

The Insolvency Act 1986

Liquidator's Progress
Report**S.192**Pursuant to section 192 of the
Insolvency Act 1986

To the Registrar of Companies

For official use

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Company Number

02088415

Name of Company

(a) Insert full name of
company

(a) DTZ Holdings plc ✓

(b) Insert full name(s) and
address(es)

We, (b) Alan Michael Hudson
Ernst & Young LLP
1 More London Place
SE1 2AF

Benjamin Thom Cairns
Ernst & Young LLP
1 More London Place
SE1 2AF

the liquidators of the company attach a copy of our Progress Report under section 192 of
the Insolvency Act 1986

The progress report covers the period from 2 October 2014 to 1 October 2015

Signed



Date

Presenter's name,
address and reference
(if any)

Florence Lightfoot
Ref MLP 7E/SD/FL/RD/AH/BCLO1262/PCF
Ernst & Young LLP
1 More London Place
SE1 2AF

For Official Use

Liquidation Section

Post Room



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29/10/2015

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COMPANIES HOUSE

THURSDAY



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TO ALL MEMBERS AND CREDITORS

28 October 2015

Ref MLP 7E/SD/FL/MC/AH/BCLO1262/PCF
Direct line 020 7951 7229
Direct Fax 020 7951 9232
Florence Lightfoot

email rdowney@uk.ey.com

Dear Sirs

DTZ Holdings Plc (In Creditors Voluntary Liquidation) ("the Company")

As you are aware, the administration of the Company was converted to a creditors' voluntary liquidation on 2 October 2012 and Alan Hudson and I became the Joint Liquidators of the Company by virtue of the provisions of paragraph 83 of Schedule B1 to the Insolvency Act 1986

I now write to provide you with our report on the progress of the liquidation for the period from 2 October 2014 to 1 October 2015

In accordance with the provisions of the Insolvency Rules 1986 we are required to provide certain information about the Company and the Joint Liquidators. The information can be found in Appendix A of this report. A copy of our receipts and payments account for the period from 2 October 2014 to 1 October 2015 is at Appendix B

Progress during the period of the report

Escrow Monies

As reported in my annual report dated 19 November 2014, a condition of the pre agreed sale of the Company's assets required that the sum of £15.3 million, would be held in an escrow account for the period of three years in order to settle two contingent liabilities, should they arise

During the period covered by this report, the sum of £5,527,296 plus interest of £33,444 was released from the escrow account

This brings total realisations in relation to Escrow monies to £7,304,971 which includes capital and interest

A sum of £11,371 has been paid to Linklaters LLP in relation to legal fees associated with the management and closure of the escrow account

This matter has now been concluded and is strictly confidential and subject to common interest privilege, as such no further details can be disclosed in this report



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Company Stock Position

The Company received dividends totalling £55 during the reporting period in relation to its shareholding in Henderson Group Plc. The investment in Henderson Group plc was subsequently sold in January 2015 for £2,066. Of this amount, £10 was paid to Investec in relation to trading commission and charges.

This was the final asset to be realised in the liquidation.

Company Tax Position

Final Corporation Tax ("CT") returns were filed with HM Revenue and Customs ("HMRC") on 16 April 2015 and no liability was due to HMRC. It is customary for the Joint Liquidators to write to HMRC to obtain confirmation that there are no outstanding amounts owed in respect of CT, VAT, PAYE and National Insurance Contributions and that there is no objection to the conclusion of the liquidation.

HMRC have requested that the liquidation of the Company remains open until further notice whilst HMRC conduct enquires into former subsidiaries of the Company. Until HMRC have concluded on these enquires I am unable to call a Final General Meeting of Creditors.

Unclaimed Monies

During the period covered by the report, the Joint Liquidators were notified of residual monies in the name of the Company amounting to £120,480. This money related to historic unclaimed dividends dating back to 1997 and represented 630 clients, held in a bank account by the secured creditor of the Company.

The Joint Liquidators sought advice on how to deal with these monies and confirmed that the Administration and subsequent Creditors' Voluntary Liquidation of the Company triggered a stop to the 12 year entitlement of shareholders to any unclaimed dividends. As such any shareholders entitled to unclaimed dividends became creditors for the same sum and their position as creditor deferred to "other creditors" in accordance with section 74(2)(f) of the Insolvency Act 1986.

Given the level of indebtedness to the secured creditor and that the maximum distribution of £600,000 under the Prescribed Part was paid to unsecured creditors, these monies were ultimately captured under the secured creditor charge and distributed as such.

Summary Receipts and Payments

In the period covered by this report, a total of £1,515 has been received in bank interest and charges of £6 have been incurred.

There have been no further receipts or payments.



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Distributions

Secured Creditor

During the period covered by the report the secured creditor has received c £5.5m. In total, distributions amounting to £7.4m have been paid to the secured creditor to date in the liquidation.

Preferential Creditor

There are no preferential creditors.

Unsecured Creditors

During the reporting period, a second and final prescribed part distribution totalling £60,000 and representing 0.34p in the £1 was paid to the unsecured creditors of the Company.

This brings total prescribed part distributions in the liquidation to £580,000, representing 3.30p in the £1.

There will be no further distributions to the unsecured creditors.

Shareholders

Pursuant to the Insolvency Act 1986, creditor claims rank in priority to all shareholder claims. In the circumstances of the Company, there is a significant shortfall to the creditors and therefore no return is expected to the Company's shareholders.

Joint Liquidators' remuneration and expenses

Our remuneration was fixed on a time-cost basis by the secured creditor in the Administration and by the unsecured creditors at a meeting of creditors on 31 May 2013, in respect of the prescribed part.

The Joint Liquidators and their staff have incurred £25,355 in relation to dealing with the prescribed part distribution. This time includes all aspects of dealing with the prescribed part, agreeing claims, calculating first and second and final distributions, obtaining Liquidator approval and payment of both distributions.

Due to the small number and low complexity of the unsecured creditors, it was agreed that the Joint Liquidators' fees would be capped at £20,000 in relation to dealing with the Prescribed Part creditors.

The Joint Liquidators and their staff have incurred time dealing with all other aspects of the liquidation, with the exception of the prescribed part. During the period covered by the report, they have incurred time costs of £88,507 of which, £51,560 has been approved by the secured creditor and drawn.

At Appendix D to this report there is an analysis of the time spent and a statement of our policy in relation to charging time.



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Joint Liquidators' statement of expenses incurred

The Joint Liquidators' expenses in the period amounted to £4,119. The expenses were in relation to printing and posting of the progress reports of the Company to all known members and creditors as well as statutory advertising costs during the liquidation. These expenses have not been paid.

Creditors' rights to further information about, and challenge, remuneration and expenses

The statutory provisions relating to remuneration are set out in Rule 4.127 of the Insolvency Rules 1986. Further information is given in the Association of Business Recovery Professionals' publication 'A Creditors' Guide to Administrators' Fees', a copy of which may be accessed from the web site of the Insolvency Practitioners Association at <http://www.insolvency-practitioners.org.uk> (follow 'Regulation and Guidance' then 'Creditors' Guides to Fees' then 'Liquidators Fees (November 2011)'), or is available in hard copy upon written request to the Joint Liquidators.

In certain circumstances, creditors are entitled to request further information about our remuneration or expenses, or to apply to court if members consider the costs to be excessive. Further information is provided in Appendix C.

Other Matters

As highlighted above, the last remaining item is in respect of the Company's corporation tax position. HMRC have requested that the liquidation of the Company remains open until further notice whilst HMRC continue to conduct enquiries into former subsidiaries of the Company.

Once HMRC have concluded their enquiries, we will seek to obtain tax clearances and proceed to conclude the liquidation of the Company.

If you require any additional information, please do not hesitate to contact either Rob Downey or Florence Lightfoot on the above direct line.

Yours faithfully
for the Company

B T Cairns
Joint Liquidator

Alan Michael Hudson is licensed in the United Kingdom to act as an insolvency practitioner by The Association of Chartered Certified Accountants and Benjamin Thom Cairns is licensed in the United Kingdom to act as an insolvency practitioner by The Institute of Chartered Accountants in England and Wales.

We may collect, use, transfer, store or otherwise process (collectively, "Process") information that can be linked to specific individuals ("Personal Data"). We may Process Personal Data in various jurisdictions in accordance with applicable law and professional regulations including (without limitation) the Data Protection Act 1998.

DTZ Holdings Plc (In Creditors Voluntary Liquidation) (“the Company”)

Information about the company and the liquidators

Registered office address of the company	C/O Ernst & Young LLP 1 More London Place London SE1 2AF
Registered number	02088415
Full names of the liquidators	Alan Michael Hudson and Benjamin Thom Cairns
Liquidators’ address(es)	Ernst & Young LLP 1 More London Place SE1 2AF
Date of appointment of the Joint Liquidators	2 October 2012
Details of any changes of liquidator	None



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Appendix B

DTZ Holdings Limited (In Creditors' Voluntary Liquidation)

Joint liquidators' receipts and payments account for the period 2 October 2012 to 1 October 2015

