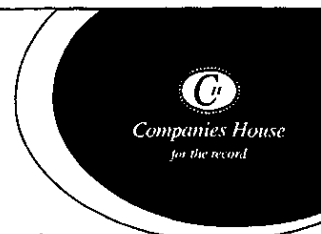


AP01

Appointment of director

This form is part of the PROOF scheme. If your company is registered for PROOF, paper versions of this form will be rejected and sent back to the registered office address. Avoid unnecessary rejection and file online. You can view your company's PROOF status on the WebFiling Menu Screen.

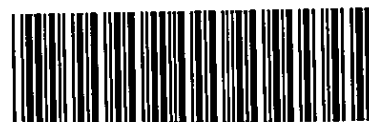
You can use the WebFiling service to file this form online.
Please go to www.companieshouse.gov.uk



☒ **What this form is for**
You may use this form to appoint an individual as a director

☐ **What this form is NOT for**
You cannot use the form to appoint a corporate director. To do this, please use form AP02 'Appointment of corporate director'

FRIDAY



A20 22/02/2013 #367
COMPANIES HOUSE

1 Company details

Company number 02133222

Company name in full VICTORIA HOUSE (BURY ST EDMUNDS)
MANAGEMENT COMPANY LTD.

→ **Filling in this form**
Please complete in typescript or in bold black capitals
All fields are mandatory unless specified or indicated by *

2 Date of director's appointment

Date of appointment 20 02 2013

3 New director's details

Title* Mr
Full forename(s) JUSTIN
Surname PETTITT
Former name(s) ①
Country/State of residence ② ENGLAND
Nationality BRITISH
Date of birth 10 08 1975
Business occupation (if any) ③ FLOORING CONTRACTOR.

① **Former name(s)**
Please provide any previous names which have been used for business purposes in the past 20 years
Married women do not need to give former names unless previously used for business purposes
Continue in section 6 if required
② **Country/State of residence**
This is in respect of your usual residential address as stated in Section 4a
③ **Business occupation**
If you have a business occupation, please enter here. If you do not, please leave blank

4 New director's service address ④

Please complete your service address below. You must also complete your usual residential address in Section 4a

Building name/number FIAT 7 VICTORIA HOUSE
Street 112 SPRINGFIELD ROAD
Post town BURY ST EDMUNDS
County/Region SUFFOLK
Postcode IP33 3AN
Country ENGLAND

④ **Service address**
This is the address that will appear on the public record. This does not have to be your usual residential address.
Please state 'The Company's Registered Office' if your service address is recorded in the company's register of directors as the company's registered office.
If you provide your residential address here it will appear on the public record.

AP01

Appointment of director

5

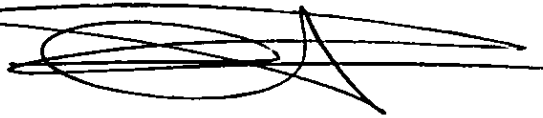
Signatures

New director's
signature

I consent to act as director of the above named company

Signature

X



X

Authorising signature

Signature

X

J.C. Otley secretary

X

This form may be signed and authorised by
Director ^①, Secretary, Person authorised ^②, Administrator, Administrative
Receiver, Receiver, Receiver manager, Charity commission receiver and manager,
CIC manager, Judicial factor

① Societas Europaea

If the form is being filed on behalf
of a Societas Europaea (SE) please
delete 'director' and insert details
of which organ of the SE the person
signing has membership

② Person authorised

Under either section 270 or 274 of
the Companies Act 2006

6

Additional former names (continued from Section 3)

Former names ^③

③ Additional former names

Use this space to enter any
additional names.

AP01

Appointment of director

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record

Contact name

JOHN OTTLEY

Company name

VICTORIA HOUSE (BURY ST
EDMUNDS) MANAGEMENT CO LTD

Address

THE OLD RECTORY
HESSETT

Post town

BURY ST EDMUNDS

County/Region

SUFFOLK

Postcode

1 P 3 0 9 A X

Country

UK

DX

Telephone

01359/270790

**Checklist**

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register
- ☐ You have provided a business occupation if you have one
- ☐ You have provided a correct date of birth
- ☐ You have completed the date of appointment
- ☐ You have completed the nationality box in Section 3
- ☐ You have provided both the service address and the usual residential address
- ☐ Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number
- ☐ You have included all former names used for business purposes over the last 20 years
- ☐ You have enclosed a relevant section 243 application if applying for this at the same time as completing this form
- ☐ The new director has signed the form
- ☐ You have provided an authorising signature

**Important information**

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG
DX 481 N R Belfast 1

Section 243 exemption

If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below

The Registrar of Companies, PO Box 4082,
Cardiff, CF14 3WE

**Further information**

For further information please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk