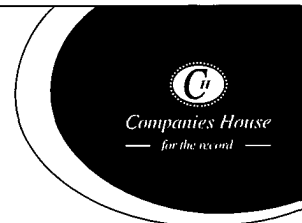


SH04

Notice of sale or transfer of treasury shares by a public limited company (PLC)



☒ **What this form is for**
You may use this form to give notice
of a sale or transfer of treasury
shares for a public limited company.

☒ **What this form is NOT**
You cannot use this form
notice of a cancellation of
shares in a public limited
To do this, please use SH

SATURDAY



ACDMTC2R
A22 07/10/2023 #45
COMPANIES HOUSE

1 Company details

Company number 2 1 5 0 9 5 0

Company name in full Hays plc

→ Filling in this form
Please complete in typescript or in
bold black capitals

All fields are mandatory unless
specified or indicated by *

2 Treasury shares sold or transferred ①

Class of shares (E.g. Ordinary/Preference etc.)	Number of shares sold or transferred	Nominal value of each share	Date(s) shares were sold or transferred
Ordinary Shares	51,662	1p	02 / 09 / 2022
Ordinary Shares	849,010	1p	06 / 09 / 2022
Ordinary Shares	1,522,807	1p	09 / 09 / 2022
Ordinary Shares	799,165	1p	03 / 10 / 2022
Ordinary Shares	848,646	1p	04 / 11 / 2022
Ordinary Shares	144,493	1p	10 / 11 / 2022
Ordinary Shares	783,177	1p	18 / 11 / 2022
Ordinary Shares	306,353	1p	03 / 07 / 2023
Ordinary Shares	676,092	1p	12 / 09 / 2023
Ordinary Shares	6,259,640	1p	15 / 09 / 2023

① Treasury shares sold or transferred

Shares may only be transferred (as opposed to sold) from treasury for the purposes of, or in accordance with, an employees' share scheme.

3 Signature

I am signing this form on behalf of the company.

Signature

Signature

X

X

This form may be signed by:
Director ②, Secretary, Person authorised ②, Administrator, Administrative
receiver, Receiver, Receiver manager, CIC manager.

② Societas Europaea

If the form is being filed on behalf
of a Societas Europaea (SE), please
delete 'director' and insert details
of which organ of the SE the person
signing has membership.

② Person authorised

Under either section 270 or 274 of
the Companies Act 2006.

SH04

Notice of sale or transfer of treasury shares by a public limited company (PLC)

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Sarah Morley

Company name Hays plc

Address 4th Floor

20 Triton Street

Post town London

County/Region

Postcode N W 1 2 A F

Country

DX

Telephone 0333 010 7082

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have entered the correct information in section 2.
- ☐ You have signed the form.

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk