



Companies House

— for the record —

Company Name

**OXFORD ARCHAEOLOGICAL
ASSOCIATES LIMITED**

363s Annual Return

- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in capitals.

Company Type

**Private Company Limited By
Shares**

Company Number

2120173

Information extracted from
Companies House records on
7th December 2001

Section 1: Company details



A17 *AZSEN7LU* 0501
COMPANIES HOUSE 19/01/02

Ref: 2120173/03/10

| | Current details | Amended details | | | | | | | | | | | | | | | | |
|---|---|--|-------------|-------------|----------------------------------|---|----------|-------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| > Registered Office Address <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | 55 Headlands Kettering Northants NN157EY | Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | | | | | | | | | | | | | | |
| > Register of Members <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | Address where the Register is held Lawrence House 2 Polstead Road Oxford Oxon OX2 6TN | Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | | | | | | | | | | | | | | |
| > Register of Debenture Holders <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | Not Applicable | Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | | | | | | | | | | | | | | |
| > Principal Business Activities <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | <table border="1"> <thead> <tr> <th>SIC Code</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>7484</td> <td>Other business activities</td> </tr> </tbody> </table> | SIC Code | Description | 7484 | Other business activities | <table border="1"> <thead> <tr> <th>SIC CODE</th> <th>Description</th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> </tbody> </table> | SIC CODE | Description | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ | _____ |
| SIC Code | Description | | | | | | | | | | | | | | | | | |
| 7484 | Other business activities | | | | | | | | | | | | | | | | | |
| SIC CODE | Description | | | | | | | | | | | | | | | | | |
| _____ | _____ | | | | | | | | | | | | | | | | | |
| _____ | _____ | | | | | | | | | | | | | | | | | |
| _____ | _____ | | | | | | | | | | | | | | | | | |
| _____ | _____ | | | | | | | | | | | | | | | | | |
| _____ | _____ | | | | | | | | | | | | | | | | | |
| > Please enter additional principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes. | | | | | | | | | | | | | | | | | | |

| | Current details | Amended details |
|--|--|---|
| > Company Secretary <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Company Secretary must be notified on form 288.</i> | Name Catherine Andree Francoise LAOUE Address 1 Divinity Road Oxford Oxfordshire OX4 1LH | Name Address UK Postcode _ _ _ _ _ Date of change _ _ / _ _ / _ _ _ _ Date Catherine Andree Francoise LAOUE ceased to be secretary (if applicable) _ |
| > Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288.</i> | Name Dr Simon Nicholas COLLCUTT Address 1 Divinity Road Oxford Oxfordshire OX4 1LH Date of birth 24/11/1951 Nationality British Occupation Managing Director-Oaa | Name Address UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date Dr Simon Nicholas COLLCUTT ceased to be director (if applicable) _ _ / _ _ / _ _ _ _ |
| > Director <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> <i>Particulars of a new Director must be notified on form 288.</i> | Name Catherine Andree Francoise LAOUE Address 1 Divinity Road Oxford Oxfordshire OX4 1LH Date of birth 30/11/1951 Nationality French & British Occupation Teacher | Name Address UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ Occupation _____ Date of change _ _ / _ _ / _ _ _ _ Date Catherine Andree Francoise LAOUE ceased to be director (if applicable) _ _ / _ _ / _ _ _ _ |

> **Director**

If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.

