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COMPANY REES

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### REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

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### BEN-MOTOR AND ALLIED TRADES BENEVOLENT FUND (LIMITED BY GUARANTEE) REFERENCE AND ADMINISTRATIVE DETAILS

Company Name.

**BEN-Motor and Allied Trades Benevolent Fund** 

Company Number

2163894 (England and Wales)

Charity Number:

297877 (England and Wales)

SC039842 (Scotland)

Registered Social

Housing Provider Number: LH 3766

.. . . . . .

Registered Office:

Lynwood, Sunninghill, Ascot, Berkshire, SL5 0AJ

Auditors:

BDO LLP, Arcadia House, Maritime Walk, Ocean Village,

Southampton, SO14 3TL

**Bankers** 

**Barclays Bank Pic** 

Santander UK Plc

Solicitors:

Field Fisher Waterhouse LLP

**Gordons LLP** 

**Lewis Silkin LLP** 

**Investment Managers** 

Cazenove Capital Management Ltd

Williams de Broé Limited

### BEN-MOTOR AND ALLIED TRADES BENEVOLENT FUND (LIMITED BY GUARANTEE) REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

### REPORT OF THE TRUSTEES

The Trustees are pleased to present their report together with the audited financial statements of the fund for the year ended 31<sup>st</sup> March 2012

### **OBJECTS AND ACTIVITIES**

BEN's objects are to relieve distress and financial hardship by the provision of financial support and facilities to people and their close dependants, resident in the UK or the Republic of Ireland, who are working or have worked in a qualifying trade or industry.

For the purposes of these objects:

- residence in the UK or the Republic of Ireland shall mean residence which entitles the resident to claim Housing Benefit in the UK or the equivalent in the Republic of Ireland;
- a qualifying trade or industry shall include the motor, agricultural engineering, cycle and allied trades and industries.

Facilities may also be provided for the benefit of the wider public (to the extent that these facilities are not required for the benefit of people who do qualify)

BEN achieves its objects by:

- · giving assistance to people in their own homes;
- giving grants, and
- providing nursing and residential care, day care and sheltered housing for elderly and younger disabled people; those in poverty are not excluded from the opportunity to benefit

BEN currently operates:

- Welfare Offices in Ascot, Birmingham, Northern England and Scotland,
- Nursing and Residential Centres in Ascot, Rugby, Southport and Berwick-upon-Tweed;
- Day Care Centre in Coventry

Grants payable are payments made in the furtherance of Ben Motor's charitable objects and are accounted for when the recipient has a reasonable expectation that they will receive a grant

### **PUBLIC BENEFIT**

The potential number of beneficiaries that are eligible for BEN's services is estimated to be in excess of two million in the UK and Republic of Ireland. The Trustees have reviewed the Charity Commission Guidance on Public Benefit and believe that those eligible for services represent a significant proportion of the UK population and BEN complies with the Charities Act 2006.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### **Governing Document**

BEN-Motor and Allied Trades Benevolent Fund ("BEN") is a company limited by guarantee, governed by its Memorandum and Articles of Association dated 14 September 1987. The Memorandum of Association was amended by special resolutions on 22 November 1990, 22 July 1992 and 21 September 1995. The Articles of Association were revised 17 April 2007 to allow for current governance arrangements. BEN is registered as a charity with the Charity Commission, and the Office of the Scottish Charity Regulator. BEN is also a registered social housing provider.

### **Appointment of Trustees**

The Board of Trustees ("the Board") may consist of up to 17 members who express their interest in becoming a Trustee, or are approached by a member of the Executive Management Team, or who are recommended by a member of the Board At the Annual General Meeting one-third of the Trustees retire from office The Trustees to retire by rotation are those who have been longest in office since their last appointment. Retiring Trustees are eligible for re-election

### BEN-MOTOR AND ALLIED TRADES BENEVOLENT FUND (LIMITED BY GUARANTEE) REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

### **Trustee Induction and Training**

Each member of the Board undertakes induction training, consisting of a briefing by the Executive Management Team and Heads of Departments on their activities. They are furnished with a comprehensive range of information and literature, for future reference. Emphasis is placed on the legal status of a Trustee and the position and responsibilities as a director of the Company.

### Organisation

The Board of Trustees administers BEN The Board normally meets up to six times a year and there are sub-committees covering Welfare, Audit, Lynwood Development, Nominations and Remuneration which meet regularly A Chief Executive is appointed by the Trustees to manage the day-to-day operation of BEN and the Chief Executive has delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment, welfare and the operation of the Care Centres.

The Welfare Committee has delegated authority from the Board and convenes bi-monthly to consider financial or other assistance for beneficiaries. The Trustees receive a report from the Committee each time it meets

The Audit Committee is advisory to the Board and oversees all financial aspects of BEN. It has delegated responsibility for ensuring there is a framework for accountability, for examining and reviewing all systems and methods of control. The Committee reviews the audited financial statements of BEN and recommends their adoption to the Board. It considers the annual budget in detail and makes recommendations to the Board for its approval. It reviews reports from external and internal auditors and monitors management actions to implement recommendations. It also considers the appointment, resignation or dismissal of external auditors. The committee also oversees BEN's Group Personal Pension Plan and BEN's Health and Safety

The Lynwood Development Committee has been established to help supervise the project to redevelop BEN's Lynwood site in Rise Road, Sunninghill, Ascot

The Nominations Committee deals with Board composition, executive succession, corporate governance and the appointment of new Directors. The Remuneration Committee determines policy and individual remuneration packages of the Executive Management Team. It is required to consider the wider scene, including the pay and employment conditions in other major charities and the motor and allied industries.

### DIRECTORS, TRUSTEES, COMMITTEE MEMBERSHIP AND EXECUTIVE TEAM

The Directors of the charitable company are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees

The Trustees serving during the year and since the year end were as follows:

Brian Back

**Graeme Potts** 

Sue Brownson

Tony Sackett

Steve Dewey

Robin Shaw

Joe Greenwell (Chairman)

Sarah Sillars

Tim Holmes

Graham Smith

Mike Judge

Robin Woolcock

Christopher Macgowan

Tony Worthy (resigned 21 September 2011)

### REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

**Welfare Committee** 

Mike Abrahams

Pauline Allbut

Malcolm Bohn (Chair)

**Elaine Cowley** 

Mike Judge

David Kidd

Denis O'Dell

Keith White

**Audit Committee** 

Brian Back (chair)

Tony Sackett

Graeme Potts

**Lynwood Development Committee** 

Brian Back (Chair)

**Graeme Potts** 

Robin Shaw

Robin Woolcock

**Tony Worthy** 

**Nominations Committee** 

Joe Greenwell (Chair)

Tim Holmes

Mike Judge

Graeme Potts

**Executive Staff** 

David Main

- Chief Executive

Jenny Brown

- Director, Care Services

Peter Cottle

- Head of Business Development

Brian Cottrell

- Finance Director & Company Secretary (resigned 23 July 2011)

Ray Diggins

- Head of Marketing

Beata Felmer

- Finance Director & Company Secretary (appointed 2 April 2012)

Fiona Gorman

- Head of Welfare

Sara Howard

- HR Director & Assistant Secretary

### **RISK MANAGEMENT**

The Board oversees strategic risk annually Risk control is exercised appropriately by Executive Directors undertaking a review of strategic and operational risks for their respective areas

The key risks likely to affect the BEN's ability to meet its objectives include

- negative impact of the economic recession on the property market,
- lack of funding affecting the ability to meet growth and performance targets;
- increase in pension scheme liabilities;
- loss of reputation at one or more Centres, undermining confidence of supporters

These risks are monitored and appropriate actions are being taken, when required

### REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

### **ACHIEVEMENTS AND PERFORMANCE**

BEN continues to provide a high level of service to all its beneficiaries.

### **Care Services**

The overall costs of Residents and Housing decreased by 7 2% from £8,923,633 in 2010/11 to £8,275,890 in 2011/12 and despite a general freeze by local Authorities and Primary Care Trusts on fee uplifts, fee income finished ahead of annual target by £176,000. This reflects the quality of care at BEN Centres which helps to keep occupancy high and is a credit to the hard work by our Matrons, Managers and all staff. BEN Centres finished 2011/12 £55,000 better than anticipated although there was significant inflationary pressure on costs, particularly in the areas of utilities, fuel and food.

