

NORTH HERTS HOSPICE CARE
ASSOCIATION
(A Company limited by guarantee
and not having a Share Capital)

REPORT & ACCOUNTS

FOR THE YEAR ENDED

31ST MARCH 2005



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NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

TRUSTEES

MRS. D.G. WILLIAMS Chairman
(known professionally
as DR. M.B. JUDD)
MRS. S.O. BALL
MR. D.R.C. HEYMANS
MR. T. BENTHAM
MR. J. PROCTER
MRS. M. GUENIER
MR. P.W. WILLMOTT
MR. G. COOK
MR. J.S. BUSH

SECRETARY

MR. D.R.C. HEYMANS

REGISTERED AUDITORS

S. McCOMBIE & CO.
FIRST FLOOR OFFICES,
99, BANCROFT,
HITCHIN,
HERTFORDSHIRE.

BANKERS

YORKSHIRE BANK PLC.,
96/97, HERMITAGE ROAD,
HITCHIN,
HERTFORDSHIRE.

LLOYDS TSB BANK PLC.,
1, BANCROFT,
HITCHIN,
HERTFORDSHIRE.

THE CHARITIES AID FOUNDATION,
KINGS HILL,
WEST MALLING,
KENT.

REGISTERED OFFICE

GARDEN HOUSE HOSPICE,
GILLISON CLOSE,
LETCHWORTH,
HERTFORDSHIRE.

COMPANY NUMBER

2040989

REGISTERED CHARITY NUMBER

295257

NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

REPORT OF THE TRUSTEES

The Association, being a company limited by guarantee and a registered charity, have adopted the practice that the Directors (Council Members) be called Trustees and the Board of Directors (Council of Management) be the Board of Trustees.

The Trustees submit their Annual Report and Accounts for the year ended 31st March 2005.

PRINCIPAL ACTIVITY

The Association's objective is to provide hospice care within the geographical area of North Herts, Stevenage and part of Mid Beds.

The North Herts Hospice Care Association exists to provide specialist palliative care, mainly for adults with advanced cancer, motor neurone disease or other terminal illnesses. This care is offered to patients and their families, without discrimination.

The principal activities of the subsidiary undertaking are as general merchants, traders and the operators of a weekly lottery.

REVIEW OF ACTIVITIES

The Association's objectives are:

- Ensuring that all activities are carried out within an appropriate legal, financial and administrative framework.
- The provision of appropriate resources, staff, buildings and equipment to fulfil the Charity's mission.
- Ensuring that the appropriate monetary resources are available from contracts, direct fundraising and trading to meet the care needs of the hospice patients and their families.
- Ensuring that the resources of the organisation are managed and maintained providently.
- Maintaining strategic and operational plans in accordance with the Association's charitable interest.

To achieve these the Association appoints Trustees who are responsible for acting on their behalf.

The Trustees consider that all of these objectives have been met during the past year.

The twelve month period to 31st March 2005 has reflected the continuing support of the public, the Primary Care Trusts and the subsidiary undertaking who have all provided funds to maintain the high standard of services for the year and excess resources to provide a base for the ensuing year's services and projects.

Overall there is reported net incoming resources for 2004/2005 of £345,402 made up as:-

- | | |
|------------------------------|----------|
| • Unrestricted general funds | £291,676 |
| • Restricted funds | £53,726 |

INCOMING RESOURCES

Incoming resources in the form of:-

- (a) Donations, covenanted income and similar income excluding monies restricted for the new building project totalled £462,973 for the twelve month period under review as compared to £359,462 for the previous ten months.
- (b) Legacies for the twelve month period under review were £76,369 as compared to £157,664 for the previous ten months.

NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

REPORT OF THE TRUSTEES

INCOMING RESOURCES Continued...

- (c) Fund-raising income for the twelve month period under review was £101,787 as compared to £56,740 for the previous ten months. This was due to a new annual dinner and a general increase in fund-raising activities.
- (d) An administration fee of £20,000 received from the subsidiary undertaking being an agreed contribution for management services.

In line with the Trustees' objective of providing appropriate resources, funds continue to be raised for the purpose of extending the building on its present site. Donations of £53,252 were received during the year, which together with previously raised monies has provided £370,260 towards the project.

In line with its contracts North Herts and Stevenage Primary Care Trust and Bedfordshire Heartlands Primary Care Trust continue to provide substantial funding. Overall this funding increased by 4½% from Stevenage Primary Care Trust and 5% from Bedfordshire Heartlands Primary Care Trust.

The maintenance of voluntary income levels is a reflection of the esteem the Hospice is regarded by the public and without this continued support the Trustees would not be able to plan for increasing the resources and facilities available.

The subsidiary undertaking continued to provide much needed support. The previous ten months' trading by the subsidiary, which was a period of changes in management structure and methods in operations, resulted in £103,968 being covenanted to the Association. The resulting changes and stability of the twelve months under review resulted in £276,885 being covenanted to the Association.

The directors of the subsidiary undertaking continue to review and change as appropriate the mode of operations and are confident that the profitability of the subsidiary can be maintained.

RESOURCES EXPENDED

On a pro rata basis, as compared to the previous ten month period, resources expended increased.

This has been made possible by the increase in incoming resources. The majority of the increases in resources expended have been direct costs in raising funds or maintaining the services of the Association and meeting its primary objectives.

All costs have been managed and controlled and were within or close to the predetermined budgets established prior to the commencement of the period under review.

STATE OF AFFAIRS

The state of affairs at 31st March 2005 reflect the reserves accumulated to:-

- Retain sufficient resources into the ensuing year as cover for statutory liabilities.
- Allow for unexpected decreases in income or increase in costs.
- Adapt and alter the existing building.

The demand for the services provided by the Association, the requirement to maintain sufficient funds to cover its statutory and reserves policies and the raising of funds for the planned new building has resulted in substantial funds being retained as at 31st March 2005.

As at 31st March 2005 the Association has received £370,260 towards the planned new building. However, the estimated costs are £3,200,000 and therefore the Association will need to contribute substantial general reserve funds to the project and continue to raise additional funds.

The Trustees are confident that with careful timing, continued fund-raising and the utilization of resources, funding for the new building works can be achieved, whilst maintaining reserves to cover its main objectives.

NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

REPORT OF THE TRUSTEES

RESULTS

The results for the period are set out on page 9 and 10.

RESERVES POLICY

The Association relies upon funding from its contracts with North Herts and Stevenage Primary Care Trust and Bedfordshire Heartlands Primary Care Trust and on its investments, donations, legacies, fundraising and net income from its subsidiary undertaking to fund its charitable activities.

Funds are regarded as

- Unrestricted funds, although various contributions have been designated, are to be used in the provision of services for which the charity has been established.

The Trustees consider the general unrestricted funds to be available for:-

Six months' running costs of the Hospice estimated at £750,000.
Contingencies and unexpected problems estimated at £100,000.

- Restricted funds, where the use has been specified by the donor or raised for a particular restricted purpose, such as the new extension to the building.

RISKS FACING THE ASSOCIATION

There are five main risks facing the Association which could impact on its ability to sustain the levels and quality of service it currently offers.

- The Association has contracts with North Herts and Stevenage Primary Care Trust and Bedfordshire Heartlands Primary Care Trust and the Trustees are reasonably confident that there will be little change in the short term, although the funding policies of the NHS are always subject to review.
- A decline in the level of support from local communities due to increased competition from other voluntary income generating organisations for public, private and institutional support means that the Association must continue at all times to present itself in the manner it has established as an efficient professional caring organisation, in order to continue to attract such funds.
- Increasing shortages of qualified staff and the rising cost of employing them.
- The raising of the significant capital costs to extend and alter the existing buildings to provide appropriate care facilities for the hospice's primary functions.
- Increased expectations from statutory bodies.

The Trustees continue to monitor these risks closely and together with the management team are continuing to work in the pursuance of reducing them.

FUTURE PLANS

The need to raise funds is continuous. The staff and volunteers who undertake this function work exceptionally hard and to great effect, showing initiative, unflagging energy and imagination. It is hoped that all forms of voluntary donations and fundraising income can be maintained.

Accommodation remains a problem not only to the staff but also for meeting the changing needs and rising expectations of Hospice patients.

NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

REPORT OF THE TRUSTEES

FUTURE PLANS Continued.....

The Trustees have progressed with their plans for extending the building on its present site and are planning to undertake a building development in three phases that provides:-

- A purpose built day hospice.
- In-patient accommodation.
- Replacement of the portakabins by permanent buildings.

As previously noted £370,260 has been received and restricted for this project.

The estimated cost of the new building and alterations is currently £3,200,000. Using reserves, the first phase of the building development, to provide the purpose built day hospice at an estimated cost of £2,100,000, will commence early 2006.

TRUSTEES

The Trustees who served during the year were:-

Mrs. D.G. Williams (known
professionally as Dr. M.B. Judd)
Mr. D.R.C. Heymans
Mrs. S.O. Ball
Mr. P.W. Willmott

Mr. T. S. Bentham
Mr. J. Procter
Mrs. M. Guenier
Mr. G. Cook
Mr. J. Bush

In accordance with Article 39 of Association the following retire by rotation at the Annual General Meeting and being eligible offer themselves for re-election:-

Mrs. S.O. Ball, Mr. P.W. Willmott and Mr. G. Cook.

TRUSTEES' INTERESTS IN THE SHARES OF THE COMPANY

The Association is a company limited by guarantee and not having a Share Capital, therefore the Trustees have no financial interest other than the extent of the limited guarantee as denoted in the Memorandum of Association of the Association.

MARKET VALUE OF LONG LEASEHOLD LAND AND BUILDINGS

The Trustees consider that the market value of the long leasehold land and buildings is approximately the same as the recorded book value.

FIXED ASSETS

The Trustees continue to enhance and maintain the facilities available to patients, their families and staff.

There were no significant changes in fixed assets during the year.

Details of the Association's fixed assets are in Note 14 of the Accounts.

There were no additions to fixed assets held by the subsidiary undertaking.

NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

REPORT OF THE TRUSTEES

TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare accounts for each financial period which give a true and fair view of the state of affairs of the charity and of the group and the incoming resources and application of resources, including the net income or expenditure of the group for the period.

In preparing those accounts, the trustees are required to:-

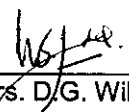
- Select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and the group and which enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

The Auditors, Messrs. S. McCombie & Co., will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

Signed on behalf of the Board of Trustees _____



Trustee
Mrs. D/G. Williams (known professionally
as Dr. M.B. Judd)

Approved by the Board on 10th October 2005.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

We have audited the accounts of North Herts Hospice Care Association for the year ended 31st March 2005 which comprise the Consolidated Statement of Financial Activities (incorporating a Consolidated Income and Expenditure Account), Charity Statement of Financial Activities (incorporating an Income and Expenditure Account), Consolidated and Charity Balance Sheets, Consolidated Statement of Cash Flows, and related notes.

These Accounts have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

The trustees' responsibilities for preparing the Annual Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees' Annual Report is not consistent with the accounts, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read other information contained in the Trustees' Annual Report, and consider whether it is consistent with the audited accounts.

We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the accounts. Our responsibilities do not extend to any other information.

Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the accounts, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF
NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

Opinion

In our opinion the accounts give a true and fair view of the state of the group and charity's affairs as at 31st March 2005 and of the group's and charity's incoming resources and application of resources, including the income and expenditure accounts, for the period then ended and have been properly prepared in accordance with the Companies Act 1985.

A handwritten signature in black ink, appearing to read 'S. McCombie & Co.', is written over the printed name of the auditors.

S. McCombie & Co.
Chartered Accountants and Registered Auditors,
First Floor Offices,
99, Bancroft,
Hitchin,
Hertfordshire.

Dated 10th October 2005.

NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)
CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating a Consolidated Income and Expenditure Account)

FOR THE YEAR ENDED 31ST MARCH 2005

	Note	Unrestricted Funds	Restricted Funds	Total Funds Year ended 31/3/2005	Total Funds 10 Months ended 31/3/2004
Incoming Resources	4				
Donations, Legacies and Similar Income	5	539,342	61,483	600,825	597,553
Activities in Furtherance of the Charity's objects					
North Herts and Stevenage PCT, Bedfordshire Heartlands PCT and East & North Herts Health Funding Grants	6	721,371 73,520	- -	721,371 73,520	574,731 32,421
Activities for Generating Funds					
Shops Income, Fund-raising Sales					
Lottery Income and Bureau Fees	7	1,008,949	-	1,008,949	868,179
Fundraising		101,787	-	101,787	56,740
Investment Income	8	100,054	-	100,054	52,568
Other Operating Income		12,454	-	12,454	4,135
Total Incoming Resources		2,557,477	61,483	2,618,960	2,186,327
Costs of generating funds					
Shops, fund-raising sales and lottery expenditure	12	716,345	-	716,345	757,347
Fundraising, donations, legacies and similar income	9	102,659 819,004	- -	102,659 819,004	77,002 834,349
Net incoming resources available for charitable application		1,738,473	61,483	1,799,956	1,351,978
Charitable expenditure					
Costs of activities in furtherance of charitable objectives					
Provision of hospice services	10	1,309,983	1,587	1,311,570	944,294
Running costs and maintenance of hospice	10	120,505	6,170	126,675	94,490
Management and administration	11	16,309	-	16,309	12,680
Total charitable expenditure		1,446,797	7,757	1,454,554	1,051,464
Total resources expended	12	2,265,801	7,757	2,273,558	1,885,813
Net incoming resources for the year		291,676	53,726	345,402	300,514
Total funds at 31st March 2004		2,684,699	339,899	3,024,598	2,724,084
Total funds at 31st March 2005	28	£2,976,375	393,625	3,370,000	3,024,598

All the information required by an Income and Expenditure Account under the Companies Act requirements is identical to that reported above as a Statement of Financial Activities.

Continuing operations

No activities were acquired or discontinued during the above two financial periods.

Total recognised gains and losses

There are no recognised gains or losses, other than the net incoming resources for the above two financial periods.

NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)
CHARITY STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an Income and Expenditure Account)
FOR THE YEAR ENDED 31ST MARCH 2005

	<u>Note</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total Funds Year ended 31/3/2005</u>	<u>Total Funds 10 Months ended 31/3/2004</u>
Incoming Resources					
Donations, Legacies and Similar Income	5	539,342	61,483	600,825	597,553
Activities in Furtherance of the Charity's objects					
North Herts and Stevenage PCT, Bedfordshire Heartlands PCT and East & North Herts Health Funding	6	721,371	-	721,371	574,731
Grants		73,520	-	73,520	32,421
Activities for Generating Funds					
Commercial trading activities	15	276,885	-	276,885	103,968
Fund-raising sales	7	12,803	-	12,803	9,809
Fundraising		101,787	-	101,787	56,740
Investment Income		97,399	-	97,399	55,236
Administration fee		20,000	-	20,000	-
Total Incoming Resources		<u>1,843,107</u>	<u>61,483</u>	<u>1,904,590</u>	<u>1,430,458</u>
Cost of generating funds					
Cost of fund-raising sales	7	1,975	-	1,975	1,478
Fundraising, donations, legacies and similar income	9	<u>102,659</u>	-	<u>102,659</u>	<u>77,002</u>
		<u>104,634</u>	-	<u>104,634</u>	<u>78,480</u>
Net incoming resources available for charitable application		<u>1,738,473</u>	<u>61,483</u>	<u>1,799,956</u>	<u>1,351,978</u>
Charitable expenditure					
Costs of activities in furtherance of charitable objectives					
Provision of hospice services	10	1,309,983	1,587	1,311,570	944,294
Running costs and maintenance of hospice	10	120,505	6,170	126,675	94,490
Management and administration	11	<u>16,309</u>	-	<u>16,309</u>	<u>12,680</u>
Total charitable expenditure		<u>1,446,797</u>	<u>7,757</u>	<u>1,454,554</u>	<u>1,051,464</u>
Total resources expended		<u>1,551,431</u>	<u>7,757</u>	<u>1,559,188</u>	<u>1,129,944</u>
Net incoming resources for the year		291,676	53,726	345,402	300,514
Total funds at 31st March 2004		<u>2,684,699</u>	<u>339,899</u>	<u>3,024,598</u>	<u>2,724,084</u>
Total funds at 31st March 2005	28	<u>£2,976,375</u>	<u>393,625</u>	<u>3,370,000</u>	<u>3,024,598</u>

All the information required by an Income and Expenditure Account under the Companies Act requirements is identical to that reported above as a Statement of Financial Activities.

Continuing operations

None of the Charity's activities were acquired or discontinued during the above two financial periods.

Total recognised gains and losses

The Charity has no recognised gains or losses, other than the net incoming resources for the above two financial periods.

NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

CONSOLIDATED AND CHARITY BALANCE SHEETS AS AT 31ST MARCH 2005

	<u>NOTE</u>	<u>31/3/2005</u> <u>Group</u>	<u>31/3/2004</u> <u>Group</u>	<u>31/3/2005</u> <u>Charity</u>	<u>31/3/2004</u> <u>Charity</u>
<u>FIXED ASSETS</u>					
Tangible Assets	14	737,695	736,451	736,233	733,919
Investments	15	-	-	100	100
		<u>737,695</u>	<u>736,451</u>	<u>736,333</u>	<u>734,019</u>
<u>CURRENT ASSETS</u>					
Stocks	16	20,410	15,751	-	-
Debtors	17	215,916	204,421	495,629	285,087
Cash at Bank and in Hand		<u>2,679,780</u>	<u>2,327,264</u>	<u>2,296,356</u>	<u>2,128,572</u>
		<u>2,916,106</u>	<u>2,547,436</u>	<u>2,791,985</u>	<u>2,413,659</u>
<u>CREDITORS: AMOUNTS FALLING DUE</u> <u>WITHIN ONE YEAR</u>					
Other Creditors	18	<u>283,801</u>	<u>259,289</u>	<u>158,318</u>	<u>123,080</u>
<u>NET CURRENT ASSETS</u>		<u>2,632,305</u>	<u>2,288,147</u>	<u>2,633,667</u>	<u>2,290,579</u>
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>		<u>£3,370,000</u>	<u>£3,024,598</u>	<u>£3,370,000</u>	<u>£3,024,598</u>
<u>FUNDS</u>					
Unrestricted Funds:					
General	28	2,244,896	1,957,612	2,244,896	1,957,612
Designated	28	<u>731,479</u>	<u>727,087</u>	<u>731,479</u>	<u>727,087</u>
		2,976,375	2,684,699	2,976,375	2,684,699
Restricted Funds:	28	<u>393,625</u>	<u>339,899</u>	<u>393,625</u>	<u>339,899</u>
	30	<u>£3,370,000</u>	<u>£3,024,598</u>	<u>£3,370,000</u>	<u>£3,024,598</u>

Signed on behalf of the Board of Trustees _____ Trustee

Mrs. D.G. Williams (known professionally
as Dr. M.B. Judd)

Approved by the Board on 10th October 2005.

NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED
31ST MARCH 2005

	<u>NOTE</u>	Year ended <u>31/3/2005</u>	10 Months ended <u>31/3/2004</u>
<u>NET CASH INFLOW/(OUTFLOW) FROM OPERATING ACTIVITIES</u>	24	<u>266,461</u>	<u>(285,948)</u>
<u>RETURN ON INVESTMENTS AND SERVICING OF FINANCE</u>			
Interest received		<u>100,054</u>	<u>52,568</u>
<u>NET CASH INFLOW FROM RETURNS ON INVESTMENTS</u>		<u>100,054</u>	<u>52,568</u>
<u>CAPITAL EXPENDITURE</u>			
Payments to acquire tangible fixed assets		<u>(13,999)</u>	<u>(18,533)</u>
<u>NET CASH (OUTFLOW) FROM CAPITAL EXPENDITURE</u>		<u>(13,999)</u>	<u>(18,533)</u>
<u>INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS</u>	25/26	<u>£352,516</u>	<u>(£251,913)</u>

NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

CONSOLIDATED NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31ST MARCH 2005

1. OBJECTIVE

To provide hospice care within the geographical area of North Herts, Stevenage and part of Mid Beds.

2. STATUS AND BASIS OF ACCOUNTING

Status

- North Herts Hospice Care Association is a Company limited by guarantee, without a share capital.
- It is a registered Charity and, as such, is not liable for corporation tax on its investment income, nor any other income derived from carrying out the charitable objective of the Company.

Basis of Accounting

- The Accounts have been prepared under the historical cost convention.
- The Accounts have been prepared in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" published in October 2000 and applicable accounting standards. Any material departure from applicable accounting standards are described below.
- The Accounts have been prepared on an accruals basis.
- The Association has dispensed with the requirement to produce an Income and Expenditure Account or Group Income and Expenditure Account as required under the Companies Act as the Statement of Financial Activities required under the Statement of Recommended Practice "Accounting and Reporting by Charities" is identical. The Statement of Financial Activities and the amended format is a departure from the Companies Act 1985, but has been made to reflect headings which are relevant to the Association's activities and to show a true and fair view.

3. ACCOUNTING POLICIES

• **Group Accounts**

The accounts consolidate the results of the charity and its wholly owned subsidiary undertaking Garden House Hospice Trading Limited, which is a trading entity to raise funds for the charity itself.

The accounts consolidate the results of the charity and its wholly owned subsidiary undertaking on a line by line basis. As the subsidiary undertaking carries out no charitable activities all its costs are included as "costs of generating funds."

• **Donations, Legacies and Similar Incoming Resources**

Donations, legacies and similar incoming resources are included in the period in which they are receivable, which is when the charity becomes entitled to the resource. Income tax recoverable on individual gifts and donations is included as part of the gift or donation.

• **Primary Care Trust Funding**

Primary Care Trust Funding fees are credited to the Statement of Financial Activities in the period in which they are receivable.

• **Shop Income, Fund-raising Sales, Lottery Income and Bureau Fees**

Income from the commercial activities of operating shops, fund-raising sales, lottery and lottery bureau are included in the period in which the group is entitled to receipt.

NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

CONSOLIDATED NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31ST MARCH 2005

3. ACCOUNTING POLICIES Continued....

• **Investment Income and Rental Income**

Income from investments and from rental is included in the Statement of Financial Activities in the period in which it is receivable.

• **Fundraising**

All income from fundraising events completed in the period are included.

• **Expenditure**

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended in the Statement of Financial Activities.

• **Value Added Tax**

The Association does not provide services which fall within the scope of the Value Added Tax Regulations and is, therefore, unable to reclaim input tax.

Value Added Tax on capital expenditure is written off to the Statement of Financial Activities and is not capitalised. Value Added Tax on resources expended is included within the expense in the Statement of Financial Activities.

• **Depreciation**

Individual fixed assets costing £1,000 or more are capitalised at cost.

The cost of converting the Letchworth Hospital into the Garden House Hospice has been capitalised. The buildings are maintained, as a matter of policy, by a programme of repair such that the residual values of the buildings taken as a whole are at least equal to the book value. Having regard to this it is the opinion of the Trustees that depreciation of any such property as required by the Companies Act 1985 and the accounting standards would be insignificant. Any permanent diminution in value of such buildings would be charged to the Statement of Financial Activities as appropriate. Depreciation is provided on all other tangible fixed assets on a straight line basis and is calculated to write off the cost over the anticipated economic life as follows:-

Charity

Portakabins, Furniture & Fittings	- Over five years
Office Equipment	- Over five years
Motor Vehicle	- Over three years

Subsidiary

Motor Vehicle	- Over five years
Equipment	- Over five years
Fixtures & Fittings	- Over ten years
Improvements to short-term	
Leasehold land and buildings	- Over the lease term

Depreciation has been charged against the following Funds:-

Portakabins, Furniture & Fittings - Charity	- Designated Fund/Restricted Fund
Office Equipment	- General Fund
Motor Vehicles	- General Fund
Fixtures, & Fittings	- General Fund
Improvements to short-term	
Leasehold land and buildings	- General Fund

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3. ACCOUNTING POLICIES Continued....

- **Investment**

Fixed asset investment is stated at cost, less, where it is considered appropriate, provision for any permanent diminution in value.