Particulars of a new Director must be notified on form 288.

| Current details | Amended details |
|---|--|
| Name Jacqueline RUSSELL | Name _____ |
| Address FLAT9,17 Chapter Street London SW1P 4NF | Address _____ _____ _____ |
| Date of birth 17/04/1947 | UK Postcode _ _ _ _ _ Date of birth _ _ / _ _ / _ _ _ _ Nationality _____ |
| Nationality British | Occupation _____ |
| Occupation Teacher | Date of change _ _ / _ _ / _ _ _ _ Date Jacqueline RUSSELL ceased to be director (if applicable) _ _ / _ _ / _ _ _ _ |

| | Current details | Amended details |
|--|---|--|
| > Issued Share Capital <i>This table shows the total number of shares that have been issued by your company and their Nominal Value. If any of the details are wrong, please fill in the correct details.</i> | Class of share Ordinary Nominal value of each share £1.00 Number of shares issued 100 Aggregate Nominal Value of issued shares £100.00 | Class of share Nominal value of each share Number of shares issued Aggregate Nominal Value of issued shares |
| | Class of share A Nominal value of each share £1.00 Number of shares issued 12,100 Aggregate Nominal Value of issued shares £12,100.00 | Class of share Nominal value of each share Number of shares issued Aggregate Nominal Value of issued shares |
| > Total shares issued and value <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i> | Total number of shares issued 12,200 Total Nominal value of shares issued £12,200.00 | Total number of shares issued Total Nominal value of shares issued |
| > At the date of this Annual Return, if the company has altered or changed its share capital in any way or allotted new shares, please refer to the guidance notes for details of the appropriate form that should be sent with this Annual Return. Annual return guidance notes are available on the Companies House web site at www.companieshouse.gov.uk or by ringing 0870 3333636. | | |

Section 4: Details of Shareholders

- > The details we hold on your company's shareholders and their shareholdings are printed below. These are based on your last Annual Return.
- > If any details have changed, or if any shares have been transferred, please fill in the details in the "Amended details" or "Shares transferred" column.
- > Please give details of any other shareholders in Section 5.

| Current details | | Amended details | | Shares transferred | | |
|-----------------|--|------------------------------|---|--|----------|----------|
| > | Shareholder Name R.N.E. BARTON Address 93 St. Mary's Road Oxford Shares held Class A | Number 100 | Name Address UK Postcode _ _ _ _ _ Shares held Class Number | Shares transferred by R.N.E. BARTON Class Number Date of transfer | | |
| > | Shareholder Name C.A. BERGMAN Address C/O Oaa Registered Office Shares held Class A | Number 100 | Name Address UK Postcode _ _ _ _ _ Shares held Class Number | Shares transferred by C.A. BERGMAN Class Number Date of transfer | | |
| > | Shareholder Name M.A. COLLCUTT Address 1 Divinity Road Oxford OX4 1LH Shares held Class A | Number 2100 | Name Address UK Postcode _ _ _ _ _ Shares held Class Number | Shares transferred by M.A. COLLCUTT Class Number Date of transfer | | |

| Current details | | Amended details | | Shares transferred | | |
|--|--|---|--|--|--------|------------------|
| > Shareholder Name M.J. COLLCUTT | | Name | | Shares transferred by M.J. COLLCUTT | | |
| Address 7 Melrose Gardens London | | Address | | | | |
| | | UK Postcode _ _ _ _ _ | | | | |
| Shares held Class Number A 800 | | Shares held Class Number | | | | |
| | | | | Class | Number | Date of transfer |
| | | | | | | __/__/__ |
| | | | | | | __/__/__ |
| > Shareholder Name Dr S.N. COLLCUTT | | Name | | Shares transferred by Dr S.N. COLLCUTT | | |
| Address 1 Divinity Road Oxford OX4 1LH | | Address | | | | |
| | | UK Postcode _ _ _ _ _ | | | | |
| Shares held Class Number A 5000 | | Shares held Class Number | | | | |
| Ordinary 50 | | | | Class | Number | Date of transfer |
| | | | | | | __/__/__ |
| | | | | | | __/__/__ |
| > Shareholder Name C.A.F. LAOUE | | Name | | Shares transferred by C.A.F. LAOUE | | |
| Address 1 Divinity Road Oxford OX4 1LH | | Address | | | | |
| | | UK Postcode _ _ _ _ _ | | | | |
| Shares held Class Number A 2500 | | Shares held Class Number | | | | |
| Ordinary 50 | | | | Class | Number | Date of transfer |
| | | | | | | __/__/__ |
| | | | | | | __/__/__ |

| Current details | | Amended details | | Shares transferred | | |
|-----------------|--|------------------------------|---|------------------------|---|---|
| > | Shareholder Name P. MORGAN | Name <hr/> | | | | |
| | | Address <hr/> | | | | |
| | Address 2 Clifton Court Old Street Ludlow Salop SY8 1TZ | <hr/> | | | | |
| | | UK Postcode _ _ _ _ _ | | | | |
| | Shares held Class A | Number 500 | Shares held Class <hr/> | Number <hr/> | Shares transferred by P. MORGAN | Class Number Date of transfer <hr/> |
| | | | <hr/> | <hr/> | <hr/> | <hr/> |
| | | | <hr/> | <hr/> | <hr/> | <hr/> |
| > | Shareholder Name D.A. ROE | Name <hr/> | | | | |
| | | Address <hr/> | | | | |
| | Address Sunnyside Cottage Fordwells Oxford | <hr/> | | | | |
| | | UK Postcode _ _ _ _ _ | | | | |
| | Shares held Class A | Number 500 | Shares held Class <hr/> | Number <hr/> | Shares transferred by D.A. ROE | Class Number Date of transfer <hr/> |
| | | | <hr/> | <hr/> | <hr/> | <hr/> |
| | | | <hr/> | <hr/> | <hr/> | <hr/> |
| > | Shareholder Name J. RUSSELL | Name <hr/> | | | | |
| | | Address <hr/> | | | | |
| | Address Flat 9 17 Chapter Street London SW1P 4NF | <hr/> | | | | |
| | | UK Postcode _ _ _ _ _ | | | | |
| | Shares held Class A | Number 500 | Shares held Class <hr/> | Number <hr/> | Shares transferred by J. RUSSELL | Class Number Date of transfer <hr/> |
| | | | <hr/> | <hr/> | <hr/> | <hr/> |
| | | | <hr/> | <hr/> | <hr/> | <hr/> |

Section 5: Details of Other Shareholders

- > Please fill in details of any persons or corporate bodies who are shareholders of the company at the date of this return, but whose details are not printed in Section 4.
- > Also, provide the details of any persons who became but have ceased to be shareholders of the company since the date of the last annual return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please copy this page if there is not enough space to enter all the company's other shareholders.

| Shareholders details | Class and number of shares or amount of stock held | Class and number of shares or amount of stock transferred (If appropriate) | Date of registration of transfer (If appropriate) |
|---|--|--|---|
| Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | |
| Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | |
| Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | |
| Name _____ Address _____ _____ _____ UK Postcode _ _ _ _ _ | | | |



Companies House
— for the record —

363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature

(Director / Secretary)

Date

16 / 01 / 2002

(This date must not be earlier than the return date at 2 below)

What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

2. Date of this return

- ☐ This AR is made up to
30/12/2001

If you are making this return up to an earlier date,
please give the date here

__ / __ / __ __ __

Note: The form must be delivered to CH within 28 days of this date

3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **30th December 2002** please give the new date here:

__ / __ / __ __ __

4. Where to send this form

- ☐ Please return this form to:
Registrar of Companies
Companies House
Crown Way
Cardiff CF14 3UZ

OR

For members of the Hays Document
Exchange service
DX 33050 Cardiff

Have you enclosed the filing fee with the company number written on the reverse of the cheque?

Cheque



Postal Order



Cheque / Postal Order
Number

001909

(Please complete as appropriate)

Contact Address

Please give the name and address of the person who should be contacted if there are any queries about this form.

Contact Name

DR. S.N. COLLCUTT

Telephone number inc code

01865 310209

Address

2 POLSTEAD ROAD
OXFORD

DX number if applicable

__ __ __ __ __

DX exchange

Postcode

OX2 6TN