The Care Quality Commission carried out inspections of Lynwood and Birch Hill and both centres were judged to be 'compliant'. The new Common Induction Standards have been rolled out in all BEN's Care Centres and the new framework for vocational training, the Care Quality Framework Diploma, which replaced the old NVQ awards is becoming well established

For 2012/13, further work will be undertaken in developing strategic plans for Alexandra House and Birch Hill and we will strive towards the final implementation of computerised care planning across all BEN's Care Centres. Additionally, Care Services will be working closely with colleagues from Marketing and Business Development to devise and implement strategies for improving awareness and, as a result, see more people being supported by BEN in Scotland, Wales, Northern Ireland and Eire

### Welfare

It has been another busy year for BEN's Welfare Department with the number of people receiving assistance increased by 20% and grant making by 16%. A greater proportion of approaches and referrals are now coming direct from the industry and this is attributed to higher levels of awareness as the result of increased fundraising and marketing activity, with a substantial increase in on-line enquiries via BEN's website.

Sadly this year, we have had to withdraw from our Welsh office as this had been located courtesy of British Car Auctions within their Newport branch which closed. However, Wales will continue to be fully serviced from our Midlands office and raising awareness and presence in Wales will be one of Welfare's key challenges for 2012/13. In Scotland, welfare working hours have increased by 33% to reflect the substantial rise in referrals and welfare cases there over the past 12 months

Some internal reorganisation within BEN has seen the role of Social Landlord fall under the remit of the Welfare Department and this is an important part of achieving our objectives in respect of developing a more engaged and supportive relationship with BEN's tenants.

We anticipate that the Government's welfare reforms will pose a number of significant challenges to BEN in the coming year and that these will impact on the extent to which the Welfare team will require training in any updated areas of new benefits and procedures as well as predicting and responding to the social impact of the changes themselves.

2011/12 saw the piloting of BENHelp, a commercial product, intended to provide a bespoke Employee Assistance Programme (EAP) to the industry. EAPs provide a company-funded programme of assistance to current employees to whom BEN's further charitable support remains accessible should any additional need arise for the individual or their dependents. The expansion of this programme will be another key area of activity for BEN's welfare team in 2012/13

### REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

### **Business Development and Fundraising Performance**

The Board reviews the fundraising strategy and return on fundraising costs to further BEN's charitable objects. The uncertain economic conditions continue to challenge our quest to maintain and develop our existing sources of sustainable income. The fundraising team raises funds from individuals, companies, trade and membership associations and trusts. We are pleased with progress in a number of areas, and we expect to see further growth during the next financial year.

Total fundraising income increased by 0.8% to £4,243,892 (2011: £4,211,773) Performance Related Giving income reliant on the number of new car registrations, which in 2011 were 4.4% down on 2010, remained static at £1,663,000 Payroll Giving was £801,000, £67,000 (9%) ahead of the previous year. Our regional fundraising team had another successful year raising awareness and increasing the number of new Payroll Giving donors. The average monthly payroll giving donation rose from £5.31 to £5.72. Trade Associations within the industry continue to be great supporters, and £114,000 raised in the financial year showed an impressive increase of 42% on £80,000 in 2011. In its second year, the new initiative "Dealers Backing BEN" raised £220,000, 77% increase on £125,000 received last year. One new initiative under the Backing BEN banner is "Scrap and Donate", whereby people can donate their old car to BEN if it has reached the end of its serviceable life.

Donations fell by £85,000 (14%) on the previous year, but this discretionary, non-sustainable revenue stream is difficult to predict, but we intend to focus on it in the next 12 months as we wish to improve performance. We are also mindful of investing time to ensure BEN can derive greater income from Charitable Trusts, as well as reviving our efforts in respect of legacy bequests. The Business Development team has now identified the key sectors of the industry that it needs to engage with over the next 12 months, and we have reviewed relationship management of existing corporate supporters

### **Marketing & Events**

Market research carried out by BEN in early 2011, confirmed that awareness of BEN was low generally and particularly low at grass roots level. Even amongst those who were most aware of BEN, there was a less than complete understanding of BEN's full offering

Therefore the primary focus of our marketing throughout 2011/12 has been to reinforce the message, "Who BEN is, What BEN does, Who BEN does it for and How to get in touch."

BEN's most powerful marketing tool is its website and we have sought to drive as much traffic to that as possible. We have done this with the help of the industry and in a number of ways ranging from monthly awareness emails sent to key individuals for onward distribution to all colleagues, to arranging front page hyperlinks on the websites of supporting businesses

In early 2012, we launched BENAutojobs, a free recruitment advertising site for the industry. This is a sub-section of the BEN website and to date over 80 employers have posted in excess of 500 vacancies. Visitor traffic to the BEN website has increased 40% over the past 12 months.

A restructuring of the PR function within BEN has resulted in a much more prolific approach to securing news coverage of BEN's activities. We are able to report a huge, year-on-year increase in articles published and audience reach. We have brought in-house design and production functions which had previously been outsourced. Our focus for 2012/13 will continue to be on raising awareness of BEN and on producing cost-efficient, quality marketing materials in support of that objective.

### REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

### **BEN's People**

In 2011/12 we spent £7,786,443 on employee costs, which represented 68% of the total resources expended by the charity (2011 £7,526,208, 63%). We employed, on average, 330 (FTE) permanent employees supported by 70 bank personnel and nearly 500 volunteers. Care staff continues to account for 83% of BEN's permanent personnel establishment. 65% of our employees are aged over 40, and the majority (82%) is female and 15% come from ethnic minorities

BEN aims to attract the best people in all areas through rigorous recruitment procedures. We invest in a strong induction process which includes familiarisation with all aspects of BEN's operation. Attracting and retaining a culturally and socially diverse workforce enables us to recruit the best people and meet the needs of the communities in which we operate. We have written commitments to equal opportunities and we fully comply with the Equality Act 2010. We provide a mix of flexible working arrangements without compromising business efficiency. These help encourage workforce diversity

It is the policy of BEN to employ disabled persons in the job suited to their aptitudes, abilities and qualifications whenever practicable. We endeavour to continue the employment of those who become disabled whilst in our employment and we provide disabled employees with the same opportunities for promotion, career development and training as those afforded to other employees.

BEN has a responsibility to protect the health and safety of its employees and the people who enter its premises. We ensure workplace health and safety and consult with colleagues on health and safety matters at a local and company-wide level through Health and Safety Committees comprised of staff and company representatives.

In summer 2011 and for the first time, we participated in the Sunday Times Best Companies survey. We wanted the broadest possible feedback and so this was opened up to all staff and those who wished to participate were confidentially surveyed to get their views on a wide range of issues affecting their employment at BEN. As a result, BEN was awarded a two-Star rating and placed in the top fifty best places to work in the not-for-profit Sector.

Volunteers are a huge and invaluable resource within BEN and during the past 12 months, we have embarked upon the development and implementation of a co-ordinated volunteer strategy with the aim of deriving maximum benefit to BEN and improving the volunteer experience for those who give of their time and skills. This far-reaching initiative will be further developed and implemented throughout the coming year with emphasis on empowering and enabling at local level.

BEN's Human Resources Department has been the driving force behind other initiatives this year aimed at reinforcing BEN's credentials as an environmentally responsible organisation and BEN was recognised with an Eco-Award

Communicating and consulting with our employees is an important part of maintaining relationships and efficiency Employees can consult with the company via nominated staff representatives and face to face meetings with the Executive team. The Chief Executive encourages two-way communication and keeps staff informed via regular written updates

The majority of BEN's 2011/12 training was undertaken by the care services staff and this reflected the ever-changing nature of the provision and BEN's constant strive to further improve the quality of those services. In total, more than 180 certificates were awarded at five awards ceremonies at BEN's various locations for specific qualifications and continuing professional development in areas as diverse as Health and Social Care, IT, Business Administration, Health and Safety, Equality and Diversity, Team Leadership and Risk Assessment

### REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

### **PENSIONS**

### BEN Staff Pension and Assurance Scheme (Final Salary Scheme)

The Plan is administered by BBS Consultants and Actuaries LLP. The Scheme Actuary is Mr P A Bunzl, F.I A of BBS. The amount paid into the Scheme by the employer in the year was £300,000 (2011: £110,000) following the triennial actuarial valuation of the Scheme as at October 2010.

