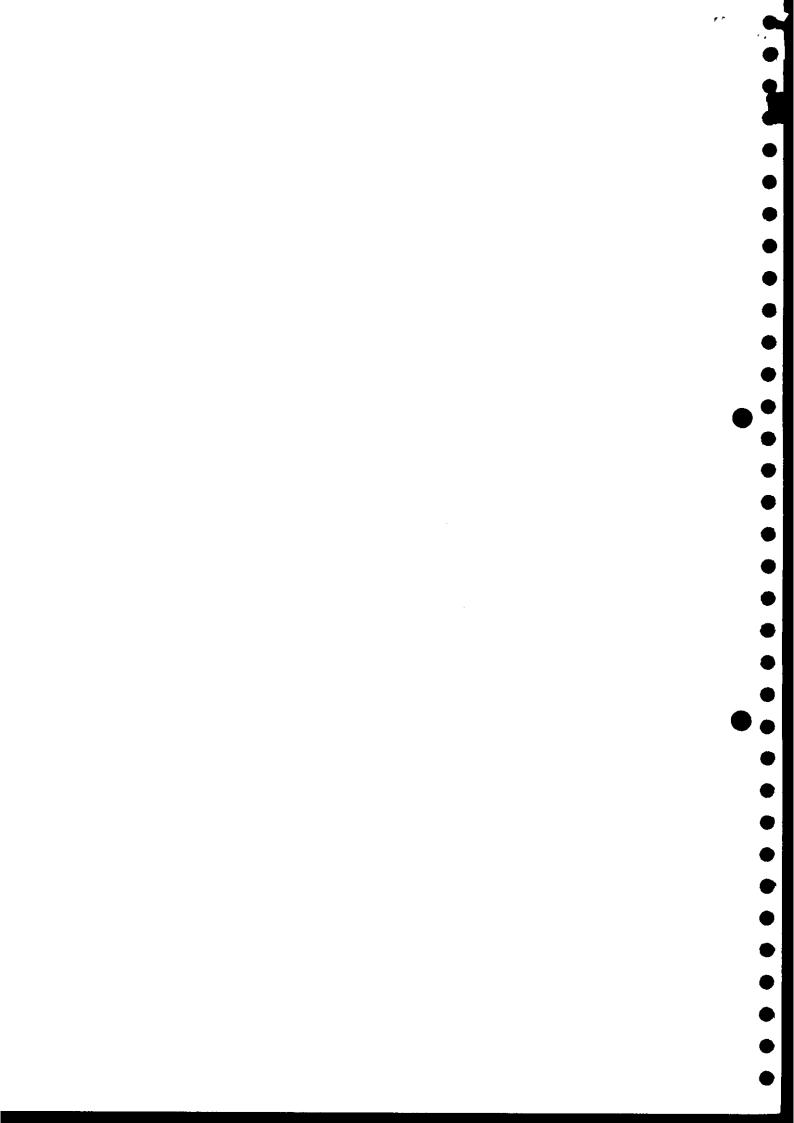
# **SIGMA SECURITY LIMITED** DIRECTORS' REPORT AND FINANCIAL STATEMENTS **31 DECEMBER 1998**

Company Registration Number 2090617

A37 COMPANIES HOUSE



### **DIRECTORS**

G T Brown
M F Tunnell
R C Payne
P S Jacomb
P B Simpson
J R Leeks
Grayston Central Services Ltd

Plant Nominees Ltd

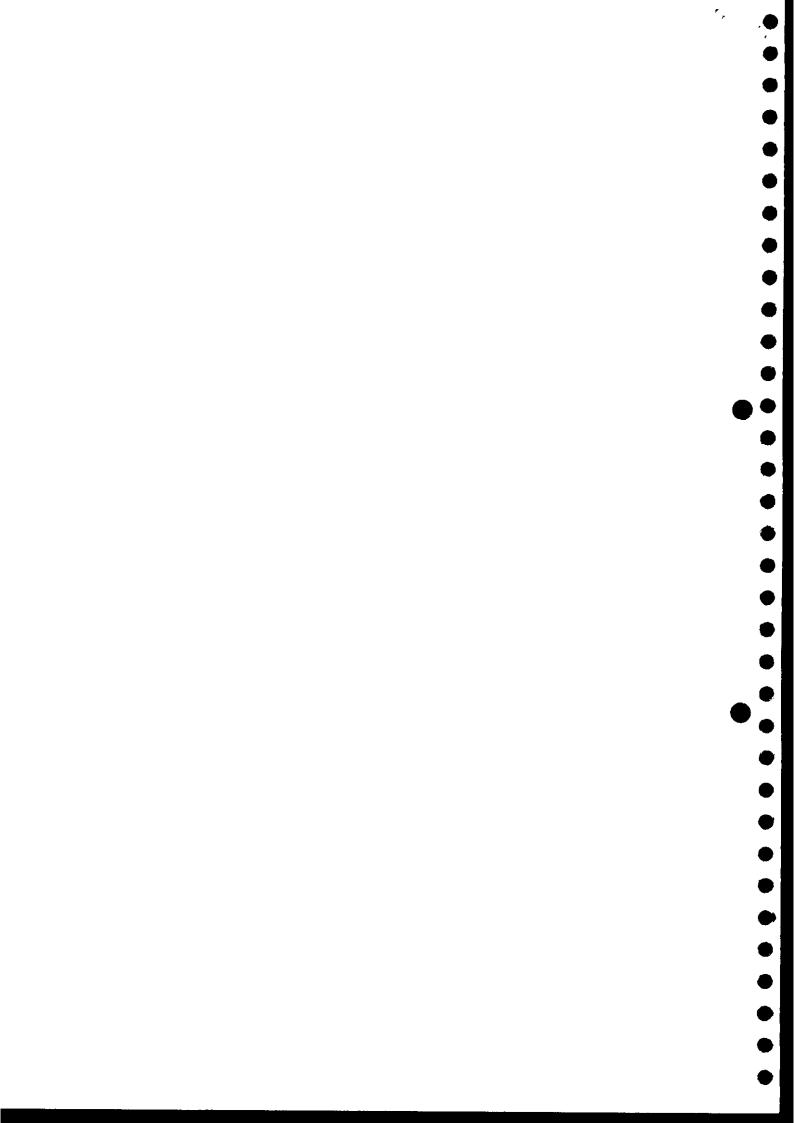
resigned 21 July 1999
resigned 21 July 1999
resigned 2 February 1998
resigned 1 April 1998
resigned 17 March 1998
resigned 1 April 1998
appointed 21 July 1999
appointed 21 July 1999

