

Charity Registration No. 800912
Company Registration No. 2121174

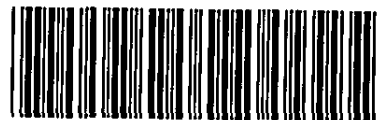
AGE UK WILTSHIRE

**TRUSTEES REPORT AND
CONSOLIDATED FINANCIAL STATEMENTS**

FOR THE YEAR ENDED

31 MARCH 2013

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AGE UK WILTSHIRE

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013

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**AGE UK WILTSHIRE
REPORT OF THE DIRECTORS AND TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2013**

The Trustees, who are directors for the purposes of Company Law, present herewith their report and the audited accounts of the company which have been prepared in accordance with the Charity's Memorandum and Articles of Association, the Companies Act 2006 and the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005

Reference and Administrative Details of the Charity, its Trustees and Advisers

Registered Office: Age UK Wiltshire
Cromwell House
31 Market Place
Devizes
Wiltshire SN10 1JG

Board of Trustees & Directors: Mike Weston, Chair
Peter Baxter, Vice-Chair to Oct 2012
Bruce Epsley, Hon Treasurer
David Evans
Keith Wallace
Margaret Christison to Oct 2012
Chris Dawe
Louise Gordon
Brian Johnson from Sept 2012

Director & Company Secretary: Brian Deeley

Auditors: David Owen & Co
17 The Market Place
Devizes
Wiltshire SN10 1HT

Bankers: Lloyds TSB Bank plc
38 Market Place
Devizes
Wiltshire SN10 1JD

Solicitors: Wansbroughs
Northgate Street
Devizes
Wiltshire SN10 1JX

Company Limited by Guarantee Registered in Cardiff No: 2121174

Registered Charity Number: 800912

**AGE UK WILTSHIRE
REPORT OF THE DIRECTORS AND TRUSTEES.- CONTINUED
FOR THE YEAR ENDED 31 MARCH 2013**

Governing Document

The company, which is limited by guarantee, is also a registered charity. The affairs of the charitable company are governed by its Memorandum and Articles of Association.

Members guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of a winding up.

Recruitment of Trustees

Vacancies for Trustees are advertised, applicants are interviewed following short-listing, references are taken up and Criminal Record Disclosures are obtained. Up to nine Trustees are elected by members of the charity at the annual general meeting and may serve for three years and then be eligible for re-election. Another three Trustees may be co-opted by the Board to serve one year at a time. The period can be less if an appointment is made to fill a casual vacancy following a resignation. The agreement of the Board is obtained before appointment or co-option.

Induction and Training of Trustees

On appointment, Trustees attend induction training for Trustees as well as organisational induction training and are given on-going support from fellow Trustees and the Company Secretary. External training is used where relevant, together with appropriate publications (e.g. Charity Commission). The Board allocates an annual training budget.

Organisational Structure

The Board of Trustees meets at least quarterly where it considers matters relating to the organisation's strategy, policy, monitoring performance, regulatory matters and governance. In addition it considers and, if in agreement, ratifies recommendations made by subcommittees and any relevant working groups. Day to day operational decisions are delegated to the Chief Executive of Age UK Wiltshire who is line managed by the Chairperson of the Board.

Dividends

The company's Memorandum and Articles of Association and its charitable status do not permit the payment of a dividend.

Charitable Status

The company's income from charitable activities is exempt from taxation under Sections 466-493 of Part 11 of the Corporation Tax Act 2010.

Principal Activities

Age UK Wiltshire strives to respect and value diversity in everything it does. The principal activities of the company are to promote the welfare of older people in and around the county of Wiltshire.

**AGE UK WILTSHIRE
REPORT OF THE DIRECTORS AND TRUSTEES - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2013**

Age UK Wiltshire is a brand partner of Age UK and works to address its five core functions:

1. Direct services for older people.
2. Information and advice.
3. Public education and campaigning.
4. Innovation and research.
5. Partnership with other organisations.

Age UK Wiltshire is required to meet quality standards and fulfils the requirements of the core functions under a general service agreement with Wiltshire Council and Wiltshire NHS Primary Care Trust.

Activities carried out with unrestricted funds included:

- Telephone, home visits and "drop in" support and advice.
- Information tailored to older people's needs, including one to one casework, support and benefits advice.
- Advice and support for independent, community-based day centres and luncheon clubs.
- Befriending of individual older people to reduce isolation and increase social inclusion in Wiltshire.
- Advice and support for older people's groups and organisations.
- Partnership in joint planning, community safety, and health promotion activities.
- Public education and campaigning.
- A nail cutting service of 1,554 treatments at a total of 257 clinics.
- Local Traders scheme that provides contacts for a range of commercial services delivered in the community.
- Small grants to individuals and groups in need
- Research to underpin the development of new services in support of older people.
- Bids for funding to set up new projects and extend existing services including information and advice (such as care advice and home visiting), befriending, exercise and healthy living.