### **Group Personal Pension Plan**

As a matter of good governance the Audit Committee oversees the administration of the Group Personal Pension Plan. The Plan was introduced on 1 April 2002 with BEN matching employee's contribution up to 3% of employees' gross monthly salary. The Plan is administered by Jelf Corporate Consultancy, part of the Jelf Group plc

### **FINANCIAL REVIEW**

In 2011/12 total consolidated incoming resources were £12,434,227 (2011. £14,691,000, which included £2,209,002 from the Stanley Blake Reece Fund) The charity's total consolidated resources expended were £11,233,205 (2011: £10,330,129). In 2011/12 £9,634,688 was spent on charitable activities and this represented 86% of all expenditure (2011: £10,305,829 – 86%) Net costs of £77,780 related to previous years have been accounted for through the year ended 31 March 2012 as they were not deemed to constitute a fundamental error, and a true and fair view of the prior year's accounts was maintained without a prior year's adjustment. Cash and Bank balances decreased by £694,919 (2011: increased by £645,118).

### Performance of BEN's Subsidiaries - BENTrade and Rise Lodge Developments

BENTrade Ltd retails sundry goods and organises major fundraising events on behalf of BEN. BENTrade donates all of its profits to BEN and it gift-aided £324,313 this year (2011: £367,219).

Rise Lodge Developments Ltd (RLD) was created in 2010/11 to provide design and build services to the members of the BEN Group. RLD has reviewed and revised the Lynwood Development project and it assisted BEN in receiving planning permission. RLD is leading on all aspects of the project RLD donates all of its profits to BEN and it gift-aided £108,256 this year (2011: nil).

### **Investment Performance**

The Board has adopted the primary objective of a high and steady level of income by investing in UK equities, targeting a yield of 30% in excess of the FTSE All Share Index. The secondary target is to provide capital growth in order that the investment outperforms the FTSE All Share Index on a total return basis after costs over a rolling five-year period.

Investment income totalled £ 308,959 for the year (2011: £316,877).

### Reserves

The Board review the level of reserves needed annually BEN needs free reserves to

- fund any unexpected shortfall in income and/or increased expenditure, and
- provide funds for major repairs/refurbishment of BEN's properties.

The Board has concluded that to allow the Fund to be managed efficiently and to provide a buffer for uninterrupted services, an overall objective is to create a reserve equivalent to four months of resources expended £3 7m (2011: £4m). BEN's general reserves were £4 6m (2011: £4 3m)

### REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

### **PROGRESS AGAINST SPECIFIC OBJECTIVES 2011/12**

### **Increasing Awareness**

Outside the industry, we have worked with Citizens Advice Bureau and other agencies to help spread awareness. We launched an initiative to provide regular reminders of our services to those in the industry through monthly emails that are then forwarded by the recipient to all staff. 84 companies have signed up to the scheme and this will be extended in 2012/13.

Induction packs were completed and have since been issued to 9 training establishments and to a further 16 organisations for use in their induction programmes. These have been well-received

The number of new welfare cases in 2011/12 increased to 762. This reflects increasing need and our increased focus on awareness raising. It remains far too low for the target market and our efforts to increase this will continue.

### **Extend BEN's Services**

Our welfare web portal, BENhelp was piloted in 2011/12 with good feedback from Lookers. The wider commercial roll-out of this will start over the next twelve months.

We have maintained our capacity in terms of care beds and the excellent ratings for quality of care in each centre. The Lynwood Development project took giant steps in 2011/12. The scheme was reviewed and revised and planning permission was finally granted on 4 April 2012. This project will result in a world-class new facility for the care of our residents and provide a template for similar developments in the future. Work is scheduled to commence towards the end of the summer on Phase One of the Lynwood Development. This project is phased and will take some four years to complete but will see an increase in BEN's care offering to the industry. In addition, the extra care retirement accommodation planned will help transform BEN's finances and allow us to further extend our service offering.

We have looked at the future viability of both Alexandra House and Birch Hill and will be incorporating our thoughts into a full review of the BEN strategy in 2012/13

### **Engaging our people**

The volunteer strategy was completed in the year and will be rolled out in 2012/13.

Staff turnover has been managed to a level of 13% with only one location exceeding the 15% target during the year

We participated for the first time in the Best Companies survey and were delighted with the 2-star rating we achieved. We received some excellent feedback from staff which was extremely pleasing in view of the limited resources we have to reward our people and the difficult programmes we have pursued over the past 2-3 years.

### Increase operational efficiency

The Caresys project has progressed during the year User manuals are now being updated for the latest release and staff training is set to take place over the next three months with implementation of key modules thereafter

Much time has been taken up with the thankQ project, with the marketing and fundraising databases going live in April 2012. The next phase is to migrate the Welfare database onto the same system but with clearly defined access rights to protect the confidentiality of client information.

### REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

### PLANS FOR THE FUTURE

2012/13 is going to be another tough year for businesses and individuals in our industry, and BEN will not be immune from this. However, we still need to drive BEN forward and initiatives we plan for the forthcoming year include

### **Increasing Awareness**

- continue the roll-out of the monthly awareness campaign,
- · launch sector specific campaigns to engage with companies and their staff,
- re-focus the website giving greater clarity to who we are and what we do

### **Extend BEN's Services**

- sign up new companies to BENhelp, our welfare web portal,
- raise the funds and start the building work for Lynwood Care Village,
- review overall Care Centre strategy.

### **Engaging our people**

- work with staff to improve our ratings as a good employer;
- develop the staff benefit package in collaboration with the industry,
- implement our strategy for BEN volunteers

### Increase operational efficiency

- seek to improve the retention of our regular donors;
- complete the implementation of the thankQ database across the whole of BEN;
- roll-out the CareSys system in all BEN Centres.

### REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

### TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The Trustees are responsible for preparing the report and financial statements in accordance with the Companies Act 2006 and for being satisfied that the financial statements give a true and fair view. The Trustees are also responsible for preparing the financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity and of its surplus or deficit for the year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- · make judgements and estimates that are reasonable and prudent,
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the charity will continue in operation

The Trustees are responsible for keeping adequate accounting records that show and explain the charity's transactions, disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial statements are published on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements, which may vary from legislation in other jurisdictions. The maintenance and integrity of the group's website is the responsibility of the Trustees. The Trustees' responsibility also extends to the on-going integrity of the financial statements contained therein.

All of the current trustees have taken all the steps that they ought to have taken to make themselves aware of any information needed by the group's auditors for the purpose of their audit and to establish that the auditors are aware of that information. The trustees are not aware of any relevant information of which the auditors are unaware.

### **AUDITORS**

BDO LLP have expressed their willingness to continue in office and a resolution to reappoint them will be proposed at the next annual general meeting

By order of the Trustees

B Felmer Secretary

24 October 2012

### REPORT OF THE INDEPENDENT AUDITORS FOR THE YEAR ENDED 31 MARCH 2012

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS AND TRUSTEES OF BEN-MOTOR AND ALLIED TRADES BENEVOLENT FUND

We have audited the financial statements of Ben-Motor and Allied Trades Benevolent Fund for the year ended 31 March 2012 which comprise the Consolidated Statement of Financial Activities, the Consolidated and Company Balance Sheets, the Consolidated Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the charity's trustees and members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005. Our audit work has been undertaken so that we might state to the charity's trustees and members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees and members as a body, for our audit work, for this report, or for the opinions we have formed

### Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors

### Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at www.frc.org uk/apb/scope/private.cfm

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the group's and the parent charitable company's
  affairs as at 31 March 2012 and of the group's incoming resources and application of
  resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulations 6 and 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended)

### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### REPORT OF THE INDEPENDENT AUDITORS FOR THE YEAR ENDED 31 MARCH 2012

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion

- the parent charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us, or
- the parent charitable company's financial statements are not in agreement with the accounting records or returns, or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Malcolm Thixton, Senior Statutory Auditor for and on behalf of BDO LLP, Statutory Au

for and on behalf of BDO LLP, Statutory Auditor Southampton
United Kingdom

Date: 24 Odober 2012

BDO LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

### CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2012 (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)

Noto	Unrestricted funds 2012	Restricted funds 2012	Permanent endowment funds 2012	Total 2012	Total 2011 £
Note	E	<u>r</u>	£	<b>E</b>	£
3	7,075,181	-	-	7,075,181	6,788,050
2	4 102 109	£1 70 <i>4</i>		4 242 902	4,211,773
		31,764	_		881,951
7		_	_		316,877
		_	_		258,230
		_	_	· ·	2,890
	-	-	-	,	_,
	19,676	-	-	19,676	22,227
~					2 200 002
/	-	-	-	-	2,209,002
	12,382,443	51,784	-	12,434,227	14,691,000
4,5	445,280	-	-	445,280	514,732
5	1,153,237	-	-	1,153,237	1,097,680
	1 508 517			1 508 517	1,612,412
	1,330,317			1,390,317	1,012,412
_					
			-		8,923,633
5,6	1,296,955	43,614	-	1,340,569	1,382,196
5	18,229	-	-	18,229	24,300
	9,522,746	111,942	-	9,634,688	10,330,129
			<del></del>		
5	11,121,263	111,942	-	11,233,205	11,942,541
					<u></u>
	1,261,180	(60,158)	-	1,201,022	2,748,459
7,8	-	-	50,324	50,324	471,067
27	(926.000)	-	-	(926.000)	849,000
-,			·		
20	335,180	(60,158)	50,324		4,068,526
	5 5,6 5	funds 2012 8 3 7,075,181 3 4,192,108 4 769,743 308,959 500 16,276 19,676 7 - 12,382,443 - 1,598,517 - 5 8,207,562 1,296,955 5 18,229 - 9,522,746 - 11,121,263 - 1,261,180 7,8	Funds 2012 2012  Rote E E E  3 7,075,181 - 3 4,192,108 51,784 4 769,743 - 308,959 - 500 - 16,276 - 19,676 -  7 12,382,443 51,784  4,5 445,280 - 1,153,237 -  1,598,517 -  5 8,207,562 68,328 5,6 1,296,955 43,614  5 18,229 - 9,522,746 111,942  5 11,121,263 111,942  1,261,180 (60,158)  7,8 -	Unrestricted funds 2012	Unrestricted funds funds 2012 2012 2012 E         Restricted funds funds 2012 2012 2012 E         Total 2012 2012 2012 2012 E           3         7,075,181         -         -         7,075,181           3         4,192,108 51,784

### CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2012 (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) (CONTINUED)

Reconciliation of funds	Note	Unrestricted funds 2012 £	Restricted funds 2012 £	Permanent endowment funds 2012 £	Total 2012 £	Total 2011 £
Net movement in funds brought forward		335,180	(60,158)	50,324	325,346	4,068,526
Funds brought forward at 1 April		4,778,911	4,761,557	7,802,827	17,343,295	13,274,769
Funds carried forward at 31 March	20	5,114,091	4,701,399	7,853,151	17,668,641	17,343,295

All operations are continuing operations
There are no recognised gains and losses other than those shown above

The notes on pages 20 to 45 form part of these financial statements

### BEN-MOTOR AND ALLIED TRADES BENEVOLENT FUND (LIMITED BY GUARANTEE) COMPANY NUMBER: 02163894

### BALANCE SHEET AT 31 MARCH 2012

		2	012	20:	11
	Note	Consolidated £	Company £	Consolidated £	Company £
Fixed assets	_	0 247 445	0.405.534	7 760 000	7 760 000
Tangible assets Investments	9 10	9,317,415 7,932,268	9,425,521 7,934,670	7,769,038 7,923,464	7,769,038 7,925,866
		17,249,683	17,360,191	15,692,502	15,694,904
Current assets		626 470	675 470	6F2 006	653.006
Property held for resale Stock		626,470 65	626,470 65	652,806 15,937	652,806 15,937
Debtors	12	1,113,663	1,545,725	902,350	1,365,095
Cash at bank and in hand	13	968,442	884,496	1,663,361	1,577,731
		2,708,640	3,056,756	3,234,454	3,611,569
Creditors: amounts falling due within one year	14	(992,388)	(1,342,906)	(866,679)	(1,246,196)
Net current assets		1,716,252	1,713,850	2,367,775	2,365,373
Total assets less net current asse	ts	18,965,935	19,074,041	18,060,277	18,060,277
Creditors: amounts falling due after more than one year	15	(194,294)	(194,294)	(164,982)	(164,982)
Total assets excluding pension scheme liability		18,771,641	18,879,747	17,895,295	17,895,295
Pension Scheme liability		(1,103,000)	(1,103,000)	(552,000)	(552,000)
Total net assets including pension liability		17,668,641	17,776,747	17,343,295	17,343,295
Funds	20	17,668,641	17,776,747	17,343,295	17,343,295
				-	

The financial statements were approved by the Board on 24 October 2012 and signed on its behalf by

Chairman

Joe Greenwell

Trustee

**Graeme Potts** 

The notes on pages 20 to 45 form part of these financial statements

### CONSOLIDATED CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2012

	Note	20: £	L2 £	201 £	i1 £
Net cash inflow from operating activities	22	E.	£ 647,956	£	138,346
Returns on investments Investment income received Interest paid	23	308,959 (2,979)		316,877 (3,488)	
Capital expenditure and financial investment			305,980		313,389
Purchase of tangible assets Proceeds on sale of tangible assets Purchase of investments Proceeds on sale of investments Mortgage advances/(repayments)		(1,737,104) 500 (1,097,016) 1,916,619 922	_	(124,312) 340,000 (882,261) 863,404 6,792	
Net cash (outflow)/inflow from acquisitions and disposals Management of liquid resources Cash (spent)/ retained from investment portfolio	25	(779,003)	(916,079)	18,808	203,623
Net cash (outflow)/inflow from management of liquid assets			(779,003)		18,808
Net cash (outflow)/inflow before finance	cing		(741,146)		674,166
Financing					
(Repayments) of Housing Corporation loan Increase/ (decrease) in other long-tern	n	(63)		(54)	
loan	•	46,290		(28,994)	
Total Financing			46,227	· <del></del>	(29,048)
(Decrease)/increase in cash	25		(694,919)		645,118
Cash at 1 April			1,663,361		1,018,243
Cash at 31 March	25		968,442	,	1,663,361

The notes on pages 20 to 45 form part of these financial statements

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

### 1 Status of company

BEN-Motor and Allied Trades Benevolent Fund is registered under the Companies Act 2006 and is a registered social housing provider and a charity registered in England, Wales and Scotland

### 2 Accounting policies

The financial statements have been prepared under the historical cost convention, as modified to include the revaluation of fixed asset investments. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP), Accounting and reporting by Charities (SORP 2005) published in March 2005 and applicable accounting standards

The accounts depart from the SORP Accounting by Registered Social Housing Providers (Update 2010) Under FRS18, the trustees considered the 2005 "Accounting and Reporting by Charities" SORP more appropriate to the charity's circumstances and the accounts are prepared on this basis. The following principal accounting policies have been applied

### Income recognition

All incoming resources are included in the SORP when BEN is legally entitled to the income and the amount can be quantified with reasonable accuracy

- Legacies entitlement is the earlier of estate account being finalised or cash received
- Donated Services and Facilities are recognised as Gifts In Kind and are included at the value to BEN
  where this can be quantified. No amount is included in the financial statements for services donated
  by volunteers.

### Expenditure

Expenditure is analysed under the principal categories of charitable expenditure and cost of generating funds rather than the type of expense, in order to provide more useful information to users of the financial statements

Charitable expenditure comprises direct expenditure including direct staff costs attributable to care of residents, housing and welfare services Fundraising, commercial activities and publicity costs are included in cost of generating funds

Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with the use of the resources. Support costs for management, personnel, finance, IT and facilities are apportioned to categories of expenditure based on either direct costs, headcount or its users, see note 5

Governance costs are the costs of the infrastructure which allows BEN to operate and to generate the information required for public accountability. They include the cost of board meetings, AGM and the internal and external audit functions.

Capital Expenditure and Major Repairs & Renewals

Capital Expenditure is defined as a financial resource meeting all four of the following criteria

- it is tangible in nature,
- it has a useful life of more than one year,
- it has a value greater than the capitalisation threshold set at £500.
- it is not a repair part, supply or maintenance item

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

### 2 Accounting policies (continued)

Fund accounting

General funds are available for use at the discretion of the Trustees in furtherance of the general objectives of BEN Permanent endowment funds are funds which the donor has stated are to be held as capital Restricted funds are funds subject to specific restriction imposed by donors, by the purpose of the appeal in which they were raised or by the general objectives of BEN Designated funds are funds set aside for specific purposes and are created and managed at the discretion of the Trustees. The Centenary Appeal, which came to an end in 2006/07, represents the appeal funds that have been invested in fixed assets.

Fixed assets

Freehold land and buildings and all other classes of tangible fixed assets are recorded at historical cost

Depreciation

Freehold land

No depreciation is provided on freehold land

Buildings

Buildings are depreciated on a 1% straight line basis. The fitting out elements of the properties are depreciated on a 4% straight line basis.

