Chase Parkinson Limited

Directors' report and financial statements for the Year Ended 31 December 1998 Registered number 2191976

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Directors' report and financial statements

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Directors' report

The directors present their annual report and the audited financial statements for the year ended 31 December 1998.

Principal activities

The profit and loss account for the year is set out on page 5.

The principal activities of the Company continued to be the provision of specialist Travel Insurance Services.

Business review

Both the level of business and the year end financial position remain satisfactory and the directors expect that the present level of activity will be sustained for the foreseeable future.

Year 2000

Towergate Underwriting Group Limited, the parent Company, and its subsidiary companies are fully aware of the Year 2000 issue and to the technology, systems and associated business issues. The Group has a separate Company, Compleat Solutions Limited, which provides computing and technical support to companies within the Group. A project team has been established at Compleat Solutions Limited to address the Year 2000 issue, and to ensure the continued smooth running of operations and relationships with customers, suppliers and intermediaries.

The work is being performed under close supervision from senior management and is co-ordinated centrally. Progress is reported at regular intervals to the Board.

A programme of testing is now underway to ensure that internal systems will be Year 2000 compliant. Appropriate assurances are also being sought from external service suppliers, counterparties and clients. Given the complex nature of the issue and the inevitable reliance on third parties, it is not possible for any organisation to give absolute assurance that no Year 2000 problem will arise. However, all reasonable steps are being taken to ensure business continuity in the new millennium.

Much of the work relating to Year 2000 compliance involves internal staff resources from Compleat Solutions Limited. The estimated external consultancy, software and hardware costs at Chase Parkinson Limited are not expected to be significant.

Proposed dividend

The directors have declared the following dividends in respect of the year ended 31 December 1998.

Interim dividends paid £1,015,000 (1997: £NIL). The directors do not recommend the payment of any further dividends.

Directors and directors' interests

The directors who held office during the year were as follows:

P Cullum

P Dyer (appointed 19 June 1998)
A Proverbs (appointed 19 June 1998)
N Crocker (appointed 21 January 1999)
A Freebody (appointed 1 February 1998)
C M Chase (resigned 19 June 1998)

C V Chase

Directors' report (continued)

The directors who held office at the end of the financial year had the following interests in the shares of group companies according to the register of directors' interests:

	Towergate Underwriting Group Ltd			Chase Parkinson Ltd		
	Ordinary	Ordinary Shares £1		Preference Shares £1		y Shares £1
_	1 January	31 December	1 January	31 December	1 January	31 December
P Cullum	-	34,000	-	-	-	-
P Dyer	-	6,000	_	129,500	-	_
A Proverbs	-	5,000	- .	40,500	-	-
C M Chase	-	-	-	-	500	-
C V Chase	-	-	-	-	500	-

No directors have been granted share options in the shares of the Company or other group companies.

None of the other directors who held office at the end of the financial year had any disclosable interest in the shares of group companies.

Political and charitable contributions

The Company made charitable contributions of £2,298 (1997: £4,674).

Auditors

Alan Kent Partnership resigned as auditors in 1998. KPMG were appointed auditors to the Company by the Board.

In accordance with Section 384 of the Companies Act 1985, a resolution for the re-appointment of KPMG as auditors of the Company is to be proposed at the forthcoming Annual General Meeting.

By order of the board

P G Cullum Director

Statement of directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the Company and to prevent and detect fraud and other irregularities.

Report of the auditors to the members of Chase Parkinson Limited

We have audited the financial statements on pages 5 to 19.

Respective responsibilities of directors and auditors

As described on page 3 the Company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the Company as at 31 December 1998 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

KPMG Audit Plc

Chartered Accountants Registered Auditor London

Khin G Aud & Fr

31 August 1999

Profit and loss account for the Year Ended 31 December 1998

for the Tear Ended 31 December 1998	Note	1998 £	1997 (as restated) £
Turnover – Continuing operations	2	2,035,546	2,209,761
Cost of sales – Continuing operations		-	(1,403)
Gross profit Administrative expenses Other operating income		2,035,546 (1,245,158) 13,194	
Operating profit - Continuing operations	3	803,582	397,870
Income from other sources: Property investments Other interest receivable and similar income Interest payable and similar charges	6	73,367 (23,704) 49,663	1,440 56,724 (20,548) 37,616
Profit on ordinary activities before taxation		853,245	435,486
Tax on profit on ordinary activities	7	(133,669)	(103,052)
Profit on ordinary activities after taxation		719,576	332,434
Dividends	8	(1,015,000)	-
Retained (loss)/profit for the financial year		(295,424)	332,434

There is no difference between the profit on ordinary activities before taxation and the retained loss for the year stated above, and their historical cost equivalents.

Balance sheet at 31 December 1998

at 31 December 1770	Note	1998	1997 (as restated)
		£	(as restated) £
Fixed assets			
Tangible assets	9	431,108	444,504
Investments	10	17,203	17,203
		448,311	461,707
Current assets			
Debtors	11	138,434	151,945
Cash at bank and in hand		661,771	880,609
		800,205	1,032,554
Creditors: amounts falling due within one year	12	(1,049,026)	(834,406)
Net current (liabilities)/assets		(248,821)	198,148
Total assets less current liabilities		199,490	659,855
Creditors: amounts falling due after more than one year	13	(33,059)	(198,000)
Net assets		166,431	461,855
Capital and reserves			
Called up share capital	14	1,000	1,000
Profit and loss account	15	165,431	460,855
Equity Shareholders' funds	15	166,431	461,855

These financial statements were approved by the board of directors on 31 August 1999 and were signed on its behalf by:

PG Cullum Director

Reconciliations of movements in shareholders' funds For the Year Ended 31 December 1998

	1998 £	1997 (as restated) £
	ı.	L
Profit for the financial year	719,576	332,434
Dividends	(1,015,000)	-
Net (reduction)/addition to shareholders' funds	(295,424)	332,434
Opening shareholders' funds (originally £395,679 restated for prior year adjustment of £66,176)	461,855	129,421
Closing shareholders' funds	166,431	461,855
		

Statement of total recognised gains and losses for the Year Ended 31 December 1998

	1998	1997
	£	(as restated)
(Loss)/Profit for the financial year	(295,424)	332,434
Total recognised gains and losses relating to the year	(295,424)	332,434
Prior year adjustment	66,176	
Total gains and losses recognised since last annual report	(229,248)	

Notes

(forming part of the financial statements)

1 Accounting policies

The financial statements have been prepared in accordance with applicable Accounting Standards in the United Kingdom. A summary of the more important accounting policies, which have been applied consistently, is set out below.

Basis of preparation

The financial statements are prepared in accordance with the historical cost convention.

Under Financial Reporting Standard 1 the Company is exempt from the requirement to prepare a cash flow statement on the grounds that a parent undertaking includes the Company in its own published consolidated financial statements.

As the Company is a wholly owned subsidiary of Towergate Underwriting Group Ltd the Company has taken advantage of the exemption contained in FRS 8 and has therefore not disclosed transactions or balances with entities which form part of the group (or investees of the group qualifying as related parties). The consolidated financial statements of Towergate Underwriting Group Ltd within which this Company is included, can be obtained from the address given in note 19.

Changes in Accounting Policy

Comparative figures have been restated to reflect the following change of accounting policy.

The financial statements are prepared on an accruals basis. Previously the financial statements were prepared on a cash accounting basis, except for material accrued expenses which the directors believe should be brought in on the grounds of prudence. The accounting policy has been changed to conform with Statement of Standard Accounting Practice 2, and Schedule 4, Companies Act 1985 as amended.

As a result, comparative figures for the year ended 31 December 1997 have been adjusted as follows:

	Retained profit for the Year £	Net Assets £
As previously reported	266,258	395,679
Effect of the change in accounting policy	66,176	66,176
As restated	332,434	461,855

Tangible fixed assets and depreciation

The cost of tangible fixed assets is their purchase cost, together with any incidental costs of acquisition. Depreciation is calculated so as to write off the cost of tangible fixed assets, other than freehold land and buildings, less their estimated residual values over the expected useful economic lives of the assets concerned. The principal annual rates used for this purpose are:

Computer equipment - 25% per annum on straight line basis

Fixtures, fittings and office equipment - 20% per annum on straight line basis

Motor vehicles - 25% per annum on straight line basis

For the year ended 31 December 1997 fixed assets were depreciated either at 15% or 25% using the reducing balance method or at 20% on cost. With effect from 1 January 1998 the rates were changed to those stated above in order to bring the accounting policy for depreciation in line with that of the group. The effect of this change on the results of the year is not considered to be material.

Leases

Assets acquired under finance leases are capitalised and the outstanding future lease obligations are shown in creditors. Operating lease rentals are charged to the profit and loss account on a straight line basis over the period of the lease.