Activities carried out with our restricted funds included:

- Befriending service in North Wiltshire including the use of Chippenham Borough Lands funding to reduce isolation and increase social inclusion.
- Community and home safety projects to raise awareness and reduce the number of victims of domestic fires.
- Care advice to people who are self-funding.
- Promotion of activity to those over 50 as a member of the Fit Together and Fit as a Fiddle multi-agency projects encouraging more people of all ages to be more active. These projects ended in September 2012, however we have continued to build these services with unrestricted funds.
- Support for the Wiltshire Involvement Network (WIN) which aims to enable local people to influence the quality and delivery of health and social care services.
- Development of services in the Borough of Swindon funded by Age UK England and Swindon trading activities.

**AGE UK WILTSHIRE
REPORT OF THE DIRECTORS AND TRUSTEES - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2013**

Review of Operations

The Directors and Trustees' are pleased to report total income of £682,695 (2012 - £756,258) and total expenditure of £736,740 (2012 - £755,214). Unrestricted and restricted fund balances being carried forward to the next financial year total £461,084 (2012 - £515,129). These figures reflect consolidated or group activities, ie: are inclusive of the activities of the new trading subsidiary.

Our jointly funded service agreement which provides our core funding has been extended to 31 March 2014.

Core funds continued to be used to recruit, train and support volunteers and small grants have been paid to individuals and groups in need.

During the year Age UK Wiltshire has been supported by 236 volunteers (including Trustees) and unpaid helpers working alongside staff across its services. Our Support Service has, with the support of teams of committed volunteers, continued to deliver much needed individual support across Wiltshire. Our befriending service volunteers provided regular visits to more than 258 people who are isolated in their own homes and Information and Advice workers have helped many older people access the help they need (responding to a total of 5,156 very wide ranging enquiries) and gain increased entitlement to benefit income totalling £1,198,610. In addition, nailcare, community safety, office administration, marketing and income generation have all benefited from time given freely by volunteers and the invaluable support of our 7 volunteer Trustees ensures good governance of the charity.

Over the year support has been given to 39 community day centres and lunch clubs, who in turn have supported more than 1,122 older people each week under our contract with Wiltshire Council.

In partnership with Age UK, we continued to operate charity shops throughout the county. The aim of the shops is to provide low priced goods to local people and be a source of unrestricted income to Age UK Wiltshire. This year's profits have improved despite the national economic climate and Age UK Wiltshire has received net income during the year of £12,679. Insurance and other products continue to be provided as a service for older people through Age UK Wiltshire Trading Ltd, a newly established and wholly owned subsidiary which provides unrestricted income through trading commission for Age UK Wiltshire. This income grew substantially during the year. We made a small number of grants to individuals in need and helped others by making or supporting grant applications on their behalf.

Age UK Wiltshire continued to build on the successful work with its partners to raise awareness of safety issues and in particular around the prevention of domestic fires. The "Local Traders' scheme" continues to be a successful addition to the wide range of information and advice already on offer.

Fundraising activities: Age UK Wiltshire continued its local income generation activities with the aim of raising additional unrestricted income.

**AGE UK WILTSHIRE
REPORT OF THE DIRECTORS AND TRUSTEES – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2013**

Age UK Wiltshire's active ageing projects have continued to work with a number of partners to encourage the over 50's to increase their participation in physical activity. During this year we have also worked to increase the confidence of volunteers in older people's groups to enable them to safely run activity sessions.

Reserves

In compliance with the guidance from the Charity Commissioners, the Trustees ensure that a financial risk assessment is completed for the short and medium term as part of Age UK Wiltshire's annual budgeting and business planning process. The Reserves Policy was re-assessed during the year and is maintained to enable Age UK Wiltshire to discharge all financial and pension liabilities in the event of closure

In assessing the need for reserves the trustees consider:

- 1 The essential funding to cover the assessed liabilities in the event of closure
2. The advisable funding to cover the plans to mitigate an unexpected cut in funding
- 3 Specific funding for the development of new or expanded services
4. Specific reserves for identified long term liabilities

For the 2012/2013 financial year the Trustees have assessed the reserves needed, based upon the above criteria, as £285,768. This policy has been achieved at the Balance Sheet date. A copy of the policy is available from our main office. See note 15 to the accounts.

Accounting Policies

There were no changes made to the accounting policies during the year.

Future Development

As previously mentioned the general service level agreement with our joint funders (NHS Wiltshire and Wiltshire Council) has been extended until the 31 March 2014 and now incorporates the provision for support and development of Community Day Centres in Wiltshire.

Quality Standards are a requirement for membership of Age UK. Work will continue to develop and review human resource policies and procedures, service strategies and guidelines for all activities. The recruitment of volunteers will continue together with a rolling programme of induction, training and support, to maintain and expand the number and range of office and community based volunteers.

Age UK Wiltshire will continue to discuss future funding and collaboration with its partners and the Trustees will continue to review its services and financial position to ensure that the organisation's service users receive high quality and cost effective support.

**AGE UK WILTSHIRE
REPORT OF THE DIRECTORS AND TRUSTEES – CONTINUED
FOR THE YEAR ENDED 31 MARCH 2013**

Risk Review

A schedule of the main risks facing the organisation has been established and this will be formally reviewed on an annual basis.

Public Benefit

Our main activities, as described above, clearly illustrate the delivery of public benefit. The Trustees confirm that they have referred to the Charity Commission's general guidance on public benefit when reviewing the Charity's Aims and Objectives.

Diversity

Age UK Wiltshire strives to respect and value diversity in everything it does.

Trustees' Responsibility for the Financial Statements

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the company and of the income and expenditure of the company for that period. In preparing those statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue to operate

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time, the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Disclosure of Information to Auditors

The Trustees have confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditors are unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information

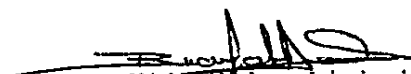
Auditors

A resolution to reappoint the auditors, David Owen & Co, will be proposed at the Annual General Meeting on 16 October 2013.

Approved by the Board of Trustees on 4 September 2013 and signed on its behalf by:



Mike Weston (Chair of Trustees)



Brian Deeley (Company Secretary)

AGE UK WILTSHIRE

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF AGE UK WILTSHIRE FOR THE YEAR ENDED 31 MARCH 2013

We have audited the accounts of Age UK Wiltshire for the year ended 31 March 2013 set out on pages 9 to 23. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As described more fully in the Trustees' Responsibilities Statement, set out on page 6, the trustees, who are also the directors of the charitable company for the purposes of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed auditors under the Companies Act 2006 and section 151 of the Charities Act 2011 and report in accordance with those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of:

- whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed,
- the reasonableness of significant accounting estimates made by the trustees;
- the overall presentation of the financial statements.

In addition we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the groups and the parent charitable company's affairs as at 31 March 2013 and of the groups incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.


AGE UK WILTSHIRE

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF AGE UK WILTSHIRE FOR THE YEAR ENDED 31 MARCH 2013

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Act 2011 requires us to report to you if, in our opinion.

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- the parent charitable company has not kept adequate accounting records; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns, or
- we have not received all the information and explanations we require for our audit.



Michael Buckland (Senior Statutory Auditor)
For and on behalf of:

David Owen & Co
Chartered Accountants
Statutory Auditor
17 The Market Place
Devizes
Wiltshire SN10 1HT

Dated: 4 September 2013

David Owen & Co is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**AGE UK WILTSHIRE
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2013**

INCOME AND EXPENDITURE ACCOUNT		Unrestricted Funds £	Restricted Funds £	2013 Total £	2012 Total £
	Note				
INCOMING RESOURCES					
Incoming Resources from Generated Funds:					
<i>Voluntary Income</i>					
Donations and Gifts		68,271	191	68,462	51,996
Grants re Core Funding	2a	337,927	1,000	338,927	333,898
<i>Activities for Generating Funds</i>					
Commercial Trading Operations	2c	58,353	-	58,353	-
Trading Commission		16,618	-	16,618	72,872
Other Income	2b	124,920	-	124,920	144,218
<i>Investment Income</i>					
Bank Deposit Interest		7,414	-	7,414	4,772
Incoming Resources From Charitable Activities:					
Grants and Contracts re Provision of Services	2a	2,250	65,751	68,001	148,502
Total Incoming Resources		615,753 =====	66,942 =====	682,695 =====	756,258 =====
RESOURCES EXPENDED	3				
Costs of Generating Funds					
<i>Costs of generating voluntary income</i>		3,535	-	3,535	4,131
<i>Fundraising and trading costs</i>		51,829	-	51,829	121,862
<i>Commercial trading Operations</i>	2c	39,205	-	39,205	-
Charitable Activities					
<i>Grants payable in furtherance of the Charity's objects</i>	6	1,990	1,550	3,540	580
<i>Cost of activities in furtherance of the Charity's objects and support costs</i>		474,048	103,634	577,682	583,609
Governance Costs	7	60,949	-	60,949	45,032
Total Resources Expended		631,556 =====	105,184 =====	736,740 =====	755,214 =====
Net Incoming/(Outgoing) Resources Before Transfers and Net Income (Expenditure) For The Year		(15,803)	(38,242)	(54,045)	1,044
Transfers between funds	15	(6,620)	6,620	-	-
Net Incoming/Outgoing Resources for Year and Net Movement in Funds		(22,423)	(31,622)	(54,045)	1,044
Balance Brought Forward on 1 April 2012		461,463	53,666	515,129	514,085
Balance Carried Forward at 31 March 2013		439,040 =====	22,044 =====	461,084 =====	515,129 =====

