Company registration number 02122678 Charity registration number 296650

# The Dympna Centre Ltd

known as Dympna Centre

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 December 2013

M F O'Donnell Accountant 53 Rydal Road Harrogate North Yorkshire HG1 4SD



# Contents

Reference and Administrative Details	1
Trustees' Report	2
Accountants' Report	3
Statement of financial activities	4
Balance Sheet	5
Notes to the financial statements	6 to 11
The following page does not form part of the statutory financial statements	
Statement of financial activities per fund	12

#### Reference and Administrative Details

Charity name

The Dympna Centre Ltd known as

Dympna Centre

Charity registration number

296650

Company registration number

02122678

Principal office

4 Christ Church Oval

Harrogate North Yorkshire HG1 5AJ

Registered office

4 Christ Church Oval

Harrogate North Yorkshire HG1 5AJ

**Trustees** 

Rev B Hallett, Trustee

Sister K McGhee, Trustee

Rev R Sloan, Trustee

Miss J Palmer, Trustee

Miss U Morrissey, Trustee

Secretary

Rev T McGrath, Company Secretary

Bankers

Barclays Bank plc

Harrogate

25 St James Street

Harrogate

Accountant

M F O'Donnell 53 Rydal Road

Harrogate North Yorkshire HG1 4SD

#### Trustees' Report

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2013. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities issued in March 2005.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error

#### Small company provisions

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This report has been prepared in accordance with the small companies regime under the Companies Act 2006

Approved by the Board on 3 June 2014 and signed on its behalf by

Sister K McGhee

Trustee

#### Accountants' Report to the Trustees on the Unaudited Accounts of

## The Dympna Centre Ltd known as Dympna Centre

In order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the charity which comprise the Statement of Financial Activities, and the related notes from the accounting records and information and explanations you have given to us

This report is made to the Charity's Board of Directors, as a body, in accordance with the terms of our engagement Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Charity's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Board of Directors, as a body, for our work or for this report

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements

You have acknowledged on the balance sheet as at 31 December 2013 your duty to ensure that the charity has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the charity is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements

M F O'Donnell Accountant

M.F.O'Son ell

3 June 2014

53 Rydal Road Harrogate North Yorkshire HG1 4SD

# Statement of Financial Activities (including Income and Expenditure Account) for the Year Ended 31 December 2013

		Unrestricted Funds	Total Funds 2013	Total Funds 2012
	Note	£	£	£
Incoming resources				
Incoming resources from generated funds				
Voluntary income	2	21,900	21,900	125
Activities for generating funds	3	-	-	25,625
Investment income	4	-	-	111
Total incoming resources		21,900	21,900	25,861
Resources expended				
Costs of generating funds				
Costs of generating voluntary income	5	20,794	20,794	298
Charitable activities	5	-	-	22,479
Total resources expended		20,794	20,794	22,777
Net movements in funds		1,106	1,106	3,084
Reconciliation of funds				
Total funds brought forward		418,585	418,585	415,502
Total funds carried forward		419,691	419,691	418,586

# The Dympna Centre Ltd trading as Dympna Centre (Registration number: 02122678)

Balance Sheet as at 31 December 2013

		201	3	201	2
	Note	£	£	£	£
Fixed assets Tangible assets	10		293,034		293,256
Current assets Stocks and work in progress Debtors Cash at bank and in hand	11	1,055 292 125,910 127,257		1,055 291 124,700 126,046	
Creditors: Amounts falling due within one year	12	(600)		(716)	
Net current assets			126,657		125,330
Net assets			419,691		418,586
The funds of the charity:					
Unrestricted funds Unrestricted income funds			419,691		418,586
Total charity funds			419,691		418,586

For the financial year ended 31 December 2013, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Approved by the Board on 3 June 2014 and signed on its behalf by

Sister K McGhee

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Trustee

#### Notes to the Financial Statements for the Year Ended 31 December 2013

#### 1 Accounting policies

#### Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006

#### Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity

Further details of each fund are disclosed in note 15

#### **Incoming resources**

Donations are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability

Investment income is recognised on a receivable basis

#### Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds are the costs associated with attracting voluntary income

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage

#### Fixed assets

Individual fixed assets costing £0 or more are initially recorded at cost

#### Depreciation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows

Plant and machinery 25% decreasing value basis
Fixtures and fittings 25% decreasing value basis
Office equipment 25% decreasing value basis

# Notes to the Financial Statements for the Year Ended 31 December 2013

continued

#### Stock

Stock is valued at the lower of cost and net realisable value, after due regard for obsolete and slow moving stocks. Net realisable value is based on selling price less anticipated costs to completion and selling costs. Items donated for resale or distribution are not included in the financial statements until they are sold or distributed.

