

In accordance with
Rule 18.7 of the
Insolvency (England &
Wales) Rules 2016 and
Sections 92A, 104A and
192 of the Insolvency
Act 1986.

LIQ03

Notice of progress report in voluntary winding up



Companies House

SATURDAY



A34

A788XKMJ

16/06/2018

COMPANIES HOUSE

#54

1 Company details

Company number 2 0 8 7 5 3 7
Company name in full Merthyr And Rhondda Cynon Taff Groundwork Trust

→ Filing in this form
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Simon
Surname Girling

3 Liquidator's address

Building name/number Two Snowhill
Street Birmingham
Post town B4 6GA
County/Region
Postcode
Country

4 Liquidator's name ●

Full forename(s) Edward
Surname Kerr

● Other liquidator
Use this section to tell us about
another liquidator.


5 Liquidator's address ●

Building name/number Two Snowhill
Street Birmingham
Post town B4 6GA
County/Region
Postcode
Country

● Other liquidator
Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

6	Period of progress report															
From date	d	2	d	1	m	0	m	4	y	2	y	0	y	1	y	7
To date	d	2	d	0	m	0	m	4	y	2	y	0	y	1	y	8
7	Progress report															
<input checked="" type="checkbox"/> The progress report is attached																
8	Sign and date															
Liquidator's signature	Signature X  X															
Signature date	d	1	d	5	m	0	m	6	y	2	y	0	y	1	y	8

Merthyr And Rhondda Cynon Taff Groundwork Trust
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments

Statement of Affairs	From 21/04/2017 To 20/04/2018	From 21/04/2015 To 20/04/2018
ASSET REALISATIONS		
VAT Refund	9,118.57	9,118.57
Transfer from Administration	NIL	313,781.12
Bank Interest Gross	83.14	201.86
Bank Interest Net of Tax	NIL	135.15
Licence to Occupy	NIL	300.00
	<u>9,201.71</u>	<u>323,536.70</u>
COST OF REALISATIONS		
Water Rates	NIL	2,083.33
Administrators Fees	NIL	100,000.00
Liquidator's Fees	NIL	27,320.00
Agents/Valuers Fees (1)	NIL	8,837.70
Legal Fees (1)	NIL	4,930.00
VAT Irrecoverable	NIL	536.67
Stationery & Postage	NIL	748.95
Electricity	NIL	8,625.78
Storage Costs	1,490.40	5,291.65
Utility Costs	NIL	7,071.78
Statutory Advertising	NIL	153.44
Rates	NIL	2.38
Other Property Expenses	NIL	1,015.00
Insurance of Assets	NIL	37,612.46
Bank Charges	NIL	18.70
DTI Unclaimed Dividends	NIL	(52.66)
	<u>(1,490.40)</u>	<u>(204,195.18)</u>
PREFERENTIAL CREDITORS		
Preferential E.P.A.	NIL	25,262.73
Preferential Wages	NIL	9,219.06
	<u>NIL</u>	<u>(34,481.79)</u>
	<u>7,711.31</u>	<u>84,859.73</u>
REPRESENTED BY		
Vat Input		322.92
Bank 2 Current		84,443.57
Vat Control Account		93.24
		<u>84,859.73</u>

Note:

Statement of Affairs values are not included in the R&P as they were recorded in the previous Administration.

On 9 December 2015, a distribution to Preferential Creditors of 100p in the £, totalling £34,481.79 was made.



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5 Temple Square
Temple Street
Liverpool
L2 5RH

TO ALL KNOWN CREDITORS AND MEMBERS

15 June 2018

Our Ref 00253091/SG/DF/C2

Please ask for
David Forster
0151 237 4530
Email BRCMT@bdo.co.uk

Dear Sirs

Merthyr And Rhondda Cynon Taff Groundwork Trust - In Creditors' Voluntary Liquidation ('the Trust')
Registered number: 2087537

I set out below an annual progress report in accordance with Section 104A of the Insolvency Act 1986 and Rule 18.4 of the Insolvency (England and Wales) Rules 2016 ('the Rules'). This report covers the period of 21 April 2017 to 20 April 2018 ('the Period') and should be read in conjunction with my previous reports on the matter.

Professional Information Regarding the Liquidators

The Joint Liquidators are currently Simon Girling (officeholder No: 9283) of BDO LLP, Bridgewater House, Counterslip, Bristol BS1 6BX and Edward Kerr (officeholder No: 9021) of BDO LLP, Two Snowhill, Birmingham, B4 6GA. The Liquidation commenced on 21 April 2015 and the Joint Liquidators carry out their functions jointly and severally meaning any action can be done by one Liquidator or by both of them.

Please note that, on 2 August 2017, an order was made by the High Court of Justice, Chancery Division, Companies Court in London, case number: CR-2017-005555, removing Ian James Gould as Joint Liquidator of the Trust following his resignation from BDO LLP. The court order also provided for Edward Kerr to be appointed as Joint Liquidator of the Trust in place of Ian James Gould. Edward Kerr (officeholder: 9021) is authorised by the Institute of Chartered Accountants in England & Wales in the UK.

Receipts and Payments

I attach for your information a summary of my Receipts and Payments account, analysed to show activity in the last year compared to the whole of the Liquidation. The account shows a balance in hand of £84,860.

Receipts

The Receipts shown are largely self-explanatory with the only realisations since my previous report being £9,119, received in respect of a VAT Refund, and £83 received relating to Bank Interest.



Payments

With the exception of Storage Costs incurred, there are no payments to comment on during the Period.

Progress of the Liquidation

During the Period, I have dealt with my statutory obligations and continued to maximise realisations from the Trust's assets.

The review of unsecured creditor claims is ongoing in anticipation of the dividend payment to unsecured creditors and I am currently obtaining legal advice in respect of one of the claims received. As mentioned in my previous report, a VAT bad debt relief claim was submitted following the completion of the debtor realisation process in relation to irrecoverable amounts. That claim was successful and as a result, a VAT refund of £9,119 has been received, as detailed earlier in this report.

Assets

There are no further asset realisations anticipated.

I can confirm that there are no assets of a peculiar or special nature, which cannot be sold. Consequently, there has been no distribution of unsold assets to creditors, as mentioned in Rules 18.10/14.13 of the Insolvency (England & Wales) Rules 2016.

Future Prospects

Secured Creditors

As previously reported, according to office copy entries obtained from the Land Registry the property owned by the Trust was the subject of a legal charge in favour of the The Co-operative Bank ('the Co-op'). However, the legal charge had not been registered with the Registrar of Companies.

As the Legal Charge had not been registered at Companies House, under Section 874 of the Companies Act 2006 it is deemed void (as far as any security on the Trust's property or undertaking is conferred by it). Irrespective of the terms of the charge, when a charge becomes void under Section 874, the money secured by it becomes immediately due and payable but only as an unsecured debt. Thus, the Co-op is an unsecured creditor and its claim against the Trust will be registered as an unsecured claim.

As previously advised, to enable the sale of the freehold property to proceed, the Co-op released their charge registered at the Land Registry and the property was accordingly sold free of the charge.

Preferential Creditors

As advised in our previous report, a distribution of 100p in the £ was declared to the preferential creditors of the Trust on 3 November 2015.

The total amount paid to preferential creditors was £34,482, as shown on the enclosed Receipts and Payments account and related to arrears of wages and holiday pay due to the former



employees of the Trust.

Unsecured Creditors and the Prescribed Part

To date, unsecured creditor claims received total £726,564. It is anticipated, based on current information, that there will be a return to creditors, the quantum of which will be dependent upon further claims being received. Creditors claims are in the process of being reviewed and a notice of intended dividend will be issued once we have received advice from our solicitors in respect of the queried claim.

Under Section 176A of the Insolvency Act 1986 where after 15 September 2003 a company has granted a floating charge to a secured creditor, a proportion of the net property of that company must be made available purely for the unsecured creditors.