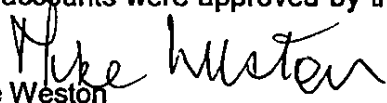
**AGE UK WILTSHIRE
CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2013**

	Note	2013 £	2012 £
FIXED ASSETS			
Tangible Fixed Assets	8	-	10,244
		<u>-</u>	<u>10,244</u>
CURRENT ASSETS			
Debtors	10	48,253	37,965
Short Term Deposits	11	381,300	450,568
Stock		281	281
Cash at Bank and in Hand		61,658	52,966
		<u>491,492</u>	<u>552,024</u>
CREDITORS: Amounts falling due within one year	12	(30,408)	(36,895)
NET CURRENT ASSETS/NET ASSETS	14	<u>461,084</u>	<u>515,129</u>
		=====	=====
FUNDS	15		
Unrestricted Funds			
General Fund		182,331	240,210
Designated Funds		256,709	221,253
		<u>439,040</u>	<u>461,463</u>
Restricted Funds		22,044	53,666
		<u>461,084</u>	<u>515,129</u>
		=====	=====

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2013, although an audit has been carried out under section 144 of the Charities Act 2011. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts under the requirements of the Companies Act 2006

The Directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company

The accounts were approved by the Board of Trustees on 4 September 2013 and signed on their behalf by:-


Mike Weston

Chair of Trustees

Company Registration Number: 2121174

**AGE UK WILTSHIRE
PARENT COMPANY BALANCE SHEET
AS AT 31 MARCH 2013**

	Note	2013 £	2012 £
FIXED ASSETS			
Tangible Fixed Assets	8	10,244	10,244
Investments	9	1	1
		<u>1</u>	<u>10,245</u>
CURRENT ASSETS			
Debtors	10	62,423	37,965
Short Term Deposits	11	381,300	450,568
Stock		281	281
Cash at Bank and in Hand		45,298	52,966
		<u>489,303</u>	<u>552,025</u>
CREDITORS: Amounts falling due within one year	12	(28,219)	(36,896)
NET CURRENT ASSETS/NET ASSETS	14	<u>461,084</u>	<u>515,129</u>
		=====	=====
FUNDS	15		
Unrestricted Funds			
General Fund		182,331	240,210
Designated Funds		256,709	221,253
		<u>439,040</u>	<u>461,463</u>
Restricted Funds		22,044	53,666
		<u>461,084</u>	<u>515,129</u>
		=====	=====

The accounts were approved by the Board of Trustees on 4 September 2013 and signed on their behalf by -



Mike Weston
Chair of Trustees
Company Registration Number: 2121174

AGE UK WILTSHIRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

1. ACCOUNTING POLICIES

(a) General

The financial statements have been prepared under the historical cost convention. They have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005), issued in March 2005, applicable UK Accounting Standards and the Companies Act 2006.

(b) Fixed Assets

Fixed assets costing in excess of £5,000 are capitalised. Office equipment is written off over two years on a straight line basis

(c) Voluntary Income

Voluntary income is received by way of donations, gifts and legacies and is included in full in the Statement of Financial Activities when received

(d) Grants

Grants are recognised in full in the Statement of Financial Activities in the year to which they relate.

(e) Restricted Funds

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

(f) Unrestricted Funds

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

(g) Designated Fund

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes

(h) Staff Costs and Overheads

These represent the proportion of staff time spent on various activities as estimated by the Honorary Treasurer and Chief Executive.

(i) Resources Expended

Resources expended are, where possible, allocated directly to expenditure headings. Otherwise they are allocated according to an estimate based on staff time attributed, as follows.-

Resources Expended	%
Fundraising & Publicity	7.4
Cost of Activities & Support	86.8
Management & Administration	5.8
Total	100.0
	=====

(j) Operating Leases

Rentals paid under operating leases are charged to the Statement of Financial Activities as incurred.

(k) Pensions

See note 5.

AGE UK WILTSHIRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

2. INCOMING RESOURCES

Includes

2a) GRANTS AND CONTRACTS RECEIVED

Group and Parent

	Unrestricted Funds £	Restricted Funds £	2013 Total £	2012 Total £
Wiltshire Council	153,893	-	153,893	149,865
Wiltshire Council - Supporting People	2,870	-	2,870	2,869
Wiltshire Council – MMYP Project	-	1,000	1,000	-
Wiltshire NHS PCT	181,164	-	181,164	181,164
Community First	-	5,098	5,098	15,146
Age UK England	2,250	16,271	18,521	72,582
Royal British Legion	-	-	-	31,500
Chippenham Borough Lands	-	4,014	4,014	1,318
Wiltshire & Swindon Users Network	-	14,868	14,868	9,218
Swindon Carers (SBC)	-	22,950	22,950	17,888
Wiltshire Fire & Rescue	-	2,550	2,550	850
	<u>340,177</u> =====	<u>66,751</u> =====	<u>406,928</u> =====	<u>482,400</u> =====

ACTIVITIES FOR GENERATING FUNDS – OTHER INCOME

2b)

Group and Parent

	2013 £	2012 £
Project Management Fees (Internal)	52,740	54,403
AUKW Internal Rent	22,242	25,566
Distribution of Shop Profit	12,679	14,430
South West Region Joint Income Distribution	7,500	6,500
Nailcare Fees	15,456	15,863
Other	14,303	27,456
	<u>124,920</u> =====	<u>144,218</u> =====

AGE UK WILTSHIRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013
2c) COMMERCIAL TRADING OPERATIONS

The wholly owned subsidiary, Age UK Wiltshire Trading Limited, earns insurance commissions from the sale of insurance policies to the elderly. It has a covenant with the charity to pay over the whole of its profit each year and its accounts have been consolidated in these accounts. A summary of the trading results are shown below:

	2013	2012
	£	£
Turnover	58,353	-
Administrative expenses	39,205	-
Operating Profit	<u>19,148</u>	<u>-</u>
Less Central administrative costs charged by charity	(6,738)	-
Net activities for generating funds	<u>12,410</u>	<u>-</u>
Less amount transferred to the charity by Gift Aid	(12,410)	-
	<u>-</u>	<u>-</u>
 This is stated after charging auditors remuneration:		
audit fees	2,100	-
accountancy fees	480	-
	<u>-</u>	<u>-</u>
 Staff costs		
Wages and salaries	28,000	-
Social security costs	2,121	-
Pension contributions	2,240	-
	<u>32,361</u>	<u>-</u>

The average number of employees who dealt with the sale of insurance policies was 2.

3. TOTAL RESOURCES EXPENDED
Parent

	Salary	Other	2013	2012
	Costs	Costs	Total	Total
	£	£	£	£
Grants Payable	-	3,540	3,540	580
Charity's Objects and Support Costs	366,073	211,609	577,682	583,609
Cost of Generating Voluntary Income	-	3,535	3,535	4,131
Fundraising & Trading Costs	30,755	21,074	51,829	121,862
Governance Costs	24,047	36,902	60,949	45,032
	<u>420,875</u>	<u>276,660</u>	<u>697,535</u>	<u>755,214</u>
Parent Total				
Trading Subsidiary Expenditure	-	39,205	39,205	-
	<u>420,875</u>	<u>315,865</u>	<u>736,740</u>	<u>755,214</u>
Group Total	=====	=====	=====	=====

AGE UK WILTSHIRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

4

EMPLOYMENT INFORMATION

Parent	2013	2012
	£	£
Staff Costs		
Salaries	379,593	399,042
National Insurance	25,862	27,912
Pension contributions - regular	15,420	17,082
	<hr/>	<hr/>
	420,875	444,036
Other Costs		
Pension contributions - re deficit	8,604	6,040
Staff Travel	21,625	15,934
Staff Development and Training	711	1,394
	<hr/>	<hr/>
	458,815	467,404
	=====	=====

No employee received emoluments of more than £60,000

Average Number Employed (Average 18.61 Full Time Equivalent from 7 full time and 11.61 part time staff)

	2013	2012
Direct Charitable	16.16	15.51
Fundraising and Publicity	1.38	3.13
Management and Administration	1.07	0.92
	<hr/>	<hr/>
	18.61	19.56
	=====	=====

AGE UK WILTSHIRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

5. PENSION COMMITMENTS
Group

The Charity participates in the Age UK Retirement Benefits Scheme which, with effect from 1 October 2001, has a defined contribution section and a defined benefit section. The scheme is a multi employer scheme as described by FRS17 – Retirement Benefits. The scheme is accounted for as if it were a defined contribution scheme, on the grounds that each employer is unable to identify its share of the underlying assets and liabilities in the scheme on a consistent and reasonable basis. The defined benefit section of the scheme closed on the 30 November 2008 and all contributing organisations will be required to make up its deficit over an anticipated period of ten years.

The most recent full actuarial valuation was on 1 April 2010, and actuaries have subsequently up-dated figures to 31 March 2013.

Balance sheet results at	31 March 2013	31 March 2012
	£'000	£'000
Assets	53,018	46,767
Liabilities	62,269	56,034
Deficit	(9,251)	(9,267)

Age UK Wiltshire will contribute £8,604 pa for the next year. The figure for future periods could vary as a result of future actuarial valuations, the next being scheduled for 1 April 2013. Costs of £8,604 were incurred up to 31 March 2013.

