to-date Trustee Induction Pack
- Support induction, in a manner tailored to the experience of the individual, by the use of a 'buddy' system whereby each new Trustee is guided by an experienced Trustee or recently retired Trustee
- Provide access to – and where appropriate cover the costs of – induction training
- Conduct de-briefing of retiring Trustees in order to review, and amend where necessary, the Induction of new Trustees
- Provide a job description for honorary officers

Objectives and aims

The principal objective of TOFS is to improve the lives of individuals (hereinafter referred to as "TOF individuals") suffering from tracheo-oesophageal fistula, oesophageal atresia and oesophageal and related disorders including the VACTERL Association (hereinafter referred to as "oesophageal disorders"), as well as the families of such TOF individuals

Tracheo-oesophageal fistula and oesophageal atresia (OA) are rare congenital conditions of the oesophagus (food pipe) and/or trachea (airway) that affect newborn babies. Babies with TOF/OA need to have intensive neo-natal care prior to corrective surgery, normally within days of birth. Some children have to undergo additional surgical interventions later on in their lives.

Activities and Achievements

Pastoral support and information exchange

During the year our membership increased by 87 members. We continued to supply information both to these new members and to existing TOF parents and carers with leaflets, brochures, 'The TOF Child' book and our quarterly newsletter, 'CHEW'.

The TOFS website received 59,489 visits by 36,069 individuals, predominantly from the UK but also from all over the world. By the end of the financial year there had been over five and a half thousand postings on the community forum. Many members were instrumental in offering sound advice and guidance to new parents and the community forum played a key role in facilitating mutual support for members. Volunteers were appointed to moderate the content posted on the forum.

We have also noted an increased use by many of our members of 'Facebook' and this has proved an additional – perhaps more informal and more 'real-time' – means by which our members can exchange their experiences. By the end of this current financial year, the TOFS facebook group had over 1100 members.

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FOR THE YEAR ENDED 30 NOVEMBER 2010

We held our first-ever Adult TOF conference in October 2010. This was attended by 40 adult TOFs and was supported also by other support groups in Europe with whom we have a growing relationship. The event was moderated by our patron Miss Leela Kapila and featured presentations from medical consultants, Trustees and members. Amongst our special guests was Mr John Black, President of the Royal College of Surgeons. The week prior to this conference was TOFS Awareness Week where many of our members raised funds and/or sought publicity for TOFS. We are thankful to have had coverage in a range of media throughout the UK. Special thanks to all those members who promoted the charity or fundraised and thanks are due to our Trustee Sophie Smallwood for her particular involvement with and support of this campaign.

We continued our efforts to produce a second edition of 'The TOF Child'. We also committed to including chapters on the transition to adult care and additional material relevant to the growing number of adult TOFS. We plan for this book to be published in early 2012.

In May 2010, we held our traditional Nottinghamshire Children's party, which over twenty families attended, and we also held our AGM on the same date at the same venue. A number of TOF families enjoyed a summer's day out at Newbury Racecourse in August 2010. TOFS was the racecourse's official charity of the day.

Finally, Volunteers continue to play a key role in the support TOFS offers new parents and carers. We would not be the organisation we are without the valuable support from our parental telephone support team, our web, hospital and birthday fairs, forum moderators and users, and our volunteer members who assist with educational and benefits advice.

Liaison with the medical profession

We continued in our commitment to disseminating information to practitioners from health, education and social care. We were assisted by members in distributing posters to hospitals to display in their neo-natal ward to increase awareness of TOFS when new parents and carers most need help.

In April, we exhibited at the RCPCH Annual Conference at the University of Warwick to raise awareness amongst medical professionals of TOFS. Our stand was visited by a number of such professionals from both the UK and overseas. We also exhibited at the BAPS annual conference held in July in Aberdeen with a similar outcome. Furthermore, we attended a National Nursing "Study Day" on the care of TOF/OA patients, again with the intention of making the wider medical profession well aware that there is a support group for TOF patients.

We were also delighted that Mr Edward Kiely FRCS FRCS (I) FRCPH accepted our invitation to become one of our medical patrons.

Use of Information Technology

Our most significant benefits this year from IT improvements have derived from our enablement in 2009 of on-line membership application, and the improvements to our data-base. The latter has enabled us to hold more comprehensive membership records and to better track the progress of our members' TOF children.

Co-operation with other organisations

During 2010 we further developed relationships with similar organisations in Germany, Switzerland, Austria, France and The Netherlands. We made progress in establishing an international association of support groups to be known as EAT (the Association of Esophageal Atresia - Tracheo-oesophageal fistula support groups). This association should be formally established during 2011.