### **AUDITORS**

PricewaterhouseCoopers
Chartered Accountants and Registered Auditors
10 Bricket Road
St Albans
Herts
AL1 3JX

### **REGISTERED OFFICE**

Felcourt East Grinstead West Sussex RH19 2JY



#### REPORT OF THE DIRECTORS

The directors submit their annual report, together with the audited accounts of the company for the 12 months ended 31 December 1998. Comparative data presented relates to the 6 months period ended 31 December 1997.

#### PROFIT AND LOSS ACCOUNT

During the year, the company has not traded, has not incurred any liabilities and consequently has made neither profit nor loss.

#### PRINCIPAL ACTIVITY AND REVIEW OF OPERATIONS

The main activity of the company is that of security specialists. The company transferred its trade and all of its assets and liabilities at net book value on 1 January 1998 to Rentokil Initial Security Services Limited, a fellow subsidiary of Rentokil Initial plc.

#### **YEAR 2000**

There is a separate Information Technology ("IT") department in the Rentokil Initial plc group of companies which is responsible for ensuring that businesses conform to the group's IT strategy and policies and also responsible for writing and maintaining proprietary operating software. Some years ago the various IT software in use was reviewed for compliance with year 2000 requirements and a programme was prepared to ensure compliance including replacing some non-compliant software and associated hardware. This has been done within normal IT budgets and was largely completed by the end of 1998, although some minor programme changes and final testing will not be completed until mid 1999. We believe that all critical systems are, or will be, fully compliant but clearly there is always some risk of some unforeseen problems in even the best run projects.

#### DIRECTORS

The directors named on page 2 held office, except as shown, throughout the year.

Mr M F Tunnell is a director of Rentokil Initial Security Services Limited and his interests in group companies are shown in the accounts of Rentokil Initial Security Services Limited.

The shareholdings of Mr G T Brown in Rentokil Group companies are as follows:

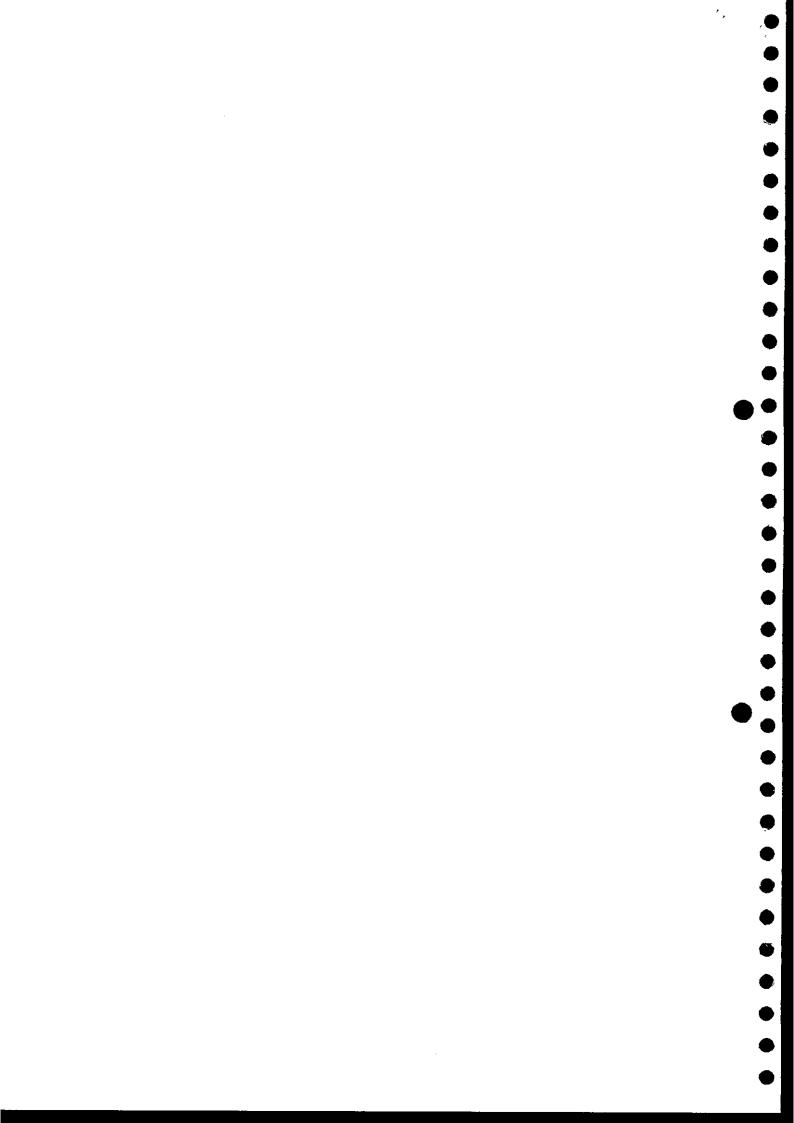
#### Rentokil Initial plc, ordinary shares of 1p each

	1 January 1998	31 December 1998
	Beneficial Interest	<b>Beneficial Interest</b>
	Numbers	Numbers
G T Brown	8,419	4,233
SHADE OPTIONS		

GT

#### SHARE OPTIONS

	<u>Brown</u> Numbers
At 1 January 1998	216,000
Granted during the year	40,845
Exercised during the year	( <u>140,000</u> )
At 31 December 1998	<u>116,845</u>



### REPORT OF THE DIRECTORS (CONTINUED)

### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **AUDITORS**

Following the merger of Price Waterhouse and Coopers & Lybrand on 1 July 1998, Price Waterhouse resigned in favour of the new firm PricewaterhouseCoopers and the directors appointed PricewaterhouseCoopers to fill the casual vacancy created by the resignation. An elective resolution has been passed to dispense with the requirement to re-appoint auditors at the annual general meeting. PricewaterhouseCoopers have indicated their willingness to continue in office for the coming year.

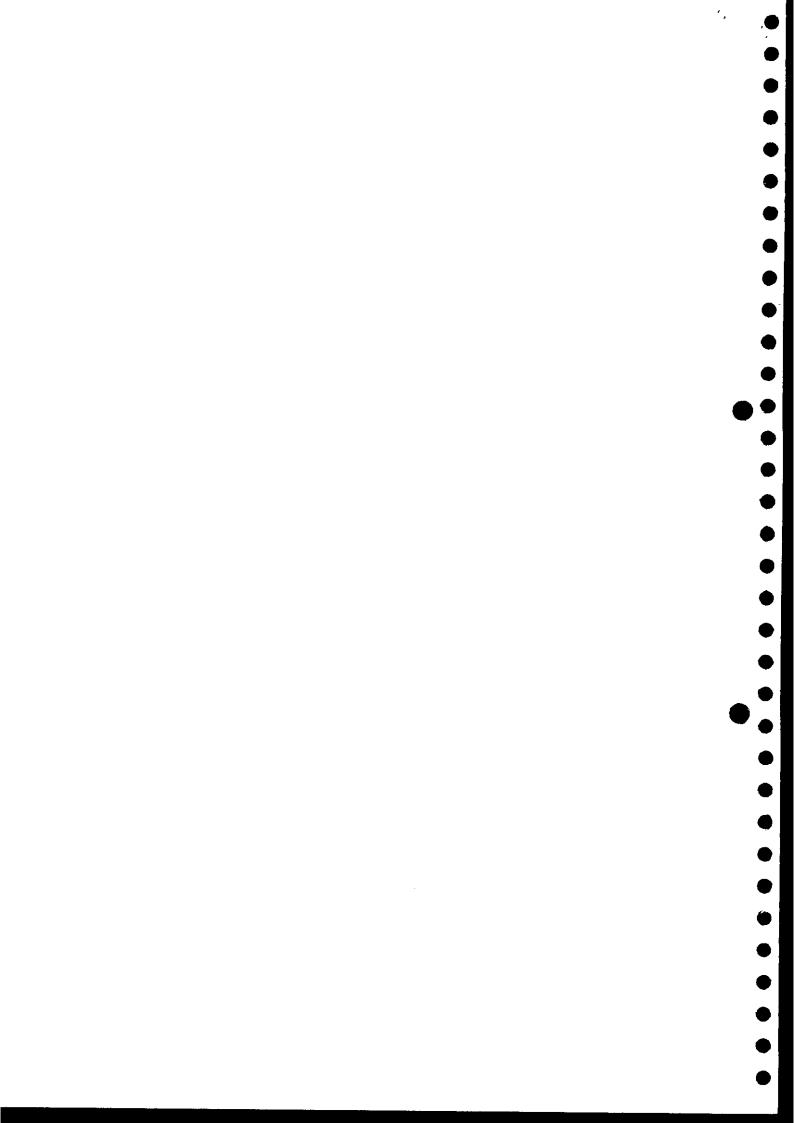
By order of the board

Plant Nominees Limited

Authorised Rapreson Plant Nominees Ltd.