Regular pension contributions for the year to 31 March 2013 were £15,420 for the parent and £17,660 for the group (2012 £17,081 – parent only)

Regular employer contributions to the scheme are 8% for the defined contribution section. There are currently 13 members in the scheme.

There were no outstanding or prepaid contributions at Balance Sheet date.

6. GRANTS PAYABLE
Group and Parent

During the year four grants were made to individuals and groups for the purposes of relieving financial hardship

	2013	2012
	£	£
Grants to Age UK Groups (2)	1550	436
Grants to Individuals (2)	65	44
Grants to Older People's Groups (1)	1925	100
	<u>3540</u>	<u>580</u>
	=====	=====

AGE UK WILTSHIRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

7 GOVERNANCE OF CHARITY
Group and Parent

Trustees received no remuneration or honoraria. Three Trustees received travel expenses totalling £976.

	2013	2012
	£	£
Salaries and Office Costs	39,965	33,356
Legal Fees	6,062	390
Other Fees	14	672
Auditors Remuneration – Audit Fee	9,599	8,350
Trustees Recruitment	2,442	-
Trustees Meetings	886	627
Trustees Expenses	976	1,063
AGM and Annual Report	1,005	574
	<u>60,949</u>	<u>45,032</u>
	=====	=====

8 TANGIBLE FIXED ASSETS
Group and Parent

	Computer Equipment
Cost	
At 1 April 2012	20,489
Additions	-
Disposals	-
At 31 March 2013	<u>20,489</u>
	=====
Depreciation	
At 1 April 2012	10,245
Charge for the year	10,244
On disposals	-
At 31 March 2013	<u>20,489</u>
	=====
Net Book Value	
At 31 March 2013	<u>-</u>
	=====
At 31 March 2012	<u>10,244</u>
	=====

AGE UK WILTSHIRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

9. FIXED ASSET INVESTMENT

Parent	2013	2012
At cost	£	£
1 Ordinary £1 share in Age UK Wiltshire Trading Limited	1	1
	==	==

Age UK Wiltshire holds 100% of the issued share capital in Age UK Wiltshire Trading Limited. This company was incorporated in England and Wales on 7 September 2011, remained dormant until 30 June 2012 but commenced trading on 1 July 2012

10. DEBTORS

Group	2013	2012
	£	£
Trade Debtors	38,570	29,657
Other Debtors - Prepayments	9,683	8,308
	<u>48,253</u>	<u>37,965</u>
	=====	=====

Parent	2013	2012
	£	£
Trade Debtors	31,195	29,657
Other Debtors - Prepayments	8,818	8,308
Other Debtors - Loan to trading company	10,000	-
Other Debtors - Gift Aid donation due from trading company	12,410	-
	<u>62,423</u>	<u>37,965</u>
	=====	=====

11. SHORT TERM DEPOSITS

Group and Parent	2013	2012
	£	£
Charities Official Investment Fund (Deposit Account)	50,000	250,000
CAF 90 Day Notice Account	331,300	200,568
	<u>381,300</u>	<u>450,568</u>
	=====	=====

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Group	2013	2012
	£	£
Trade Creditors	11,373	10,254
Accruals and Deferred Income	19,035	26,642
	<u>30,408</u>	<u>36,896</u>
	=====	=====
Parent	2013	2012
	£	£
Trade Creditors	11,373	10,254
Accruals and Deferred Income	16,846	26,642
	<u>28,219</u>	<u>36,896</u>
	=====	=====

AGE UK WILTSHIRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

13. COMMITMENTS UNDER OPERATING LEASES

Group and Parent	2013	2012
Amounts payable within the next year on operating leases expiring:-	£	£
- within one year		
Premises	-	3,162
- within two to five years		
Premises	35,500	
Equipment	10,285	5,226
- after more than five years		
Premises	-	13,350
	<u>45,785</u>	<u>21,738</u>
	=====	=====

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Group			
Fund Balances as at 31 March 2013			
are represented by:-			
Fixed Assets	-	-	-
Current Assets	469,388	22,104	491,492
Creditors: Amounts falling due within one year	(30,348)	(60)	(30,408)
Total Net Assets	<u>439,040</u>	<u>22,044</u>	<u>461,084</u>
	=====	=====	=====
Parent			
Fund Balances as at 31 March 2013			
are represented by:-			
Fixed Assets	1	-	1
Current Assets	467,198	22,104	489,302
Creditors: Amounts falling due within one year	(28,159)	(60)	(28,219)
Total Net Assets	<u>439,040</u>	<u>22,044</u>	<u>461,084</u>
	=====	=====	=====

The balance of £22,044 in restricted funds relates to projects for which funds have been specifically allocated.

AGE UK WILTSHIRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

15. FUNDS

Unrestricted Funds Parent	Balance at 1 April 2012	Movement in Resources		Transfers Between Funds	Balance at 31 March 2013
	£	Incoming £	Outgoing £	£	£
Designated Funds					
Repairs and Renewals Fund	25,006				25,006
Legacies and Special Purposes Fund	61,323	46,050	1,990		105,383
Age UK Pensions Deficit	84,924		8,604		76,320
Development & Innovation Fund	50,000				50,000
	<u>221,253</u>	<u>46,050</u>	<u>10,594</u>	<u>-</u>	<u>256,709</u>
General Fund (Group)	240,210	569,703	620,962	(6,620)	182,331
	<u>461,463</u>	<u>615,753</u>	<u>631,556</u>	<u>(6,620)</u>	<u>439,040</u>

The Trustees have assessed the reserves needed to meet the Reserves Policy as £285,768. This has been achieved at the Balance Sheet date. Refer to page 5 of the Trustees Report.

Restricted Funds Group and Parent	Note	Balance at 1 April 2012	Movement in Resources		Transfers Between Funds	Balance at 31 March 2013
		£	Incoming £	Outgoing £	£	£
Legacies & Special Purposes		12,377	-	723		11,654
Swindon Development	a	13,283	-	21,915	8,632	-
Activity 1 (FT)	b	274	5,098	5,098	(274)	-
Activity 2 (FAAF)	b	15,331	4,605	17,262	(2,674)	-
Telephone Befriending	a	4,104	-	4,231	127	-
Talk Teams	b	313	2,741	2,937	(117)	-
Chippenham Borough Lands		-	4,014	3,011		1,003
Wiltshire Involvement Network		1,175	14,868	14,868		1,175
ACE Emergency Grant		989	-	-		989
MMYP		-	5,166	5,166		-
Swindon Befriending		5,820	22,950	21,547		7,223
Flagship Development	a	-	7,500	8,426	926	-
		<u>53,666</u>	<u>66,942</u>	<u>105,184</u>	<u>6,620</u>	<u>22,044</u>

a Transfer from General Unrestricted Fund to cover shortfall on finalised projects.

b Transfer of residue donations and course fees on Activities projects and Talk Teams to General Fund.

16. RELATED PARTY TRANSACTIONS

Various Trustees and employees of Age UK Wiltshire, have in their personal capacities, links with other organisations with whom Age UK Wiltshire works in partnership or provides or receives funding.

The Trustees monitor these links and the Trustees strive to promote fairness and consider that no transactions have been influenced by interests other than the charity.

WILTSHIRE AGE UK WILTSHIRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

17. EXPENDITURE BY ACTIVITY

ACTIVITY	Staff & Volunteers	Support & Project Costs	Charity Management	Fundraising & Publicity	Totals	Restricted Funds	Unrestricted AWW/Core
Charity Management	31,733	29,216	(60,949)	-	-	-	-
Support Grants	627	2,223	105	4	2,959	-	2,959
Swindon Services	25,389	11,648	3,266	117	40,420	-	40,420
Nailcare	39,243	18,627	5,544	199	63,613	-	63,613
Swindon Trading	11,709	7,610	1,841	269	21,429	-	21,429
Swindon Development	18,636	3,034	2,729	98	24,497	21,915	2,582
Fit Together	7,276	2,161	962	35	10,434	5,098	5,336
FAFF	15,452	4,634	2,062	395	22,543	17,262	5,281
Consultations	4,050	925	418	15	5,408	-	5,408
Information & Advice	62,684	36,346	8,938	320	108,288	-	108,288
Befriending	78,722	47,749	12,353	556	139,380	4,231	135,149
Community Day Services	35,601	22,458	5,359	193	63,611	723	62,888
Public Education & Campaigning	2,362	538	243	9	3,152	-	3,152
Talk Teams	4,844	1,083	712	26	6,665	2,937	3,728
Engagement & Research	15,168	6,959	1,572	57	23,756	-	23,756
Fund Raising	7,686	3,105	1,280	-	12,071	-	12,071
Partnership Working	21,660	6,604	2,176	78	30,518	-	30,518
Wiltshire Trading	11,635	5,084	1,659	46	18,424	-	18,424
CBL	3,465	-	810	29	4,304	3,011	1,293
WIN	15,473	3,384	2,225	86	21,168	14,868	6,300
VMYP	5,412	1,254	808	686	8,160	5,166	2,994
Swindon Befriending	20,608	4,726	3,414	123	28,871	21,547	7,324
Flagship Service Development	5,840	2,739	670	24	9,273	8,426	847
Activities	11,723	5,827	1,595	145	19,290	-	19,290
Triends & Forums Activities	1,523	511	208	25	2,267	-	2,267
TOTALS - PARENT	458,521	228,445	-	3,535	690,501	105,184	585,317
Trading company	32,361	6,844	-	-	39,205	-	39,205
Inter company adjustments	-	7,034	-	-	7,034	-	7,034
TOTAL - GROUP	490,882	242,323			736,740	105,184	631,556