The Trust has not granted a floating charge to any creditor after the 15 September 2003 and consequently there will be no prescribed part in this Liquidation.

Investigations

The Joint Liquidators have a duty to investigate the affairs of the Trust and the conduct of the directors and in respect of the latter, to submit a confidential statutory report to the Secretary of State. I confirm that a report has been submitted.

I have completed my review of the Trust affairs and assets to establish whether there are any actions that can be investigated for the benefit of the creditors and concluded there are no causes of action to be pursued.

Joint Liquidators' Remuneration

Pursuant to the Rules, the Joint Liquidators are obliged to fix their remuneration in accordance with Rule 18.16. This permits remuneration to be fixed either:

- (1) As a percentage of the assets realised and distributed; and/or
- (2) By reference to the time the Joint Liquidators and the staff have spent attending to matters in the Liquidation; and/or
- (3) As a set amount; and/or
- (4) As a combination of the above.

The Joint Liquidators remuneration has previously been approved by creditors at a meeting held on 13 January 2013, on the basis of time properly spent in dealing with issues in the Liquidation. To date, the Joint Liquidators have drawn £27,320 in respect of remuneration as shown on the enclosed Receipts and Payments account.

I attach two schedules detailing the time costs incurred to date. The first schedule covers the Period of this report. This records time costs of £17,673, which represents 89 hours, spent at an average charge out rate of £199 per hour.

The second schedule covers the whole period of appointment and records time costs of £52,658, which represents 300 hours spent at an average charge out rate of £175 per hour.



For guidance, I enclose 'A creditors' guide to Liquidators' fees', together with a document that outlines the policy of BDO LLP in respect of fees and disbursements.

Disbursements

Where disbursements are recovered in respect of precise sums expended to third parties there is no necessity for these costs to be authorised. These are known as category 1 disbursements. Since my last report, category 1 disbursements of £1,490 have been incurred in respect of storage costs.

Some Liquidators recharge expenses, for example printing, photocopying and telephone costs, which cannot economically be recorded in respect of each specific case. Such expenses, which are apportioned to cases, require the approval of the creditors before they can be drawn, and these are known as category 2 disbursements. The policy of BDO LLP in respect of this appointment is not to charge any category 2 disbursements with the exception of mileage on the basis of the mileage scale approved by HMRC, being 45p per mile unless otherwise disclosed to the creditors. I can confirm that no category 2 disbursements have accrued or been recharged in the Period.

Total disbursements of £6,749 have been incurred in this Liquidation as detailed below.

	Cat. 1 (£)	Cat. 2 (£)	Total (£)
Irrecoverable VAT	537	-	537
Stationery & Postage	749	-	749
Storage Costs	5,291	-	5,291
Statutory Advertising	153	-	153
Bank Charges	19	-	19
Total	6,749	-	6,749

The disbursements incurred have been drawn in full.

Creditors' Rights

I provide at the end of this report an extract from the Rules setting out the rights of creditors to request further information and/or challenge the remuneration or expenses within the liquidation. Creditors may access information setting out creditors' rights in respect of the approval of Liquidator's remuneration at <https://www.r3.org.uk/what-we-do/publications/professional/fees>.

The Insolvency Service has established a central gateway for considering complaints in respect of Insolvency practitioners. In the event that you make a complaint to me but are not satisfied with the response from me then you should visit <https://www.gov.uk/complain-about-insolvency-practitioner> where you will find further information on how you may pursue the complaint.

The Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to this appointment. A copy of the code is at: <http://www.icaew.com/en/members/regulations-standards-and-guidance/ethics/code-of-ethics-d>



If you require any further information, please contact me or my colleague David Forster at BRCMT@bdo.co.uk.

Yours faithfully
for and on behalf of
Merthyr And Rhondda Cynon Taff Groundwork Trust

A handwritten signature in black ink, appearing to read 'S/Girling', with a long horizontal stroke extending to the right.

