



**Companies House**

— for the record —

Company Name

**OXFORD ARCHAEOLOGICAL  
ASSOCIATES LIMITED**

Company Type

**Private Company Limited By  
Shares**

Company Number

**2120173**

Information extracted from  
Companies House records on  
**7th December 2000**

## 363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.



### Section 1: Company details

Ref: 2120173/03/10

	Current details	Amended details																																
> Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>55 Headlands Kettering Northants NN157EY</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _																																
> Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Address where the Register is held Lawrence House 2 Polstead Road Oxford Oxon OX2 6TN</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _																																
> Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Not Applicable</b>	Address _____ _____ _____ UK Postcode    _ _ _ _ _																																
> Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td><b>7484</b></td> <td><b>Other business activities</b></td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC Code	Description	<b>7484</b>	<b>Other business activities</b>													<table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	SIC CODE	Description														
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> Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes.																																		

## Section 2: Details of Officers of the Company

	Current details	Amended details
<b>&gt; Company Secretary</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Company Secretary must be notified on form 288.</i>	<b>Name</b> Catherine Andree Francoise LAOUE  <b>Address</b> 1 Divinity Road Oxford Oxfordshire OX4 1LH	<b>Name</b> _____ <b>Address</b> _____ _____ _____ UK Postcode    _ _ _ _ _ Date of change    _ _ / _ _ / _ _ _ _ Date Catherine Andree Francoise LAOUE ceased to be secretary (if applicable)    _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Director must be notified on form 288.</i>	<b>Name</b> Dr Simon Nicholas COLLCUTT  <b>Address</b> 1 Divinity Road Oxford Oxfordshire OX4 1LH  <b>Date of birth</b> 24/11/1951  <b>Nationality</b> British  <b>Occupation</b> Managing Director-Oaa	<b>Name</b> _____ <b>Address</b> _____ _____ _____ UK Postcode    _ _ _ _ _ Date of birth    _ _ / _ _ / _ _ _ _ Nationality    _____ Occupation    _____ Date of change    _ _ / _ _ / _ _ _ _ Date Dr Simon Nicholas COLLCUTT ceased to be director (if applicable)    _ _ / _ _ / _ _ _ _
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Director must be notified on form 288.</i>	<b>Name</b> Catherine Andree Francoise LAOUE  <b>Address</b> 1 Divinity Road Oxford Oxfordshire OX4 1LH  <b>Date of birth</b> 30/11/1951  <b>Nationality</b> French & British  <b>Occupation</b> Teacher	<b>Name</b> _____ <b>Address</b> _____ _____ _____ UK Postcode    _ _ _ _ _ Date of birth    _ _ / _ _ / _ _ _ _ Nationality    _____ Occupation    _____ Date of change    _ _ / _ _ / _ _ _ _ Date Catherine Andree Francoise LAOUE ceased to be director (if applicable)    _ _ / _ _ / _ _ _ _

## &gt; Director

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

## Current details

## Name

Jacqueline RUSSELL

## Address

FLAT9,17 Chapter Street  
London  
SW1P 4NF

Date of birth 17/04/1947

Nationality British

Occupation Teacher

## Amended details

## Name

## Address

UK Postcode \_ \_ \_ \_ \_

Date of birth \_ \_ / \_ \_ / \_ \_ \_ \_

Nationality \_ \_ \_ \_ \_

Occupation \_ \_ \_ \_ \_

Date of change \_ \_ / \_ \_ / \_ \_ \_ \_

Date Jacqueline RUSSELL ceased to  
be director (if applicable)

\_ \_ / \_ \_ / \_ \_ \_ \_

	Current details	Amended details
<b>&gt; Issued Share Capital</b> <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i>	<b>Class of share</b> Ordinary  <b>Nominal value of each share</b> £1.00  <b>Number of shares issued</b> 100  <b>Aggregate Nominal Value of issued shares</b> £100.00	<b>Class of share</b> _____ <b>Nominal value of each share</b> _____ <b>Number of shares issued</b> _____ <b>Aggregate Nominal Value of issued shares</b> _____
	<b>Class of share</b> A  <b>Nominal value of each share</b> £1.00  <b>Number of shares issued</b> 12,100  <b>Aggregate Nominal Value of issued shares</b> £12,100.00	<b>Class of share</b> _____ <b>Nominal value of each share</b> _____ <b>Number of shares issued</b> _____ <b>Aggregate Nominal Value of issued shares</b> _____
<b>&gt; Total shares issued and value</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Total number of shares issued</b> 12,200  <b>Total Nominal value of shares issued</b> £12,200.00	<b>Total number of shares issued</b> _____ <b>Total Nominal value of shares issued</b> _____
<b>&gt; At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at <a href="http://www.companieshouse.gov.uk">www.companieshouse.gov.uk</a> or by ringing 029 2038 0801.</b>		