AGE UK WILTSHIRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013

18. PURPOSE OF FUNDS

UNRESTRICTED FUNDS

- **General Fund.** This receives all revenue which is not restricted by the funder or donor and is used for core services. Some revenue is used to supplement restricted funds where funders have given grants which do not meet the entire cost of the service.
- **Legacies and Special Purposes Fund.** This receives all legacies and large donations of £500 or more and is designated by the Trustees to be used for small grants to individuals and groups. It also forms part of the organisation's reserves held to meet its reserve policy.
- **Repairs & Renewals Fund.** This is a designated fund held to meet the cost of repairs and maintenance to leasehold buildings, and replacement and maintenance of equipment.
- **ACE Pensions Deficit.** This designated fund has been created to meet the costs to the organisation of the pensions deficit which is a liability to be repaid over ten years.
- **Development and Innovation Fund.** Age UK Wiltshire Trustees have designated £50,000 of unrestricted reserves to establish a Development and Innovation Fund. This fund will be used for the future development of innovative service models that are in-line with the emergent needs of the changing demographic and with particular focus upon those service initiatives that are based within, and meet the needs of individual communities.

RESTRICTED FUNDS

- **Legacies & Special Purposes.** This fund receives monies given for special restricted purposes and can only be used as specified by the donor.
- **Chippenham Borough Lands.** A grant to support befriending services in the Chippenham area
- **Talk Teams.** Funds provided by Wiltshire Fire & Rescue Service to provide and support teams of volunteers to give presentations to groups of older people and raise awareness of domestic fires
- **Wiltshire Involvement Network.** LINK funding provided for a joint project to enable local people to be involved in health and social care provision.
- **Activity Projects.** Grants from Sport England (Fit Together) and the Big Lottery via Age Concern England (Fit as a Fiddle) to promote physical activity sessions for over 50's in the county. These grants came to an end during 2012 however Age UK Wiltshire has continued the development of these services with unrestricted funds.
- **Swindon Befriending.** Funding received from Swindon Borough Council to continue the befriending service in the Swindon area.

19. TAXATION

The charitable company is exempt from Corporation Tax on its charitable activities.

AGE UK WILTSHIRE
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013
20 OVERALL EXPENDITURE BY HEADINGS

	2013		2012	
	£	£	£	£
STAFF COSTS				
- Salaries, (including NI and regular Pensions contributions)	420,875		444,036	
- Life Assurance & Admin Charges	1,882		2,139	
- Pension Deficit Contributions	8,604		6,040	
- Travel	20,833		15,934	
- Training	711		1,394	
- Recruitment	8,049	460,954	1,256	470,799
VOLUNTEER COSTS				
		15,614		15,125
PREMISES' COSTS				
- Rent and room hire	33,447		34,169	
- Water rates	307		412	
- Insurance	2,915		3,020	
- Heat & Light	2,800		3,468	
- Cleaning	4,600		3,904	
- Premises Expenses	9,277		18,116	
- Repairs and maintenance	2,094		7,321	
- Removal Expenses	3,060	58,500	3840	74,250
OFFICE COSTS				
- Telephones and Internet	14,397		13,650	
- Postage	3,100		4,049	
- Publications & subscriptions	416		792	
- Printing & Stationery	3,429		3,059	
- Photocopying	2,266		2,836	
- Equipment purchase & hire	939		880	
- ICT purchases and maintenance	15,258		13,866	
- Office equipment depreciation	10,244		10,245	
- Hospitality	915		1,058	
- Payroll	900		940	
- Consultancy	1,020		10,524	
- Federation fees	390		250	
- Bank charges	1,266		1,153	
- Licences	2,666		503	
- Miscellaneous	403	57,609	85	63,890
PROJECT COSTS AND CHARGES				
- Project costs	5,081		27,979	
- Project fees and charges	69,609	74,690	79,969	107,948
GRANTS TO INDIVIDUALS & GROUPS		3,540		580
CHARITY MANAGEMENT				
- Trustee expenses, meetings and related costs	4,304		1,700	
- Audit costs	9,599		8,350	
- Legal fees	6,062		390	
- Other fees	14		672	
- Annual Review	94		1,786	
- Corporation Tax	(5,019)		5,019	
- AGM costs	1,005	16,059	574	18,491
FUNDRAISING & PUBLICITY				
- Advertising	249		315	
- Promotion	1,108		2,011	
- General costs	2,178	3,535	1,805	4,131
TOTAL		<u>690,501</u>		<u>755,214</u>



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Registered Charity No 800912