

**GENERAL THEATRE COMPANY LIMITED(THE)
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2018**

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GENERAL THEATRE COMPANY LIMITED(THE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mary Penford Peter Whelan Graham Blyth
Secretary	William Parkinson
Charity number	297031
Company number	02065882
Registered office	26 Highbury Terrace Leeds West Yorkshire LS6 4ET
Independent examiner	Stuart B Lodge FCA Stuart B Lodge & Co Chartered Accountants 44 Bradford Road Idle Bradford West Yorkshire BD10 9PE
Bankers	Yorkshire Bank plc 6 Otley Road Leeds West Yorkshire LS6 2AA

GENERAL THEATRE COMPANY LIMITED(THE)

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GENERAL THEATRE COMPANY LIMITED(THE)

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2018

The Trustees present their report and accounts for the year ended 31 March 2018.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and the Charities Act 2011.

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee, incorporated on 20 October 1986 and registered as charity on 3 July 1987. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1. The charity trades as Mimika Theatre.

Trustee Recruitment and Appointment

The Directors who also act as trustees serve for a three year period, retiring by rotation and may be elected for a further period.

The current Directors provide a range of skills and experience relevant to the needs and size of the Company. Should it be necessary to recruit new members in the future, the existing trustees consult with the Chief Executive to select new appointments.

Organisational Structure

Day to day decisions, including general administrative duties, artistic planning, the creation of shows and actual performances are carried out by Jenny Ward and William Parkinson.

At Directors meetings reports are given to the trustees regarding current activities, future plans and income and expenditure updates.

Objectives and Activities

Objectives

The Company's objects and principal activity as described in its Governing Document is to promote, maintain, improve and advance education through the performing arts.

Mission Statement

The charity was set up for the benefit of the public and achieves this through the presentation of high quality accessible theatre to a wide cross section of young people in both school and theatre venues.

Key Objectives 2017/18

Key Objective:-

In the Trustee Report 16/17 the following key objectives were identified for 17/18:-

The creation of a new performance.

An application to be made to the Arts Council in 2017/18 for the creation of the "Seasons" project.

The Company will continue to seek new audiences and venues through the performance and selling of the repertoire.

The Company will continue to develop the contacts made with venues and schools.

GENERAL THEATRE COMPANY LIMITED(THE)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

The Company will continue to build on the inroads made in the Yorkshire region in both School and Theatre venues.

The Company will continue creative and artistic development through the application of new techniques and art forms in the new performance project.

Strategies For Achieving Objectives

The database of venues who regularly programme children's theatre to be updated and extended.

Touring of "small worlds" and "Landscapes" to both new and previously visited Theatre Venues and Schools throughout the UK.

Marketing the Company and its work to new audiences in Yorkshire.

Formulate key ideas/styles of presentation for the new production - working title "Seasons".

Activities 2017/18

This was primarily a performing year.

Performances

Performances took place in both Theatre, Schools and Community Venues.

A total of 23 venues were visited by the Company in 2017/18.

Of these:-

- 12 were new to the Company
- 11 were return visits with the repertoire
- 8 took place in Yorkshire venues/schools
- 15 took place in Schools

PERFORMANCES LIST 2017/18

Venues in bold are new to the Company

Venue	Date	No. shows	Participants
St Augustines Primary School Leeds	23rd- 28th April	14	420
Nottingham County Fair Nottingham	12th - 14th May	6	180
Dunannie School Surrey	22nd - 23rd May	4	120
The Atkinson Southport Lancashire	22nd - 24th June	8	240

GENERAL THEATRE COMPANY LIMITED(THE)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

Cranmore School Sussex	6th - 8th June	8	240
Heyhouses Primary School Lytham Lancashire	11th - 16th June	20	600
Hull Truck Theatre Hull	2nd - 3rd June	3	90
Stanton Vale Special School Nottingham	26th - 27th June	4	60
Square Chapel Halifax Yorkshire	4th - 7th July	6	180
Theatre Clwyd Wales	27th - 28th July	4	120
Birmingham Hippodrome	8th - 12th August	16	480
Arts Centre Washington Sunderland	15th - 16th September	4	120
Hall Grove School Surrey	1st - 4th October	14	420
Maltham Primary School Holmfirth	7th - 12th January	14	420
St. Catherine's School Guildford	21st - 22nd January	4	120
Danes Hill School Surrey	15th - 18th January	12	360
Moortown Primary School Leeds	24th - 26th January	7	210
Square Chapel Halifax	27th - 28th January	6	210
Barfield Nursery School Surrey	5th - 6th February	4	120
Scholes Primary School Leeds	6th - 9th March	13	390

GENERAL THEATRE COMPANY LIMITED(THE)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

Kingsland Special School Wakefield	12th - 15th March	12	180
Salisbury Arts Centre Wiltshire	16th - 17th March	4	120
Rufford Park Primary School Leeds	20th - 23rd March	12	360
Total Performances and Participants		199	5760

Key Activities and Events

New Venues

Objective: **The Company will continue to seek new audiences and venues through the performance and selling of the repertoire.**

The Company continued to develop and increase its audience base in 17/18

12 new venues were visited.

New contacts involved Schools and Theatre Venues in both Yorkshire and Nationally.

An important factor as indicated in previous reports is that the majority of the above arose from "word of mouth" and were not a direct result of marketing efforts by the Company.

Theatre highlights include:-

A week long residency at the Birmingham Hippodrome. All 16 shows were sold out and the performances were a tremendous success.

A first performance at Theatre Clwyd Wales for their Family Arts Festival. This is a theatre well known for its commitment to presenting Children's Theatre, and again we had fantastic feedback from both audiences and the theatre itself.

Performances in Schools

15 schools were visited in 17/18

A commitment to this area of work is still important to the Company.

7 schools were previously unvisited and included performances in both Surrey and Yorkshire.

The remaining 8 schools were invitations to perform a further show from our repertoire. This included a third visit to Heyhouses School in Lancashire and a second visit to Kingsland Special School in Wakefield. Both booked a show which the Company had previously performed for their children but felt it was so successful they were wanted to re-book the experience.

GENERAL THEATRE COMPANY LIMITED(THE)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

Contacts in Yorkshire

Objective: The Company will continue to build on the in roads made in the Yorkshire region in both School and Theatre venues.

This is important for two reasons:-

Establishing relationships with local schools and venues.

Financially, lower costs are incurred by the Company in relation to travel and accommodation expenses.

Schools:-

Four Yorkshire schools were visited for the first time in 17/18. This is a small number but it has already impacted on school enquires for 18/19 due to recommendations from these schools.

Venues:-

Square Chapel:-

The Company first performed here in 15/16. Square Chapel is a vibrant and exciting venue in Halifax. Rebuilt in 16/17 the Theatre invited the Company back for their opening day to perform for School groups and again later in the year for families. A very positive relationship has developed with this venue. The Company was invited back twice in 17/18 and further bookings have been made for 18/19.

A Significant Development in 17/18

In October 2017 the Company was contacted by Dr. Andy Heath, Senior Research Fellow at the University of Liverpool. He is currently involved in the Changing Arctic Ocean Programme (C.A.O.) funded by the Natural Environment Research Council (N.E.R.C.). This research programme aims to:-

“ Understand how change in the physical environment (ice and ocean) will affect the large-scale ecosystem structure and biogeochemical functioning of the Arctic Ocean, the potential major impacts and provide projections for future ecosystem services”

This major five year project involves institutions in the UK, Norway and Germany.

A marine biologist on the CAO team at Liverpool University had seen a performance of “Landscapes” at the Atkinson Theatre in Southport. She was impressed with how the Company was able to communicate a sense of the natural world within an immersive theatrical framework and suggested that Mimika could make an exciting addition to the C.A.O public engagement programme.

As a result Dr. Andy Heath contacted the Company and proposed commissioning a specific performance related to the Arctic which could be directly funded by N.E.R.C.

After consultation regarding a possible time frame, budgets and researching the nature of the Arctic projects the Company accepted the proposal.

The Company saw this as an exciting opportunity and it would be their first commissioned project. An application for £14,000 was made to N.E.R.C. by Liverpool University and this was approved in January 2018. It must be pointed out that this is a “first” for N.E.R.C. - they have never funded such a project before.

The Company proposed creating the show in 2019 and performing in 2020 to 8 primary schools linked to C.A.O. partner institutions in Leeds, Liverpool and Oban, Scotland. Educational Support Materials will be provided by the relevant projects. It is anticipated that the Arctic performance will be added to the repertoire and will be aimed at school audiences.

GENERAL THEATRE COMPANY LIMITED(THE)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

This development has impacted on two key objectives identified for 17/18:-

The creation of a new performance - "Seasons".

A great deal of preparatory work took place in 17/18 including story boarding the show and the building of miniature sets. Although work will continue on this project a decision was made to prioritise the Arctic show. The grant from NERC will allow the Company to invest in new equipment and software. This will have a direct beneficial impact on the "Seasons" performance particularly regarding animation and projection capabilities. It will also allow the Company to explore and test new ideas which are already planned for "Seasons"

An application to be made to the Arts Council in 2017/18 for the creation of the "Seasons" project.

The Company needed to rethink this application because of the commissioned project.

In addition, it is recognised that the Company must consider the purchase of a new van. After consulting with the Arts Council regarding capital funding it became clear that they would only consider the purchase of capital items as part of a project involving a performance/touring programme of work.

The Company needs to consult further with the Arts Council regarding how to make a proposed application fit into their remit.

SUMMARY AND CONCLUSION

A new and exciting partnership has begun with Liverpool University.

The Company successfully continued to reach new audiences nationally.

Local partnerships continued to be developed.

The Company continued to develop new Yorkshire based contacts both in Schools and Theatre Venues.

The Company Venue database continued to be updated and new Venues added.

The themes, content and styles of presentation of the new performance project were constantly revised and added to throughout the year.

Performances in 2017/18 continued to receive a fantastic response from both audiences and promoters, along with testimonials from programmers who have continued to support the Company.

PLANS FOR FUTURE PERIODS

Key Objectives:-

The creation of a new performance. Initial research and development for the Arctic project will begin in 18/19.

The Company will continue to seek new audiences and venues through the performance and selling of the repertoire.

The Company will continue to develop the contacts made with Venues and Schools.

The Company will continue to build on the inroads made in the Yorkshire region in both School and Theatre Venues.

The Company will continue creative and artistic development through the application of new techniques and art forms in the new performance project.

GENERAL THEATRE COMPANY LIMITED(THE)

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

Statement of Trustees Responsibilities

The Trustees of General Theatre Company Limited(The) are responsible for preparing the Trustees Annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare accounts for each financial year. Under company law the Trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these accounts the Trustees are required to:-

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements that are reasonable and prudent;
- state whether UK accounting standards have been followed, subject to any departures disclosed and explained in the accounts; and
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

The directors are responsible for maintaining proper accounting records which disclose at anytime the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006, and the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board of Trustees



W.E. PARKINSON

Secretary

Dated: 10/12/2018

GENERAL THEATRE COMPANY LIMITED(THE)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GENERAL THEATRE COMPANY LIMITED(THE)

I report on the accounts of the charity for the year ended 31 March 2018, which are set out on pages 9 to 14.

Respective Responsibilities of Trustees and Examiner

The Trustees, who are also the Directors of General Theatre Company Limited(The) for the purposes of company law, are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011, (the 2011 Act), and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report


My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;
 have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stuart B Lodge FCA
Stuart B Lodge & Co
Chartered Accountants
44 Bradford Road
Idle
Bradford
West Yorkshire
BD10 9PE



Dated: 12 December 2018

GENERAL THEATRE COMPANY LIMITED(THE)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2018

	Notes	Total 2018 £	Total 2017 £
Income			
Donations and legacies	2	-	200
Incoming resources from charitable activities	3	19,685	21,040
		<hr/>	<hr/>
Total income		19,685	21,240
		<hr/>	<hr/>
Expenditure	4		
Charitable activities			
Project running costs		14,148	21,399
		<hr/>	<hr/>
Total expenditure		14,148	21,399
		<hr/>	<hr/>
Net income/(expenditure) for the year/ Net movement in funds		5,537	(159)
Total funds brought forward		86	245
		<hr/>	<hr/>
Total funds carried forward		5,623	86
		<hr/>	<hr/>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

GENERAL THEATRE COMPANY LIMITED (THE)