- **Stocks**

Stocks are stated at cost.

- **Pension Scheme Arrangements**

Charity

The Association operates and contributes to the following defined Pension Schemes:-

- To the National Health Service Superannuation Pension Scheme on behalf of those employees who are members of the Scheme.
- To a scheme managed by Standard Life in respect of those employees who are not entitled to be members of the National Health Superannuation Pension Scheme.

All employees are entitled to join one of the schemes provided they contribute a minimum of 1% of salary.

Subsidiary

The subsidiary operates and contributes to a defined contribution pension scheme for those employees who wish to participate. Contributions in respect of the Company's defined contribution pension scheme are charged to the profit and loss account for the period in which they are payable to the scheme.

All employees are entitled to join the scheme provided they contribute a minimum of 1% of salary.

- **Leasing commitments**

Rentals paid under operating leases are charged to income on a straight-line basis over the lease term.

- **Fund Accounting**

Funds held by the Association are either:-

Unrestricted general funds.

These are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Designated funds.

These are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

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3. ACCOUNTING POLICIES Continued....

• **Fund Accounting Continued.....**

Restricted Funds.

These are funds that can only be used for particular restricted purposes within the objects of the Association. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanations of the nature and purpose of each fund is included in Note 27.

4. INCOMING RESOURCES

Incoming resources represent funds received by the group from various sources and are attributed to one of the functional categories of incoming resources in the Statement of Financial Activities. All incoming resources are attributable to the one continuing activity of the Association and its subsidiary undertaking and are wholly derived in the United Kingdom.

5. DONATIONS, LEGACIES AND SIMILAR INCOME

	Year ended 31/3/2005	10 Months ended 31/3/2004
Donations, grants, covenanted income and similar income	519,306	427,889
Legacies	76,369	157,664
Charitable foundations	5,150	12,000
	<u>£600,825</u>	<u>£597,553</u>

6. ACTIVITIES IN FURTHERANCE OF THE CHARITY'S OBJECTS

Statutory Authority Contributions
North Herts and Stevenage Primary Care Trust,
Bedfordshire Heartlands Primary Care Trust and East & North
Herts Health Funding

£721,371 £574,731

**7. SHOP INCOME, FUND-RAISING SALES, LOTTERY INCOME, BUREAU FEES
AND RELATED EXPENDITURE**

	North Herts Hospice Care Association	Charitable Trading	Total Activities Year ended 31/3/2005	Total Activities 10 Months ended 31/3/2004
Shops and fund-raising sales				
Turnover from donated goods	8,854	649,234	658,088	521,137
Turnover from purchased goods	3,949	62,688	66,637	73,264
Shop and fund-raising sales income	<u>12,803</u>	<u>711,922</u>	<u>724,725</u>	<u>594,401</u>
Cost of Sales	1,975	215,242	217,217	246,995
Management and administrative expenses	-	354,907	354,907	342,906
Shop expenditure	<u>1,975</u>	<u>570,149</u>	<u>572,124</u>	<u>589,901</u>
Lottery and Lottery Bureau				
Turnover from lottery	-	277,110	277,110	253,583
Lottery bureau fees	-	7,114	7,114	20,195
Lottery income	<u>-</u>	<u>284,224</u>	<u>284,224</u>	<u>273,778</u>
Operating expenses	-	117,332	117,332	132,787
Management and administrative expenses	-	46,883	46,883	34,038
Lottery expenditure	<u>-</u>	<u>164,215</u>	<u>164,215</u>	<u>166,825</u>
Net income from shops and fund-raising sales	<u>10,828</u>	<u>141,773</u>	<u>152,601</u>	<u>4,500</u>
Net income from lottery	<u>-</u>	<u>120,009</u>	<u>120,009</u>	<u>106,953</u>
	<u>10,828</u>	<u>261,782</u>	<u>272,610</u>	<u>111,453</u>
Taxation	-	-	-	621
Net income from trading	<u>£10,828</u>	<u>261,782</u>	<u>272,610</u>	<u>110,832</u>

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7. SHOP INCOME, LOTTERY INCOME, BUREAU FEES
AND RELATED EXPENDITURE Continued.....

The charitable income from the sale of donated and purchased goods is through shops at various town locations throughout North Hertfordshire.

The charitable income from lottery and lottery bureau is income generated through an own weekly lottery together with fees from the provision of a bureau service for the running of lotteries for other charitable organisations. The profits of the trading subsidiary are gifted to the charity annually by deed of covenant.

8. INVESTMENT INCOME

	Year ended <u>31/3/2005</u>	10 Months ended <u>31/3/2004</u>
Interest receivable	<u>£100,054</u>	<u>£52,568</u>

9. COST OF GENERATING FUNDS

Re: Charitable fund-raising, donations, legacies and similar income:

Purchase of goods	7,670	9,346
Cost of events	11,071	496
Staff costs	72,112	56,979
Printing, postage, stationery and advertising	8,663	4,888
Computer support	2,158	1,493
Travelling	817	809
Training	-	65
Depreciation	168	2,926
	<u>£102,659</u>	<u>£77,002</u>

10. COSTS OF ACTIVITIES IN FURTHERANCE OF CHARITABLE OBJECTIVES

• Provision of Hospice Services

Doctors, nurses, care and support staff	1,218,537	897,289
Clinical supplies	15,256	12,841
Catering supplies	7,784	6,202
Cleaning and laundry	16,178	11,913
Training	22,353	15,592
Subscriptions	1,462	457
Human resources	30,000	-
	<u>£1,311,570</u>	<u>£944,294</u>

• Running costs and maintenance of Hospice

Salaries - maintenance	7,108	6,064
Rates	3,140	1,843
Insurance	5,213	4,134
Light and heat	10,751	8,526
Maintenance, repairs and gardening	31,559	26,307
Printing, postage, stationery and advertising	17,899	14,905
Telephone	7,825	6,042
Travelling	6,563	3,864
Computer support	10,222	4,266
Payroll processing costs	2,400	2,000
General expenses	12,477	7,935
Depreciation	11,518	8,604
	<u>£126,675</u>	<u>£94,490</u>

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11. MANAGEMENT AND ADMINISTRATION