	2 October 2012 to 1 October 2014	2 October 2014 to 1 October 2015	Total to 1 October 2015
	£	£	
Receipts			
Cash Taken Over	909,512	-	909,512
Bank Interest	4,305	1,515	5,820
Admin VAT Refund	26,182	-	26,182
Escrow - Capital	1,741,805	5,527,296	7,269,101
Escrow Interest	2,426	33,444	35,870
Dividend Income	111	55	166
Sale of investment	-	2,066	2,066
Unclaimed Monies	-	120,480	120,480
Net Receipts	2,684,341	5,684,856	8,369,197
Payments			
Legal Fees	(26,755)	(11,371)	(38,126)
Joint Liquidators Fees	(74,331)	(51,650)	(125,981)
Joint Liquidators Prescribed Part	(12,907)	(7,093)	(20,000)
Joint Liquidators' Expenses	-	(4,119)	(4,119)
Bank Charges	(23)	(6)	(29)
Prescribed Part Dividend	(520,000)	(60,000)	(580,000)
Escrow Account Distribution to Secured Creditor	(1,744,231)	(5,560,740)	(7,304,971)
Professional Fees	-	(10)	(10)
Irrecoverable VAT	-	(14,847)	(14,847)
Secured Creditor Distribution	-	(120,480)	(120,480)
Net Payments	(2,378,247)	(5,830,316)	(8,208,563)
Net Receipts & Payments	306,094	(145,460)	160,634
Made up as follows			
Input VAT	22,799	-	22,799
Funds in Hand	306,094	(145,460)	160,634
VAT Control Account	(22,799)	-	(22,799)
	306,094	(145,460)	160,634

Creditor's rights to request further information about remuneration or expenses or to challenge a liquidator's remuneration – Rules 4.49E and 4.131 of the Insolvency Rules 1986 (as amended)**4 49E Creditors' request for further information****(1) If—**

(a) within the period mentioned in paragraph (2)—

(i) a secured creditor, or

(ii) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question), or

(iii)(b) with the permission of the court upon an application made within the period mentioned in paragraph (2)—

(i) any unsecured creditor, or

(ii) makes a request in writing to the liquidator for further information about remuneration or expenses set out in a progress report in accordance with Rule 4 49B(1)(e) or (f) (including by virtue of Rule 4 49C(5)) or in a draft report under Rule 4 49D, the liquidator must, within 14 days of receipt of the request, comply with paragraph (3) except to the extent that the request is in respect of matter in a draft report under Rule 4 49D or a progress report required by Rule 4 108 which (in either case) was previously included in a progress report not required by Rule 4 108

(2) The period referred to in paragraph (1)(a) and (b) is—

(a) 7 business days of receipt of the progress report where it is required by Rule 4 108, and

(b) 21 days of receipt of the report or draft report in any other case

(3) The liquidator complies with this paragraph by either—

(a) providing all of the information asked for, or

(b) so far as the liquidator considers that—

(i) the time or cost of preparation of the information would be excessive, or

(ii) disclosure of the information would be prejudicial to the conduct of the liquidation or might reasonably be expected to lead to violence against any person, or

(iii) the liquidator is subject to an obligation of confidentiality in respect of the information, giving reasons for not providing all of the information

(4) Any creditor, who need not be the same as the creditors who asked for the information, may apply to the court within 21 days of—

(a) the giving by the liquidator of reasons for not providing all of the information asked for, or

(b) the expiry of the 14 days provided for in paragraph (1),

and the court may make such order as it thinks just

(5) Without prejudice to the generality of paragraph (4), the order of the court under that paragraph may extend the period of 8 weeks or, as the case may be, 4 weeks provided for in Rule 4 131(1B) or 4 148C(2) by such further period as the court thinks just**(6) This Rule does not apply where the liquidator is the official receiver**



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4 131 Creditors' claim that remuneration is or other expenses are excessive

(1) Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the creditors (including that creditor) or the permission of the court, may apply to the court for one or more of the orders in paragraph (4)

(1A) Application may be made on the grounds that—

- (a) the remuneration charged by the liquidator,
- (b) the basis fixed for the liquidator's remuneration under Rule 4 127, or
- (c) expenses incurred by the liquidator,

is or are, in all the circumstances, excessive or, in the case of an application under sub-paragraph (b), inappropriate

(1B) The application must, subject to any order of the court under Rule 4 49E(5), be made no later than 8 weeks (or, in a case falling within Rule 4 108, 4 weeks) after receipt by the applicant of the progress report, or the draft report under Rule 4 49D, which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report")

(2) The court may, if it thinks that no sufficient cause is shown for a reduction, dismiss the application, but it shall not do so unless the applicant has had an opportunity to attend the court for a hearing, of which he has been given at least 5 business days' notice but which is without notice to any other party

If the application is not dismissed under this paragraph, the court shall fix a venue for it to be heard, and give notice to the applicant accordingly

(3) The applicant shall, at least 14 days before the hearing, send to the liquidator a notice stating the venue and accompanied by a copy of the application, and of any evidence which the applicant intends to adduce in support of it

(4) If the court considers the application to be well-founded, it must make one or more of the following orders—

- (a) an order reducing the amount of remuneration which the liquidator was entitled to charge,
- (b) an order fixing the basis of remuneration at a reduced rate or amount,
- (c) an order changing the basis of remuneration,
- (d) an order that some or all of the remuneration or expenses in question be treated as not being expenses of the liquidation,
- (e) an order that the liquidator or the liquidator's personal representative pay to the company the amount of the excess of remuneration or expenses or such part of the excess as the court may specify,

and may make any other order that it thinks just, but an order under sub-paragraph (b) or (c) may be made only in respect of periods after the period covered by the relevant report

(5) Unless the court orders otherwise, the costs of the application shall be paid by the applicant, and are not payable as an expense of the liquidation.

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DTZ Holdings Plc (In Creditors Voluntary Liquidation) ("the Company")

Joint Liquidators' time costs for the period from 2 October 2014 to 1 October 2015

Activity Code Name	Partner / Director	Senior Manager /Manager	Other Senior Professionals	Assistants & support	Total hours incurred this reporting period	Average hourly rate	Total time costs incurred this reporting period (£)
Accounting and Administration	0 1	13 2	31 8	52 5	97 6	283 91	27,710 00
Statutory Reporting		1	4 7	0 2	5 9	387 80	2,288 00
Creditors		0 8	18 5	0 1	19 4	341 31	6,621 50
Legal Issues	11 6	3 5	1 5	0 7	17 3	745 32	12,894 00
Members		3 4	2 1	3 7	9 2	367 07	3,377 00
Other Assets		8 1	5 9	0 8	14 8	411 39	6,088 50
Statutory Duties		2 9	4 2	10 3	17 4	292 07	5,082 00
VAT & Taxation	1 4	10 4	25 3	13 1	50 2	486 98	24,446 23
Grand Total	13 1	43 3	94	81 4	231 8	381 83	88,507 23

SIP9 Analysis of Prescribed Part time costs for the period 2 October 2012 to 1 October 2015

Classification of work function	Senior manager/ Manager	Other senior professionals	Assistants & support	Total hours for reporting period	Average hourly rate	Total time costs for reporting period
Prescribed Part	26	35 7	25 6	87 3	290 44	25,355 00
Grand Total	26	35 7	25 6	87 3	290 44	25,355 00

*The time costs incurred in dealing with the second and final prescribed part distribution was over two reporting periods

Liquidators' charging policy for remuneration

Job title	From 01-Jul-14 (£)	From 01-Jul-15 (£)
Partner	895	940
Executive Director	855	900
Director	730	765
Assistant Director	625	655
Senior Executive	460	485
Executive	340	355
Assistant Executive	310	325
Business Trainee	190	200
Accounting & Treasury Execs	245	255

Please note that these rates are subject to annual review on 1 July



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The secured creditor has determined that the Administrators' remuneration should be fixed on the basis of time properly spent by the office holders and their staff in attending to matters arising. This resolution continues in to the Liquidation and is applicable to the Joint Liquidators and their staff.

The liquidators have engaged a manager and other staff to work on the cases. The work required is delegated to the most appropriate level of staff taking account of the nature of the work and the individual's experience. Additional assistance is provided by accounting and treasury executives dealing with the company's bank accounts and statutory compliance diaries. Work carried out by all staff is subject to the overall supervision of the liquidators.

All time spent by staff working directly on case-related matters is charged to a separate time code established for each case. Each member of staff has a specific hourly rate, which is subject to change over time. The average hourly rate for each category of staff over the period is shown below, as are the current hourly rates used. Please note that the current hourly rates may be higher than the average rates, if hourly rates have increased over the period covered by this report.

Disbursements

Statement of Insolvency Practice No. 9 divides disbursements into two categories.

Category 1 disbursements are defined as specific expenditure relating to the administration of the insolvent's affairs and referable to payment to an independent third party. Such disbursements can be paid from the insolvent's assets without approval from the Creditors' Committee or the general body of creditors. In line with Statement of Insolvency Practice No. 9, it is our policy to disclose Category 1 disbursements drawn but not to seek approval for their payment. We are prepared to provide such additional information as may reasonably be required to support the disbursements drawn.

As previously reported, to date Category 1 disbursements totalling £506 have been incurred by the Company, in respect of in relation to statutory advertising.

Category 2 disbursements are charges made by the office holder's firm that include elements of shared or overhead costs. Such disbursements are subject to approval from the secured creditor as if they were remuneration.

It is our policy, in line with the Statement, to seek approval for Category 2 disbursements before they are drawn.

No Category 2 disbursements have been incurred by the Company to date.