Property under construction

No depreciation is charged until asset is ready for use

Social Housing Grants (SHG)

SHG is receivable from the Homes and Communities Agency and/or local authorities towards the acquisition or development of properties and is used to reduce the capital costs of new social housing SHG is repayable indefinitely unless formally abated or waived. Following the sale of property originally funded by SHG or certain other specific events, the grant is repayable, but will be restricted to the net proceeds of sale where appropriate. On the sale of such a property, the SHG can be reinvested in newly developed or acquired properties. Prior to the reinvestment, the amount of SHG is treated as part of the Recycled Capital Grant Fund included within creditors.

Short leasehold property

Leasehold property is depreciated over the term of the lease

Other tangible assets

White Goods
Other Furniture, fixtures and fittings
Computer equipment

Vehicles

25% straight line basis

10%-20% straight line basis

25% straight line basis

25% reducing balance basis

The policy is to account for capital grants as receivable when BEN becomes entitled to the income

Capitalisation Policy

The Trustees decide each year on the level of funds that may be required for future liabilities and authorise the appropriate transfers between funds

Stock

Stock consists of goods for resale valued at the lower of cost and net realisable value

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

### 2 Accounting policies (continued)

Property held for resale

Property held for resale consists of assets held at the lower of cost and net realisable value

### Impairment of assets

The need for any asset impairment write down is assessed by comparison of the carrying value of the asset against the higher of realisable value and value in use

### Taxation

Under section 505 of the Income and Corporation Taxes Act 1988 BEN, as a registered charity, is able to reclaim taxation suffered on income received under deduction of tax. The taxation recoverable is included with the income to which it relates

### Valued added tax

Valued added tax on most of BEN's expenditure is irrecoverable, and is included with the expenditure to which it relates. On certain items tax is partially recoverable

### Investments

Investments are stated at market value It is BEN's policy to keep valuations up to date such that when investments are sold there is no gain or loss arising. As a result the statement of financial activities only includes those unrealised gains and losses arising from the revaluation of the investment portfolio throughout the year. Disclosure is made in note 7 of the difference between the historical cost and the sale proceeds of the investments sold during the year.

### Leasing contracts

Instalments on operating lease contracts are charged to the income and expenditure account when they become payable. Assets purchased under finance leases are capitalised and the corresponding lease commitments are shown as obligations to the lessor in the balance sheet. The interest element of the lease payment is charged to the income and expenditure account evenly over the period of the lease.

### Pension schemes

The Charity has fully adopted accounting standard FRS17 "Retirement Benefits"

The difference between the fair value of the assets held in the Charity's defined benefit pension scheme and the scheme's liabilities measured on an actuarial basis using the projected method are recognised in the Charity's balance sheet as a pension scheme asset or liability as appropriate. The annual surplus or deficit on the funding of the scheme is recognised as a "pension reserve surplus/(deficit)" within unrestricted funds – see note 27 to these financial statements. Changes in the defined benefit pension scheme asset or liability are charged to the Statement of Financial Activities in accordance with FRS 17.

### Shared ownership

Surpluses and deficits arising from the granting of leasehold interests from BEN's freehold properties under shared ownership schemes are taken to the Town Thorns capital fund (note 20)

### Consolidated financial statements

BEN's trading subsidiaries, BENTrade Limited and Rise Lodge Developments Limited, have been consolidated into these financial statements on a line by line basis. The entity has taken exemption from presenting its unconsolidated profit and loss account under section 408 of Companies Act 2006.

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

3	Income				
	Fees and Rents				
		Fees	Rents (note 30)	Total 2012	Total 2011
		£	£	£	£
	Alexandra House	1,367,498	27,615	1,395,113	1,383,427
	Birch Hill	561,887	16,463	578,350	491,883
	Lynwood	2,499,993	129,598	2,629,591	2,524,841
	Town Thorns	2,186,490	124,045	2,310,535	2,235,105
	Arthur Wilson House - Day Centre	153,864	-	153,864	152,794
	Other Fees	<u> 7,728</u>		<u>7,728</u>	
		6,777,460	297,721	7,075,181	6,788,050
	Donations and similar income				
		Unrestricted	Restricted	Total 2012	Total
		£	£	2012 £	2011 £
	Donations and fundraising events	3,500,043	_	3,500,043	3,569,906
	Appeals	10,000	8,170	18,170	6,475
	Welfare grants	-	43,614	43,614	42,482
	Gifts in kind	162,275	-	162,275	184,896
	Legacies	519,790	-	519,790	408,014
		4,192,108	51,784	4,243,892	4,211,773
		· · ·	-		

Welfare Grants represent funds received from organisations for payment to, or on behalf of, individuals as Welfare Grants A corresponding amount is included within expenditure under restricted Welfare Grants

Gifts in kind represent the value of free accommodation and loan vehicles provided for the use of BEN, a corresponding amount is included within expenditure

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

### 4 Commercial activities

BEN's commercial activities are carried out by its wholly owned subsidiaries, BENTrade Limited and Rise Lodge Developments Limited, companies registered in England and Wales — All profits made from their commercial activities are paid by deed of covenant to BEN-Motor and Allied Trades Benevolent Fund

BENTrade Ltd	Rise Lodge Developments Ltd £	Subsidiaries Total 2012 £	Consolidation Adjustment 2012 £	Consolidated SOFA 2012 £
_	_	-	-	<b>-</b>
769,743	1,189,167	1,958,910	(1,189,167)	769,743
(445,430) ——————	(1,080,911)	(1,526,341)	1,081,061	(445,280)
324,313	108,256	432,569	(108,106)	324,463
(324,313)	(108,256)	(432,569)	108,106	(324,463)
	•	-		
BENTrade Ltd £	Rise Lodge Developments Ltd £	Total 2012 £	Total 2011 £	
	201 152	649 540	475 296	
(444,985)	(201,153)	(646,138)	(472,884)	
2,402		2,402	2,402	
	### Ended 31 Ma ### 769,743 (445,430)  324,313  (324,313)  BENTrade Ltd ### 447,387 (444,985)	Ltd Developments Ltd £ ended 31 March  769,743 1,189,167 (445,430) (1,080,911)  324,313 108,256  (324,313) (108,256)  BENTrade Ltd £  447,387 (444,985) (201,153)	Ltd Developments Ltd 2012 £ ended 31 March  769,743 1,189,167 1,958,910 (445,430) (1,080,911) (1,526,341)  324,313 108,256 432,569  (324,313) (108,256) (432,569)  BENTrade Ltd 2012 £ £ 447,387 (444,985) (201,153) 648,540 (646,138)	Ltd         Developments Ltd £         Total 2012 £         Adjustment 2012 £           769,743         1,189,167         1,958,910         (1,189,167)           (445,430)         (1,080,911)         (1,526,341)         1,081,061           324,313         108,256         432,569         (108,106)           (324,313)         (108,256)         (432,569)         108,106           BENTrade Ltd £         Rise Lodge Developments Ltd £         Total £         Total £           447,387 (444,985)         201,153 (201,153)         648,540 (646,138)         475,286 (472,884)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

Expenditure

Ŋ

Resourced Expended	Staff (Note 26)	Depreciation	Other	Support Costs	Total 2012	Consolidation Adjustment	Total 2012	Total 2011
Cost of Gonoratina Eunde	ч	4	ч	Ħ	પા	2012 £	Ħ	Ŧ
Commercial Activities Fundraising and publicity	- 789,465	3,162	445,280 352,054	120,908	445,280 1,265,589	_ (112,352)	445,280 1,153,237	514,732 1,097,680
<b>Charitable Expenditure</b> Care of Residents								
and Housing Welfare Services	5,961,037 421,941	201,600 2,803	1,617,874 795,000	614,779 120,825	8,395,290 1,340,569	(119,400)	8,275,890 1,340,569	8,923,633
Governance Support Costs	614,000	25,029	18,229 217,483	(856,512)	18,229	1 1	18,229	24,300
Total	7,786,443	232,594	3,445,920		11,464,957	(231,752)	11,233,205	11,942,541

Included within Governance costs is an amount of £13,875 of audit fees. In addition £3,000 was paid to auditors for non-audit work