	Year ended 31/3/2005	10 Months ended 31/3/2004
Salaries – Administration	2,694	2,150
Professional fees	714	1,116
Audit and accountancy fees	10,451	7,540
VAT on capital expenditure	<u>2,450</u>	<u>1,874</u>
	<u>£16,309</u>	<u>£12,680</u>

12. TOTAL RESOURCES EXPENDED

	Shops & Lottery Expenditure	Fund Raising	Provision of Hospice Services	Running costs & Maintenance of Hospice	Management and Administration	Total year ended 31/3/2005	Total 10 Months ended 31/3/2004
Staff costs	208,634	72,112	1,218,537	7,108	2,694	1,509,085	1,223,915
Cost of sales and services	135,915	30,379	93,033	-	-	259,327	209,202
Premises costs	78,470	-	-	75,762	2,450	156,682	160,651
Communications	18,693	-	-	25,724	-	44,417	40,710
Travel	12,465	-	-	6,563	-	19,028	19,909
Hire of land, buildings and equipment	247,369	-	-	-	-	247,369	192,338
Legal and professional	2,251	-	-	-	714	2,965	7,134
Audit and accountancy	8,900	-	-	-	10,451	19,351	15,140
Bank charges and interest	2,573	-	-	-	-	2,573	2,386
Other costs	6	-	-	-	-	6	621
Depreciation	1,069	168	-	11,518	-	12,755	13,807
	<u>716,345</u>	<u>102,659</u>	<u>1,311,570</u>	<u>126,675</u>	<u>16,309</u>	<u>2,273,558</u>	<u>1,885,813</u>

	Year Ended 31/3/2005	10 Months ended 31/3/2004
Included in the above:		
Depreciation: owned assets	£12,755	£13,807
Auditor's remuneration:		
Audit fees	£9,676	£7,570
Accountancy, taxation and other services	£9,675	£7,570
Operating lease charges:		
Hire of vehicles and equipment	£32,086	£20,307
Hire of land and buildings	<u>£208,612</u>	<u>£164,539</u>

13. STAFF COSTS AND NUMBERS

Salaries and Wages	1,338,603	1,107,457
Social security costs	90,400	77,054
Pension costs	<u>80,082</u>	<u>39,403</u>
	<u>£1,509,085</u>	<u>£1,223,914</u>

The average weekly number of employees calculated on a full time equivalent basis, analysed by function:

Cost of generating funds		
Shops and lottery expenditure	16	25
Fundraising	3	3
Provision of Hospice Services	76	73
Management and Administration	<u>-</u>	<u>-</u>
	<u>95</u>	<u>101</u>

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13. STAFF COSTS AND NUMBERS Continued....

	Year Ended	10 Months
	<u>31/3/2005</u>	<u>ended</u>
		<u>31/3/2004</u>

The number of employees whose emoluments as defined for taxation purposes amounted to over £50,000 in the period were as follows:-

£50,001 - £60,000	-	-
£60,001 - £70,000	-	-
£70,001 - £80,000	<u>1</u>	<u>1</u>
	<u>1</u>	<u>1</u>

The Trustees provide their services voluntarily and are not included in the above analysis.
The three directors of the subsidiary undertaking provide their services voluntarily and are not included in the above analysis.

	Year ended	10 Months
	<u>31/3/2005</u>	<u>ended</u>
		<u>31/3/2004</u>

Pensions costs

Pension costs charged to net incoming resources for the year	<u>£80,082</u>	<u>£39,403</u>
Contributions outstanding, included under creditors due within one year	<u>£6,729</u>	<u>£3,882</u>

14. TANGIBLE FIXED ASSETS

		Land and Buildings Long Leasehold	Improvements to short-term leasehold Land & Buildings	Portakabins, Furniture, Fixtures & Fittings	Equipment	Motor Vehicles
• Group	<u>Total</u>					
Cost						
At 31st March 2004	1,019,718	699,059	22,603	231,749	50,512	15,795
Additions	<u>13,999</u>	<u>12,237</u>	<u>-</u>	<u>1,762</u>	<u>-</u>	<u>-</u>
At 31st March 2005	<u>1,033,717</u>	<u>711,296</u>	<u>22,603</u>	<u>233,511</u>	<u>50,512</u>	<u>15,795</u>
Depreciation						
At 31st March 2004	283,267	-	22,603	194,910	50,344	15,410
Provided during the year	<u>12,755</u>	<u>-</u>	<u>-</u>	<u>12,202</u>	<u>168</u>	<u>385</u>
At 31st March 2005	<u>296,022</u>	<u>-</u>	<u>22,603</u>	<u>207,112</u>	<u>50,512</u>	<u>15,795</u>
Net Book Value at 31st March 2004	<u>£736,451</u>	<u>699,059</u>	<u>-</u>	<u>36,839</u>	<u>168</u>	<u>385</u>
Net Book Value at 31st March 2005	<u>£737,695</u>	<u>711,296</u>	<u>-</u>	<u>26,399</u>	<u>-</u>	<u>-</u>
• Charity	<u>Total</u>	<u>Leasehold</u>	<u>Portakabins, Furniture & Fittings</u>	<u>Office Equipment</u>	<u>Motor Vehicle</u>	
Cost						
At 31st March 2004	944,232	699,059	204,958	32,715	7,500	
Additions	<u>13,999</u>	<u>12,237</u>	<u>1,762</u>	<u>-</u>	<u>-</u>	
At 31st March 2005	<u>958,231</u>	<u>711,296</u>	<u>206,720</u>	<u>32,715</u>	<u>7,500</u>	
Depreciation						
At 31st March 2004	210,312	-	170,265	32,547	7,500	
Provided during the year	<u>11,686</u>	<u>-</u>	<u>11,518</u>	<u>168</u>	<u>-</u>	
At 31st March 2005	<u>221,998</u>	<u>-</u>	<u>181,783</u>	<u>32,715</u>	<u>7,500</u>	
Net Book Value at 31st March 2004	<u>£733,919</u>	<u>699,059</u>	<u>34,693</u>	<u>168</u>	<u>-</u>	
Net Book Value at 31st March 2005	<u>£736,233</u>	<u>711,296</u>	<u>24,937</u>	<u>-</u>	<u>-</u>	

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14. TANGIBLE FIXED ASSETS Continued....

The long leasehold buildings represent the capitalised costs of converting the Letchworth Hospital into the Garden House Hospice, together with the extension completed in 1994.

15. COMMERCIAL TRADING ACTIVITIES AND INVESTMENT
IN TRADING SUBSIDIARY UNDERTAKING

The wholly owned trading subsidiary, Garden House Hospice Trading Limited, which is incorporated in the United Kingdom, pays all its profits to the charity annually by deed of covenant.

The principal activities of Garden House Hospice Trading Limited are general merchants, traders and the operators of a weekly lottery and lottery bureau.

The charity owns the entire issued share capital of 100 Ordinary Shares of £1 each.

Summary of investment	<u>31/3/2005</u>	<u>31/3/2004</u>
• Shares at cost	<u>£100</u>	<u>£100</u>
Extracts from the accounts of the subsidiary undertaking	Year ended <u>31/3/2005</u>	10 Months ended <u>31/3/2004</u>
• Summary profit and loss account		
Turnover	996,146	858,370
Other operating income	12,454	4,135
Cost of sales and administrative expenses	(734,364)	(757,331)
Interest receivable less interest payable	<u>2,649</u>	<u>(585)</u>
Profit on ordinary activities before taxation	276,885	104,589
Taxation	-	<u>(621)</u>
Profit for the financial period	276,885	103,968
Amount covenanted to charity	<u>(276,885)</u>	<u>(103,968)</u>
Retained in subsidiary	<u>£ -</u>	<u>£ -</u>
• The assets and liabilities of the subsidiary undertaking were as follows:-	<u>31/3/2005</u>	<u>31/3/2004</u>
Fixed Assets	1,463	2,532
Current Assets	481,005	317,745
Creditors amounts falling due within one year	<u>(482,368)</u>	<u>(320,177)</u>
Net assets	<u>£100</u>	<u>£100</u>
Aggregate share capital and reserves	<u>£100</u>	<u>£100</u>

16. STOCKS

	<u>31/3/2005</u> <u>Group</u>	<u>31/3/2004</u> <u>Group</u>	<u>31/3/2005</u> <u>Charity</u>	<u>31/3/2004</u> <u>Charity</u>
Finished goods for resale	12,094	5,402	-	-
Stationery	2,355	2,631	-	-
Warehouse Utilities	<u>5,961</u>	<u>7,718</u>	-	-
	<u>£20,410</u>	<u>15,751</u>	-	-

17. DEBTORS

Amounts due from subsidiary undertaking	-	-	80,000	80,000
Other debtors	142,346	129,525	401,575	187,273
Prepayments and accrued income	<u>73,570</u>	<u>74,896</u>	<u>14,054</u>	<u>17,814</u>
	<u>£215,916</u>	<u>204,421</u>	<u>495,629</u>	<u>285,087</u>

The amount owed by the subsidiary undertaking is repayable on demand. Interest is charged on the amount at 2% above Base Rate.

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18. CREDITORS: AMOUNTS FALLING DUE
WITHIN ONE YEAR

	<u>31/3/2005</u> <u>Group</u>	<u>31/3/2004</u> <u>Group</u>	<u>31/3/2005</u> <u>Charity</u>	<u>31/3/2004</u> <u>Charity</u>
<u>Other creditors</u>				
Rents received in advance	814	1,025	-	-
Payments received on account	65,850	72,341	318	1,402
Trade Creditors	16,055	17,663	-	-
United Kingdom corporation tax	-	621	-	-
Accruals and deferred income	55,769	61,360	35,440	18,716
Other amounts owed	145,313	106,279	122,560	102,962
	<u>£283,801</u>	<u>259,289</u>	<u>158,318</u>	<u>123,080</u>

19. SHARE CAPITAL

The Association is a Company limited by guarantee and not having a Share Capital, therefore the Trustees have no financial interest other than the extent of the limited guarantee as denoted in the Memorandum of Association of the Association.

20. RECONCILIATION OF MOVEMENT ON FUNDS

	<u>Year ended</u> <u>31/3/2005</u>	<u>10 Months</u> <u>ended</u> <u>31/3/2004</u>
Net movement in funds for the year	345,402	300,514
Opening Funds	<u>3,024,598</u>	<u>2,724,084</u>
Closing Funds	<u>£3,370,000</u>	<u>£3,024,598</u>

If upon the winding up or dissolution of the Association there remains, after the satisfaction of all debts and liabilities and after due provision has been made for the continuance of any pensions or allowances to retired employees of the Association in accordance with any pension scheme, for the time being in force, any property whatsoever, the same shall not be paid to or distributed among the Members of the Association but shall be given or transferred to some other charitable institution or institutions having exclusively charitable objects similar to the objects of the Association.

21. CAPITAL COMMITMENTS

The Trustees maintain a policy of continually enhancing the facilities offered to patients, families and their guests.

No specific capital commitments have been contracted for or approved by the Trustees at 31st March 2005.

The Trustees continue with the advancement of plans to develop the new building, but no contracts or approvals have been entered into.

No capital commitments have been contracted for or approved by the Board of the subsidiary undertaking at 31st March 2005.

22. PENSION COMMITMENTS

The Association operates defined contribution pension schemes on behalf of employees willing to join the appropriate scheme and contribute a minimum of 1% of gross salary. The assets of the schemes are held separately from those of the Association in independently administered funds.

The annual commitment by the Association under the schemes is for contributions of 4% of gross salary of those employees who are members of the appropriate schemes.

The estimated Association commitment for 2005/2006 is £51,900 (2004/2005 - £44,400).

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22. PENSION COMMITMENTS

The subsidiary undertaking operates and contributes to a defined contribution pension scheme for those employees who wish to participate. The assets of the scheme are held separately from those of the Company in an independently administered fund. All employees are entitled to join the scheme provided they contribute a minimum of 1% of salary.

The subsidiary undertaking's annual commitment under this scheme is for contributions of £2,729 (2004 - £1,971).