**Section 4: Details of Shareholders**

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

Current details		Amended details		Shares transferred		
>	<b>Shareholder Name</b> <b>R.N.E. BARTON</b>  <b>Address</b> <b>93 St. Mary's Road</b> <b>Oxford</b>  <b>Shares held</b> Class <b>A</b> Number <b>100</b>	Name _____  Address _____ _____ _____  UK Postcode    _ _ _ _ _  <b>Shares held</b> Class      Number _____ _____	<b>Shares transferred by</b> <b>R.N.E. BARTON</b>  Class    Number    Date of transfer _____ _____			
>	<b>Shareholder Name</b> <b>C.A. BERGMAN</b>  <b>Address</b> <b>C/O Oaa Registered Office</b>  <b>Shares held</b> Class <b>A</b> Number <b>100</b>	Name _____  Address _____ _____ _____  UK Postcode    _ _ _ _ _  <b>Shares held</b> Class      Number _____ _____	<b>Shares transferred by</b> <b>C.A. BERGMAN</b>  Class    Number    Date of transfer _____ _____			
>	<b>Shareholder Name</b> <b>M.A. COLLCUTT</b>  <b>Address</b> <b>1 Divinity Road</b> <b>Oxford</b> <b>OX4 1LH</b>  <b>Shares held</b> Class <b>A</b> Number <b>2100</b>	Name _____  Address _____ _____ _____  UK Postcode    _ _ _ _ _  <b>Shares held</b> Class      Number _____ _____	<b>Shares transferred by</b> <b>M.A. COLLCUTT</b>  Class    Number    Date of transfer _____ _____			

Current details		Amended details		Shares transferred		
<b>&gt; Shareholder Name</b> M.J. COLLCUTT		Name  		<b>Shares transferred by</b> M.J. COLLCUTT		
Address 7 Melrose Gardens London		Address  				
UK Postcode		UK Postcode				
<b>Shares held</b> Class A		<b>Shares held</b> Class  				
Number 800		Number 		Class	Number	Date of transfer
						__/__/__
						__/__/__
<b>&gt; Shareholder Name</b> Dr S.N. COLLCUTT		Name  		<b>Shares transferred by</b> Dr S.N. COLLCUTT		
Address 1 Divinity Road Oxford OX4 1LH		Address  				
UK Postcode		UK Postcode				
<b>Shares held</b> Class A		<b>Shares held</b> Class A				
Number 4000		Number 5000		Class	Number	Date of transfer
Ordinary 50						__/__/__
						__/__/__
<b>&gt; Shareholder Name</b> Executors Of M.H.R. COOK		Name  		<b>Shares transferred by</b> Executors Of M.H.R. COOK To S.N. COLLCUTT		
Address 17 Folly Bridge Court Shirelake Close Oxford OX1 1SW		Address  				
UK Postcode		UK Postcode				
<b>Shares held</b> Class A		<b>Shares held</b> Class  				
Number 1000		Number 		Class	Number	Date of transfer
				A	1000	14/10/00
						__/__/__

Current details		Amended details		Shares transferred		
<b>&gt; Shareholder Name</b> C.A.F. LAOUE		<b>Name</b> _____		<b>Shares transferred by</b> C.A.F. LAOUE		
<b>Address</b> 1 Divinity Road Oxford OX4 1LH		<b>Address</b> _____ _____ _____				
		<b>UK Postcode</b> _ _ _ _ _				
<b>Shares held</b> Class                      Number A                              2500 Ordinary                      50		<b>Shares held</b> Class                      Number _____                      _____ _____                      _____				
				Class	Number	Date of transfer
				_____	_____	__/__/____
				_____	_____	__/__/____
<b>&gt; Shareholder Name</b> P. MORGAN		<b>Name</b> _____		<b>Shares transferred by</b> P. MORGAN		
<b>Address</b> 10 Julian Road Ludlow		<b>Address</b> <u>2 CLIFTON COURT</u> <u>OLD STREET</u> <u>LUDLOW</u> <u>SHROPSHIRE</u>				
		<b>UK Postcode</b> <u>SY8</u> <u>1TZ</u>				
<b>Shares held</b> Class                      Number A                              500		<b>Shares held</b> Class                      Number _____                      _____ _____                      _____				
				Class	Number	Date of transfer
				_____	_____	__/__/____
				_____	_____	__/__/____
<b>&gt; Shareholder Name</b> D.A. ROE		<b>Name</b> _____		<b>Shares transferred by</b> D.A. ROE		
<b>Address</b> Sunnyside Cottage Fordwells Oxford		<b>Address</b> _____ _____ _____				
		<b>UK Postcode</b> _ _ _ _ _				
<b>Shares held</b> Class                      Number A                              500		<b>Shares held</b> Class                      Number _____                      _____ _____                      _____				
				Class	Number	Date of transfer
				_____	_____	__/__/____
				_____	_____	__/__/____





**Section 5: Details of Other Shareholders**

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			



Companies House

— for the record —

**363s Annual Return Declaration**

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

**1. Declaration**

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

*[Handwritten Signature]*  
(Director / Secretary)

Date 19, 01, 2001

This date must not be earlier than the  
return date at 2 below

**What to do now**

Complete this page then send the whole of the Annual Return and the  
declaration to the address shown at 4 below.

**2. Date of this return**

- ☐ This AR is made up to **30/12/2000** If you are making this return up to an earlier date, please give the date here

— / — / —

Note: The form must be delivered to CH within 28 days of this date

**3. Date of next return**

- ☐ If you wish to change your next return to a date earlier than **30th December 2001** please give the new date here:

— / — / —

**4. Where to send this form**

- ☐ Please return this form to:

Registrar of Companies  
Companies House  
Crown Way  
Cardiff CF14 3UZ

OR

For members of the Hays Document  
Exchange service  
DX 33050 Cardiff

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

Cheque ☒ Postal Order ☐

Cheque / ~~Postal Order~~

Number: 001795

(Please complete as appropriate)

**Contact Address**

Please give the name and address of the person who should be contacted if there are any queries about this form.

Contact Name

DR. S.N. COLLCUTT

Telephone number inc code

01865 310209

Address

2 POLSTEAD ROAD  
OXFORD

DX number if applicable

— — — — —

DX exchange

Postcode

OX2 6TN