REPORT AND ACCOUNTS

31 JULY 2011

Company Registration No. 2081261 Charity Registration No. 518889

A75

19/12/2011

COMPANIES HOUSE

REPORT AND ACCOUNTS

for the year ended 31 July 2011

CONTENTS

Page	
1 - 2	Governors, officers and advisers
3 - 8	Governors' report
9	Statement of Governors' responsibilities
10	Auditors' report
11	Statement of financial activities
12	Summary income and expenditure account
13	Balance sheet
14	Cash flow statement
15 - 29	Notes to the accounts

GOVERNORS, OFFICERS AND ADVISERS

31 July 2011

Governors

The Governors of the School, who are also the Charity Trustees, and the Directors of the Company who served during the year were

The Earl of Darnley (Chairman)
Dr L A Seal (retired 8th July 2011)
R Haydn Jones Esq*
C D Hitchiner Esq*
Mrs D Bradshaw
C R Potter Esq*
C Poole Esq
Prof E Ellis
Lady Fiona Mynors
Mrs V Oliver-Davies
P Andrews Esq
A Teale Esq (appointed 6th April 2011)
* Members of the Finance Sub-Committee

The Governors are elected at a full Governors' Meeting The Dean and Chapter of Hereford Cathedral have the right to appoint up to one quarter of the total number of Governors. One third of the Governors, or if their number is not three or a multiple of three, then the number nearest to, retire from office at each annual general meeting. They can be re-elected. The Governors had no interests which were required to be disclosed under the Companies Act 2006. Unless otherwise determined by the Company by Ordinary Resolution the number of Governors shall not be less than 8, or more than 18

Members appointed by The Dean and Chapter of Hereford Cathedral -

The Very Reverend Michael Tavinor, Dean of Hereford The Reverend Canon A Piper

Governors retiring by rotation

The Governors retiring in accordance with the Articles of Association, and being eligible, offering themselves for re-election, are as follows -

R Haydn Jones Esq*
C D Hitchiner Esq*
C Poole Esq

GOVERNORS, OFFICERS AND ADVISERS

31 July 2011

(continued)

Professional advisers and key personnel

Officers

Secretary

Ms J Millar (left on 31st August 2011)

Mr N J Moon (appointed 1st September 2011)

The Headmaster

The Head of Junior School

Director of Finance and Resources

and Clerk to the Governors

P A Smith Esq T Wheeler Esq

Ms J Millar (left on 31st August 2011)

Mr N J. Moon (appointed 1st September 2011)

Address

Senior School

and Registered

Office

Hereford Cathedral School

Old Deanery

The Cathedral Close Hereford HR1 2NG

Junior School

Hereford Cathedral Junior School

28 Castle Street Hereford HR1 2NW

Advisors

Bank

Lloyds TSB Bank plc

8 High Town Hereford HR1 2AE

Solicitors

Humfrys & Symonds St John's Chambers St John Street Hereford HR1 2ND

Auditors

Baker Tilly UK Audit LLP

Elgar House Holmer Road Hereford HR4 9SF

Insurance Brokers

Marsh Brokers Limited Rockwood House 9-17 Perrymount Road Haywards Heath

West Sussex RH16 3DU

GOVERNORS' REPORT

31 July 2011

The Governors present their annual report including the audited financial statements of the charitable company for the year ended 31 July 2011

Structure, governance and management

Status and administration

The regulating document is a Charity Commission Scheme made under the Endowed Schools Acts on the 26 June 1893 The latest amendment was in 1987 The School is a registered Charity, number 518889 The registered company number is 2081261 The Governing instrument is the Memorandum and Articles of Association, adopted on 5 December 1986

Status

The charitable company does not have a share capital, but the directors, as members, have undertaken to contribute a sum not exceeding one pound each in the event of a deficiency on winding up the company's affairs

Recruitment and Training of Governors

New Governors' recruitment is based on a pre-determined set of skills and competences in the areas of Education, Finance, Law, Religion, Medicine, Land & Buildings and Business The policy of the Governors is to maintain a balanced board, with a broad experience base, covering all of the topics outlined above All new Governors are issued with an induction manual, which seeks to assist in the understanding of the complex issues faced by a new Charity Trustee and Non-executive Director

In addition all new Governors are expected in their first year to sit on each of the sub-committees in order to understand all aspects of the School's business

Organisational Management

The Governors determine the general policy, as well as being responsible for the strategic management and control of the business activities of the school Meetings of the full governing body are held at least once a term, with occasional extra meetings called, if matters arise of a sufficiently serious nature

The operational management of the school is delegated to the Headmaster, Director of Finance and Resources and their respective management teams. The Headmaster, Director of Finance and Resources and Head of Junior School attend a series of Governor sub-committee meetings, which discuss issues for forwarding to the full Governors' meeting. The main Governor sub-committees are listed below -

Finance - chaired by Mr R Haydn Jones Education - chaired by Lady F Mynors General Purposes - chaired by Lord Darnley

In addition to these meetings, Governors and senior management also attend meetings covering Health & Safety and Salaries & Personnel

Risk Management

The Governors undertake a full review of risk management procedures each year, with each sub-committee tasked with assessing and rating risks relevant to the areas for which they hold responsibility. Issues are identified and discussed with the specific purpose of reducing risk in all areas, with the findings reviewed annually at full board level.

The other key control mechanisms used to mitigate risk wherever possible are -

- * Formal agendas for all Board and Committee meetings
- * Full and thorough management accounting, budgeting and 5 year planning
- * Preparation of, and reference to, written policies and committee terms of reference
- * Operational management through an organisational structure

GOVERNORS' REPORT

31 July 2011

Risk Management (continued)

- * Clear authorisation and approval levels for expenditure of budgets
- * Robust procedures for legislative compliance educationally, financially and legally

Objectives and activities

Charitable objects

The objects of the Charity are to promote the advancement of education by acquiring, establishing, providing, conducting and carrying on schools in which boys and girls of all sections of the community may receive a sound general education (including religious instruction in accordance with the doctrines of the Church of England)

Aims and intended impacts

To produce well rounded individuals through not only the national curriculum, but also through a series of additional activities, including music, sport, Duke of Edinburgh award scheme and CCF. To provide a structured educational environment that develops our pupils' capabilities, where each student can develop and fulfil his or her potential, building their self confidence and creating a desire to contribute to the wider community. In addition, the school provides music and community support to the Cathedral, as well as the sub-letting and sharing of school facilities with the wider community.

Objectives for the Year

The educational development plan setup by the Governors and Senior Management Team is monitored on a regular basis and continually reassessed to drive future improvements and change

A key focus during the year has been improving the links between the different sections of the School enabling the introduction of a policy for selection based on continuous academic monitoring removing the need for an entrance exam for Junior School pupils

The Development Department continues to work closely with the Senior Management Team to raise the School profile and to build relationships with Alumni, including setting up a development fund to enable further bursaries to be awarded to gifted and talented individuals who would not normally be able to attend the School due to financial restrictions

This year there has been a continued focus on the achievement of academic, musical and sporting performance further widening access to the education provision provided by the School to encourage the fulfilment of pupils potential. It has also been part of the strategy to encourage new forms of learning and communication via the introduction of independent learning skills and techniques. This will continue to be a focus in the forthcoming year.

Strategies to achieve the year's objectives

The various committees work together to assess the needs of the school from an educational, charitable and financial perspective

The Education Committee seeks not only to continually develop the academic, pastoral and extra-curricular provision offered at the school, but also encourages facility development in conjunction with the General Purposes and Finance Committees

The Finance Committee continues to apply rigid controls to ensure that the development of the fabric of the school is delivered effectively, as well as providing sufficient funds to increase the level of bursary awards granted, in line with Charity Commission guidelines

The General Purposes Committee seeks to prioritise those areas of the school identified as being in need of physical improvement and works to a medium term plan, with surpluses in excess of budget used to accelerate the plan, with an expectation of the eventual complete refurbishment of the school

GOVERNORS' REPORT

31 July 2011

Principal activity

The charitable company's principal activity continues to be the running of the Hereford Cathedral Senior and Junior Schools

Policy

It is the policy of the school to attain the highest academic standards and to encourage each individual to achieve his or her highest potential intellectually, culturally and physically Our School welcomes pupils from all backgrounds. Entrance interviews and assessments are undertaken to satisfy ourselves and parents that potential pupils can cope with the pace of learning and benefit from the education we provide. An Individual's economic status, gender, ethnicity, race, religion or disability do not form part of our assessment processes.

The Charity provides education in Hereford for boys and girls from the age of 3-18 in its two schools

Grant making policy

The Governors' policy, in line with other independent schools, is to award scholarships and grants on the basis of the individual's educational, musical and sporting ability. Bursaries are awarded to individuals who qualify under a stringent means-testing system, but are not required to be academic high-flyers. The only restriction to entry is the ability to pass the standard school entrance examination.

Public Benefit

The school offers a substantial Bursary provision, funding a significant number of bursaries through fee income and provides a greater ratio of Bursaries to Scholarships within its recruitment and charitable strategies, including full places to some individuals

The school prospectus includes reference to the availability of bursary awards and all Bursaries are awarded after undertaking robust means testing procedures, including interviews of parents where necessary. In assessing means we take a number of factors into consideration including family income, investment and savings and family circumstances for example dependants and siblings. This enables wider access to the school for those who would not otherwise be able to meet the full fee.

Bursaries and Scholarships awarded in 2010/11 were 6% and 3% of fee income, respectively Bursaries were awarded to 15% of pupils and included several 100% awards

Additional third party funding has been put in place to allow the school to offer free places to the children of service personnel killed in action, the school is considering how to further develop this worthy cause

Local groups and clubs have the opportunity to hire and use the schools facilities, including the sports hall, St David's hall and minibuses which are used for a variety of sporting, educational and music activities within the local community

The school continues to support the local community with outreach work in the state education sector, including music, sport and Classical Civilisation workshops, as well as providing education to the Cathedral Choristers. The school encourages all pupils to have an input into charitable events, with pupils organising and running their own fundraising activities. The School sports hall enables the School to use this space to host a number of literary and charitable events which local state schools have attended

As well as the requirements of public benefit, the school has adopted a strategy to continue the recruitment of a wide ranging, non-elitist pupil base, in line with traditional practices, developed during many years as a Direct Grant and Assisted Places school

In drafting the above statements, the Governors have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission

GOVERNORS' REPORT

31 July 2011

Achievements and performance Operational Review and Performance of the School

Hereford Cathedral School's national reputation for outstanding academic results continues to be reflected in published league tables. The school was ranked by The Times Newspaper's as the 37th highest achieving Coeducational School in the country for A Level results, and as the 96th highest achieving independent school by The Daily Telegraph. The results in both GCSE and A Level were once again the best in Herefordshire.

All Year 11 students sitting GCSE exams achieved at least 5A*-C grades, and overall the 2011 results were the best ever achieved, with 35 5% of all grades being awarded an A* The school achieved excellent results in the traditionally 'tough' subjects of Mathematics, English and Science This year 75% of all subjects improved on their previous year's results with 10 of the school's GCSE Departments witnessing 100% 'A*''C' pass rates – six of these achieving 100% three years running

Record A level results were also recorded with a more than doubling of the A* rate over last year to 25 2% Over three-quarters (78 6%) of all grades achieved were at least a 'B' grade or above and 59% of all grades achieved were either 'A*' or 'A' Out of 67 candidates, 39 achieved all 'A*'-'B' grades, and 28 students gained all 'A*'-'A' grades

As with GCSE, consistently strong results were achieved in the traditionally 'difficult' subjects, such as Mathematics, English, Science, Latin, French and Philosophy & Ethics This year 9 of the school's 23 subjects studied at A-Level witnessed 100% 'A*'-'B' pass rates, whilst the Philosophy & Ethics Department achieving 100% A* pass rate Hereford Cathedral School's strong tradition in Art and Music was also maintained, with both achieving 100% 'A*'-'B' pass rates

The AS results were also excellent with 64 8% of all grades achieved being either an 'A' or 'B' 43 6% of all grades were 'A'

The school's reputation for strong pastoral support and for providing a wide range of extra-curricular activities is widely recognised. The standard of Music is outstanding with pupils performing in numerous concerts, services, festivals and national competitions across the country. Many of our musicians play key roles country, regional and national orchestras and choirs. The Cathedral Choristers regularly perform in major public events.

In Sport students achieve excellent results, often performing at significantly higher levels than might be expected from a school of this size. Pupils represent the school, County, Region and their Country in a variety of sports, including athletics, cricket, hockey, judo, rounders, rowing and rugby. The school hosts the National Marches 7s rugby festival and finished the last academic year at top of the Midlands League, reaching the quarter final of the Daily Mail Vase Cup. The girls' cricket team represented the Midlands in the National Finals where they were placed second.

Drama is a popular activity and several plays and other performances take place throughout the year. The school has a thriving Combined Cadet Force, and one of the cadets has been appointed The Lord Lieutenant's cadet. Many pupils are involved in the Duke of Edinburgh Scheme, debating, and a host of other activities.

The Development Office is now well established and a Development Committee chaired by a Governor has been established Charitable giving and Outreach work with local schools continues to grow

GOVERNORS' REPORT

31 July 2011

Financial review

Financial Review and Results for the Year

Fee income decreased by £18,113 (0 3%) during the year

The surplus for the year (before transfers between funds and gains on investment assets) amounted to £524,325 (2010 £364,019) The surplus for the year after transfers between funds and gains on investment assets amounted to £548,601 (2010 £392,063) and has been transferred to reserves. Total funds amounted to £3,079,727 (2010 £2,531,126) Following a period of recovery, surpluses have stabilised at the level targeted by Governors in the five year strategic plan, enabling a sustainable position and sufficient funds to further develop the fabric of the school

Investment policy

The trustees' investment powers are set out in the regulating document. Investments are held in Charities Official Investment Fund Accumulation Shares and form the permanent endowment fund. The Board's policy is to minimise risk by continuing to invest in this fund.

A new investment fund was setup during the year with the purpose of providing assistance for musically gifted children who would not otherwise be in a position to attend the school

We have continued to manage the investments in conformity with this policy and their performance is considered to be satisfactory in view of the state of the stock market during the year

Reserves policy

The capital of the permanent endowment fund must be retained, but income can be used for the benefit of the school generally

The restricted fund comprises donations or gifts given to the school for specific purposes

"Free reserves" amounted to £295,351 (2010 "Free reserves" of £183,682)

The Governors are satisfied that they have sufficient resources available to meet liabilities and any unscheduled future costs

GOVERNORS' REPORT

31 July 2011

Future Developments

The academic life of the School is closely monitored using modern techniques to track pupil progress. The School will continue to strive for further improvements in the educational provision to enable our pupils to achieve their potential and gain entry to their 1st choice university.

The Development Office will continue to embed and expand its role to support the School in developing links with the wider community including ex pupils, parents and friends

The new academic year will start with a pupil in the Senior School who will be a beneficiary of the Music Bursary Fund setup during the year

The Governors continue to apply strategies to ensure that greater emphasis is placed on bursaries over scholarships, whilst always being mindful of the financial sustainability of the school. Each Year 7 intake is awarded approximately 10% of fee income, with nearly three-quarters of these awards being given to meanstested bursaries. It is hoped that the continued strong recruitment at 11+, along with the improved financial stability, will enable an even greater diversity to the pupil base. The Governors are committed to adding to the number of full fee bursaries currently awarded, as well as maintaining the many part funded places currently available to widen access to the School

The Governors will continue to support the Senior Management team in the School to build links and encourage community access for educational purposes to the School facilities. The music department will look to further develop community links, through a series of outreach events and concerts, working particularly closely with the Cathedral, its choir and other local primary schools

The whole School development plan is reviewed by the Board of Governors on a regular basis and forms the strategy for future development. The main objectives of the current plan are to ensure the School builds on its strengths and eradicates weaknesses to place the School in a position of strength both financially and academically to face the challenges over the forthcoming years. The refurbishment of many classrooms as well as the sports pavilion will be a key feature of the year with further investment planned to continue the enhancement of the Schools infrastructure.

Statement as to disclosure of information to auditors

The trustees who were in office on the date of approval of these financial statements have confirmed that as far as they are aware, there is no relevant audit information of which the auditors are unaware. Each of the trustees have confirmed that they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that it has been communicated to the auditor.