Simon Girling
Joint Liquidator
Authorised in the UK by the Insolvency Practitioners Association

Enc

Statement from the Insolvency (England and Wales) Rules 2016 regarding the rights of creditors in respect of the Joint Liquidators' fees and expenses:

Creditors' and members' requests for further information in administration, winding up and bankruptcy

18.9.—(1) The following may make a written request to the office-holder for further information about remuneration or expenses (other than pre-administration costs in an administration) set out in a progress report under rule 18.4(1)(b), (c) or (d) or a final report under rule 18.14—

- (a) a secured creditor;
 - (b) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question);
 - (c) members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company;
 - (d) any unsecured creditor with the permission of the court; or
 - (e) any member of the company in a members' voluntary winding up with the permission of the court.
- (2) A request, or an application to the court for permission, by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one member or creditor.
- (3) The office-holder must, within 14 days of receipt of such a request respond to the person or persons who requested the information by—
- (a) providing all of the information requested;
 - (b) providing some of the information requested; or
 - (c) declining to provide the information requested.
- (4) The office-holder may respond by providing only some of the information requested or decline to provide the information if—
- (a) the time or cost of preparation of the information would be excessive; or
 - (b) disclosure of the information would be prejudicial to the conduct of the proceedings;
 - (c) disclosure of the information might reasonably be expected to lead to violence against any person; or
 - (d) the office-holder is subject to an obligation of confidentiality in relation to the information.
- (5) An office-holder who does not provide all the information or declines to provide the information must inform the person or persons who requested the information of the reasons for so doing.
- (6) A creditor, and a member of the company in a members' voluntary winding up, who need not be the same as the creditor or members who requested the information, may apply to the court within 21 days of—
- (a) the office-holder giving reasons for not providing all of the information requested; or
 - (b) the expiry of the 14 days within which an office-holder must respond to a request.
- (7) The court may make such order as it thinks just on an application under paragraph (6).

Remuneration and expenses: application to court by a creditor or member on grounds that remuneration or expenses are excessive

18.34.—(1) This rule applies to an application in an administration, a winding-up or a bankruptcy made by a person mentioned in paragraph (2) on the grounds that—

- (a) the remuneration charged by the office-holder is in all the circumstances excessive;
 - (b) the basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or
 - (c) the expenses incurred by the office-holder are in all the circumstances excessive.
- (2) The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable—
- (a) a secured creditor,
 - (b) an unsecured creditor with either—
 - (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
 - (ii) the permission of the court, or
 - (c) in a members' voluntary winding up—
 - (i) members of the company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the company, or

(iii) a member of the company with the permission of the court.

(3) The application by a creditor or member must be made no later than eight weeks after receipt by the applicant of the progress report under rule 18.3, or final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question ('the relevant report').

Applications under rules 18.34 and 18.35 where the court has given permission for the application

18.36.—(1) This rule applies to applications made with permission under rules 18.34 and 18.35.

(2) Where the court has given permission, it must fix a venue for the application to be heard.

(3) The applicant must, at least 14 days before the hearing, deliver to the office-holder a notice stating the venue and accompanied by a copy of the application and of any evidence on which the applicant intends to rely.

(4) If the court considers the application to be well-founded, it must make one or more of the following orders—

(a) an order reducing the amount of remuneration which the office-holder is entitled to charge;

(b) an order reducing any fixed rate or amount;

(c) an order changing the basis of remuneration;

(d) an order that some or all of the remuneration or expenses in question is not to be treated as expenses of the administration, winding up or bankruptcy;

(e) an order for the payment of the amount of the excess of remuneration or expenses or such part of the excess as the court may specify by —

(i) the administrator or Liquidator or the administrator's or Liquidator's personal representative to the company, or

(ii) the trustee or the trustee's personal representative to such person as the court may specify as property comprised in the bankrupt's estate;

(f) any other order that it thinks just.

(5) An order under paragraph (4)(b) or (c) may only be made in respect of periods after the period covered by the relevant report.

