

# SH01

## Return of allotment of shares



Companies House



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[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

☒ **What this form is for**  
You may use this form to give  
notice of shares allotted following  
incorporation.

☐ **What this form is NOT for**  
You cannot use this form to give  
notice of shares taken by subscrip-  
tion on formation of the company or  
for an allotment of a new class of  
shares by an unlimited company.

FRIDAY



\*A8EW4ZH6\*

A27

27/09/2019

#28

COMPANIES HOUSE

### 1 Company details

Company number 02142066

Company name in full ACCO Europe Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

### 2 Allotment dates <sup>1</sup>

From Date d2 d6 m0 m9 y2 y0 y1 y9

To Date d d m m y y y y

#### <sup>1</sup> Allotment date

If all shares were allotted on the  
same day enter that date in the  
'from date' box. If shares were  
allotted over a period of time,  
complete both 'from date' and 'to  
date' boxes.

### 3 Shares allotted

Please give details of the shares allotted, including bonus shares.  
(Please use a continuation page if necessary.)

#### <sup>2</sup> Currency

If currency details are not  
completed we will assume currency  
is in pound sterling.

| Currency <sup>2</sup> | Class of shares<br>(E.g. Ordinary/Preference etc.) | Number of shares<br>allotted | Nominal value of<br>each share | Amount paid<br>(including share<br>premium) on each<br>share | Amount (if any)<br>unpaid (including<br>share premium) on<br>each share |
|-----------------------|----------------------------------------------------|------------------------------|--------------------------------|--------------------------------------------------------------|-------------------------------------------------------------------------|
| GBP                   | Ordinary                                           | 1                            | 1.00                           | 6,457,579                                                    | 0                                                                       |
|                       |                                                    |                              |                                |                                                              |                                                                         |
|                       |                                                    |                              |                                |                                                              |                                                                         |

If the allotted shares are fully or partly paid up otherwise than in cash, please  
state the consideration for which the shares were allotted.

#### Continuation page

Please use a continuation page if  
necessary.

Details of non-cash  
consideration.

If a PLC, please attach  
valuation report (if  
appropriate)

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## Statement of capital

Complete the table(s) below to show the issued share capital at the date to which this return is made up.

**Complete a separate table for each currency (if appropriate).** For example, add pound sterling in 'Currency table A' and Euros in 'Currency table B'.

Please use a Statement of Capital continuation page if necessary.

| Currency<br>Complete a separate<br>table for each currency | Class of shares<br>E.g. Ordinary/Preference etc. | Number of shares | Aggregate nominal value<br>(£, €, \$, etc)<br>Number of shares issued<br>multiplied by nominal value | Total aggregate amount<br>unpaid, if any (£, €, \$, etc)<br>Including both the nominal<br>value and any share premium |
|------------------------------------------------------------|--------------------------------------------------|------------------|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| <b>Currency table A</b>                                    |                                                  |                  |                                                                                                      |                                                                                                                       |
| GBP                                                        | Ordinary                                         | 5,300,992        | £5,300,992                                                                                           |                                                                                                                       |
|                                                            |                                                  |                  |                                                                                                      |                                                                                                                       |
|                                                            |                                                  |                  |                                                                                                      |                                                                                                                       |
| <b>Totals</b>                                              |                                                  | 5,300,992        | £5,300,992                                                                                           | 0                                                                                                                     |

|                         |  |  |  |  |
|-------------------------|--|--|--|--|
| <b>Currency table B</b> |  |  |  |  |
|                         |  |  |  |  |
|                         |  |  |  |  |
|                         |  |  |  |  |
| <b>Totals</b>           |  |  |  |  |

|                         |  |  |  |  |
|-------------------------|--|--|--|--|
| <b>Currency table C</b> |  |  |  |  |
|                         |  |  |  |  |
|                         |  |  |  |  |
|                         |  |  |  |  |
| <b>Totals</b>           |  |  |  |  |

|                                              |  |                        |                                 |                                 |
|----------------------------------------------|--|------------------------|---------------------------------|---------------------------------|
| <b>Totals (including continuation pages)</b> |  | Total number of shares | Total aggregate nominal value ❶ | Total aggregate amount unpaid ❶ |
|                                              |  | 5,300,992              | £5,300,992                      | 0                               |

❶ Please list total aggregate values in different currencies separately.  
For example: £100 + €100 + \$10 etc.

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**Statement of capital (prescribed particulars of rights attached to shares)**

Please give the prescribed particulars of rights attached to shares for each class of share shown in the share capital tables in **Section 4**.

Class of share

Ordinary

Prescribed particulars  
①

The shares have attached to them full voting rights. Shares have a right to share and vote on dividend *pari passu* with other ordinary shares. Shares have a right to participate in any distribution *pari passu* with other ordinary shares. Shares are not redeemable.

Class of share

Prescribed particulars  
①

Class of share

Prescribed particulars  
①**① Prescribed particulars of rights attached to shares**

The particulars are:

- a particulars of any voting rights, including rights that arise only in certain circumstances;
- b particulars of any rights, as respects dividends, to participate in a distribution;
- c particulars of any rights, as respects capital, to participate in a distribution (including on winding up); and
- d whether the shares are to be redeemed or are liable to be redeemed at the option of the company or the shareholder.

A separate table must be used for each class of share.

**Continuation page**

Please use a Statement of Capital continuation page if necessary.

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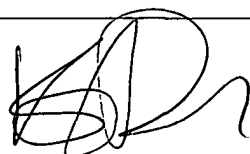
**Signature**

I am signing this form on behalf of the company.

Signature

Signature

X



X

This form may be signed by:

Director ② Secretary, Person authorised ②, Administrator, Administrative receiver, Receiver, Receiver manager, CIC manager.

**② Societas Europaea**

If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.

**③ Person authorised**

Under either section 270 or 274 of the Companies Act 2006.

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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

|               |               |
|---------------|---------------|
| Contact name  | KATE PRIOR    |
| Company name  | ACCO BRANDS   |
|               |               |
| Address       | OXFORD HOUSE  |
| OXFORD ROAD   |               |
|               |               |
| Post town     | AYLESBURY     |
| County/Region |               |
| Postcode      | H P 2 1 8 S Z |
| Country       | ENGLAND       |
| DX            |               |
| Telephone     | 01296 732 310 |



### Checklist

We may return the forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have shown the date(s) of allotment in section 2.
- ☐ You have completed all appropriate share details in section 3.
- ☐ You have completed the relevant sections of the statement of capital.
- ☐ You have signed the form.



### Important information

Please note that all information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

#### For companies registered in England and Wales:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

#### For companies registered in Scotland:

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

#### For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)