## AP03

## Appointment of secretary



You can use the WebFiling service to file this form online Please go to www.companieshouse.gov.uk

✓ What this form is for

You may use this form to appoint
an individual as a secretary

What this form is NOT for
You cannot use this form if you a
appointing a corporate secretary
To do this, please use form
APO4 'Appointment of corporate
secretary'



\*R25ELQ62" RM 01/04/2013 COMPANIES HOUSE

#52

Date of secretary's appoint  Date of appointment	All fields are mandatory unless specified or indicated by *  The property of the bold black capitals  All fields are mandatory unless specified or indicated by *  Personal or indicated by *  Former name(s)  Please provide any previous name which have been used for business purposes in the past 20 years
Company name in full  Date of secretary's appoint  Date of appointment	Please complete in typescript or in bold black capitals  All fields are mandatory unless specified or indicated by *  ntment  2
Date of secretary's appoint  Date of appointment	All fields are mandatory unless specified or indicated by *  The s
Date of appointment d 3 d 1 m 0 m 3 y  New secretary's details  Title*  Full forename(s) David William Hart  Surname Gray	To y 1 y 3  Former name(s) Please provide any previous names which have been used for business purposes in the past 20 years
New secretary's details  Title*  Full forename(s)  David William Hart  Surname  Gray	Please provide any previous names which have been used for business purposes in the past 20 years
Title* Full forename(s) David William Hart Surname Gray	Please provide any previous names which have been used for business purposes in the past 20 years
Full forename(s)  David William Hart  Surname  Gray	Please provide any previous names which have been used for business purposes in the past 20 years
Surname Gray	which have been used for business purposes in the past 20 years
	1
Former name(s) •	Married women do not need to give
Torrier nume(s)	former names unless previously us for business purposes
	Continue in section 6 if required
4 New secretary's service a	ddress <sup>©</sup>
Please complete your service add	This is the address that will
Building name/number The Company's Registered	Office appear on the public record This does not have to be your usual residential address
Street	Please state 'The Company's
	Registered Office' if your service address is recorded in the company
Post town	register of secretaries as the company's registered office
County/Region	If you provide your residential
Postcode	address here it will appear on the

# APO3 Appointment of secretary

5	Signatures		
	I consent to act as secretary of the above named company	• Societas Europaea	
New secretary's signature	Signature X	If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership  Person authorised Under either section 270 or 274 of the Companies Act 2006	
Authorising signature	x Attalia x		
	This form may be signed and authorised by Director •, Secretary, Person authorised •, Administrator, Administrative Receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor		
6	Additional former names (continued from Section 3)		
Former names 6		Additional former names     Use this space to enter any     additional names	

#### AP03

#### Appointment of secretary

### Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form The contact information you give will be visible to searchers of the public record Gemma Ranson Сотралу пате CSC Royal Pavilion Wellesley Road Aldershot County/Region Hampshire G England DX 01252 534339 Checklist We may return forms completed incorrectly or with information missing Please make sure you have remembered the following ☐ The company name and number match the information held on the public Register ☐ You have completed the date of appointment You have provided the service address ☐ The address must be a physical location. It cannot be a PO Box number (unless part of a full address),

#### Important information

Please note that all information on this form will appear on the public record

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below

For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff

For companies registered in Scotland
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post)

For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG DX 481 N R Belfast 1

#### Further information

For further information, please see the guidance notes on the website at www companieshouse gov uk or email enquiries@companieshouse gov uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

DX or LP (Legal Post in Scotland) number

You have included all former names used for business purposes over the last 20 years
 The new secretary has signed the form
 You have provided an authorising signature