(6) Unless the court orders otherwise the costs of the application must be paid by the applicant, and are not payable as an expense of the administration, winding up or bankruptcy.

Applications under rule 18.34 where the court's permission is not required for the application

18.37.—(1) On receipt of an application under rule 18.34 for which the court's permission is not required, the court may, if it is satisfied that no sufficient cause is shown for the application, dismiss it without giving notice to any party other than the applicant.

(2) Unless the application is dismissed, the court must fix a venue for it to be heard.

(3) The applicant must, at least 14 days before any hearing, deliver to the office-holder a notice stating the venue with a copy of the application and of any evidence on which the applicant intends to rely.

(4) If the court considers the application to be well-founded, it must make one or more of the following orders—

(a) an order reducing the amount of remuneration which the office-holder is entitled to charge;

(b) an order reducing any fixed rate or amount;

(c) an order changing the basis of remuneration;

(d) an order that some or all of the remuneration or expenses in question be treated as not being expenses of the administration or winding up or bankruptcy;

(e) an order for the payment of the amount of the excess of remuneration or expenses or such part of the excess as the court may specify by —

(i) the administrator or Liquidator or the administrator's or Liquidator's personal representative to the company, or

(ii) the trustee or the trustee's personal representative to such person as the court may specify as property comprised in the bankrupt's estate;

(f) any other order that it thinks just.

(5) An order under paragraph (4)(b) or (c) may only be made in respect of periods after the period covered by the relevant report.

(6) Unless the court orders otherwise the costs of the application must be paid by the applicant, and are not payable as an expense of the administration or as winding up or bankruptcy.



Merthyr And Rhondda Cynon Taff Groundwork Trust - In Creditors' Voluntary Liquidation

In accordance with best practice I provide below details of policies of BDO LLP in respect of fees and expenses for work in relation to the above insolvency.

The current charge out rates per hour of staff within my firm who may be involved in working on the insolvency, follows:

GRADE	£
Partner	520
Manager	229-401
Assistant Manager	207
Senior Administrator	195-207
Administrator	67-176
Other staff	71

This in no way implies that staff at all such grades will work on the case. The rates charged by BDO LLP are reviewed on a regular basis and are adjusted to take account of inflation and the firm's overheads.

Time spent on casework is recorded directly to the relevant case using a computerised time recording system and the nature of the work undertaken is recorded at that time. Units of time can be as small as 3 minutes. BDO LLP records work in respect of insolvency work under the following categories:-

- Pre Appointment
- Steps upon Appointment
- Planning and Strategy
- General Administration
- Asset Realisation/Management
- Trading Related Matters
- Employee Matters
- Creditor Claims
- Reporting
- Distribution and Closure
- Other Issues.

Under each of the above categories the work is recorded in greater detail in sub categories. Please note that the 11 categories provide greater detail than the six categories recommended by the Recognised Professional Bodies who are responsible for licensing and monitoring insolvency practitioners.

Where an officeholder's remuneration is approved on a time cost basis the time invoiced to the case will be subject to VAT at the prevailing rate.

Where remuneration has been approved on a time costs basis a periodic report will be provided to any committee appointed by the creditors or in the absence of a committee to the creditors. The report will provide a breakdown of the remuneration drawn and will enable the recipients to see the average rates of such costs.



1) Other Costs

Where expenses are incurred in respect of the insolvent estate, they will be recharged. Such expenses can be divided into two categories.

2) Category 1

This heading covers expenses where BDO LLP has met a specific cost in respect of the insolvent estate where payment has been made to a third party. Such expenses may include items such as advertising, couriers, travel (by public transport), land registry searches, fees in respect of swearing legal documents etc. In each case, the recharge will be reimbursement of a specific expense incurred.

