

COMPANIES ACT 2006

ORDINARY RESOLUTION

Company number: 2114435

Company name: Citizens Advice Newcastle Limited

On the 9th day of May 2022 the following ordinary resolution was agreed and passed by the members at an ordinary hybrid meeting of the Trustee Board on the 4th Floor, City Library 33 New Bridge Street West Newcastle upon Tyne NE1 8AX.

An amendment be made to Citizens Advice Newcastle Memorandum and Articles of Association at **General Meetings:** item 6 Page 6

That the paragraph should now read 'Citizens Advice Newcastle shall hold a General Meeting of members in every calendar year as its Annual General Meeting (AGM). These meetings will be held at a time, date and place decided by the Trustee Board and will allow meetings to be held face to face, online, by telephone or on a hybrid basis, providing that each is held within fifteen months of the previous one'.

And an amendment at **Proceedings of the Trustee Board:** Item 36 Page 9

That the paragraph should now read 'The Trustee Board shall meet at least four times per year either face to face, online, by telephone or on a hybrid basis' They may transact business matters, adjourn and otherwise regulate their meetings as they think fit. The quorum for the transaction of business shall be one third of the Trustees. Voting at Trustee Board meetings shall be decided by a simple majority. Where there is a tied vote, the Chair shall have a second or casting vote.



Signed by Keith Reed Char of the Trustee Board