BALANCE SHEET AS AT 31 MARCH 2018

	Notes	£	2018 £	£	2017 £
Fixed assets					
Tangible assets	7		-		-
Current assets					
Debtors	8	2,491		405	
Cash at bank and in hand		3,852		401	
		<u>6,343</u>		<u>806</u>	
Creditors: amounts falling due within one year	9	720		720	
		<u>720</u>		<u>720</u>	
Total assets less current liabilities			<u>5,623</u>		<u>86</u>
Income funds					
Unrestricted funds:			<u>5,623</u>		<u>86</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2018. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The Directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

The accounts were approved by the Board on 10 December 2018


MARY PENFORD

Trustee

Company Registration No. 02065882

GENERAL THEATRE COMPANY LIMITED(THE)**STATEMENT OF CASHFLOWS
AS AT 31 MARCH 2018**

	Note	2018 £	2017 £
Cash used in operating activities	10	3,451	(490)
Cash equivalents at the beginning of the year		401	891
		<hr/>	<hr/>
Total cash equivalents at the end of the year		3,852	401
		<hr/>	<hr/>

GENERAL THEATRE COMPANY LIMITED(THE)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2018

1. Accounting policies

1.1 Accounting convention

The accounts are prepared under the historical cost convention unless otherwise stated.

The accounts are prepared in accordance with Accounting and Reporting by Charities; Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1 January 2015.

The charity constitutes a public benefit entity as defined by FRS 102.

Having considered future planned activities and the reserves available to the charity, the directors are satisfied that the financial statements should continue to be prepared on the going concern basis.

1.2 Incoming resources

Core funding revenue grants are credited to the income and expenditure account at the time when they are received. Revenue grants for specific projects are credited to the income and expenditure account when received and unspent amounts at the year end are carried forward as part of the restricted funds in the balance sheet.

Income from performances is credited to the income and expenditure account at the time when they are received.

Donations are accounted for when received by the charitable company.

1.3 Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charitable company in the delivery of its activities and services for beneficiaries. These costs includes those costs associated with meeting the constitutional and statutory requirement of the charitable company.

1.4 Fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Equipment	25% straight line
Motor vehicles	25% straight line

1.5 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used.

GENERAL THEATRE COMPANY LIMITED(THE)

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

2. Donations and legacies

	2018 £	2017 £
Donations – Mr P Fergusson	-	200

3. Incoming resources from charitable activities

	2018 £	2017 £
Performance fees	19,685	21,040

4. Charitable activities

	2018 £	2017 £
Performance fees	7,710	15,835
Production costs	235	371
Motor vehicle expenses	2,416	2,270
Travel	2,877	1,940
Printing, postage and stationery	91	180
Independent examination fee	720	720
Computer costs	16	-
Sundries	13	13
Telephone costs	70	70
	<u>14,148</u>	<u>21,399</u>

5. Trustees

None of the Trustees (or any persons connected with them) received any remuneration during the year (2017 - £nil).

6. Employees

There were no employees in the year (2017 none).

GENERAL THEATRE COMPANY LIMITED(THE)

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

7. Tangible Fixed Assets

	Equipment £	Motor Vehicle £	Total £
Cost			
At 1 April 2017			
And			
31 March 2018	27,714	17,179	44,893
	<hr/>	<hr/>	<hr/>
Depreciation			
At 1 April 2017			
And			
31 March 2018	27,714	17,179	44,893
	<hr/>	<hr/>	<hr/>
Net Book Value			
At 31 March 2018			
And			
31 March 2017	-	-	-
	<hr/>	<hr/>	<hr/>

8. Debtors

	2018 £	2017 £
Performance fees	1,793	-
Prepayments and accrued income	698	405
	<hr/>	<hr/>
	2,491	405
	<hr/>	<hr/>

9. Creditors: amounts falling due within one year

	2018 £	2017 £
Accruals	720	720
	<hr/>	<hr/>

10. Reconciliation of net movement in funds to net cashflow from operating activities

	2018 £	2017 £
Net movement in funds	5,537	(159)
(Increase)/decrease in debtors	(2,086)	(309)
(Decrease)/increase in creditors	-	(22)
	<hr/>	<hr/>
Net cash used in operating activities	3,451	(490)
	<hr/>	<hr/>