In May 2010 we attended in Lille, France, the first ever international medical conference on OA (oesophageal atresia) and, together with support groups from Germany, Switzerland, Austria, France, The Netherlands and also Australia, we were invited to make a presentation at the conference on our role in the support and after-care of TOF/OA patients. This was a worthwhile - and long overdue - event, made all the more successful for the opportunity to address some 200 medical consultants and meet many of them at our stand and in a number of small group meetings. Thanks are given for the support received from our medical patron Lewis Spitz who, coincidentally, it should be added, was also a presenter at this conference. An article based on our presentation was subsequently written jointly by the support groups and this will be published in the Journal of Pediatric Gastroenterology and Nutrition in May 2011.

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 NOVEMBER 2010

Funding, Financial Management and Governance

During 2009-10 we reviewed our sub-committee structure and established and/or strengthened sub-committees in Finance, Adult TOFS and Conference planning. We additionally allocated a number of specific roles and responsibilities to individual Trustees in respect of Hospital/medical liaison, social events, volunteer management, fund-raising and international collaboration.

We also wrote a three-year strategic plan (which will be reviewed annually) with the three primary objectives of

- Presenting - to both our members and relevant external bodies - our objectives, strategic direction and financial plans
- Establishing our priorities in a structured fashion
- Outlining our planned activities over the three year period

Funding during 2010 was robust especially given the prevailing economic situation. We benefitted from an improved level of monies raised by members and friends, with some especially impressive amounts raised in sponsored events, and also during our "Awareness Week" in October. We were fortunate to secure a number of 'one-off' donations notably from The Masonic Grand Lodge, and 'Awards for all'. The latter enabled us to run the first conference for Adult TOFs. The Trustees anticipate that annual income will fall somewhat from the excellent level achieved in 2010.

A decision was taken in October 2010 to employ an additional part-time member of staff. The process of recruitment started in November and was successfully completed shortly after the year-end. TOFS now employs three part time office staff, who stagger their hours so that the office is open for enquiries most days from Monday to Friday.

In May Gren & Christine Shepherd stood down as Trustees after 28 years involvement with TOFS and having been amongst the founder members. The Trustees - invoking their prerogative under the Articles of Association - unanimously accepted a proposal to appoint Gren & Christine Shepherd as Presidents of TOFS for a period of three years.

Public benefit

The Trustees have had due regard to the guidance published by the Charity Commission on public benefit when reviewing the charity's aims and objectives and in planning future activities.

Financial Review and Reserves policy

TOFS requires reserves in order to operate in the short term and to satisfy legal obligations in the event of the end of funding, a major reduction of funding or a delay in further funding becoming available. The reserves will enable proper notice to be given to the beneficiaries and staff and for all legally due payments to be made to staff, volunteers and the organisations with which we do business. Trustees have set the minimum level of reserves at an amount sufficient to cover trading for a six month period.

Investment policy and objectives

Deposits are held at Lloyds TSB Bank Ltd and COIF Charities Investment Fund. These are organisations which identify with the Charity Sector and which are secure and pay interest on sums invested.

On behalf of the Council



D Jackson (Chair)
8 May 2011

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
T.O.F.S.

I report on the financial statements for the year ended 30 November 2010 set out on pages 7 to 13

Respective responsibilities of trustees and examiner

The Charity's trustees, who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act), and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to our attention

(1) which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 386 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

K Mealand

K Mealand FCCA
Lemans
29 Arboretum Street
Nottingham
NG1 4JA

8 May 2011

T.O.F.S.
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 30 NOVEMBER 2010

	Notes	Unrestricted funds £	Restricted funds £	30 11 10 Total funds £	30 11 09 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Donations and gifts	2	75,844	-	75,844	41,591
Subscriptions	2	80	-	80	12,585
Sale of TOFS goods and other income		533	-	533	1,355
Investment income	3	(85)	-	(85)	1,017
Conference income		540	-	540	14,830
Activities for generating funds		1,525	-	1,525	-
Incoming resources from charitable activities					
Grant – Awards For All		-	6,835	6,835	-
Total incoming resources		78,437	6,835	85,272	71,378
RESOURCES EXPENDED					
Charitable activities					
Costs of TOFS goods sold		235	-	235	446
Fundraising and publicity		16,721	-	16,721	10,470
Administration costs		28,571	-	28,571	34,763
Other operating costs		12,842	6,557	19,399	25,207
Total resources expended		58,369	6,557	64,926	70,886
NET INCOMING RESOURCES					
before transfers		20,068	278	20,346	492
Gross transfers between funds		-	-	-	-
Net movement in funds		20,068	278	20,346	492
TOTAL FUNDS BROUGHT FORWARD		48,833	-	48,833	48,341
TOTAL FUNDS CARRIED FORWARD		68,901	278	69,179	48,833