3) Category 2

Insolvency practice additionally provides for the recharge of expenses such as printing, stationery, photocopying charges, telephone, email and other electronic communications e.g. webhosting, which cannot be economically recorded in respect of each specific case. The creditors in accordance with the Insolvency (England and Wales) Rules 2016 must approve such expenses, which are apportioned to cases, before they can be drawn, and these are known as category 2 disbursements. The policy of BDO LLP, in respect of this appointment is not to recharge any expense, which is not a specific cost to the case, therefore there will be no *category 2 disbursements charged*.

A further disbursement under this heading is the cost of travel where staff use either their own vehicles or company cars in travelling connected with the insolvency. In these cases a charge of 45p per mile is raised which is in line with the HM Revenue & Customs Approved Mileage Rates (median - less than 10,000 miles per annum) which is the amount the firm pays to staff. Where costs are incurred in respect of mileage, approval will be sought in accordance with the Insolvency (England and Wales) Rules 2016 to recover this disbursement.

Where applicable, all disbursements will be subject to VAT at the prevailing rate.

BDO LLP
15 June 2018

**Merthyr And Rhondda Cynon Taff Groundwork Trust
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments**

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Vat Control Account		93.24
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Name of Assignment

Merthyr and Rhondda Cynon Taff

00253091

Summary of Time Charged and Rates Applicable for the Period From 21/04/2017 to 20/04/2018

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL		AVR
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	
C. Planning and Strategy	0.50	260.00	0.20	66.60			2.50	517.50					3.20	844.10	263.7
D. General Administration	1.50	777.80	7.15	1,875.20	5.55	1,095.00	11.80	2,356.10	14.20	1,185.10	5.80	399.60	46.00	7,688.80	167.1
E. Assets Realisation/Dealing													0.30	68.70	229.0
H. Creditor Claims	1.70	884.00	7.65	1,909.45	1.60	323.20	20.45	4,233.15					31.40	7,349.80	234.0
I. Reporting			0.60	195.60			7.10	1,434.20					7.70	1,629.80	211.6
J. Distribution and Closure			0.40	91.60									0.40	91.60	229.0
	3.70	1,921.80	16.30	4,207.15	7.15	1,418.20	41.85	8,540.95	14.20	1,185.10	5.80	399.60			

Net Total	89.00	17,672.80
Secretarial Expense		0.00
Other Disbursements		0.00
Billed		0.00
Grand Total		17,672.80

Detail of Time Charged and Rates Applicable for the Period From 21/04/2015 to 20/04/2018

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL	
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £
B. Steps on Appointment														
12. Setting up Internal Files			0.40	92.00									0.40	92.00
sub total -			0.40	92.00									0.40	92.00
B. Steps on Appointment														
C. Planning and Strategy														
07. Strategy Planning	0.50	260.00	0.20	66.60			2.50	517.50					3.20	844.10
sub total -	0.50	260.00	0.20	66.60			2.50	517.50					3.20	844.10
C. Planning and Strategy														
D. General Administration														
01. Insurance Matters														
02. VAT			1.15	329.40	2.00	401.00	14.30	2,895.35	2.10	398.30			0.20	36.60
03. Taxation							0.90	181.80	0.10	15.30			19.55	4,024.05
04. Instruct Lease Solicitors	1.00	470.20	0.50	166.50	4.20	782.50	1.00	202.00					1.00	197.10
06. Conduct Reports			0.30	72.60									6.70	1,621.20
07. Receipts Payments Accounts			7.90	1,803.45	7.10	1,339.00	7.95	1,535.85	34.25	3,509.20	13.35	893.60	70.55	9,081.10
08. Remuneration Issues	0.10	50.90	0.70	233.10	1.10	214.20	0.25	51.75					2.15	549.95
09. Statutory Matters	0.40	184.40	0.50	122.75	27.60	5,142.00			6.00	444.15			34.50	5,893.50
13. General Meetings									0.35	27.30			0.35	27.30

Name of Assignment

Merthyr and Rhondda Cynon Taff

00253091

Detail of Time Charged and Rates Applicable for the Period From 21/04/2015 to 20/04/2018