Auditors

Baker Tilly UK Audit LLP have agreed to offer themselves for re-appointment as auditors of the company

On behalf of the Governors

The Earl of Darnley Chair of Governors

25 NOVEMBER 2011

Hereford Cathedral School Old Deanery Cathedral Close Hereford HR1 2NG

STATEMENT OF GOVERNORS' RESPONSIBILITIES

for the year ended 31 July 2011

The Governors (who are also the Directors of the charity for purposes of company law) are responsible for preparing the Governors' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the Governors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing those financial statements, we are required to

- select suitable accounting policies and then apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The Governors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the requirements of the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Governors are aware

- there is no relevant audit information of which the charity's auditor is unaware, and
- the Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

On behalf of the Board

The Earl of Darnley Director

Je MONEWBER JOIL

Hereford Cathedral School Old Deanery Cathedral Close Hereford HR1 2NG

Independent auditors' report to the members of Hereford Cathedral School

We have audited the financial statements of Hereford Cathedral School for the year ended 31 July 2011 on pages 11 to 29 The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Governors' responsibilities set out on page 9, the governors (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at www frc org uk/apb/scope/private cfm

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the Companies Act 2006

Opinion on other requirement of the Companies Act 2006

In our opinion the information given in the Governors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- the charity has not kept adequate accounting records, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of trustees' remuneration specified by law are not made, or

we have not received all the information and explanations we require for our audit

KATHRYN REID (Senior Statutory Auditor)

For and on behalf of BAKER TILLY UK AUDIT LLP, Statutory Auditor

Elgar House Holmer Road

Hereford

HR49SF Date 2011

HEREFORD CATHEDRAL SCHOOL

(a company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 July 2011

	Note	School Fund	ncted Funds Designated Fund £	Restricted Funds Funds £	Permanen Endowmen Fund £		Total Funds 2010
INCOMING RESOURCES	Mote	.s 2	L	T.	T.	T	£
Incoming resources from Charit	ahle a	ctivities:					
School fees	3	6,938,550	_	(10,980)	_	6,927,570	6,945,683
Other ancillary income	4	212,323	-	638,355	_	850,678	803,493
Other educational income	4	3,400	-	-	-	3,400	3,550
Incoming resources from genera Restricted donations		nds:	-	379,445	-	379,445	43,325
Investment income	9	3,214	-	-	-	3,214	1,718
Other incoming resources	9a	57,479	-	-	-	57,479	64,625
Total incoming resources		7,214,966	•	1,006,820		8,221,786	7,862,394
RESOURCES EXPENDED							
Cost of generating funds: Cost of generating donations		58,333	-	-	-	58,333	24,802
Charitable activities							
Schools and education		6,865,286		283		6,865,569	6 750 754
School trips and activities		0,003,200	-	638,355	-	638,355	6,750,754 586,409
Interest	10	119,061	_	030,333	_	119,061	120,165
interest	10						120,103
		6,984,347	_	638,638	-	7,622,985	7,457,328
Governance costs		16,143	<u>.</u>		-	16,143	16,245
Total resources expended	6	7,058,823	<u>-</u>	638,638	<u>-</u>	7,697,461	7,498,375
Net Incoming Resources		156,143	-	368,182	-	524,325	364,019
Other Recognised Gains and Los Gains/(Losses) on investments - unrealised	ses 13	-	-	-	24,276	24,276	28,044
Transfers between funds		-	-	-	-	-	-
Net Movement in Funds		156,143	-	368,182	24,276	548,601	392,063
Fund balances at 1 August 2010		2,153,318	40,000	66,005	271,803	2,531,126	2,139,063
Fund balance at 31 July 2011	18	2,309,461	40,000	434,187	296,079	3,079,727	2,531,126

The notes on pages 15 to 29 form part of these accounts

SUMMARY INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 July 2011

	2011 £	2010 £
Gross Charitable Income	8,221,786	7,862,394
Total Charitable Expenditure	(7,697,461)	(7,498,375)
Net Income for the year	524,325	364,019

Educational activities during the year resulted in net income of £156,143 (2010 £292,836) As a result of restricted donations during the year, including a £325,000 legacy, the total charitable net income amounted to £524,325 (2010 £364,019)

Analyses of the income and expenditure are provided in the Statement of Financial Activities and the notes to the accounts

The Summary Income and Expenditure Account is derived from the Statement of Financial Activities on page 12 which together with the notes to the accounts on pages 15 to 29 provides full information on the movements during the year on all the funds of the company

No activities were acquired or discontinued during the year

BALANCE SHEET

at 31 July 2011

		2011		2010		
	Note	£	£	£	£	
Fixed assets	12		4 102 216		4 172 202	
Tangible assets for operational use Investments	12 13		4,102,216 418,252		4,173,203 224,927	
IIIVESTITICIAS	13		410,232		224,721	
			4,520,468		4,398,130	
Current assets						
Stocks	14	10,093		6,017		
Debtors - amounts falling due within one year	15	454,683		527,486		
Cash at bank and in hand		806,731		509,426		
		1,271,507		1,042,929		
Creditors: amounts falling due		1,271,507		1,0 12,22		
within one year	16	(624,142)		(706,366)		
Net current assets			647,365		336,563	
Total assets less current liabilities			5,167,833		4,734,693	
Total assets less cultent habilities			3,107,633		4,734,093	
Creditors: amounts falling due after more	17					
than one year						
Final term deposits		67,900		91,200		
Other		2,020,206		2,112,367		
			(2.000.106)		(2.202.567)	
			(2,088,106)		(2,203,567)	
Net assets			3,079,727		2,531,126	
Capital and reserves	18					
Permanent endowment fund		146 400		146 400		
- Capital reserve - Revaluation reserve		146,490 149,589		146,490 125,313		
- Revaluation reserve		149,369		123,313		
			296,079		271,803	
Restricted fund			434,187		66,005	
Unrestricted funds						
- General Fund			2,309,461		2,153,318	
- Designated Fund			40,000		40,000	
			3,079,727		2,531,126	

The accounts on pages 11 to 29 were approved and authorised for issue by the board of directors on and signed on its behalf by

25 November 2011

The Earl of Darnley (Director)

R Haydn-Jones (Director)

The notes on pages 15 to 29 form part of these accounts

CASH FLOW STATEMENT

for the year ended 31 July 2011

	2011 £ £		2010 £ £	
Net cash inflow from operations (note 19)	-	799,813	-	432,535
Returns on investment and servicing of finance		·		ŕ
Investment income receipts Finance costs paid	1,717 (119,061)		263 (120,165)	
Capital expenditure and financial investment		(117,344)		(119,902)
Payments to acquire tangible fixed assets Payments to acquire fixed asset investments	(106,677) (169,049)		(68,070) (6,549)	
		(275,726)		(74,619)
		406,743		238,014
Financing				
Advance fees scheme - receipts from new contracts - utilised during the year	139,900 (150,351)		69,426 (49,221)	
Capital element of finance leases taken out Capital element of bank loan introduced	-		-	
Capital element of bank loans repaid	(98,987)		(126,677)	
		(109,438)		(106,472)
		207.305		121.542
Net cash inflow/(outflow)		297,305		131,542
Reconciliation of net cash inflow to movement in net debt				
Net cash inflow/(outflow)		297,305		131,542
Change in net debt Net debt at 31 July 2010		98,987 (1,272,753)		126,677 (1,530,972)
net deat at 31 July 2010				
Net debt at 31 July 2011 (note 20)		(876,461)		(1,272,753)

The decrease in net debt reflects repayment of the capital element of bank loans repaid

Further details are given in notes 19 and 20

NOTES ON ACCOUNTS

31 July 2011

1 Principal accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention (apart from investments which have been stated at market valuation) and in accordance with The Companies Act 2006, the Statement of Recommended Practice - "Accounting and Reporting by Charities" 2005 (the Charities SORP), and with applicable accounting standards

Basis of preparation

These financial statements have been prepared on a going concern basis, which the Governors consider to be appropriate as a result of projections prepared

Fees and similar income

Fees consist of charges for the school year, less scholarships, bursaries and allowances granted by the school Fees receivable and charges for services and use of premises, are accounted for in the period in which the service is provided

Donations

Donations subject to specific wishes of the donors are carried to relevant restricted funds. Any donations received for the general purposes of the School are credited to "Unrestricted Funds". Donations are accounted for when receivable

Resources expended

Resources expended are accounted for on an accruals basis. Certain expenditure is apportioned to cost categories based on the estimated amount attributable to the activity in the year. Irrecoverable VAT is included with the item of expense to which it relates. Support costs are those costs incurred in directly administering school operations as an educational establishment.

Governance costs comprise the costs of running the charity, including strategic planning (for its future development), also external audit, any legal advice for the Governors, and all the costs of complying with constitutional and statutory requirements, such as costs of Board and Committee meetings and of preparing statutory accounts and satisfying public accountability

Leases and hire purchase contracts

Tangible fixed assets acquired under finance leases and hire purchase contracts are capitalised at the estimated fair value at the date of the inception of each lease or contract. The total finance charges are allocated over the period of the lease in such a way as to give a reasonably constant charge on the outstanding liability.

Rentals paid under operating leases are charged against income as incurred.

Pension costs

The company operates a defined contribution pension scheme with Halifax Bank of Scotland Investment Service (HBOS) for non-teaching staff and has opted to join the Teachers Pension Scheme, a defined benefit scheme operated by the Department for Education and Skills, for teaching staff Pension costs are recognised in the profit and loss account in the accounting period in which the contributions are payable

NOTES ON ACCOUNTS

31 July 2011

(continued)

1 Principal accounting policies (continued)

Taxation

As a charity the company is generally exempt from the corporation tax on income it receives. Although this exemption does not normally extend to trading income the company benefits from a concession, which also exempts such income from taxation, as the trade carried out is part of the primary purpose of the charity i.e. provision of education

Tangible fixed assets

Equipment costing more than £1,000 and new build projects are capitalised and carried in the balance sheet at historic cost

The freehold property is maintained as a matter of company policy by a programme of repair and refurbishment such that the expected useful lives of the freehold buildings exceed 100 years. The directors consider that the residual value of buildings is such that any resulting depreciation charge would not be material to these accounts. For these reasons the directors consider that freehold properties should not be depreciated

Leasehold property improvements are depreciated over the shorter of the lease term or the expected useful life of the asset

Other fixed assets are being depreciated over their useful lives on a straight-line basis as follows

Motor vehicles

5 years

Equipment

Computers

5 - 10 years

5 years (Purchased prior to 31st July 2006)

Investments

Investments are stated at market value

Unrealised gains or losses are calculated as the difference between opening and closing market value and are taken to the Statement of Financial Activities

Stock

Stocks are stated at the lower of cost and net realisable value and consist of items for resale

Fund accounting

Unrestricted general funds are available for use at the discretion of the governors in furtherance of the general objectives of the charity

Unrestricted designated funds are those funds set aside by the governors from the unrestricted general fund for specific purposes

Restricted funds are those funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes

Endowment funds cannot be expended but any interest earned can be used to further the general objectives of the charity

NOTES ON ACCOUNTS

31 July 2011

	(contin	nued)		2011	2010
2	Net incoming resources			2011 £	2010 £
	Charitable Activity expenditure includes: Depreciation of tangible fixed assets - owned asset	ets		177,664	207,877
	Operating lease rentals - land and buildings		-	303,089	307,067
	Governance expenditure includes: Auditors' remuneration - for audit - for other work			<u>9,811</u> <u>=</u>	<u>8,868</u> <u>1,616</u>
3	School fees				
	The school fee income comprised				
	Gross Fees Less Bursaries Scholarships Staff Allowances Other Allowances	489,179 210,113 312,083 92,216	7,922,141	407,748 210,990 282,525 99,249	7,836,742
	omer rule wances	<u> </u>	(1,103,591 6,818,550)	(1,000,512) 6,836,230
	Add back Bursaries paid from restricted funds		120,000		119,959
			6,938,550		6,956,189

The above awards were made to 287 individuals (2010 291)

The Old Herefordian Fund contributed £120,000 towards the cost of scholarships and bursaries. This contribution is given for this specific purpose and can therefore be categorised as a restricted donation. Due to the fact that bursaries are offset against fees in the Statement of Financial Activities and are always used in full during the year of donation it is not considered to be necessary or practicable to disclose the contribution on the face of the Statement of Financial Activities within the restricted fund column.

