(formerly Parkdale House Financial Services Limited)

# REPORT AND FINANCIAL STATEMENTS

**31 DECEMBER 1997** 

Registered Number: 2140344

Kidsons Impey
Chartered Accountants
Spectrum House
20-26 Cursitor Street
London EC4A 1HY



PARKDALE GROUP LIMITED (formerly Parkdale House Financial Services Limited)

# REPORT AND FINANCIAL STATEMENTS

# for the year ended 31 December 1997

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(formerly Parkdale House Financial Services Limited)

#### DIRECTORS' REPORT

#### 31 December 1997

The directors present their report and the audited financial statements for the year ended 31 December 1997.

### Principal activity, business review and future developments

The principal activities of the company are to act as independent financial advisors. The directors expect that the company will continue with these principal activities for the foreseeable future.

On 20 January 1997, a resolution was passed to change the name of the company from Parkdale House Financial Services Limited to Parkdale Group Limited.

The profit and loss account for the year is set out on page 6.

#### Results and dividends

The company made a profit for the year after taxation of £155,000 (1996: profit £70,000) which will be transferred to reserves.

The directors do not recommend the payment of a dividend (1996: £nil).

#### Directors and their interests

The directors of the company who held office during the year were:-

TM Jackson
E St Clair Kellaway
IGC White
EJH Scott-Hopkins
DEJ Hobbs
JM Phillips (resigned 24 April 1997)
DB Prince
C Darrington

No director of the company had any interest in the share capital of the company during the year ended 31 December 1996. Certain directors have interests in the share capital of the parent company, Parkdale House Limited:

	Number of shares at 31 December			
	£1 "A" ordir 1997	nary shares 1996	£1 "B" ordir 1996	ary shares 1997
DB Prince	14,142	14,737	-	-
EJH Scott-Hopkins	14,141	10,526	_	-
E St Clair Kellaway	1	1	14,140	14,736

Messrs Jackson, White and Hobbs are directors of the parent company and their interests in shares are disclosed in the accounts of that company.

(formerly Parkdale House Financial Services Limited)

### DIRECTORS' REPORT

31 December 1997 (continued)

#### **Auditors**

A resolution to re-appoint Kidsons Impey as auditors will be proposed at the Annual General Meeting.

By order of the Board

T M Jackson

Secretary

Registered office:-

Buxton Court 3 West Way Oxford OX2 OSZ

20 May 1998

(formerly Parkdale House Financial Services Limited)

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

We are required under company law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company, and of the profit or loss of the company for that period.

In preparing these financial statements, we are required to:

- select suitable accounting policies and apply them consistently;
- make reasonable and prudent judgements and estimates;
- state whether applicable accounting standards have been followed, and give details of any departures; and
- prepare the financial statements on a going concern basis unless in our view the company will be unable to continue in business.

We are also responsible for:

- keeping proper accounting records;
- safeguarding the company's assets; and
- taking reasonable steps for the prevention and detection of fraud.

By order of the Board

Director

20 May 1998

(formerly Parkdale House Financial Services Limited)

#### AUDITORS' REPORT

#### Auditors' report to the members of Parkdale Group Limited

We have audited the financial statements on pages 6 to 15 which have been prepared under the accounting policies set out on page 9.

#### Respective responsibilities of directors and auditors

As described on page 4 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion, the financial statements give a true and fair view of the state of the company's affairs as at 31 December 1997 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Kidsons Impey

Registered Auditors

**Chartered Accountants** 

Wid som la

London

20 May 1998

(formerly Parkdale House Financial Services Limited)

# PROFIT AND LOSS ACCOUNT

#### for the year ended 31 December 1997

	Note	<b>1997</b> £'000	<b>1996</b> £'000
Turnover	2	2,201	2,544
Cost of sales		(320)	(385)
Gross profit		1,881	2,159
Administrative expenses		(1,740)	(1,997)
Other operating income		<u> 36</u>	14
Operating profit	3	177	176
Interest receivable	4	18	8
Interest payable	5	<u>(6</u> )	(6)
Profit on ordinary activities before taxation		189	178
Taxation	7	(34)	(108)
Retained profit for the year	15	155	<u>70</u>

The company's results for the year, as shown above, all arise from continuing operations.