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

### 5 Expenditure (continued)

### Breakdown of Support Costs Apportioned

		Fundraising and Publicity	Care of Residents and Housing	Welfare Services	Total Expenditure	Basis of Allocation
		£	£	£	£	
	Management	37,758	261,589	40,251	339,598	Expenditure
	Personnel	11,369	142,108	9,302	162,779	Employees-FTE
	Finance	19,275	133,543	20,548		Expenditure
	IT	47,931	45,846	45,847		IT Users
	Facilities	4,575	31,693	4,877	41,145	Employees-FTE
	Total	120,908	614,779	120,825	856,512	•
6	Welfare Services					•
			201 £			2011 £
	Staff Costs		421	1,941		417,594
	Other Direct Costs			4,393		208,478
	Support Costs		120	0,825		211,963
	One-off grants made	to or on behalf of ir	ndividuals			
	Value	2	2012 201	12	2011	2011

Va	lue	2012	2012	2011	2011
From	To	Number	£	Number	£
£	£				
1	250	1,028	156,366	1,150	153,394
251	500	816	323,864	734	278,749
501	750	63	30,097	23	14,624
751	1,000	31	31,717	16	15,406
1,001	1,250	-	-	3	3,453
1,251	1,500	6	9,420	2	2,788
1,501	1,750	3	4,967	1	1,700
1,751	2,000	1	2,000	4	15,970
Total Discre	tionary	1,948	558,431 ————	1,933	486,084
Total Regular	Grants	126	74,979	101	58,077
Total Welfar	re Services	2074	1,340,569	2034	1,382,196

One-off grants include amounts received and paid on behalf of other organisations to individuals. The total of such receipts is £43,614 (2011 £42,482) and is included in restricted donations. See Note 3

In addition to Grants made, the team provides advice, support, and friendship to those suffering hardship and distress

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

E	dawaaant Eur	.do		
Nursing Home and General Fund £	Common	Stanley	General Fund £	Total £
3,359,648 232,238 (878,515) 99,809	1,781,057 189,473 (282,580) 39,881	2,532,993 678,173 (755,524) (84,324)	21,148 - - (7,910)	7,694,846 1,099,884 (1,916,619) 47,456
2,813,180	1,727,831	2,371,318	13,238	6,925,567
2,813,180	1,727,831	2,371,318	13,238	6,925,567
2,380,990	1,371,026	2,156,038	89	5,908,143
3,058,093	1,475,642	2,270,745	89	6,804,569
432,190	356,805	215,280	13,149	1,017,424
30,826	11,509	37,356	-	79,691
	Nursing Home and General Fund £ 3,359,648 232,238 (878,515) 99,809 2,813,180 2,813,180 2,380,990 3,058,093	Nursing Home and General Fund £  3,359,648 1,781,057 189,473 (282,580) 99,809 39,881  2,813,180 1,727,831  2,380,990 1,371,026  3,058,093 1,475,642  432,190 356,805	Home and General Fund £         Investment Fund £         Blake Reece Fund £           3,359,648 232,238 189,473 (878,515) (282,580) (755,524) 99,809 39,881 (84,324)         (755,524) (84,324)           2,813,180 1,727,831 2,371,318         2,371,318           2,813,180 1,727,831 2,371,318         2,371,318           2,380,990 1,371,026 2,156,038         3,058,093 1,475,642 2,270,745           432,190 356,805 215,280	Nursing Home and General Fund £         Common Investment £         Stanley Blake Reece Fund £         General Fund £         Fund

### **Fixed asset investments**

7

The following investments represented more than 5% of the value of the portfolio as at 31 March 2012

	Number of units	Market value £	% of portfolio
CAZENOVE INV FD MT EQTY INC TST FOR CHARITIES	3,553,281	2,560,672	37 0%
CAZENOVE INV FD MT INCOME TRUST FOR CHARITIES	1,107,911	688,345	9 9%
CAZENOVE INV FD MT UK CORP BD A DIS RETAIL NAV	700,000	391,440	5 7%

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

8

Endowment funds	Nursing Home and General Fund £	Common Investment Fund £	Stanley Blake Reece Fund £	Total £
Balance at 1 April 2011 Gain/(Loss) on revaluation on investments	3,390,937 99,810	1,870,166 39,881	2,541,832 (84,325)	7,802,935 55,366
Balance at 31 March 2012	3,490,747	1,910,047	2,457,507	7,858,301
Represented by Listed Investments Bank balances	2,813,180 677,567	1,727,831 182,216	2,371,318 86,189	6,912,329 945,972
Balance at 31 March 2012	3,490,747	1,910,047	2,457,507	7,858,301

The Common Investment Fund consists of the following funds which have been consolidated into a single fund

Name of fund	%	Group Fund £	Income £
Lord Austin Memorial Fund	60 16%	1,149,084	46,650
Viscount Wakefield Educational Fund	091%	17,381	706
Viscount Nuffield Fund	1 65%	31,516	1,279
Willoughby Trust Fund	1 07%	20,438	830
Lynwood Endowment Fund	36 05%	688,572	27,955
St James Percy Memorial Fund	0 16%	3,056	124
	100.00%	1,910,047	77,544

The Endowment Fund Trust Deeds provide that capital monies must be accumulated and are not available for expenditure on general welfare, the running of homes or administration However, the income from the endowment funds can be used for those purposes

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

9 Tangible fixed assets (company and consolidated)	t <b>s</b> (company an	nd consolidate	(p.	:				Consol.adj.	
•	Freehold property £	Property under construct. £	Leasehold property £	Furniture fixtures and fittings £	Computer equipment £	Motor vehicles £	Company Total £	Property under construct. £	Consolidated Total £
At 1 April 2011 Less grants	12,137,323 (870,671)	1 1	366,056	806,242 (6,806)	217,670	266,486	13,793,777 (877,477)	t i	13,793,777 (877,477)
	11,266,652	,	366,056	799,436	217,670	266,486	12,916,300	r	12,916,300
Additions Disposals	196,687	1,189,167	1 1	222,854	255,309	25,060	1,889,077	(108,106)	1,780,971
At 31 March 2012	11,463,339	1,189,167	366,056	1,022,290	472,979	291,546	14,805,377	(108,106)	14,697,271
<b>Depreciation</b> At 1 April 2011 Charge for the year On disposals	4,081,235 114,624 -	,	162,094 13,320	502,666 76,139	154,680 22,305	246,587 6,206	5,147,262 232,594	1 1 1	5,147,262 232,594
At 31 March 2012	4,195,859	,	175,414	578,805	176,985	252,793	5,379,856		5,379,856
<b>Net Book Value</b> At 31 March 2012	7,267,480	1,189,167	190,642	443,485	295,994	38,753	9,425,521	(108,106)	9,317,415
At 31 March 2011	7,185,417	•	203,962	296,770	62,990	19,899	7,769,038	,	7,769,038
Land values included within property amoint to £750 000 (2011	within property	amount to £7	.50.000 (2011	6750 000)					

Land values included within property amount to £750,000 (2011. £750,000)

The fixed assets above include items owned by BENTrade that have a net book value of £nil

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

### 9 Tangible fixed assets (continued)

During the year the Trustees reviewed the value in use of the Freehold Property and compared this to the carrying value and concluded that no impairment was required in view of the increased value of the Lynwood site with planning consent

The depreciation for the year of freehold property was £114,624 (2011 £584,660) of which £57,780 (2011 £540,680) has been charged against restricted funds. The depreciation of leasehold property amounted to £13,320 (2011 £13,320) of which £10,548 (2011 £10,548) has been charged against restricted funds. The NBV of fixed assets held under finance lease was £77,617 (2011 £nil) and the depreciation charge for the year was £nil (2011 £nil)

Grants repaid to the Homes and Communities Agency amounted to £nil (2011 £nil)

### 10 Investments

	2012 £	2012 £	2011 £	2011 £
Endowment Funds	_	_	_	_
Listed investments (note 7,8) Cash		6,912,329 945,972		7,673,698 129,237
		7,858,301		7,802,935
General Fund				
Listed investments (note 7)	13,238		21,148	
Cash Mortgages and loans (note 11)	60,729		37,732 61,649	
	_	73,967		120,529
Total per consolidated financial statements		7,932,268		7,923,464
BENTrade Limited (note 4)		2,402		2,402
Total per company financial statements		7,934,670		7,925,866

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

11	Mortgages and loans			2012	2011
	The sum represents advances to benefic	ciaries		£	£
	Secured on freehold and long leasehold Unsecured	properties		37,857 22,872	37,857 23,792
				60,729	61,649
12	Debtors	2012 Consolidated E	2012 Company £	2011 Consolidated £	2011 Company É
	Gross fees and rent arrears	287,843	287,843	226,082	<b>-</b> 226,082
	Less provision for bad and doubtful debts	(43,975)	(43,975)	(57,195)	(57,195)
	Fees and rents receivable	243,868	243,868	168,887	168,887
	Prepayments and accrued income Other debtors Due from subsidiaries	225,313 644,482 -	225,313 437,443 639,101	543,360 190,103 -	543,360 186,174 466,674
		1,113,663	1,545,725	902,350	1,365,095
13	Cash at bank and in hand	2012 Consolidated £	2012 Company £	2011 Consolidated £	2011 Company £
	Payroll giving account Cash in hand	9,099 959,343	9,099 875,397	34,827 1,628,534	34,827 1,542,904
		968,442	884,496	1,663,361	1,577,731

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

2012	2012	2011	2011
Consolidated	Company	Consolidated	Compan
£	Ė	£	Ě

	consonaatea	company	Consonacca	Company —
	£	£	£	£
Bank loans (note 16)	29,159	29,159	27,777	27,777
Finance leases (note 16)	15,523	15,523	-	
Housing Corporation loan (note 18)	72	72	62	62_
Creditors and accruals	770,827	763,789	683,427	677,217
Other taxes and social security costs	176,807	176,807	155,413	155,413
Due to subsidiary		357,556	-	385,727
	992 388	1 342 906	866 679	1 246 196
	992,388	1,342,906	866,679	1,246,1

### 15 Creditors: amounts falling due after more than one year

Creditors: amounts falling due within one year

	2012 Consolidated £	2012 Company £	2011 Consolidated £	2011 Company £
Housing Corporation (note 18)	30,628	30,628	30,701	30,701
Finance leases (note 16)	60,800	60,800	-	7
Bank loans (note 16)	102,866	102,866	134,281	134,281
	194,294	194,294	164,982	164,982

### 16

14

Bank loans and finance leases	2012	2011
Finance leases  Due within one year  Due within two to five years	£ 15,523 60,800	£ -
	76,323	
Bank loans Due within one year Due within two to five years	29,159 102,866	27,777 134,281
	132,025	162,058

The bank loan, provided by Barclays Bank Pic, is at an interest rate of 2% on a reducing balance, and it is mortgaged on Alexandra House, Southport The loan is repayable by equal monthly instalments until May 2015

### 17 Bank overdraft

Barclays Bank PLC has provided facilities up to £nil (2011 £400,000) with temporary excesses for general operating purposes The overdraft, whilst repayable on demand, is subject to periodic reviews

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

### 18 Housing Corporation Loans

The mortgage advance from the Housing Corporation, which is secured by a charge on a social housing part of BEN's Lynwood property, is repayable by instalments under the annuity method over a period of 60 years (first payment March 1983) at a rate of interest of 14% as follows

		2012 £	2011 £
	Repayable by instalments	_	_
	Due within one year Due within two to five years Due in more than five years	72 405 30,223	62 354 30,347
		30,700	30,763
19	Obligations under operating leases		
		2012 £ Other	2011 £ Other
	The net annual obligations under operating leases is as follows		
	Agreement expiring - in one year or less - between one and five years	- 2,798	2,108 98,264
		2,798	100,372

### FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED) NOTES TO THE FINANCIAL STATEMENTS

20

Total щ

9,317,416 7,932,268 2,708,639 (992,388) 17,343,295 325,346 17,668,641 (1,103,000) 1,017,424 17,668,641 (552,000) (551,000) (1,103,000) (1,103,000) (1,103,000)Reserve (note 27) Pension 4,819,089 886,180 (13,150) 2,592,050 (992,388) (194,294) 211,612 5,692,119 4,001,172 73,967 5,692,119 13,149 General Fund ¥ 3,150 Maintenance 292,843 295,993 295,993 295,993 (note 21) Cyclical Reserve **DESIGNATED FUNDS** 218,979 10,000 228,979 228,979 228,979 Centenary Appeal Reserve ¥ Grants 207,297 (10,548) Day Centre Capital Fund 196,749 196,749 196,749 RESTRICTED FUNDS ч 770,912 (8,930) Lynwood Capital Fund (502,455)761,982 1,147,848 761,982 116,589 4 Capital Fund (40,680)3,742,668 3,742,668 3,783,348 3,742,668 Thorns Town W (5,150)Endowment 7,802,827 7,853,151 50,324 7,853,151 1,004,275 7,858,301 Permanent (note 8) Long term liabilities and provisions Inter-fund loans and transfers Summary of fund balances Movements in the year Movements between funds Balance carried forward At 31 March 2012 Balance carried forward At 31 March 2012 Current habilities Unrealised gains Tangible assets Pension liability At 1 April 2011 Represented by **Current Assets** Investments

(194,294)

Permanent Endowments represent capital that cannot be expended. The income from these funds can be used for the objectives of BEN

The transfer of the Stanley Blake Reece Fund places restrictions on the investment income being paid, as grants, to former beneficiaries of Blakes Benevolent Trust Surplus investment income may be used for the general objectives of BEN

Designated funds are funds set aside for specific purposes and are created and managed at the discretion of the Trustees. The Centenary Appeal, which came to Restricted funds are funds subject to specific restrictions imposed by donors or by the general objectives of BEN an end in 2006/07, represents the appeal funds that have been invested in fixed assets

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

21

Cyclical Maintenance Rese	Reserve					
	Lynwood Sheltered Housing £	Alexandra House Hostel £	Birch Hill Sheltered Housing £	lown Thorns Sheltered Housing	2012 £	2011 E
At 1 April	70,699	20,531	3,370	198,243	292,843	310,267
Transfer from general fund	3,834	370	629	5,137	10,000	10,000
Expenditure during the year	(6,850)	•	1	ı	(6,850)	(27,424)
At 31 March	67,683	20,901	4,029	203,380	295,993	292,843

The reserve is to provide funds for the maintenance of social housing stock

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

22	Reconciliation of net incoming resources to net cash inflow from operating activities		
		2012 £	2011 £
	Net incoming resources before revaluations Gain on disposal of fixed assets Payments into defined benefit pension scheme Net financial change on defined benefit pension scheme Depreciation charge Investment income Interest payable The Stanley Blake Reece Fund Transfer Change in property held for resale, debtors and stock Increase in creditors	1,201,022 (500) (300,000) (75,000) 232,594 (308,959) 2,979 - (135,358) 31,178	2,748,459 (258,230) (110,000) (18,000) 682,459 (316,877) 3,488 (2,209,002) (563,426) 179,475
	Net cash inflow from operating activities	647,956	138,346

### 23 Interest payable

All interest payable related to loans and overdrafts repayable within 5 years and was £2,979 (2011 £3,488)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

24	Reconciliation of net cash flow to mov	ement in net ca	sh	2012 £	2011 £
	(Decrease)/ increase in cash in the year Cash outflow on repayment of loans Cash inflow from increase in liquid resources			(694,919) 30,034 779,003	<b>645,118</b> 29,055 (18,807)
	Change in net cash Net cash at 1 April Less non-cash movement			114,118 1,637,571 (76,323)	655,366 982,205
	Net cash at 31 March			1,675,366	1,637,571
25	Analysis of changes in net cash				, , , , , , , , , , , , , , , , , , , ,
		At 1 April 2011 £	Cash Flow £	Non-cash movement £	At 31 March 2012 £
	Cash in hand Debt due within one year Debt after one year Investment portfolio cash (note 10)	1,663,361 (27,777) (164,982) 166,969	(694,919) 30,034 - 779,003	(47,011) (29,312)	968,442 (44,754) (194,294) 945,972
	Total	1,637,571	114,118	(76,323)	1,675,366

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

26	Employee costs		
		2012 £	2011 £
	Total employ costs during the year were.	_	_
	Salaries and wages	7,145,790	6,932,825
	Employer's National Insurance contributions	571,760	526,549
	Pension costs	68,893	66,834
		7,786,443	7,526,208
	The number of employees earning more than £60,000 in the year are as follows.	Number	Number
	£60,000 - £70,000	_	2
	£70,000 - £80,000	2	-
	£120,001 - £130,000	-	1
	£130,001 - £140,000	1	-

The above figures include car benefit which ranges from £6,250 to £12,502 Vehicles are loaned to BEN by companies in the motor industry therefore at no cost to BEN. Such vehicles are regarded as gifts in kind and are included in the Statement of Financial Activities

The amount paid to the highest paid employee (the Chief Executive) excluding pension contributions, including car benefit was £132,002 (2011 - £124,908) No trustee received remuneration in the year

The total amount of contributions paid into the BEN Group Personal Pension Scheme in relation to employees earning more than £60,000 in the year was £7,017 (2011 £60,000 - £6,489) The total number of staff in the scheme on 31 March 2012 was 117