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL	
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £
14. General Discussions	0.25	121.00	0.10	24.20	0.10	19.20	8.25	1,636.60	25.80	2,297.75	0.50	34.50	0.45	164.40
15. Gen. Admin Correspondence	1.70	874.60	1.75	390.75	19.45	3,656.05							57.45	8,890.25
16. Maritime Internal Files			1.80	547.40	8.70	1,715.40			2.25	274.20			12.75	2,537.00
sub total -	3.45	1,701.10	14.70	3,690.15	70.45	13,405.95	32.65	6,503.35	70.85	6,966.40	13.85	928.10	205.95	33,095.05
D. General Administration														
E. Assets Realisation/Dealing														
04. Agent Instruction Leasing														
06. Property Related Matters	0.40	189.00	0.75	221.25	1.60	296.60							0.40	75.00
07. Debt Collection									0.55	42.90			2.75	706.85
08. Dealing with Chattel Assets													0.55	42.90
09. Dealing with other Assets													0.60	109.80
99. Other Matters	0.25	121.00	0.30	68.70	0.90	166.60							0.90	166.60
sub total -	0.65	310.00	1.05	289.95	3.50	648.00			0.55	42.90			5.75	1,390.85
E. Assets Realisation/Dealing														
F. Trading Related Matters														
99. Other Matters	0.15	72.60											0.15	72.60

Detail of Time Charged and Rates Applicable for the Period From 21/04/2015 to 20/04/2018

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL	
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £
sub total -	0.15	72.60		0.00									0.15	72.60
F. Trading Related Matters														
G. Employee Matters														
02 Dealing with Employees			2.30	543.55	0.50	94.20			5.05	504.90	1.45	150.80	2.80	637.75
03 EPA Matters			6.70	1,393.60					0.20	34.40			13.20	2,049.30
99 Other Matters			0.30	88.50	0.40	76.80							0.90	199.70
sub total -			9.30	2,025.65	0.90	171.00			5.25	539.30	1.45	150.80	16.90	2,886.75
G. Employee Matters														
H. Creditor Claims														
03 Preferential Creditors			1.90	410.50	0.50	94.20							2.40	504.70
04 Non-Preferential Creditors	1.70	884.00	9.20	2,249.60	8.65	1,720.30	24.85	5,121.95	4.30	492.25	0.20	13.80	48.70	10,468.10
99 Other Matters													0.20	13.80
sub total -	1.70	884.00	11.10	2,660.10	9.15	1,814.50	24.85	5,121.95	4.30	492.25	0.20	13.80	51.30	10,986.60
H. Creditor Claims														
I. Reporting														
01 Statutory Reporting	0.70	329.60	0.55	127.10					3.25	335.10	0.10	10.40	4.60	802.20
04 Reporting to Creditors			0.85	273.10			7.10	1,434.20					7.95	1,707.30
sub total -	0.70	329.60	1.40	400.20			7.10	1,434.20	3.25	335.10	0.10	10.40	12.55	2,509.50
I. Reporting														

Name of Assignment

Merthyr and Rhondda Cynon Taff

00253091

Detail of Time Charged and Rates Applicable for the Period From 21/04/2015 to 20/04/2018

Description	PARTNER		MANAGER		ASSISTANT MANAGER		SENIOR ADMINISTRATOR		ADMINISTRATOR		OTHER STAFF		GRAND TOTAL	
	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £	Hours	Total £
<i>J. Distribution and Closure</i>														
02 Distributions	0.15	72.60	2.05	443.05	1.90	364.80							4.10	880.45
sub total -	0.15	72.60	2.05	443.05	1.90	364.80							4.10	880.45
<i>J. Distribution and Closure</i>														
Net Total														52,657.90
Secretarial Expense														0.00
Other Disbursements														0.00
Billed														0.00
Grand Total														52,657.90

LIQ03

Notice of progress report in voluntary winding up



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Simon Girling
Company name	BDO LLP
Address	Two Snowhill
	Birmingham
Post town	B4 6GA
County/Region	
Postcode	
Country	
DX	
Telephone	01512 374 500



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse