

**Company Registration No. 02109452**

**The Document Storage Company Limited**

**Report and financial statements**

**for the year ended 31 October 2008**



# **The Document Storage Company Limited**

## **Officers and professional advisers**

### **Directors**

T Campbell  
R Day  
M Duale

### **Secretary**

J Lyon

### **Registered office**

Third Floor, Cottons Centre  
Tooley Street  
London  
SE1 2TT

### **Bankers**

Bank of Scotland  
167-201 Argyle Street  
Glasgow  
G2 8BU

### **Solicitors**

Eversheds  
115 Colmore Row  
Birmingham  
B3 3AL

## **The Document Storage Company Limited**

### **Directors' Report**

The directors present their report and the audited financial statements for the year ended 31 October 2008.

#### **Principal activity**

The company has been dormant, as defined in section 249 AA of the Companies Act 1985, through the period.

#### **Directors and their interests**

The directors of the company, who served throughout the period, except as noted, are as follows:

T Campbell

R Day (appointed 15 July 2008)

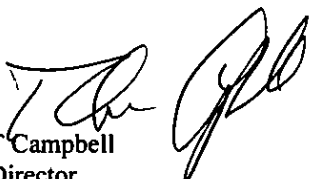
M Duale

P Price (resigned 31 July 2008)

The directors holding office at 31 October 2008 did not hold any beneficial interest in the issued share capital of the company at 31 October 2008 or 31 October 2007.

The interests of directors in the share capital and share options of Iron Mountain Inc, the ultimate parent undertaking, are disclosed in the report of the UK parent company, Iron Mountain Europe (Group) Limited.

Approved by the Board of Directors  
and signed on behalf of the Board



T Campbell  
Director

28 January 2009

**The Document Storage Company Limited**  
**Balance sheet**  
**At 31 October 2008**

	Note	2008 £	2007 £
<b>Current assets</b>			
Debtors: Amounts falling due within one year			
Amounts due from group undertakings		118,184	118,184
<b>Net assets</b>		<u>118,184</u>	<u>118,184</u>
<b>Capital and reserves</b>			
Called up share capital	2	23	23
Share premium account		49,940	49,940
Profit and loss account		<u>68,221</u>	<u>68,221</u>
<b>Shareholders' funds</b>		<u>118,184</u>	<u>118,184</u>

During the financial year ended 31 October 2008 and the preceding financial year, the company has not traded and received no income and incurred no expenditure. Consequently, during those periods the company has made neither a profit nor a loss, nor any other recognised gain or loss.

The financial statements have not been audited because the company is entitled to the exemption provided by Section 249AA(1) of the Companies Act 1985 and its member has not required the company to obtain an audit of the financial statements in accordance with Section 249(B)(2) of the Companies Act 1985.

The Directors acknowledge their responsibility for ensuring the company keeps accounting records which comply with Section 221 of the Companies Act 1985. The directors also acknowledge their responsibilities for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year in accordance with Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of that Act relating to financial statements, so far as applicable to the company.

These financial statements were approved by the Board of Directors and authorised for issue on 28 January 2009.

They were signed on its behalf by:



T Campbell

Director

**The Document Storage Company Limited**  
**Notes to the financial statements**  
**For the year ended 31 October 2008**

**1. Accounting policies**

**Basis of preparation**

The financial statements are prepared in accordance with applicable United Kingdom law and accounting standards.

**2. Called up share capital**

	31 October 2008 £	31 October 2007 £
<b>Authorised:</b>		
40,000 A ordinary shares of 2.5p	1,000	1,000
40,000 B ordinary shares of 2.5p	1,000	1,000
	<u>2,000</u>	<u>2,000</u>
<b>Allotted, issued and fully paid:</b>		
600 A ordinary shares of 2.5p	15	15
300 B ordinary shares of 2.5p	8	8
	<u>23</u>	<u>23</u>

A ordinary shares and B ordinary shares rank pari passu in all respects.

**3. Ultimate parent company and controlling party**

The company's ultimate parent company and controlling party is Iron Mountain Incorporated of Delaware, United States of America whose address is 745 Atlantic Avenue, Boston, Mass 02111 USA.

Iron Mountain Inc. is the ultimate parent company and the largest group for which group financial statements are drawn up. Iron Mountain Europe (Group) Limited is the only EU company for which group accounts are drawn up. Copies of these group financial statements are available from Third Floor, Cotton Centre, Tooley Street, London SE1 2TT