Post retirement benefits

The Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The amount charged against profits represents the contributions payable to the scheme in respect of the accounting period.

Taxation

The charge for taxation is based on the profit for the year and takes into account taxation deferred because of timing differences between the treatment of certain items for taxation and accounting purposes. Provision is made for deferred tax only to the extent that it is probable that an actual liability will crystallise.

Turnover

Turnover comprises commission receivable on business incepting up to the year end.

2 Turnover

Turnover consists entirely of sales made in the United Kingdom.

3 Profit/(loss) on ordinary activities before taxation

	1998	1997
Profit/[loss] on ordinary activities before taxation is stated	£	(as restated) £
after charging		
Auditors' remuneration: - audit	15,676	11,004
Depreciation and other amounts written off tangible fixed assets:		
Owned Leased	52,470 19,993	21,099 14,143
Depreciation and other amounts written off tangible fixed assets: Owned	52,470	21,099

4 Remuneration of directors

	1998 £	1997 (as restated) £
Directors' emoluments	138,217	580,000
Company contributions to money purchase pension schemes	1,100	4,500
	139,317	585,000

The aggregate of emoluments of the highest paid director was £94,448 (1997: £429,500), and Company pension contributions of £1,100 (1997: £4,500) were made to a money purchase scheme on his behalf.

	1998	Number of directors 1997
Retirement benefits are accruing to the following number of directors under:		
Money purchase schemes	1	1

The emoluments of Mr Cullum, Mr Dyer, Mr Proverbs and Mr Crocker are paid by the parent Company which makes no recharge to the Company. Messrs Cullum, Dyer, Proverbs and Crocker are directors of the parent Company and a number of fellow subsidiaries and it is not possible to make an accurate apportionment of their emoluments in respect of each of the subsidiaries. Accordingly, the above details include no emoluments in respect of the above named directors. Their total emoluments are included in the aggregate of directors' emoluments disclosed in the financial statements of the parent Company.

5 Staff numbers and costs

The average number of persons employed by the group (including directors) during the year, analysed by category, was as follows:

	Number employe (as resta 1998	es
Management Technical, clerical and secretarial	3 31	4 23
	34	27
The aggregate payroll costs of these persons were as follows: 1998		1997
£	(as	restated)
Wages and salaries 654,532 Social security costs 60,949 Other pension costs 1,200		,239,408 149,356 4,500
716,681	1,	,393,264

103,052

133,669

Notes (continued)

6 Interest payable and similar charges

	1998	1997 (as restated)
	£	£
On bank loans and overdrafts	19,950	16,697
On overdue tax	783	902
Finance charges payable in respect of lease purchase and hire purchase contracts	2,971	2,949
	23,704	20,548
7 Taxation		
	1998	1997
		(as restated)
	£	£
UK corporation tax at 31% (1997: marginal rate)	275,724	103,052
Under provision in respect of prior year	5,249	
Group relief received	(147,304)	-

The corporation tax charge for the year has been reduced by £147,304 because of losses surrendered by the parent company. No payment for this surrender is to be made by the Company.

8 Dividends

	1998	1997 (as restated)
	£	£
Dividends on equity shares:		
Interim paid £600 per share	600,000	-
Interim paid £165 per share	165,000	-
Interim paid £250 per share	250,000	-
	1,015,000	<u> </u>

9 Tangible fixed assets

	Freehold land and buildings	Computer Equipment	Fixtures, Fittings and Office Equipment	Motor Vehicles	Total
	£	£	£	£	£
Cost					
At beginning of year (as restated)	310,325	99,652	78,412	64,122	552,511
Additions	-	11,742	7,575	39,750	59,067
Disposals	-	-	-	-	-
At end of year	310,325	111,394	85,987	103,872	611,578
Depreciation					
At beginning of year (as restated)	-	48,491	30,377	29,139	108,007
Charge for year	-	26,534	19,733	26,196	72,463
Disposals	-	-	-	-	-
At end of year	-	75,025	50,110	55,335	180,470
Net book value	310,325	36,369	35,877	48,537	431,108
At 31 December 1998					
At 31 December 1997 (as restated)	310,325	51,161	48,035	34,983	444,504
Included above are assets held un	der lease purchase	and hire purchas	e contracts as f	ollows:	
				1998	1997
Net book value				£	(as restated) £
Computer equipment				10,361	17,761
Motor vehicles				51,830	24,671
				62,191	42,432
Depreciation charged during year					
Computer equipment				7,400	5,920
Motor vehicles				7,400 12,593	8,223
				19,993	14,143

10 Fixed Asset Investments

	1998	1997 (as restated)
	£	(as restated)
Investment properties overseas:		
Cost at beginning of year	17,203	79,703
Additions	-	-
Disposals	-	(62,500)
Cost at end of year	17,203	17,203

No depreciation has been provided on freehold buildings because the directors are of the opinion that the property will maintain its value in future years.

11 Debtors

	1998	1997 (as restated)
	£	£
Insurance debtors	126,299	150,883
Amounts owed by group undertakings	7,338	-
Other debtors	827	1,062
Prepayments and accrued income	3,970	•
	138,434	151,945

12 Creditors: amounts falling due within one year

	1998	1997 (as restated)
	£	£
Bank loans and overdrafts	198,000	-
Obligations under lease purchase and hire purchase contracts (see note 11)	4,664	10,433
Insurance creditors	605,539	551,106
Corporation tax	154,857	103,058
Taxation and social security	17,949	21,725
Other creditors	10,272	8,277
Accruals and deferred income	57,745	139,807
	1,049,026	834,406

The bank loan which is repayable on demand within five years bears interest at 2% above bank base rate and is secured by a fixed charge over the Company's freehold property.

13 Creditors: amounts falling due after more than one year

	1998	1997
		(as restated)
	£	£
Bank loans and overdrafts	-	198,000
Obligations under lease purchase and hire purchase contracts	33,059	-
	33,059	198,000
	,	,
		
Analysis of debt:		
Analysis of debt.	1998	1997
	1770	(as restated)
	£	£
Debt can be analysed as falling due:		
Between two and five years	-	198,000
		,
	-	198,000

Creditors: amounts falling due after more than one year (continued)

The maturity of obligations under lease purchase and hire purchase contracts is as follows:

	1998 £	1997 (as restated) £
	,164 ,603	12,572
Less future finance charges (11,	045)	(2,139)
37	,722	10,433

14 Called up share capital

1998	1997 (as restated)
£	£
10,000	10,000

1,000	1,000
	10,000

15 Reserves

	1998 Profit and loss account	1997 Profit and loss account (as restated) £
At beginning of year Retained (loss)/profit for the year	460,855 (295,424)	128,421 332,434
At end of year	165,431	460,855

16 Commitments

Annual commitments under non-cancellable operating leases are as follows:

	1998 Land and buildings	1998 Other	1997 (as restated) Land and buildings	1997 (as restated) Other
	£	£	£	£
Company				
Operating leases which expire:				
Within one year	-	1,689	-	-
In the second to fifth years inclusive	15,000		15,000	1,689
	15,000	1,689	15,000	1,689
				

17 Pension scheme

The Company operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the Company to the fund and amounted to £1,200 (1997: £4,500).

All contributions were paid in the year.

18 Post Balance Sheet events

There are no material post balance sheet events.

19 Related party disclosures

At the year end an amount of £2,000 was payable to Holiday Insurance Services (Homes) Limited, a company ultimately controlled by Mr P Cullum. This relates to the deposit made by Holiday Insurance Services (Homes) Limited on a company car owned by Chase Parkinson Limited.

The Company is a subsidiary undertaking of Towergate Underwriting Group Limited which is the ultimate parent Company incorporated in Great Britain.

The consolidated accounts of this Company are available to the public and may be obtained from:

Towergate House St Leonard's Road 20/20 Maidstone Kent ME16 0LS

20 Controlling Party

Mr P Cullum, the Chairman, is the controlling party by virtue of his controlling interest in the parent Company's equity capital.

21 Contingent Liabilities

With effect from 18 December 1998, a guarantee and debenture were created over the assets of the company, and of other group companies listed below in favour of RBS Mezannine Limited. This guarantees all monies due or which may become due from the company, or those listed below, to RBS Mezannine Limited.

- Brian Sharp Insurance Brokers Limited
- Carrington International Insurance Brokers Limited
- Carrington International Underwriting Agencies Limited
- Compleat Solutions Limited
- Foreman Bassett (Schemes) Limited
- Holiday Insurance Services (Homes) Limited
- Lifestyle Household Underwriting Agency Limited
- Strovers Limited
- Towergate Administration Facilities Limited
- Towergate Leisure Underwriting Limited
- Towergate Life and Investments Limited
- Towergate Programmes Limited
- Towergate Underwriting Limited