Company Secretary

18 October 1999



#### **AUDITORS' REPORT TO THE MEMBERS OF**

#### SIGMA SECURITY LIMITED

We have audited the financial statements on pages 6 to 13 which have been prepared under the historical cost convention and the accounting policies set out on page 8.

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

The directors are responsible for preparing the Annual Report, including, as described on page 4, the financial statements. Our responsibilities, as independent auditors, are established by statute, the Auditing Practices Board and our professions ethical guidance.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared under the Companies Act. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if the information specified by law regarding directors' remuneration and transactions is not disclosed.

We read the other information contained in the Annual Report and consider the implications for report if we become aware of any apparent misstatements or material inconsistencies with the financial statements.

#### BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **OPINION**

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 1998 and of its result for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

PricewaterhouseCoopers

Chartered Accountants and Registered Auditors

Pricewatolouse Coopers

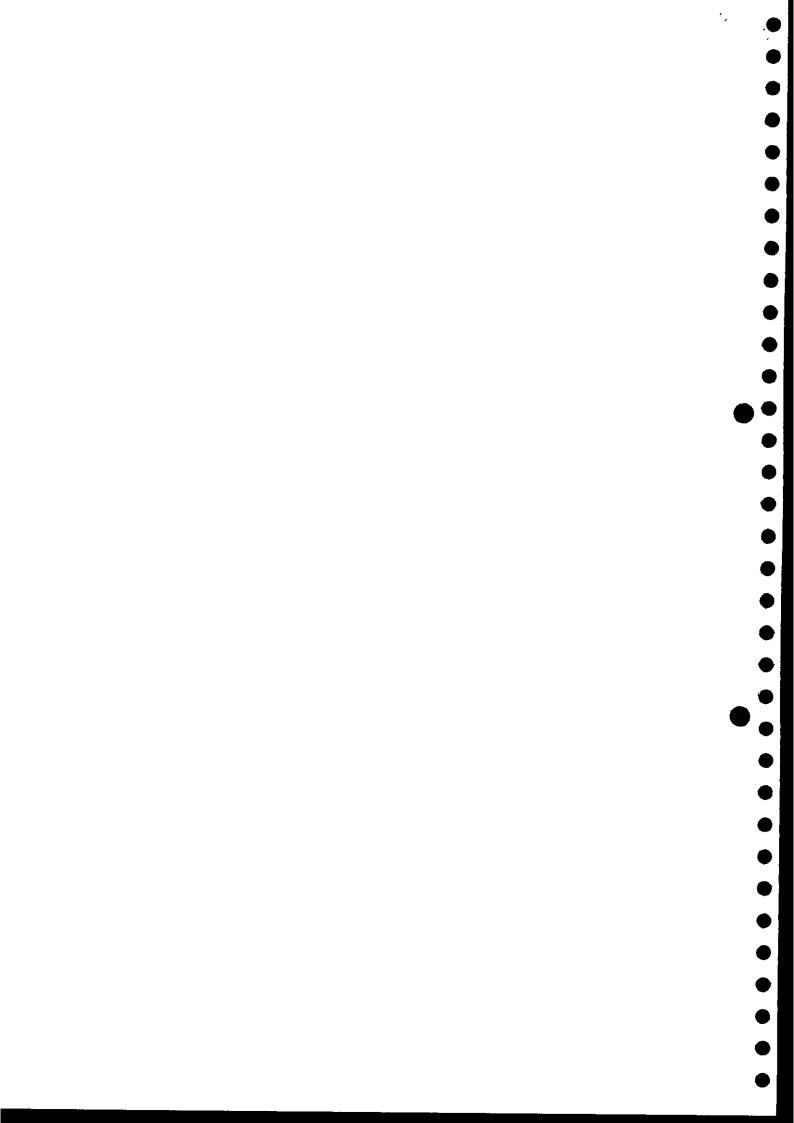
10 Bricket Road

St Albans

Herts

AL1 3JX

18 October 1999

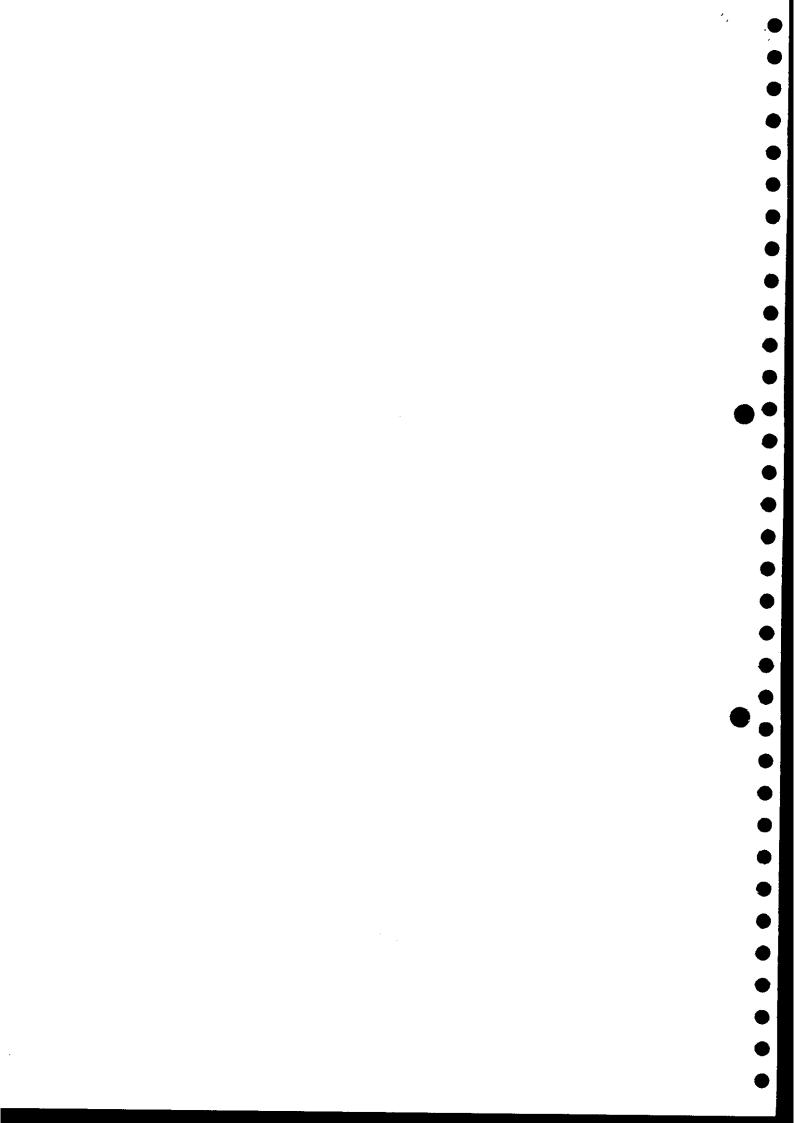


## PROFIT & LOSS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 1998

	<u>1998</u> £	6 Months ended 31 December 1997 £
TURNOVER (Notes 1,2)	_	13,548,607
Cost of sales	<u> </u>	(12,282,021)
GROSS PROFIT	-	1,266,586
Administrative expenses Management charges	<u>-</u>	(348,908) ( <u>421,056</u> )
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION (Note 3)	-	496,622
Taxation on profit on ordinary activities (Note 9)		(113,000)
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION		<u>383,622</u>
RETAINED PROFIT FOR THE YEAR (Note 11)		<u>383,622</u>

The company had no recognised gains and losses during the year other than those recorded in the above profit and loss account: accordingly, no separate statement of total recognised gains and losses has been prepared.

The notes on pages 8 to 13 form part of the financial statements.



## **BALANCE SHEET - 31 DECEMBER 1998**

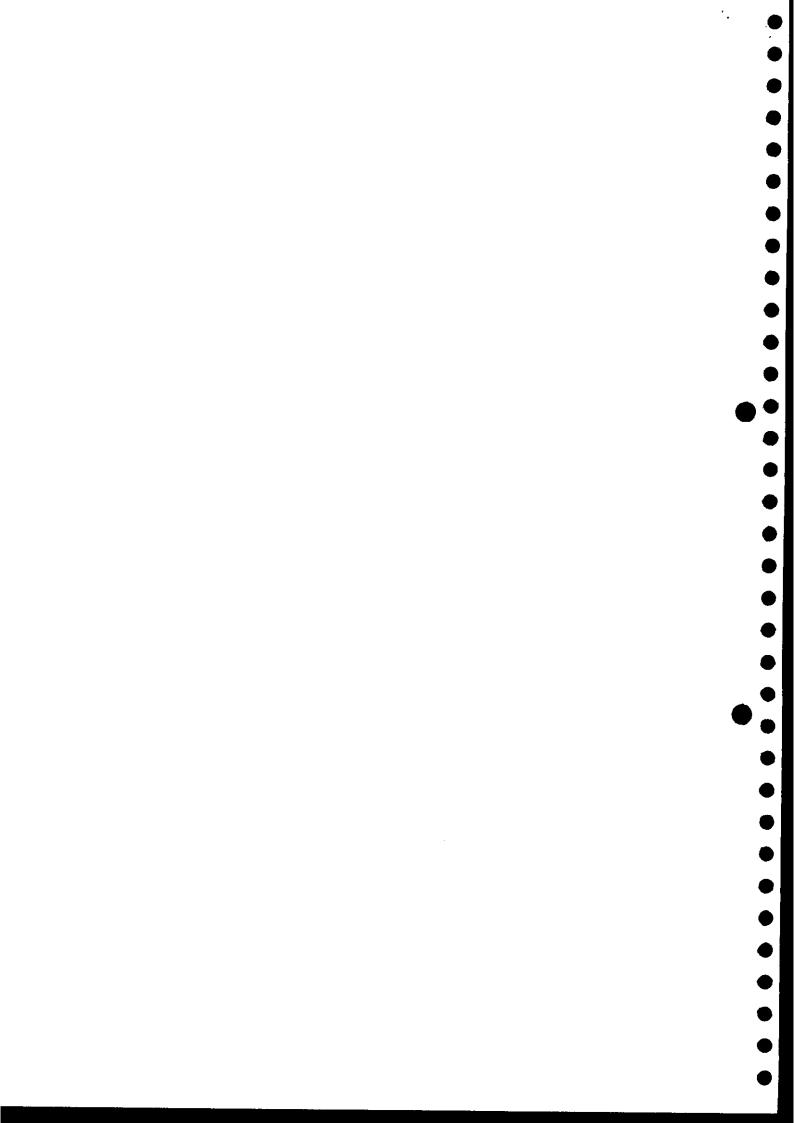
	31 Decemb	ber 1998	31 Dec	cember1997
	I	I.	z.	£
FIXED ASSETS Tangible assets (Note 4)	_	-		25,458
CURRENT ASSETS Stocks (Note 5) Debtors (Note 6) Cash at bank and in hand	5,345,085		131,271 4,828,616 359,740	
	5	3,345,085		5,319,627
CREDITORS (Amounts falling due within one year) (Note 7)	<u>(4,</u>	<u>,961,192</u> )		( <u>4,961,192</u> )
NET CURRENT ASSETS		383,893		<u>358,435</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>383,893</u>		<u>383,893</u>
CAPITAL AND RESERVES				
Called up share capital (Note 10)		.00		100
Profit and loss account		100 <u>383,793</u>		383,793
EQUITY SHAREHOLDERS' FUNDS (Note 11)		<u>383,893</u>		<u>383,893</u>