NOTES ON ACCOUNTS

31 July 2011

(continued)

4	Other Charitable Income	2011 £	2010 £
	Other educational activities Entrance examination fees	3,400	3,550
		3,400	3,550
	Other ancillary activities		
	Meals School trips and activities	212,323 63 8 ,355	217,084 586,409
		850,678	803,493
5	Directors and employees	2011 £	2010 £
	Staff costs		
	Wages and salaries Social Security costs Pension costs (teaching staff) Other pension costs (non-teaching staff)	4,234,839 327,639 439,237 35,121	4,122,300 315,342 422,235 34,257
		5,036,836	4,894,134
		-	

No directors or persons connected with them received emoluments, fees, benefits in kind or reimbursement of expenses from the school or any connected organisation during the year (2010 £Nil)

The number of higher paid employees was	2011 No.	2010 No.
£50,000 - £60,000	4	4
£70,000 - £80,000	-	-
£80,000 - £90,000	-	1
£90,000 - £100,000	1	-

The school paid £35,372 in respect of 4 higher paid employees to the defined benefit scheme

NOTES ON ACCOUNTS

31 July 2011

(continued)

5 Directors and employees (continued)

The average number of full time equivalent Employees in the year was

	2011 No.	2010 No.
Teaching and teaching support staff	96 5	96 1
Administration and Support staff	22 0	21 1
Domestic and maintenance staff	19 1	199
	<u>137 6</u>	<u>137 1</u>

Pension costs

Defined contribution scheme

The company operates a defined contribution scheme for non-teaching staff. The assets of the non-teaching staff scheme are held separately from those of the company in a fund independently administered by HBOS. The pension cost charge represents contributions payable by the company to the non-teaching staff fund and amounted to £36,977 (2010 £34,257)

Defined benefit scheme

The Teachers Pension Scheme (TPS) is an unfunded defined benefit scheme. Contributions on a "payas-you-go" basis are credited to the Exchequer under arrangements governed by the Superannuation Act 1972. Actuarial valuations are carried out on a notional set of investments.

Under the definitions set out in Financial Reporting Standard 17 (Retirement Benefits), the TPS is a multi-employer pension scheme. The school is unable to identify its share of the underlying (notional) assets and liabilities of the scheme. Accordingly, the school has accounted for its contributions to the scheme as if it were a defined contribution scheme.

The pension cost is assessed every five years in accordance with the advice of the government actuary. The assumptions and other data that have the most significant effect on the determination of the contribution levels are as follows.

Latest actuarial valuation	31 March 2004
Actuarial method	Prospective benefits
Investment returns per annum	6 5% per annum
Salary scale increases per annum	4 5% per annum
Market value of assets at date of last valuation	£163,240 million
Proportion of members' accrued benefits covered	
by the actuarial value of the assets	100%

During the year an amount of £438,565 (2010 £422,235) was paid to the scheme for teaching staff

NOTES ON ACCOUNTS

31 July 2011

(continued)

6 Analysis of total resources expended

	Staff Costs £	Other £	Interest £	Depreciation £	2011 Total £	2010 Total £
Costs of generating funds	-		-	_	_	-
Generating donations	58,333	-	-	-	58,333	24,802
Charitable activities						
Academic	4,469,681	602,295	-	89,471	5,161,447	
Domestic	200,885	290,944	-	-	491,829	491,139
Premises	154,894	648,306	-	88,193	891,392	972,061
Support costs (note 7)	146,711	174,189	-	-	320,900	321,131
Schools and education	4,972,171	1,715,734		177,664	6,865,569	6,750,754
School trips and activities		638,355	-	-	638,355	586,409
Interest	-	-	119,061	-	119,061	120,165
	4,972,171	2,354,089	119,061	177,664	7,622,985	7,457,328
Governance Costs (note 8)	6,332	9,811			16,143	16,245
	4,978,503	2,363,900	119,061	177,664	7,639,128	7,473,573
Total Resources expended	5,036,836	2,363,900	119,061	177,664	7,697,461	7,498,375
					011	2010
7 Support Costs					£	£
Wages and salaries				146	,711	148,899
Legal and professional fees					,044	32,494
Insurance					,088	42,347
Advertising and marketing					,164	49,583
Health and safety					,947	6,624
Telephone					,463	12,032
Printing, postage and stationery					,679	7,610
Computer expenses					,660	3,399
Bank charges					,185	15,901
Miscellaneous				1	,959	2,242
				320	,900	321,131
						

NOTES ON ACCOUNTS

31 July 2011

(continued)

	(continued)		
		2011	2010
		£	£
8	Governance costs		
	Audit fees	9,811	10,484
9	Investment income	£	£
	Bank deposit account interest	1,717	263
	Dividend income	1,497	1,455
		2 214	1 710
		3,214	1,718
9a	Other incoming resources	£	£
	Teacher release	4,688	7,227
	Hire of school facilities	13,876	28,785
	Hire of Sports Hall	22,475	19,268
	Educational Activities	14,025	7,395
	Other	<u>2,415</u>	<u>1,950</u>
		57,479	64,625
10	Interest navable	£	£
10	Interest payable		
	Bank loans and overdrafts wholly repayable within five years	217	580
	Bank loans re purchase of property	109,366	107,319
	Fees in advance agreements	9,478	12,266
			