#### Operating leases

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term

#### 2 Voluntary income

	Unrestricted Funds £	Total Funds 2013 £	Total Funds 2012 £
Donations and legacies			
Appeals and donations	1,000	1,000	-
Interest on cash deposits	2,413	2,413	-
Primary purpose trading	18,487	18,487	-
(Profit)/loss on disposal of tangible fixed assets	-	-	125
	21,900	21,900	125

#### 3 Activities for generating funds

	Unrestricted Funds £	Total Funds 2013 £	Total Funds 2012 £
Operating activity 1			
Primary purpose trading			25,625

#### 4 Investment income

	Unrestricted	Total Funds	Total Funds
	Funds	2013	2012
	£	£	£
Interest on cash deposits			111

# Notes to the Financial Statements for the Year Ended 31 December 2013

continued

## 5 Total resources expended

	Donations and legacies	Total
	£	£
Direct costs		
Depreciation of tangible fixed assets	222	222
Establishment costs	6,550	6,550
Sundry and other costs	38	38
Motor expenses	557	557
Legal and professional costs	640	640
	8,007	8,007
Support costs		
Employment costs	10,178	10,178
Establishment costs	721	721
Repairs and maintenance	541	541
Office expenses	492	492
Printing, posting and stationery	255	255
Accountancy fees	600	600
•	12,787	12,787
	20,794	20,794

## 6 Trustees' remuneration and expenses

No trustees received any remuneration during the year

### 7 Net income

Net income is stated after charging/(crediting)

	2013	2012
	£	£
Profit on disposal of tangible fixed assets	-	(125)
Depreciation of tangible fixed assets	222	73

# Notes to the Financial Statements for the Year Ended 31 December 2013

continued

#### 8 Employees' remuneration

The aggregate payroll costs of these persons were as follows

	2013 £	2012 £
Wages and salaries	7,800	8,000

No employee received emoluments of more than £60,000 during the year (2012 - No  $\,$  0)

#### 9 Taxation

The company is a registered charity and is, therefore, exempt from taxation

# Notes to the Financial Statements for the Year Ended 31 December 2013

continued

# 10 Tangible fixed assets

		Freehold interest in land and buildings (including heritage assets)	Fixtures, fittings and equipment	Total £
	Cost			
	As at 1 January 2013 and 31 December 2013	293,034	8,751	301,785
	Depreciation			
	As at 1 January 2013	-	8,529	8,529
	Charge for the year		222	222
	As at 31 December 2013	-	8,751	8,751
	Net book value			
	As at 31 December 2013	293,034	<u> </u>	293,034
	As at 31 December 2012	293,034	222	293,256
11	Debtors			
			2013 £	2012 £
	Other debtors		292	291
12	Creditors: Amounts falling due within one year			
			2013 £	2012 £
	Other creditors		-	116
	Accruals and deferred income	-	600	716
		-		

## Notes to the Financial Statements for the Year Ended 31 December 2013

continued

#### 13 Members' liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £nil towards the assets of the charity in the event of liquidation.

## 14 Related parties

#### Controlling entity

The charity is controlled by the trustees who are all directors of the company

#### 15 Analysis of funds

	At 1 January 2013	Incoming resources	Resources expended	At 31 December 2013
	£	£	£	£
General Funds Unrestricted income fund	418,585	21,900	(20,794)	419,691

#### 16 Net assets by fund

	Unrestricted Funds	Total Funds 2013	Total Funds 2012
	£	£	£
Tangible assets	293,034	293,034	293,256
Current assets	127,257	127,257	126,046
Creditors Amounts falling due within one year	(600)	(600)	(716)
Net assets	419,691	419,691	418,586

# The Dympna Centre Ltd trading as Dympna Centre

# Statement of financial activities by fund Year Ended 31 December 2013

	Unrestricted income fund 2013	Unrestricted income fund 2012
	£	£
Incoming resources Incoming resources from generated funds		
Voluntary income	21,900	125
Activities for generating funds	-	25,625
Investment income	•	111
Total incoming resources	21,900	25,861
Resources expended		
Costs of generating funds		
Costs of generating voluntary income	20,794	298
Charitable activities	-	22,479
Total resources expended	20,794	22,777
Net movements in funds	1,106	3,084
Reconciliation of funds		
Total funds brought forward	418,585	415,502
Total funds carried forward	419,691	418,586