# PARKLANDS PLACE MANAGEMENT LIMITED DIRECTORS' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

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# DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 1998

The directors present their report and financial statements for the year ended 31 March 1998.

# Principal activities and review of the business

The principal activity of the company is to manage a leasehold block of flats on behalf of the owners.

The results for the year and the financial position at the year end were considered satisfactory by the directors.

# Results and dividends

The results for the year are set out on page 4.

#### **Future developments**

The directors' consider that the company will continue at its present level of business into the foreseeable future.

#### **Directors**

The following directors have held office since 1 April 1997:

D James

D R Deighton

### **Directors' interests**

The directors' beneficial interests in the shares of the company were as stated below:

	Ordinary shares of £1 each	
	31 March 1998	1 April 1997
D James	1	1
D R Deighton	1	1

#### **Auditors**

In accordance with section 385 of the Companies Act 1985, a resolution proposing that Fiander Tovell & Co. be reappointed as auditors of the company will be put to the Annual General Meeting.

# DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 1998

#### **Directors' responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the board

D James

Director

# AUDITORS' REPORT TO THE SHAREHOLDERS OF PARKLANDS PLACE MANAGEMENT LIMITED

We have audited the financial statements on pages 4 to 8 which have been prepared under the historical cost convention and the accounting policies set out on page 6.

# Respective responsibilities of directors and auditors

As described on page 2 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# **Opinion**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 1998 and of its deficit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Fiander Tovell & Co.

17 Output 199 8.

Chartered Accountants

**Registered Auditor** 

Stag Gates House 63/64 The Avenue Southampton Hampshire

SO17 1XS

# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 1998

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		1998	1997
	Notes	£	£
Income	2	8,796	8,580
Operating expenses		(10,941)	(8,383)
Operating (deficit)/surplus	3	(2,145)	197
Other interest receivable and similar income	4	173	83
(Deficit)/surplus on ordinary activities before taxation		(1,972)	280
Tax on investment income	5	(20)	(12)
(Deficit)/surplus on ordinary activities after taxation	9	(1,992)	268

The income and expenditure account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the income and expenditure account.

# BALANCE SHEET AS AT 31 MARCH 1998

	1998	<b>;</b>	199	7
Notes	£	£	£	£
6	2,736		3,302	
7	(1,901)		<u>(475)</u>	
		835		2,827
8		12		12
9		823		2,815
10		835		2,827
	6 7 8 9	Notes £  6 2,736  7 (1,901)  8 9	6 2,736  7 (1,901)  835  8 12 9 823	Notes £ £ £  6 2,736 3,302  7 (1,901) (475)  835  8 12 9 823

The financial statements were approved by the Board on 11/8/98

D James

Director

D R Deighton

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

# 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

The financial statements have been prepared on an invoice date basis, no provisions have been made for accruals or prepayments. In the opinion of the directors any adjustments that would otherwise have to be made would not materially effect the results and would be misleading to the principle users of the accounts.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cashflow statement on the grounds that it is a small company.

#### 1.2 Income

Income represents net invoiced service charges.

#### 1.3 Results for the year

The deficit arising in the year represents a net deficit of service charges received over actual expenditure during the year.

The accumulated surplus carried forward in the accounts represents funds accumulated against subsequent expenditure and, in the opinion of the directors is not considered taxable.

#### 1.4 Statutory disclosure

As the company is a non profit-making organisation the wording of the statutory accounts formats required by the Companies Act 1985 have been appropriately amended in order to give a true and fair view.

#### 2 Income

The total income of the company for the year has been derived from its principal activity wholly undertaken in the United Kingdom.

3	Operating (deficit)/surplus	1998	1997
		£	£
	Operating (deficit)/surplus is stated after charging:		
	Auditors' remuneration	388	323
4	Other interest receivable and similar income	1998 £	1997 £
	Bank interest	173	83

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

5	Taxation	1998 £	1997 £
	U.K. current year taxation U.K. corporation tax paid on investment income at 24% (1997 - 25%)	20	12
6	Debtors	1998 £	1997 £
	Debtors - service charges receivable Funds held by managing agents	2,736 ————————————————————————————————————	800 2,502 ————————————————————————————————————
7	Creditors: amounts falling due within one year	1998 £	1997 £
	Other creditors Deferred income	1,857 44 ——————————————————————————————————	445 30 475
8	Share capital  Authorised  12 Ordinary shares of £1 each	1998 £ 12	1997 £
	Allotted, called up and fully paid 12 Ordinary shares of £1 each	12	12

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# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 1998

# 9 Statement of movements on income and expenditure account

			Income and expenditure account
	Balance at 1 April 1997		2,815
	Retained deficit for the year		(1,992)
	Balance at 31 March 1998		823
10	Reconciliation of movements in shareholders' funds	1998	1997
		£	£
	(Deficit)/Surplus for the financial year	(1,992)	268
	Opening shareholders' funds	2,827	2,559
	Closing shareholders' funds	835	2,827