		119,061	120,165

11 Tax on profit on ordinary activities

The directors do not believe the company is liable for any corporation tax arising out of its activities during the year on the grounds referred to in note 1 Principal Accounting Policies - Taxation

NOTES ON ACCOUNTS

31 July 2011

(continued)

12	Tangible assets	Freehold Buildings £	Short Leasehold Buildings £	Long Leasehold Buildings £	Fixtures, Fittings Tools and Equipmen	1
	Cost	-		_	-	~
	At 1 August 2010	658,871	562,621	3,173,999	1,560,470	5,955,961
	Additions	-	-	-	106,677	106,677
	Disposals	-	-	-	-	-
	At 31 July 2011	<u>658,871</u>	<u>562,621</u>	3,173,999	1,667,147	6,062,638
	Depreciation					
	At 1 August 2010	-	163,713	234,610	1,384,435	1,782,758
	Charge for year	-	11,252	76,941	89,471	177,664
	On disposals	-	· <u>-</u>	-	, <u>-</u>	, <u>-</u>
	At 31 July 2011		174,965	<u>311,551</u>	1,473,906	1,960,422
	Net book values					
	At 31 July 2011	<u>658,871</u>	<u>387,656</u>	<u>2,862,448</u>	<u>193,241</u>	4,102,216
	At 31 July 2010	<u>658,871</u>	<u>398,908</u>	<u>2,939,389</u>	<u>176,035</u>	<u>4,173,203</u>

All fixed assets are held for use by the charity

The school has obtained an informal professional valuation of its freehold properties, which shows a current market value for those properties of approximately £1 485 million

The net book amount of fixtures, fittings, tools and equipment includes £nil (2010 £nil) in respect of assets held under finance leases and hire purchase contracts, the depreciation of which is shown in note 2

Short leasehold buildings (leaseholds with 50 years or less unexpired) comprise improvements to property leased from the Old Herefordian Fund and the Church Commissioners

Long leasehold buildings (leaseholds with more than 50 years unexpired) comprise improvements to property leased from the Dean and Chapter of Hereford Cathedral

Future capital commitments

The annual capital expenditure budget for the coming year is £205,000 to allow for works to be carried out at the sports pavilion, replacement classroom fixtures and fittings as well continued investment in technology (2010 £155,000)

NOTES ON ACCOUNTS

31 July 2011

(continued)

13	Fixed asset investments	2011 £	2010 £
	COIF Accumulation Shares		
	Market value at 1 August 2010	224,927	190,334
	Additions	6,549	6,549
	Unrealised gains on investments	24,276	28,044
	Market value at 31 July 2011	255,752	224,927
	·		<u></u>
	Number of Shares	<u>2,771</u>	2,685
	Historic cost		
	At 31 July 2011 and 31 July 2010	£106,164	£99,615
	All investments form part of the Philpotts Educational Charity details of which can be found in Note 18a	Permanent Endowment	Fund, further
		2011 £	
	Music bursary fund investment		
	Market value at 1 August 2010	-	
	Additions	162,500	
	Unrealised gains/(losses) on investments	•	
	Market value at 31 July 2011	162,500	
	Number of Shares	<u>352,265</u>	
	Total market value of investments at 31 July 2011	<u>418,252</u>	

NOTES ON ACCOUNTS

31 July 2011

(continued)

	, ,	2011	2010
14	Stocks	£	£
	Goods for resale	10,093	6,017
15	Debtors	£	£
	Amounts falling due within one year		
	School fees	213,218	238,242
	School fee extras	152,832	169,377
	Other debtors	8,324	19,382
	Prepayments and accrued income	80,309	100,485
		454,683	527,486
		=	
16	Creditors: amounts falling due within one year	£	£
	Instalments due on bank loans	90,759	103,552
	Trade creditors	105,935	95,047
	Other taxes and social security costs	105,242	103,216
	Other creditors	65,761	65,457
	Accruals	125,071	224,388
	Fees in advance	<u>118,374</u>	<u>101,956</u>
		611,142	693,616
	Registration deposits	13,000	12,750
		624,142	706,366
17	Creditors: amounts falling due after more than one year	£	£
	-	-	_
	Other		
	Instalments due on bank loans	1,592,433	1,678,627
	Fees in Advance	<u>427,773</u>	<u>433,740</u>
		2,020,206	2,112,367
	Registration deposits	67,900	91,200
		2.000.106	2 202 555
		2,088,106	2,203,567

NOTES ON ACCOUNTS

31 July 2011

	ued)

	(continueu)	2011	2010
17	Creditors: amounts falling due after more than one year (continued)	£	£
	Registration deposits		
	Amounts fall due on registration deposits as follows	12.000	10.550
	In one year or less (note 15)	13,000	12,750
	Between one and two years	30,500	33,750
	Between two and five years Over five years	18,250 19,150	37,000 20,450
			
		80,900	103,950
	Bank loans Amounts fall due on bank loans as follows		
	In one year or less (note 15)	90,759	103,552
	Between one and two years	96,756	96,825
	Between two and five years	330,530	321,390
	Over five years	1,165,147	1,260,412
		1,683,192	1,782,179
	Fees in Advance Amounts fall due on fees in advance as follows		
	In one year or less (note 15)	118,374	101,956
	Between one and two years	74,567	69,162
	Between two and five years	151,425	149,982
	Over five years	201,781	214,596
		546,147	535,696
		<u></u>	

- a) Bank loans are being repaid by instalments as follows
 - 15 annual instalments with interest at a fixed rate of 6 99% per annum. The loan matures on 31st December 2024
 - 12 annual instalments with interest at a fixed rate of 4 99% per annum. The loan matures on 31st August 2023
- b) The bank loans are secured by first legal charges over Nos 28 and 31 Castle Street & St David's Hall Hereford
- c) Registration deposits are refunded to pupils when they leave the School The accounts have been prepared on the assumption that these are repayable in more than one year except where pupils are in their final year

NOTES ON ACCOUNTS

31 July 2011

(continued)

18 Analysis of net assets between funds

The net assets are held for the various funds as follows

	Tangible Fixed Assets £	Investments £	Net Current Assets £	Net Long Term (Liabilities) £	
Permanent endowment fund	-	255,752	40,327	_	296,079
Restricted fund	_	162,500	271,687	-	434,187
Unrestricted funds					
- General Fund	4,102,216	-	295,351	(2,088,106)	2,309,461
- Designated Fund	-	-	40,000	-	40,000
					
	4,102,216	418,252	647,365	(2,088,106)	3,079,727
					

18a Permanent Endowment Fund

	Balance at 1 August 2010	Investment Gains	Balance at 31 July 2011
	£	£	£
Philpotts Educational			
Charity	271,803	24,276	296,079
			

The Philpotts Educational Charity was originally established as a Scholarship Fund but under a Ministry of Education Order of 1947, the Scheme was varied to allow income to be used for the benefit of the school generally

The Charity Commissioners authorised Hereford Cathedral School Limited to borrow from their Permanent Endowment, subject to terms of recoupment over a period of 20 years (i.e. £6,000 per year), an amount of £120,000 which has been used towards the refurbishment of the Zimmerman Building. A further £549 a year is being recouped over the same period for an outstanding amount of £10,966 which was the subject of earlier recoupment orders. All of the recoupment orders have been consolidated under the most recent order dated 24 July 1996.

NOTES ON ACCOUNTS

31 July 2011

(continued)

18b Restricted Funds

Acestricaed 2 unus	Balance at 1 August 2010 £	Incoming Resources £	Resources Expended £	Balance at 31 July 2011
Old Herefordian Bursary Fund	_	120,000	(120,000)	-
Charitable Bursary Fund	59,700	29,445	•	89,145
Music Bursary Fund	-	325,000	-	325,000
Other Bursary Funds	6,022	15,000	(10,980)	10,042
Rowing Fund	-	10,000	-	10,000
Prize Funds	283	-	(283)	-
Other Educational Activities	-	638,355	(638,355)	-
	66,005	1,137,800	(769,618)	434,187
				

The incoming resources for the restricted fund comprised donations received during the current academic year

Bursaries and scholarships include donations of £120,000 from The Old Herefordians Fund which contribute to the costs of scholarships and bursaries. Due to the fact that bursaries are offset against fees in the Statement of Financial Activities and are always used in full during the year of donation it is not considered to be necessary or practicable to disclose the contribution on the face of the Statement of Financial Activities within the restricted fund column.

The purpose of the Charitable Bursary Fund is to make the school accessible to pupils who would not otherwise be able to access education at an independent school. The Governors consider that giving access in this way fits with the ethos of the school, and is appropriate to a school which has close links to the church

During the year the school was given a £325,000 legacy from the estates of two generous benefactors. The legacy stipulated that it should be used to provide assistance for musically gifted children who would not otherwise be in a position to attend the school

18c Unrestricted Funds

	Balance at 1 August 2010 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 July 2011 £
- General Fund - Designated Fund	2,153,318 40,000	7,214,966 ((7,058,823)	-	2,309,461 40,000
	2,193,318	7,214,966 ((7,058,823)	-	2,349,461

The designated fund has been setup to allow for completion of works required under our lease obligations for the property known as School House

NOTES ON ACCOUNTS

31 July 2011

(continued)

		2011	2010
19	Reconciliation of operating surplus to net cash outflow from operating activities	£	£
	Net incoming/(outgoing) resources	524,325	364,019
	Returns on investments and servicing of finance	117,344	119,902
	Operating surplus/(loss)	641,669	483,921
	Depreciation / loss on disposal	177,664	207,877
	Decrease/(increase) in stock	(4,076)	5,707
	(Increase)/decrease in debtors	72,803	(87,271)
	(Decrease)/increase in creditors	(98,698)	(157,494)
	Movement in advance fees	10,451	(20,205)
		158,144	(51,386)

	Net cash inflow/(outflow) from operating activities	799,813	432,535
		 	

The decrease in creditors of £98,699 does not include bank loans, instalments due on loans and bank overdrafts

Returns on investments and servicing of finance

Bank interest received	1,717	263
Bank interest paid	(109,583)	(107,899)
Finance lease and hire purchase interest paid	-	-
Fees in advance agreements	(9,478)	(12,266)
		
	(117,344)	(119,902)

NOTES ON ACCOUNTS

31 July 2011

(continued)

20 Analysis of changes in net debt

, g	At 1 August 2010 £	Cash Flows £	At 31 July 2011 £
Cash in hand, at bank Overdrafts	509,426	297,305	806,731
	509,426	297,305	806,731
Debt due within 1 year Debt due after 1 year	(103,552) (1,678,627)	12,793 86,194	(90,759) (1,592,433)
Total	(1,272,753)	396,292	(876,461)

21 Guarantees and other financial commitments

The following payments were made in the year to 31 July 2011 in respect of non-cancellable operating leases for land and buildings which expire as follows -

	2011 £	2010 £
Expired in year	-	4,400
Within one year	-	-
Within two to five years	21,452	24,635
After five years	281,592	278,032
		
	303,044	307,067

22 Related party transactions

No transaction with related parties, disclosable under Financial Reporting Standard 8 and the Charities SORP 2005, were entered into during the year or the previous year