T.O.F.S. – COMPANY NUMBER 2202260**BALANCE SHEET****AT 30 NOVEMBER 2010**

	Notes	Unrestricted funds £	Restricted funds £	30 11 10 Total funds £	30 11 09 Total funds £
FIXED ASSETS					
Tangible asset	7	626	-	626	1,252
		<hr/>	<hr/>	<hr/>	<hr/>
		626	-	626	1,252
CURRENT ASSETS					
Stock		468	-	468	703
Debtors amounts falling due within one year	8	4,518	-	4,518	3,414
Cash at bank		64,945	278	65,223	44,774
		<hr/>	<hr/>	<hr/>	<hr/>
		69,931	278	70,209	48,891
CREDITORS					
Amounts falling due within one year	9	1,656	-	1,656	1,310
		<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS		68,275	278	68,553	47,581
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		68,901	278	69,179	48,833
		<hr/>	<hr/>	<hr/>	<hr/>
NET ASSETS		68,901	278	69,179	48,833
		<hr/>	<hr/>	<hr/>	<hr/>
FUNDS					
	10			68,901	48,833
Unrestricted funds				278	-
Restricted funds				<hr/>	<hr/>
TOTAL FUNDS				69,179	48,833
				<hr/>	<hr/>

The notes form part of these financial statements

T.O.F.S.
BALANCE SHEET - CONTINUED
AT 30 NOVEMBER 2010

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2010

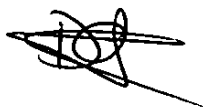
The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 30 November 2010 in accordance with Section 476 of the Companies Act 2006

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Section 386 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 396 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

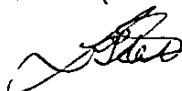
The financial statements were approved by the Board of Trustees on 8 May 2011 and were signed on its behalf by



D Jackson (Chair) – Trustee



S Hawkins (Treasurer) – Trustee



G Slater (Company Secretary) - Trustee

T.O.F.S.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2010

1. ACCOUNTING POLICIES

Accounting Convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the requirements of the Statement of Recommended Practice, Accounting and Reporting by charities, SORP 2005, the Companies Act 2006 and applicable accounting standards

Incoming Resources

Voluntary income is received by way of donation and gifts and is included in full in the Statement of Financial Activities when received. The value of services provided by volunteers has not been included

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources

Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Office equipment	33% on cost
------------------	-------------

Taxation

The charity is exempt from corporation tax on its charitable activities

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

T.O.F.S.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2010

2. DONATIONS AND GIFTS

	<u>30 11 10</u>	<u>30 11 09</u>
	£	£
Charitable Trusts	8,936	8,589
Individuals	8,716	2,790
In memoria	1,240	1,250
Members and Friends	33,747	22,094
Other	23,205	6,868
	<hr/>	<hr/>
	75,844	41,591
	<hr/>	<hr/>

The Trustees would like to acknowledge the following receipts, which are included in Charitable Trust income

The Freemasons' Grand Charity	£2,000
The Merchant Taylors'	£1,000
Kon Barn Group	£ 837
P Gudge	£ 500

Other donations and gifts include donations made by members in respect of their membership

3. INVESTMENT INCOME

Interest receivable	(85)	1,017
	<hr/>	<hr/>
	(85)	1,017
	<hr/>	<hr/>

4. NET INCOMING RESOURCES

Net resources are stated after charging		
Depreciation – owned assets	626	1,136
Independent examiner's fees	1,137	1,090
	<hr/>	<hr/>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 November 2010 nor for the year ended 30 November 2009

Trustees' Expenses

All the trustees received reimbursed expenses in the year of £3,462 (2009 - £2,688) The bulk of these were donated back to TOFS by the Trustees

6. STAFF COSTS

The average number of full time equivalent employees during the year was one (2009 – one)

No employee received emoluments of more than £60,000

Employees' emoluments can be analysed as follows

Wages & NI - £26,070 (2009 - £25,149)

T.O.F.S.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2010

7. TANGIBLE FIXED ASSETS

	<u>Office Equipment</u> £
COST	
At 1 December 2009	13,125
Additions	-
	<hr/>
At 30 November 2010	13,125
	<hr/>
DEPRECIATION	
At 1 December 2009	11,873
Charge for year	626
	<hr/>
At 30 November 2010	12,499
	<hr/>
NET BOOK VALUE	
At 30 November 2010	626
	<hr/> <hr/>
At 30 November 2009	1,252
	<hr/> <hr/>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>30 11 10</u> £	<u>30 11 09</u> £
Accounts receivable	286	270
Prepayments and other debtors	1,038	446
Gift Aid	3,194	2,698
	<hr/>	<hr/>
	4,518	3,414
	<hr/> <hr/>	<hr/> <hr/>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Accruals	1,656	1,310
	<hr/>	<hr/>
	1,656	1,310
	<hr/> <hr/>	<hr/> <hr/>

T.O.F.S.
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 NOVEMBER 2010

10. MOVEMENT IN FUNDS

	<u>At 1 12 09</u>	<u>Net Movement</u>	<u>Transfers</u>	<u>At 30 11 10</u>
	£	<u>in funds</u>	<u>between funds</u>	£
Unrestricted funds				
Accumulated Fund	48,833	12,068	-	60,901
Designated Fund re 2011 Conference	-	8,000	-	8,000
	<u>48,833</u>	<u>20,068</u>	<u>-</u>	<u>68,901</u>
Restricted funds	-	278	-	278
	<u>-</u>	<u>278</u>	<u>-</u>	<u>278</u>
TOTAL FUNDS	<u>48,833</u>	<u>20,346</u>	<u>-</u>	<u>69,179</u>

Net movement in funds, included in the above are as follows

	<u>Incoming</u>	<u>Resources</u>	<u>Gains and</u>	<u>Movement</u>
	<u>resources</u>	<u>expended</u>	<u>losses</u>	<u>in funds</u>
Unrestricted funds				
Accumulated Fund	70,437	(58,369)	-	12,068
Designated Fund re 2011 Conference	8,000	-	-	8,000
	<u>78,437</u>	<u>(58,369)</u>	<u>-</u>	<u>20,068</u>
Restricted funds	6,835	(6,557)	-	278
	<u>6,835</u>	<u>(6,557)</u>	<u>-</u>	<u>278</u>
TOTAL FUNDS	<u>85,272</u>	<u>(64,926)</u>	<u>-</u>	<u>20,346</u>

The restricted fund arose as a result of funding from Awards for All with regard to the 2010 Conference
The balance on this fund is to be repaid in 2011

The designated fund has been created as a result of money raised during the awareness week, which has
been allocated toward the cost of the 2011 conference by the Trustees

11. ULTIMATE CONTROLLING PARTY

The charity is under the control of its trustees

T.O.F.S.
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 30 NOVEMBER 2010

	2010		2009
	£	£	£
Donations			
Charitable Trusts	8,936		8,589
Individuals	8,716		2,790
In Memoriam	1,240		1,250
Members and Friends	33,747		22,094
Other	23,205		6,868
	<hr/>		<hr/>
		75,844	41,591
Other income			
Subscriptions	80		12,585
Conference 2010	540		-
Conference 2009	-		14,830
Activities for generating funds - 200 Club	1,207		-
- Missionfish	25		-
- Other	293		-
Sale of TOFS Goods	533		1,355
Interest	(85)		1,017
Grant – Awards For All	6,835		-
	<hr/>		<hr/>
		9,428	29,787
		<hr/>	<hr/>
Total Incoming Resources		85,272	71,378
		<hr/>	<hr/>
Cost of TOFS Goods Sold			
Opening stock	703		1,149
Purchases	-		-
Closing stock	(468)		(703)
	<hr/>		<hr/>
		235	446
Fundraising & Publicity			
Leaflets & newsletters	11,067		5,058
Printing, postage, stationery & publicity	5,654		5,412
	<hr/>		<hr/>
		16,721	10,470
Administration costs			
Wages	26,070		25,149
Accountancy	1,137		1,090
Professional charges	90		7,039
Telephone	1,274		1,485
	<hr/>		<hr/>
		28,571	34,763

T.O.F.S.
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 30 NOVEMBER 2010

	2010		2009
	£	£	£
Other Operating costs			
Conference expense	7,012		8,113
Gifts and entertaining children	596		220
Travel & meeting	4,176		4,120
Rent & Insurance	4,162		3,544
Sundry expenses	860		1,322
Depreciation	626		1,136
Research costs	-		5,000
Computer costs	1,521		1,214
Bank charges	-		83
Credit card merchant service fees	446		455
		19,399	25,207
Total Resources Expended		64,926	70,886
NET INCOMING RESOURCES		20,346	492
Funds brought forward		48,833	48,341
Funds carried forward		69,179	48,833