Approved by the board on 18 October 1999

Authorised Representative Grayston Central Services Ltd.

Grayston Central Services Limited Director

The notes on pages  $\upbeta$  to  $\upbeta$  form part of the financial statements.



### NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1998

#### 1. ACCOUNTING POLICIES

## **Accounting Convention**

The company prepares its financial statements on the historical cost basis. The financial statements have been prepared in accordance with the Companies Act 1985 as amended by the Companies Act 1989 and applicable accounting standards.

### Cash flow statement and related party disclosures

The company is a wholly owned subsidiary of Rentokil Initial plc and is included in the consolidated financial statements of Rentokil Initial plc, which are publicly available. Consequently, the company has taken advantage of the exemption from preparing a cash flow statement under the terms of Financial Reporting Standard 8 and from disclosing related party transactions (but not balances) with entities that are part of and Rentokil Initial plc group or investees of the Rentokil Initial plc group.

#### **Tangible Assets**

Depreciation is provided in order to write off each asset over its estimated useful life, using the following rates:

Motor vehicles (new) - 40% per annum on cost Motor vehicles (used) - 30% per annum on cost

### Stocks

Stocks have been valued at the lower of cost and net realisable value.

#### Deferred taxation

Provision is made for deferred taxation using the liability method on all material timing differences to the extent that it is probable that an asset or liability will crystallise.

## NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1998 (CONTINUED)

#### 2. TURNOVER

The turnover is derived wholly from within the United Kingdom and relates entirely to the provision of security services.

## 3. OPERATING PROFIT

### (a) This is stated after charging:

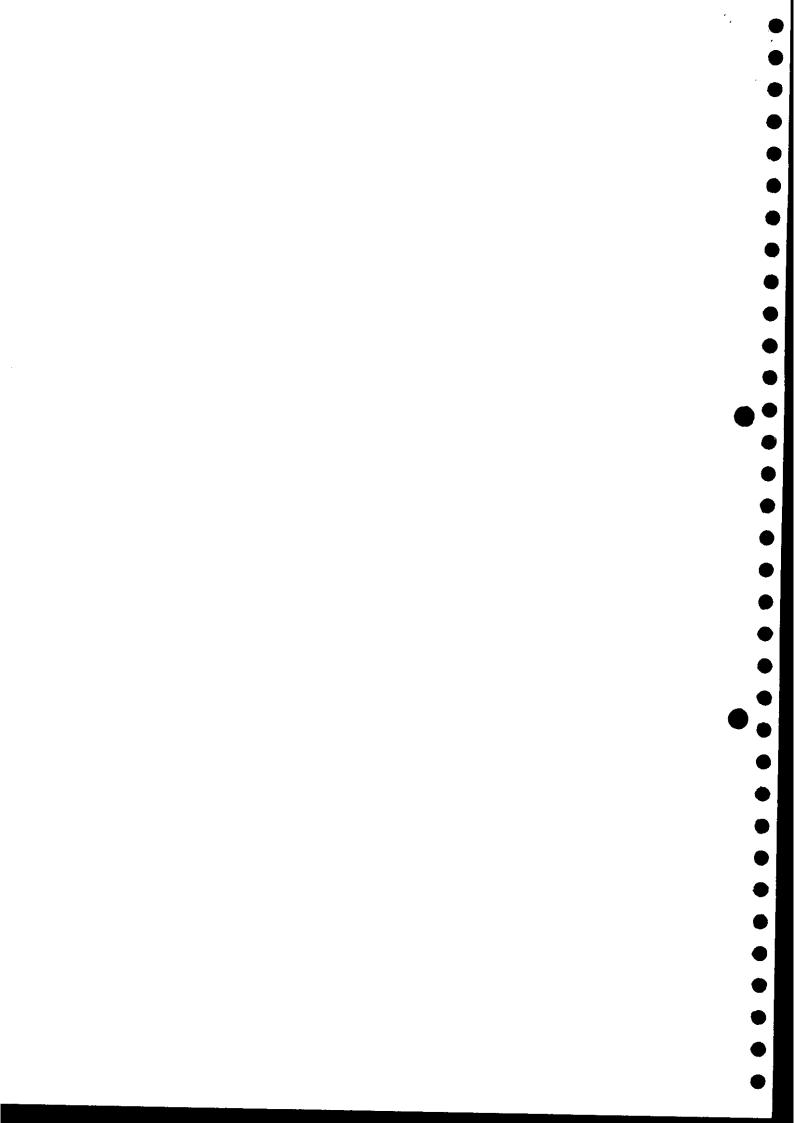
	1 <u>998</u>	1997 £
Depreciation – owned assets	•	18,030
Auditors remuneration Contract car hire		50,101
Staff costs (including directors)		
Wages and salaries	-	11,041,120
Social security costs	-	1,104,112
Other pension costs		7,115
		12,152,347

