



Companies House

AR01 (ef)

Annual Return



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X4H3Y2K8

Company Name: **Aviva Company Secretarial Services Limited**

Company Number: **02084205**

Date of this return: **30/09/2015**

SIC codes: **74990**

Company Type: **Private company limited by shares**

Situation of Registered Office: **ST HELEN'S 1 UNDERSHAFT
LONDON
UNITED KINGDOM
EC3P 3DQ**

Officers of the company

Company Secretary 1

Type: **Person**
Full forename(s): **MRS KIRSTINE ANN**

Surname: **COOPER**

Former names:

Service Address recorded as Company's registered office

Company Director 1

Type: **Person**
Full forename(s): **MR JULIAN CHARLES**

Surname: **BADDELEY**

Former names:

Service Address recorded as Company's registered office

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **14/01/1981** Nationality: **BRITISH**
Occupation: **SOLICITOR**

Company Director **2**

Type: **Person**
Full forename(s): **MRS KIRSTINE ANN**

Surname: **COOPER**

Former names:

Service Address recorded as Company's registered office

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **11/08/1964** Nationality: **BRITISH**

Occupation: **SOLICITOR**

Company Director **3**

Type: **Person**
Full forename(s): **MS REGINA DOLORES**

Surname: **GUINAN**

Former names:

Service Address recorded as Company's registered office

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **25/11/1982** Nationality: **IRISH**

Occupation: **NONE**

Company Director 4

Type: **Person**
Full forename(s): **MS LINDA**

Surname: **HALL**

Former names:

Service Address recorded as Company's registered office

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **28/05/1956** *Nationality:* **BRITISH**

Occupation: **DIRECTOR**

Company Director **5**

Type: **Person**
Full forename(s): **MRS ROWAN**

Surname: **HOSTLER**

Former names:

Service Address: **ST HELEN'S 1 UNDERSHAFT
LONDON
UNITED KINGDOM
EC3P 3DQ**

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **12/12/1968** *Nationality:* **BRITISH**
Occupation: **SENIOR COMPANY SECRETARY**

Company Director **6**

Type: **Person**

Full forename(s): **MR DEREK JOHN**

Surname: **LEWIS**

Former names:

Service Address: **ST HELEN'S 1 UNDERSHAFT
LONDON
UNITED KINGDOM
EC3P 3DQ**

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **16/12/1964**

Nationality: **BRITISH**

Occupation: **NONE**

Company Director 7

Type: **Person**

Full forename(s): **CLAIR LOUISE**

Surname: **MARSHALL**

Former names:

Service Address: **WELLINGTON ROW
YORK
UNITED KINGDOM
YO90 1WR**

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **18/08/1961**

Nationality: **BRITISH**

Occupation: **SOLICITOR**

Company Director 8

Type: **Person**
Full forename(s): **MISS LEENA ISHAVARLAL**

Surname: **MISTRY**

Former names:

Service Address recorded as Company's registered office

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **02/08/1980** Nationality: **BRITISH**

Occupation: **COMPANY SECRETARY**

Company Director 9

Type: **Person**
Full forename(s): **MISS ELIZABETH ANN**

Surname: **NICHOLLS**

Former names:

Service Address recorded as Company's registered office

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **24/09/1966** Nationality: **BRITISH**

Occupation: **CHARTERED SECRETARY**

Company Director 10

Type: **Person**

Full forename(s): **MISS MONICA**

Surname: **RISAM**

Former names:

Service Address: **ST HELEN'S 1 UNDERSHAFT
LONDON
UNITED KINGDOM
EC3P 3DQ**

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **03/06/1972**

Nationality: **CANADIAN**

Occupation: **LAWYER**

Company Director 11

Type: **Person**

Full forename(s): MRS NICOLA JANE

Surname: SHAW

Former names:

Service Address recorded as Company's registered office

Country/State Usually Resident: UNITED KINGDOM

Date of Birth: 11/10/1973

Nationality: BRITISH

Occupation: NONE

Company Director **12**

Type: **Person**
Full forename(s): **MR NICHOLAS JAMES**

Surname: **SKELLERN**

Former names:

Service Address: **8 SURREY STREET
NORWICH
NORFOLK
UNITED KINGDOM
NR1 3NG**

Country/State Usually Resident: **UNITED KINGDOM**

Date of Birth: **04/03/1963** *Nationality:* **BRITISH**
Occupation: **INSURANCE COMPANY
OFFICIAL**

Statement of Capital (Share Capital)

Class of shares	ORDINARY	<i>Number allotted</i>	20
		<i>Aggregate nominal value</i>	20
<i>Currency</i>	GBP	<i>Amount paid per share</i>	1
		<i>Amount unpaid per share</i>	0

Prescribed particulars

EACH ORDINARY SHARE HOLDS ONE VOTING RIGHT AND EACH ORDINARY SHARE RANKS PARI PASU WITH OTHER ORDINARY SHARES.

Statement of Capital (Totals)

<i>Currency</i>	GBP	<i>Total number of shares</i>	20
		<i>Total aggregate nominal value</i>	20

Full Details of Shareholders

The details below relate to individuals / corporate bodies that were shareholders as at 30/09/2015 or that had ceased to be shareholders since the made up date of the previous Annual Return

A full list of shareholders for the company are shown below

Shareholding 1 : **20 ORDINARY shares held as at the date of this return**
Name: **UNDERSHAFT LIMITED**

Authorisation

Authenticated

This form was authorised by one of the following:

Director, Secretary, Person Authorised, Charity Commission Receiver and Manager, CIC Manager, Judicial Factor.