

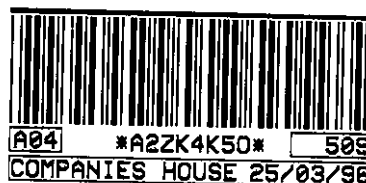
Registrar of Companies

Company Number : 2191976

CHASE PARKINSON LIMITED

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 1995



A K P
Chartered Accountants
Sanford House
Medwin Walk, Horsham
West Sussex, RH12 1AG

CHASE PARKINSON LIMITED

DIRECTORS AND ADVISERS

Date of incorporation: 11 November 1987

Company number: 2191976

Directors: C V Chase
C M Chase

Company secretary: A J S Freebody

Registered office: 317 Woodham Lane
Weybridge
Surrey
KT15 3PB

Auditors: A K P
Sanford House
Medwin Walk
Horsham
West Sussex
RH12 1AG

Solicitors: Laytons
76 Bridge Road
Hampton Court
East Molesey
KT8 9HF

Bankers: Coutts & Co.
23 Hanover Square
London
W1A AYE

CHASE PARKINSON LIMITED
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FOR THE YEAR ENDED 31 DECEMBER 1995

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CHASE PARKINSON LIMITED

DIRECTORS' REPORT

The directors present herewith their annual report, together with the audited financial statements of the company for the year ended 31 December 1995.

RESULTS AND DIVIDENDS

The profit for the year after taxation was £106,177.

A dividend of £100 per share, totalling £100,000 (1994 £200,000), was paid on 30 December 1995.

REVIEW OF THE BUSINESS

The company's principal activity during the year continued to be the provision of specialist Travel Insurance Services.

The directors are well pleased with the year's results reflecting a most acceptable profit level upon a consistently good turnover.

The directors are equally pleased at this time to further report a significant projected increase for 1996 in terms of both turnover and profit levels following the successful acquisition of a number of additional contracts.

In order to service same the company has acquired additional premises with effect from February 1996 and staff are currently being engaged accordingly.

DIRECTORS AND THEIR INTERESTS

The directors of the company during the year and their interests in the share capital of the company at the beginning and end of the year were as follows:

	<u>Class of share</u>	<u>Number of shares</u>	
		<u>1995</u>	<u>1994</u>
C V Chase	Ordinary shares	500	500
C M Chase	Ordinary shares	500	500

DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

CHASE PARKINSON LIMITED
DIRECTORS' REPORT - continued

FIXED ASSETS

The movements in fixed assets during the year are set out in the notes to the financial statements.

POLITICAL AND CHARITABLE CONTRIBUTIONS

The company gave £3,062 for charitable purposes.

CLOSE COMPANY

The company is a close company as defined by the Income and Corporation Taxes Act 1988.

SMALL COMPANY DISCLOSURE

In preparing this report, the directors have taken advantage of the special exemptions applicable to small companies on the grounds that the company is small.

By Order of the Board


✓

A J S Freebody
Secretary

22 February 1996

AUDITORS' REPORT TO THE MEMBERS OF
CHASE PARKINSON LIMITED

We have audited the financial statements on pages 4 to 11 which have been prepared under the historical cost convention and the accounting policies set out on page 6.

Respective responsibilities of the directors and auditors

As described in the Directors' Report the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standard issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

As more fully discussed in note 1(b), the company continues to adopt a cash accounting policy.

In our opinion this does not conform with the fundamental accounting principles of consistency and accruals in Statement of Standard Accounting Practice 2 and Schedule 4, Companies Act 1985, as amended. The above policy does not give rise to a material difference in the profit and loss account.

Except for the effects of the accounting policy above, in our opinion the financial statements give a true and fair view of the state of the company's affairs at 31 December 1995 and of its profit for the year then ended and have been properly prepared in accordance with the provision of the Companies Act 1985, applicable to small companies.



A K P
Chartered Accountants
Registered Auditor

Sanford House
Medwin Walk
Horsham
West Sussex
RH12 1AG

22 February 1996

CHASE PARKINSON LIMITED
PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 1995

	<u>Notes</u>	£	<u>1995</u>	£	£	<u>1994</u>	£
TURNOVER	2			1,000,534			1,087,003
ADMINISTRATIVE EXPENSES				841,810			815,485
OPERATING PROFIT	3			158,724			271,518
Interest receivable	6	25,519			24,844		
Interest payable	7	(32,820)			(21,830)		
				(7,301)			3,014
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION				151,423			274,532
TAX ON PROFIT ON ORDINARY ACTIVITIES	8			45,246			72,678
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION				106,177			201,854
DIVIDENDS				100,000			200,000
RETAINED PROFIT FOR THE YEAR				6,177			1,854
RETAINED PROFIT BROUGHT FORWARD				84,764			82,910
RETAINED PROFIT CARRIED FORWARD				£ 90,941			£ 84,764

None of the company's activities were acquired or discontinued during the two above financial years.

The company has no recognised gains or losses other than those dealt with in the profit and loss account.

The notes on pages 6 to 11 form part of these financial statements.

CHASE PARKINSON LIMITED

BALANCE SHEET

AS AT 31 DECEMBER 1995

	<u>Notes</u>	£	<u>1995</u>	£	£	<u>1994</u>	£
FIXED ASSETS							
Tangible assets	9		384,438			383,778	
Investments	10		17,203			17,203	
			<u>401,641</u>			<u>400,981</u>	
CURRENT ASSETS							
Debtors	11	10,370			12,819		
Cash at bank and in hand		49,857			84,731		
			<u>60,227</u>		<u>97,550</u>		
CREDITORS - amounts falling due within one year	12	80,260			210,223		
NET CURRENT (LIABILITIES)				(20,033)			(112,673)
TOTAL ASSETS LESS CURRENT LIABILITIES				<u>£381,608</u>			<u>£288,308</u>
CREDITORS - amounts falling due after more than one year							
	13		289,667			202,544	
CAPITAL AND RESERVES							
Called up share capital	15		1,000			1,000	
Profit and loss account			90,941			84,764	
			<u>£381,608</u>			<u>£288,308</u>	

In preparing these financial statements, the directors have taken advantage of the special exemptions applicable to small companies on the grounds that the company is small.

The financial statements were approved by the board 22 February 1996 and signed on its behalf by

C V Chase

C M Chase

Directors

22 February 1996

The notes on pages 6 to 11 form part of these financial statements.

CHASE PARKINSON LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 1995

1. **ACCOUNTING POLICTES**

(a) Accounting convention

The financial statements are prepared under the historical cost convention.

(b) Basis of preparation

The financial statements are prepared on a cash accounting basis. This accounting policy does not conform with the fundamental accounting principles of consistency and accruals in Statement of Standard Accounting Practice 2 and Schedule 4 Companies Act 1985, as amended. The directors have adopted this accounting policy as it does not give rise to a material difference in the profit and loss account.

(c) Turnover

Turnover represents the commission received.

(d) Depreciation of tangible assets

Depreciation is provided on all tangible assets, other than freehold land and buildings, at rates calculated to write off the cost, less estimated residual value, of each asset over its expected useful life, as follows:

Computer equipment	- 20% per annum on straight line basis
Fixtures, fittings and office equipment	- 15% per annum on reducing balance
Motor vehicles	- 25% per annum on reducing balance

(e) Deferred taxation

Provision is made by the liability method for all timing differences which are expected to be reversed in the foreseeable future.

(f) Leasing and lease purchase commitments

Assets acquired under lease purchase contracts are capitalised in the balance sheet and are depreciated over their expected useful lives.

The interest element of the instalments is charged to the profit and loss account over the period of the contract.

Rentals paid under operating leases are charged to the profit and loss account as incurred.

(g) Pensions

Pension contributions are charged to the profit and loss account so as to spread the cost of the pensions over the employees' working lives with the company. These contributions are invested seperately from the company's assets.

CHASE PARKINSON LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 1995

2. **TURNOVER**

The turnover and pre-tax profit are wholly attributable to the company's main activity.

The turnover all arises in the United Kingdom.

3. **OPERATING PROFIT**

This is stated after charging:

	<u>1995</u> £	<u>1994</u> £
Auditors' remuneration	9,212	7,381
Depreciation	33,775	21,572
Loss on disposal of fixed assets	10,049	-
Hire of equipment - including operating leases	-	219
	<u> </u>	<u> </u>

4. **EMPLOYEE INFORMATION**

(a) Staff costs:

	<u>1995</u> £	<u>1994</u> £
Wages and salaries	531,391	537,196
Social security costs	54,587	50,941
Pension costs	9,156	6,263
Medical care costs	4,238	3,113
Loan to ex member of staff written off	1,000	-
	<u> </u>	<u> </u>
	£600,372	£ 597,513
	<u> </u>	<u> </u>

(b) The average weekly number of employees during the year was made up as follows:

	No.	No.
Directors	2	2
Management	1	1
Supervisory	3	3
Technical, clerical and secretarial	12	14
	<u> </u>	<u> </u>
	18	20
	<u> </u>	<u> </u>

(c) Directors' emoluments:

	£	£
Fees and salaries	180,000	241,333
Pension contributions	9,156	6,263
	<u> </u>	<u> </u>
	£189,156	£ 247,596
	<u> </u>	<u> </u>

Further details, excluding pension contributions:

Highest paid director	£ 90,000	£ 120,667
	<u> </u>	<u> </u>

Other directors' emoluments fell within the following ranges:

	No.	No.
£ 85,001 - £ 90,000	1	-
£120,001 - £125,000	-	1

CHASE PARKINSON LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 1995

5. **PENSION COSTS**

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. Contributions payable by the company amounted to £9,156 (1994 £6,263). All contributions were paid in the year.

6. **INTEREST RECEIVABLE**

	<u>1995</u> £	<u>1994</u> £
Bank interest	£25,519	£24,844
	<u> </u>	<u> </u>

7. **INTEREST PAYABLE**

	<u>1995</u> £	<u>1994</u> £
On bank loans wholly repayable after five years	26,325	14,701
Lease finance charges and lease purchase interest	6,495	7,129
	<u> </u>	<u> </u>
	£32,820	£21,830
	<u> </u>	<u> </u>

8. **TAXATION**

(a) Based on the results of the year:

Corporation tax at 25%	44,855	72,678
------------------------	--------	--------

(b) Taxation underprovided in previous years:

Corporation tax	391	-
	<u> </u>	<u> </u>
	£45,246	£72,678
	<u> </u>	<u> </u>

(c) The company is a close company within the terms of section 414 of the Income and Corporation Taxes Act 1988.

CHASE PARKINSON LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 1995

9. **TANGIBLE FIXED ASSETS**

	<u>Freehold land and buildings</u>	<u>Computer equipment</u>	<u>Fixtures, fittings and office equipment</u>	<u>Motor vehicles</u>	<u>Total</u>
	£	£	£	£	£
Cost:					
At 1 January 1995	296,785	40,947	39,121	109,425	486,278
Additions	-	10,592	4,942	39,950	55,484
Disposals	-	(11,261)	-	(25,895)	(37,156)
At 31 December 1995	296,785	40,278	44,063	123,480	504,606
Depreciation:					
At 1 January 1995	-	18,506	19,269	64,725	102,500
Charge for year	-	13,063	3,719	16,993	33,775
Disposals	-	(6,890)	-	(9,217)	(16,107)
At 31 December 1995	-	24,679	22,988	72,501	120,168
Net book value at 31 December 1995	£ 296,785	£ 15,599	£ 21,075	£ 50,979	£ 384,438
Net book value at 31 December 1994	£ 296,785	£ 22,441	£ 19,852	£ 44,700	£ 383,778

No depreciation has been provided on freehold buildings because the directors are of the opinion that the property will maintain its value in future years.

Included above are assets held under lease purchase contracts as follow:

Net book value at 31 December 1995	
Motor vehicles	£ 39,950
Depreciation charged during year	
Motor vehicles	£ 9,987

Net obligations under lease purchase contracts are secured on the assets acquired.

10. **FIXED ASSET INVESTMENTS**

	<u>1995 Cost £</u>	<u>1994 Cost £</u>
Investment properties overseas	£17,203	£17,203

CHASE PARKINSON LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 1995

11.	DEBTORS	<u>1995</u> £	<u>1994</u> £
	Sundry debtors	£10,370	£12,819
		<u> </u>	<u> </u>
12.	CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR	<u>1995</u> £	<u>1994</u> £
	Obligations under lease purchase contracts (see note 14)	8,333	17,312
	Corporation tax	19,855	22,678
	Directors' current accounts	52,072	170,233
		<u> </u>	<u> </u>
		£ 80,260	£210,223
		<u> </u>	<u> </u>

Aggregate amounts which fall due for repayment after more than five years are shown in note 13.

13.	CREDITORS - AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	<u>1995</u> £	<u>1994</u> £
	Bank loan	273,000	200,000
	Obligations under lease purchase contracts (see note 14)	16,667	2,544
		<u> </u>	<u> </u>
		£289,667	£202,544
		<u> </u>	<u> </u>
	Aggregate amounts repayable by instalments any of which fall due for repayment:		
	Between one and five years	£16,667	£2,544
		<u> </u>	<u> </u>
	Aggregate amounts repayable otherwise than by instalments, which fall due for repayment after five years	£273,000	£200,000
		<u> </u>	<u> </u>

The bank loan which is not wholly repayable within five years bears interest at 2% above bank base rate and is secured by a fixed charge over the company's freehold property.

CHASE PARKINSON LIMITED
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 1995

14. OBLIGATIONS UNDER LEASE PURCHASE CONTRACTS

	<u>1995</u>	<u>1994</u>
	£	£
Repayable within one year	10,142	23,392
Repayable between one and five years	20,108	2,966
	<u>30,250</u>	<u>26,358</u>
Less: finance charges allocated to future periods	5,250	6,502
	<u>£ 25,000</u>	<u>£ 19,856</u>
Within one year - shown in note 12	8,333	17,312
After one year - shown in note 13	16,667	2,544
	<u>£ 25,000</u>	<u>£ 19,856</u>

15. SHARE CAPITAL

	<u>Authorised</u>		<u>Allotted, called up and fully paid</u>	
	<u>1995</u>	<u>1994</u>	<u>1995</u>	<u>1994</u>
	No.	No.	£	£
Ordinary shares of £1 each	10,000	10,000	£1,000	£1,000

16. RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS

	<u>1995</u>	<u>1994</u>
	£	£
Profit for the financial year	106,177	201,854
Dividends	100,000	200,000
	<u>6,177</u>	<u>1,854</u>
Shareholders' funds at 1 January 1995	85,764	83,910
Shareholders' funds at 31 December 1995	<u>£ 91,941</u>	<u>£ 85,764</u>

CHASE PARKINSON LIMITED
DETAILED TRADING ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 1995

	£	<u>1995</u>	£	£	<u>1994</u>	£
COMMISSION RECEIVABLE			1,000,534			1,087,003
ADMINISTRATIVE EXPENSES						
Establishment expenses per page 13		22,813			19,204	
General expenses per page 13		728,507			741,432	
Financial expenses per page 13		<u>90,490</u>			<u>54,849</u>	
TOTAL ADMINISTRATIVE EXPENSES			841,810			815,485
TRADING PROFIT			<u>£ 158,724</u>			<u>£ 271,518</u>

CHASE PARKINSON LIMITED
ADMINISTRATIVE EXPENSES
FOR THE YEAR ENDED 31 DECEMBER 1995

	<u>1995</u> £	<u>1994</u> £
Establishment expenses:		
Rent and rates	9,472	9,397
Insurance	1,122	1,056
Light and heat	1,236	1,341
Repairs and maintenance	7,010	3,458
Cleaning	3,973	3,952
	<hr/> 22,813	<hr/> 19,204
General expenses:		
Wages and salaries	405,978	346,804
Loan to ex member of staff written off	1,000	-
Directors' remuneration	180,000	241,333
Directors' pension scheme	9,156	6,263
Medical care costs	4,238	3,113
Secretarial costs	16,008	31,681
Recruitment fees	197	261
Investigations fees	2,480	16,590
TPS analysis fees	954	-
Postage and stationery	17,041	19,714
Printing	22,474	25,456
Advertising	1,234	-
Training	-	202
Telephone	9,906	10,194
General insurance	11,119	10,846
Donations and subscriptions	3,337	1,870
Motor expenses	15,632	12,262
Chauffeur expenses	6,710	-
Travelling expenses	4,189	1,739
Leasing of office equipment	-	219
Repairs to equipment	4,760	3,622
Timeshare maintenance	700	480
Staff welfare	3,414	1,809
Entertaining	7,480	6,837
Sundry expenses	500	137
	<hr/> 728,507	<hr/> 741,432
Financial expenses:		
Audit and accountancy fees	9,212	7,381
Payroll fees	1,979	1,058
Computer consultancy fees	18,384	8,108
Legal and professional fees	2,918	339
Bank charges	13,953	16,373
Credit card charges	220	18
Depreciation:		
Computer equipment	13,063	3,493
Fixtures, fittings and office equipment	3,719	3,956
Motor vehicles	16,993	14,123
Loss on disposal of fixed assets	10,049	-
	<hr/> 90,490	<hr/> 54,849