The company has no recognised gains and losses other than those included in the profits above, and therefore no separate statement of total recognised gains and losses has been presented.

There is no difference between the profit on ordinary activities before taxation and the profit for the year stated above, and their historical cost equivalents.

The notes on pages 9 to 15 form part of these financial statements.

(formerly Parkdale House Financial Services Limited)

### BALANCE SHEET

### at 31 December 1997

	Note	199	7	1996	6
		£'000	£'000	£'000	£'000
Fixed assets	8		59		115
Current assets Debtors Cash at bank and in hand	9	598 <u>349</u>		515 351	
Creditors: amounts falling due within one year	10	947 (589)		866 (723)	
Net current assets			<u>358</u>		<u>143</u>
Total assets less current liabilities			417		258
Creditors: amounts falling due after more than one year	11		(6)		(27)
Provisions for liabilities and charges	13		<u>(150</u> )		(125)
Total assets less liabilities			<u>261</u>		106
Share capital and reserves					
Called up share capital Capital redemption reserve Profit and loss account	14 17 15		52 753 <u>(544</u> )		52 753 <u>(699</u> )
Equity shareholders' funds			261		106

The financial statements on pages 6 to 15 were approved by the board of directors on 20 May 1998 and signed on their behalf by:

Directors

The notes on pages 9 to 16 form part of these financial statements.

PARKDALE GROUP LIMITED
(formerly Parkdale House Financial Services Limited)

# CASH FLOW STATEMENT

# for the year ended 31 December 1997

	Note	1 <b>997</b> £'000	1 <b>996</b> £'000
Net cash inflow from operating activities	(a)	63	4,210
Returns on investment and servicing of finance Taxation Capital expenditure	(b)	12 (90) 31	(90)
Financing	(b)	(18)	(3,760)
(Decrease)/increase in cash		(2)	<u>362</u>
Reconciliation of net cash flow to movement in net funds/(debt)			
(Decrease)/increase in cash in the period Opening net funds/(debt)		(2) <u>351</u>	362 (9)
Closing net funds		349	351
Notes:-			
(a) Reconciliation of operating profit to net cash inflow from operating activities			
Operating profit Depreciation Profit on sale of fixed assets Amortisation of renewal income stream (Increase)/decrease in debtors (Decrease)/increase in creditors  Net cash inflow from operating activities		177 38 (13) - (83) (56)	176 33 43 3,411 547 4,210
(b) Gross cash flows			
Returns on investment and servicing of finance			
Interest received Interest paid		18 (6)	<u>(6)</u>
Capital expenditure		12	2
Purchase of tangible fixed assets Proceeds from sale of tangible fixed assets		(25) 56	(90)
Financing		31	(90)
Purchase of own shares Capital element of finance lease rentals		(18) (18)	(3,747) (13) (3,760)

(formerly Parkdale House Financial Services Limited)

#### NOTES TO THE FINANCIAL STATEMENTS

#### for the year ended 31 December 1997

#### 1 Principal accounting policies

The financial statements have been prepared in accordance with applicable accounting standards and under the historical cost accounting rules.

#### (a) Turnover

Turnover comprises commissions earned from the sale of life and pension policies and other financial planning products and services. Commission on life and pension policies is recognised when the business is written, net of provisions made for cancellations and clawbacks. Renewal income is recognised when cash is received.

#### (b) Depreciation

Depreciation of fixed assets is charged by equal annual instalments commencing with the year of acquisition at rates estimated to write off their cost less any residual value over the expected useful life of the assets which are as follows:

Leasehold improvements

over period of lease (5 years)

Office equipment

10 years

Computers and telephones

3 - 4 years

#### (c) Leasing transactions

Tangible fixed assets acquired under finance leases and hire purchase contracts are capitalised at the estimated fair value at the date of the inception of each lease or contract. The total finance charges are allocated over the period of the lease in such a way as to give a reasonably constant charge on the outstanding liability.

Operating lease costs are charged to the profit and loss account on a straight line basis over the lease term.

#### (d) Deferred taxation

Tax deferred or accelerated is accounted for in respect of all material timing differences to the extent that it is probable that a liability or asset will crystallise. Timing differences arise from the inclusion of items of income and expenditure in tax computations in periods different from those in which they are included in the financial statements. Provision is made at the rate which is expected to be applied when the liability or asset is expected to crystallise. Where this is not known the latest estimate of the long term tax rate applicable has been adopted. The amount of unprovided deferred tax is calculated at the best estimate of corporation tax rates in the longer term and is analysed into its major components.

#### (e) Pension costs

The company operates a defined contribution scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

#### 2 Turnover

Turnover arose from the company's principal activities which are to act as independent financial advisors. All of the turnover arose in the United Kingdom.

PARKDALE GROUP LIMITED (formerly Parkdale House Financial Services Limited)

# NOTES TO THE FINANCIAL STATEMENTS

# for the year ended 31 December 1997 (continued)

3	Operating profit	<b>1997</b> £'000	<b>1996</b> £'000
	Operating profit is stated after charging/(crediting):		
	Auditor's remuneration Depreciation of tangible fixed assets	8	8
	- Owned assets	19	14
	- Assets held under finance leases	19	19
	Profit on sale of fixed assets	(13)	-
	Irrecoverable VAT	57	87
	Operating leases		
	- Plant and machinery	67	52
	- Other	59	91
	The total amount charged against profits in respect of finance leases and		
	hire purchase contracts is (of which part is shown as depreciation and the balance is shown as interest payable):	<u>25</u>	25
	Included in administration expenses are exceptional costs £126,000 (1996: redundancies and other costs associated with the relocation of the compar Reading.		
4	Interest receivable	1 <b>997</b> £'000	1 <b>996</b> £'000
	Bank interest receivable	18	8
5	Interest payable		
	Finance leases	6	6
6	Directors and employees		
	Staff costs including directors' emoluments		
	Wages and salaries	1,046	1,081
	Social security costs	86	90
	Other pension costs	<u>77</u>	64
			······································
		1,209	1,235

(formerly Parkdale House Financial Services Limited)

# NOTES TO THE FINANCIAL STATEMENTS

# for the year ended 31 December 1997 (continued)

6	Directors and employees (continued)  Average number employed, including executive directors:	1997 Number	1996 Number
	Sales consultants Administration	12 16	15 18
		28	33
	Directors	1 <b>997</b> £'000	1996 £'000
	Emoluments for management (including pension contributions) Compensation on loss of office	732 25	600
	Emoluments excluding pension contributions:-	<u>757</u>	600
	Highest paid director	123	114
		Number	Number
	Number of directors qualifying for benefits under defined contribution pension schemes	8	8
		£'000	£'000
	Pension contributions paid in respect of these directors	59	<u>37</u>
	Including, amount paid in respect of highest paid director	5	4

#### **Pension costs**

The company operates a defined contribution scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund.

7	Tax on profit on ordinary activities	<b>1997</b> £'000	1 <b>996</b> £'000
	Corporation tax on profits for the year (Over) provision in respect of earlier years	52 (18)	108
	Corporation tax on profits for the year	34_	108

The corporation tax charge for the previous year was high due to timing differences which arose in the accounting and taxation treatment of certain transactions occurring during that year. No provision was made in the accounts for the deferred tax asset which existed as a result of those timing differences.

(formerly Parkdale House Financial Services Limited)

# NOTES TO THE FINANCIAL STATEMENTS

# for the year ended 31 December 1997 (continued)

8	Fixed assets	Leasehold improvements £'000	Office equipment £'000	Computers and telephones £'000	Total £'000
	Cost				
	At 31 December 1996	39	24	85	148
	Additions in the year	10	-	15	25
	Disposals	<u>(39</u> )	<u>(3</u> )	(10)	<u>(52</u> )
	Cost at 31 December 1997	10	21	90	121
	Depreciation				
	At 31 December 1996	5	2	26	33
	Charge for the year	6	2	30	38
	Disposals	<u>(9</u> )	<del></del>	_	<u>(9</u> )
	Depreciation at 31 December 1997	2	4	<u>56</u>	62
	Net book amount				
	31 December 1997	8	17	34	59

The net book amount of computers and telephones includes £17,334 in respect of assets held under finance leases, the depreciation of which is shown in note 3.

9	Debtors	1 <b>997</b> £'000	1996 £'000
	Amounts falling due within one year:		
	Trade debtors	56	122
	Amount owed by former fellow subsidiary undertaking		-
	Other debtors	69	55
	Prepayments and accrued income	<u> 38</u>	77
	Amounts falling due after one year:-	<u>163</u>	254
	Amounts owed by parent undertaking	367	103
	Other debtors	68	<u> 158</u>
		435	261
		598	515

Included in other debtors, due within one year, are season ticket loans to directors, offered on the same terms as to staff.

	31 December 1997 £	Maximum outstanding during the year £	31 December 1996 £
IGC White	297	1,723	712
C Darrington	848	3,108	286
E St. Clair Kellaway	550	660	843
D B Prince	-	540	540
T M Jackson	-	1,300	1,300

(formerly Parkdale House Financial Services Limited)

# NOTES TO THE FINANCIAL STATEMENTS

# for the year ended 31 December 1997 (continued)

10	Creditors: amounts falling due within one year	<b>1997</b> £'000	1 <b>996</b> £'000
	Trade creditors Corporation tax Other taxation and social security Finance leases Other creditors Accruals and deferred income	15 52 32 21 2 467	123 108 42 18 7 425
		<u>589</u>	723
11	Creditors: amounts falling due after more than one year		
	Finance leases	6	27
12	Finance leases		
	Obligations under finance leases are repayable by monthly instalments as follows:		
	Within one year Between two to five years	24 6	24 30
	Less: finance charges allocated to future periods	30 ( <u>3</u> )	54 (9)
		<u>27</u>	45
13	Provisions for liabilities and charges		
	General provision Provision against clawback of indemnity commission Provision in relation to pension advice	25 50 <u>75</u> 150	25 50 50 125
14	Share capital	1997 £'000	1 <b>996</b> £'000
	Authorised	T 000	£ 000
	Ordinary shares of £1 each	4,552	4,552
	Allotted, called up and fully paid		
	Ordinary shares of £1 each	<u>52</u>	<u>52</u>

(formerly Parkdale House Financial Services Limited)

#### NOTES TO THE FINANCIAL STATEMENTS

# for the year ended 31 December 1997 (continued)

15	Profit and loss account	1 <b>997</b> £'000	1996 £'000
	At 1 January Retained profit for the year	(699) 155	(769) 
	At 31 December	(544)	(699)
16	Reconciliation of movements in equity shareholders' funds		
	Profit for the financial year Own shares purchased	155 	70 _(3,747)
	Opening shareholders' funds	155 106	(3,677) <u>3,783</u>
	Closing shareholders' funds	<u>261</u>	106
17	Capital redemption reserve		£'000
	Balance at 31 December 1997 and 1996		753

### 18 Operating lease commitments

The company has annual commitments under non-cancellable operating leases as follows:

	Land and buildings 1997 £'000	Other 1997 £'000	Land and buildings 1997 £'000	Other 1996 £'000
Within 1 year	-	34	-	-
Expiring between one and five years inclusive	-	9	73	85
Expiring in more than 5 years	<u>15</u>		-	<del>-</del>
	15	43	73	85

### 19 Commitments and guarantees

There were no contracted capital commitments at 31 December 1997 (1996: £Nil).

The company has guaranteed the amounts owed by it's parent company, Parkdale House Limited, to it's former parent company, Johnson Fry Holdings PLC. At the balance sheet date the amount owed by Parkdale House Limited in this respect was £789,424.

(formerly Parkdale House Financial Services Limited)

#### NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 1997 (continued)

#### 20 Ultimate parent undertaking

The company's immediate and ultimate parent undertaking is Parkdale House Limited, a company incorporated in Great Britain and registered in England. Parkdale House Limited has taken advantage of the exemption from preparing consolidated accounts as it is a small company.

# 21 Related party transactions

#### a Parkdale House Limited

Parkdale House Limited is the parent undertaking of the company. Consolidated accounts have not been prepared. During the year, Parkdale Group Limited paid obligations on behalf of Parkdale House Limited amounting to £263,208 in respect of loan repayments.

#### b Transactions with directors

The following transactions were undertaken during the year:

D E Hobbs, a director of the company, received rental income in the year from Parkdale Group Limited of £12,000 relating to the company's former Worcester premises. No amounts were outstanding at the year end.

In addition certain directors received interest free season ticket loans from the company, details are given in note 9. A balance of £384 was written off the amount due by JM Phillips in relation to his season ticket on his resignation as a director.