The average monthly number of employees (FTE) during the year was as follows	2012 Number	2011 Number
Residential homes	275	262
Welfare	18	18
Administration and management	15	13
Fundraising	22	19
	330	312

As at 31 March 2012, the number of employees was 334 FTE (2011 319 FTE)

One Board member received reimbursement of expenses for travel in the year of £971 (2011 £1,505) During the year, funds of the charity amounting to £1,152 (2011 £1,152) were used to purchase Charity Trustee liability insurance

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

### 27 Defined benefit pension scheme

Following the closure of the scheme to all future benefit accrual from 1 April 2002, the scheme is now funded exclusively by the Company. The pension cost is assessed in accordance with the advice of a professionally qualified actuary and the most recent actuarial valuation, which was under the defined accrued benefit method, was carried out as at 1 October 2010. The valuation of the scheme as at 1 October 2010 showed the market value of the assets to be £6,406,000 and the value of liabilities to be £6,937,000, resulting in a deficiency of £531,000 During the year ended 31 March 2012 BEN made payments totalling £300,000 (2011: £110,000) Overall expected rate of return on plan assets is based upon historical returns of the investment performance, adjusted to reflect expectations of future long term returns by asset class

### Financial Reporting Standard 17 'Retirement Benefits' (FRS 17)

The impact of FRS 17 is significant as an additional liability equal to the deficit in the defined benefit scheme of £1,103,000 (2011: £552,000) is recognised in BEN's balance sheet.

For the purposes of FRS 17, the actuary has projected the results from the 1 October 2010 actuarial valuation to provide the following information about the financial position of the scheme as at 31 March 2012

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

27			
27	Defined benefit pension scheme (continued	2012	2011
	Valuation method	Projected Unit	Projected Unit
	Discount rate	4.6%	5 5%
	Inflation rate (RPI)	3.2%	3 7%
	Inflation rate (CPI)	2.2%	3 2%
	Pension increase in deferment (CPI)	2.2%	3 2%
	Pension increase in payment (RPI, max 5%)	3.1%	3 5%
	Expected Return on Assets	6.5%	7 1%
	Base Mortality Tables	S1PMA / S1PFA	S1PMA / S1PFA
	Mortality Projection Basis	CMI (2010) core	CMI (2010) core
	• •	projection with	projection with 1 5
		1.5% p.a. long term	p a long term rat
		rate	p = 1011g 1011111101
	Future Life Expectancy at age 65	7.0.0	
	- Male / Female currently 65	22.6 / 24.8	22 4 / 24 6
	- Male / Female currently 45	24.8 / 27.1	24 7 / 27 0
	Expected return on assets at year-end	6.5% per annum	7 1% per annum
	The expected return on assets reflects the follow categories of investments at the year-end, as a		
		2012	2011
	Equities	61%	65%
	Gilts	28%	22%
	Corporate bonds	4%	7%
	Cash	7%	6%
	The market value of the scheme's assets and th year-end were as follows	e present value of the liabi	lities at the
	, 22. 2 110. 0 00 10	Value at 31 March 2012 £'000	Value at 31 March 2011 £'000
	Market value of assets Present value of scheme liabilities	6,384 (7,487)	6,260 (6,812)

(1,103)

(552)

Shortfall

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

21	Defined benefit pension scheme (continued	I)

An analysis of the amount charged to the profit and loss account during the year is as follows

An analysis of the amount charged to the profit and loss account during th	e year is as to	llows
	2012 £'000	2011 £'000
Current service cost	-	-
Expected return on assets Interest cost	(442) 367	(430) 412
Total credit to profit and loss account	(75)	(18)
An analysis of changes in the present value of defined benefit obligations		
	2012 £'000	2011 £'000
Opening defined benefit obligations Current service costs	6,812	7,639
Past service cost Interest cost	- 367	- 412
Actuarial gain Change in actuarial assumptions Benefits paid	588 (280)	(548) (378) (313)
Closing defined benefit obligations	7,487	6,812
An analysis of changes in the fair value of assets		
	2012 £'000	2011 £'000
Opening value of assets	6,260 442	6,110 430
Expected return Employer's contribution	300	110
Difference between actual and expected return	(338)	(77)
Benefits paid	(280)	(313)
Closing value of assets	6,384	6,260

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

2009

£'000

5,502

(6,244)

(1,073)

(211)

(742)

N/Á

N/A

2008

£'000

6,178

(6,067)

111

111

(267)

450**•** 

### 27 Defined benefit pension scheme (continued)

by 0 1%

Amounts for the current and four previous years

7 mounts for the current and four previous	years		
	2012 £'000	2011 £'000	2010 £'000
Market value of assets Value of liabilities Surplus / (shortfall) Recoverable surplus Irrecoverable surplus Experience gains (losses) on assets Experience gains (losses) on liabilities	6,384 (7,487) (1,103) N/A N/A (338)	6,260 (6,812) (552) N/A N/A (77) 548	6,110 (7,639) (1,529) N/A N/A 928
Projected shortfall as at 31 March 2013		£'000	
Shortfall at 31 March 2012		(1,103)	
Service cost Interest cost Expected return on assets Contributions to be paid		(338) 354 308	
Projected shortfall at 31 March 2013		(779)	
Projected amount credited to the profit and	d loss accoun	t for 2012/13	
		£'000	
Current Service cost Past Service cost Expected return on assets Interest cost		(354) 338	
Projected credit to the profit and loss	account	(16)	
Sensitivity analysis	Obliga	ed Benefit tions as at larch 2012 £'000	
Increase/decrease discount rate by 0 1% Increase/decrease assumed rate of inflation		(116)/+118	

+59/(57)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

### 28 Capital commitments and contingent liabilities

At 31 March 2012 there were no contracted amounts to which the Company was committed (2011 Enil)

### 29 Registered social housing provider requirements

Financial statements in the format required by the Accounting by Registered Social Housing Providers (Update 2010) are shown in note 30. The details required by the Homes and Communities Agency in relation to registered social housing providers' costs are shown below

	2012 £	2011 £
Staff costs during the year Social security costs	106,530 12,210	104,438 11,970
Other pension costs	3,360	3,292
	122,100	119,700

The average number of employees of BEN involved with social housing activities during the year was 22 (2011 22)

	2012 £	2011 £
Auditors' fees - social housing provision	2,400	2,400

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

### Registered social housing provider's financial statements

30

# SUMMARY OF INCOME AND EXPENDITURE ON LETTING ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2012

	Alexandra House	Birch Hill	Lynwood	Town Thorns	Total 2012	Total 2011
	ч	ч	ч	ч	4	ч
Gross rents receivable Less rent losses from voids	27,615	60,722 (44,259)	139,301 (9,703)	136,362 (12,318)	364,000 (66,280)	362,674 (66,280)
Net rents receivable	27,615	16,463	129,598	124,044	297,720	296,394
Expenditure on lettings Services Management Routine maintenance Other costs	7,446 2,432 1,201	15,595 3,345 1,560	48,354 16,423 11,048 4,305	48,442 21,045 16,420	119,837 43,245 30,229 4,305	129,858 43,334 29,337 4,313
Total Expenditure	11,079	20,500	80,130	85,907	197,616	206,842
Surplus/(deficit)	16,536	(4,037)	49,468	38,137	100,104	89,552
Housing stock	units	units	units	units	units	units
Sheltered housing rented Hostel Shared ownership	יאי	10	44 ' '	10 - 29	39 39	61 3 33
Total units	æ	10	44	39	96	65

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012 (CONTINUED)

### 31 Related party transactions

The Charity's wholly owned subsidiary, BENTrade Limited, was established to operate the trading activities of BEN, principally Christmas card sales and corporate events

In June 2010, two new companies were formed which are wholly owned subsidiaries of BEN. They are Rise Lodge Developments Limited (Company Number 7299615) and Claude Wallis Limited (Company Number 07299529) Both companies will facilitate the Lynwood Development and associated provision of services on the site As at 31 March 2012 Claude Wallis Limited remains dormant

BEN acquired the dormant company Automotive UK Limited (Company Number 04397093) in 2006. As at 31 March 2012 the company remains dormant.

BEN owns the Leasehold interest of a property in Leeds owned by Trinity College, Cambridge (donated by Leeds Automotive Training Group in 2002). It is sub-leased to Systems Training.

Under FRS 8 transactions between wholly owned subsidiaries are exempt from full disclosure