23. OTHER FINANCIAL COMMITMENTS

At 31st March the subsidiary undertaking had annual commitments under non-cancellable operating leases as set out below:-

	Land and Buildings		Other	
	<u>31/3/2005</u>	<u>31/3/2004</u>	<u>31/3/2005</u>	<u>31/3/2004</u>
Operating leases which expire:				
within one year	4,812	4,812	1,005	3,300
within one to two years	-	-	9,571	10,742
within two to five years	35,000	35,000	4,202	13,773
in over five years	<u>151,500</u>	<u>151,500</u>	-	-
	<u>£191,312</u>	<u>£191,312</u>	<u>£14,778</u>	<u>£27,815</u>

24. RECONCILIATION OF CHANGES IN RESOURCES
TO NET CASH INFLOW FROM OPERATING
ACTIVITIES

	Year ended <u>31/3/2005</u>	10 Months ended <u>31/3/2004</u>
Net movement in funds for the year	345,402	300,514
Depreciation	12,755	13,807
Interest receivable	(100,054)	(52,568)
(Increase)/Decrease in stocks	(4,659)	23,352
(Increase) in debtors	(11,495)	(55,244)
Increase/(Decrease) in creditors	<u>24,512</u>	<u>(515,809)</u>
Net cash Inflow/(Outflow) from operating activities	<u>£266,461</u>	<u>(£285,948)</u>

25. ANALYSIS OF CHANGES IN CASH AND CASH
EQUIVALENTS DURING THE YEAR

	<u>31/3/2005</u>	<u>31/3/2004</u>
Balances at beginning of year	2,327,264	2,579,177
Net cash inflows/(outflows)	<u>352,516</u>	<u>(251,913)</u>
Balances at end of year	<u>£2,679,780</u>	<u>£2,327,264</u>

26. ANALYSIS OF THE BALANCES OF CASH AND
CASH EQUIVALENTS AS SHOWN IN THE
BALANCE SHEET

	<u>31/3/2005</u>	<u>31/3/2004</u>	Change in the Year
Cash at bank and in hand	<u>£2,679,780</u>	<u>£2,327,264</u>	<u>£352,516</u>

27. FUNDS

The Funds are explained in the following notes and an analysis of each is shown in the Statement of Financial Activities and Notes 28, 29 and 30.

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UNRESTRICTED FUNDS

General

- This Fund reflects the accumulated surpluses arising from the objectives of the Association which may be used for its charitable purpose at the discretion of the Trustees.

Designated

- Fixed Assets: represents monies invested in the Garden House Hospice buildings and furniture and fixtures.

RESTRICTED FUNDS

- New Building: represents monies bequeathed and donated for the new building.
- Fixed Assets: represents monies donated for specific asset acquisitions.
- Specific Use: represents monies donated to be used for specific purposes.
- Development: represents monies to be used for future developments.
- Education: specifically to be used for education and training.

28. ANALYSIS OF MOVEMENT IN GROUP FUNDS

	Balance 1 st April 2004	Movement in Resources			Balance 31 st March 2005
<u>Unrestricted Funds</u>		<u>Incoming</u>	<u>Outgoing</u>	<u>Transfers</u>	
General	1,957,612	2,557,477	(2,256,194)	(13,999)	2,244,896
Designated	727,087	-	(9,607)	13,999	731,479
	<u>2,684,699</u>	<u>2,557,477</u>	<u>(2,265,801)</u>	<u>-</u>	<u>2,976,375</u>
<u>Restricted Funds</u>					
New Building	317,008	53,252	-	6,000	376,260
Fixed Assets	6,664	-	(1,911)	-	4,753
Specific Use	9,227	8,231	(5,846)	-	11,612
Development	6,000	-	-	(6,000)	-
Education	1,000	-	-	-	1,000
	<u>339,899</u>	<u>61,483</u>	<u>(7,757)</u>	<u>-</u>	<u>393,625</u>
	<u>£3,024,598</u>	<u>2,618,960</u>	<u>(2,273,558)</u>	<u>-</u>	<u>3,370,000</u>

NORTH HERTS HOSPICE CARE ASSOCIATION
(A Company limited by guarantee and not having a Share Capital)

CONSOLIDATED NOTES TO THE ACCOUNTS FOR THE YEAR ENDED
31ST MARCH 2005

29. UNRESTRICTED FUNDS OF THE CHARITY

	<u>General Funds</u>	<u>Designated Fixed Assets</u>	<u>Total</u>
Balance 1 st April 2004	1,957,612	727,087	2,684,699
Movement in funds for the year	301,283	(9,607)	291,676
Transfer of amount designated for fixed assets	(13,999)	13,999	-
Balance 31 st March 2005	<u>£2,244,896</u>	<u>731,479</u>	<u>2,976,375</u>

30. ANALYSIS OF GROUP ASSETS AND LIABILITIES TO FUNDS

	<u>Unrestricted Funds General</u>	<u>Designated</u>	<u>Restricted Funds</u>	<u>Total</u>
<u>FIXED ASSETS</u>				
Long Leasehold land and buildings	-	711,296	-	711,296
Improvements to short term leasehold land and buildings	-	-	-	-
Portakabins, furniture and fittings	1,463	20,183	4,753	26,399
Equipment	-	-	-	-
Motor vehicles	-	-	-	-
	<u>1,463</u>	<u>731,479</u>	<u>4,753</u>	<u>737,695</u>
<u>CURRENT ASSETS</u>				
Stocks	20,410	-	-	20,410
Debtors	215,916	-	-	215,916
Cash at Bank and in Hand	2,290,908	-	388,872	2,679,780
	<u>2,527,234</u>	<u>-</u>	<u>388,872</u>	<u>2,916,106</u>
<u>CREDITORS</u>				
Amounts falling due within one year	-	-	-	-
Other amounts	283,801	-	-	283,801
<u>NET CURRENT ASSETS</u>	<u>2,243,433</u>	<u>-</u>	<u>388,872</u>	<u>2,632,305</u>
<u>TOTAL ASSETS LESS</u>				
<u>CURRENT LIABILITIES</u>	<u>£2,244,896</u>	<u>731,479</u>	<u>393,625</u>	<u>3,370,000</u>

31. COMPARATIVE FIGURES

The comparative figures are for the period 1st June 2003 to 31st March 2004.