The directors received no emoluments for services as directors to the company. The audit fee has been borne by a fellow subsidiary.

## (b) Numbers of staff

The average number of persons employed by the company (including directors) during the year was:

	<u>1998</u> Number	<u>1997</u> Number
Management	-	5
Administration	-	25
Security Staff		<u>1,510</u>
		<u>1,540</u>



4.

<u>5.</u>

## NOTES TO THE FINANCIAL STATEMENTS – 31 DECEMBER 1998 (CONTINUED)

FIXED ASSETS	Motor Vehi	icles
Cost		£
At 1 January 1998 Transfer to group companies	123, ( <u>123,</u>	
At 31 December 1998		_
	-	
Depreciation		
At 1 January 1998 Transfer to group companies		,883 <u>883</u> )
At 31 December 1998		
Net book amount	•	
At 31 December 1998		
At 31 December 1997	<u>25</u>	<u>,458</u>
STOCKS		
	1998 £	997 £
Uniforms		,271

## NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1998 (CONTINUED)

## 6. DEBTORS

DEBTORS	<u>1998</u> £	<u>1997</u> £
Trade debtors Other debtors	-	4,095,450 11,041
Amounts owed by group companies Prepayments and accrued income	5,345,085 ————————————————————————————————————	664,840 57,285
	<u>5,345,085</u>	4,828,616

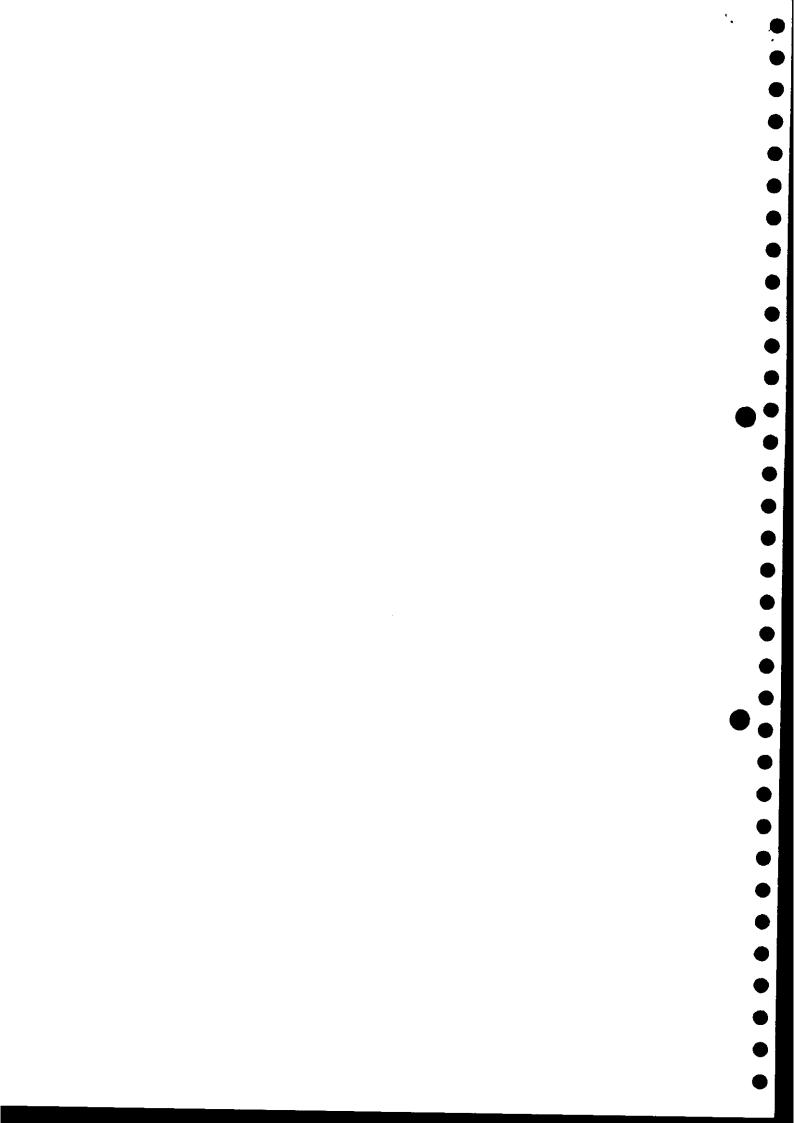
## 7. CREDITORS (amounts falling due within one year)

	<u>1998</u>	<u> 1997</u>
	£	£
Trade creditors	-	87,398
Amounts invoiced in advance	-	209,535
Corporation tax	-	121,284
Other tax and social security	-	1,402,973
Amounts owed to group companies	4,961,192	1,925,158
Accruals and deferred income	_ <del></del>	1,214,844
	4,961,192	4,961,192

## 8. OBLIGATIONS UNDER LEASES

To company has annual non-cancellable lease commitments in respect of vehicles as detailed below.

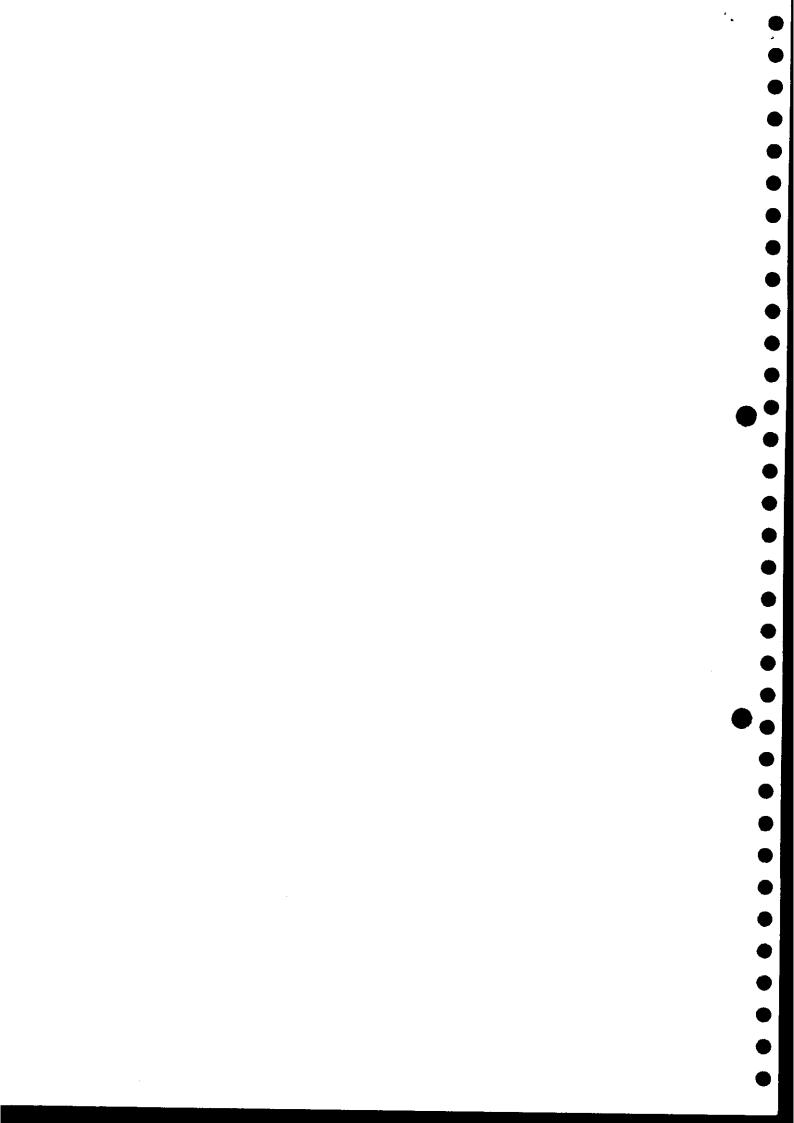
	1998 £	<u>1997</u> £
Within one year	-	72,066
Within two to five years	<del></del>	24,062
		<u>96,128</u>



## NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1998 (CONTINUED)

## 9. TAXATION

		<u>1998</u>	<u>1997</u>
	Tax on profit for the period comprises	£	£
	UK corporation tax at 31% (1997: 31.5%)	<u>_</u> :	113,000
	There is no unprovided potential deferred tax liability.		
10.	SHARE CAPITAL		
10.			
	At 31 December 1997 and at 31 December 1998:	Number of	
		Shares	£
	Ordinary shares of £1 each:		
	Authorised	1,000	1,000
	Allotted and fully paid	100	100
11.	RECONCILIATION OF MOVEMENT IN SHAREHOLD	DERS' FUNDS	
			1005
		1998 £	1997 £
	Profit for the year/period	<u> </u>	383,622
	Net increase in shareholders' funds	-	383,622
	Opening shareholders' funds	383,393	271
	Closing shareholders' funds	<u>383,893</u>	383,893



## NOTES TO THE FINANCIAL STATEMENTS - 31 DECEMBER 1998 (CONTINUED)

### 12. ULTIMATE PARENT COMPANY

The company's immediate parent company is Sigma Group Limited. The company's ultimate parent company is Rentokil Initial plc, which forms the only group into which the financial statements of the company are consolidated. The consolidated financial statements of Rentokil Initial plc are available from Felcourt, East Grinstead, West Sussex, RH19 2JY.