REPORTS AND FINANCIAL STATEMENTS
YEAR ENDED 31 DECEMBER 1995

2000/97



NEVILLE RUSSELL Chartered Accountants 24 Bevis Marks LONDON EC3A 7NR

R V C Robins DIRECTORS: J Dunford DN Howe M D Johnson P J Michau C I Calder M T Cass SECRETARY: 4/5 London Wall Buildings REGISTERED OFFICE: LONDON EC2M 5NR 2040193 REGISTERED NUMBER: Neville Russell **AUDITORS:** 24 Bevis Marks LONDON EC3A 7NR Page **INDEX** 1 - 2 Directors' Report 3 Auditors' Report Consolidated Profit and Loss Account 4 5 Consolidated Balance Sheet 6 Company Balance Sheet 7 - 8 Cash Flow Statement and Notes 9 - 20

Notes to the Financial Statements

DIRECTORS' REPORT

The directors present their report together with the audited financial statements for the year ended 31 December 1995, which show the state of affairs of the company and the group.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

PRINCIPAL ACTIVITY AND REVIEW OF BUSINESS

The company acts as a management holding company and the principal activities of the subsidiaries are the provision of insurance broking services.

The group has shown a moderate increase in business throughout the year and the directors look forward to continuing growth and profitability in the future.

RESULTS

The group made a loss after tax of £56,243 for the year (1994: loss £208,578).

DIVIDEND

The directors do not recommend the payment of a dividend and the loss for the year has been accumulated with the profit and loss account.

DIRECTORS' REPORT (continued)

DIRECTORS

The directors who served during the year and their interests in the shares of the company were as follows:-

	Number of £1 ordinary shares 31 December 1995	Number of £1 ordinary shares 31 December 1994
R V C Robins J Dunford D N Howe M D Johnson P J Michau C I Calder A J O'Neill (resigned 29 September 1995)	185 250 62 - - - 102	185 250 62 - - - 102

FIXED ASSETS

The additions to tangible fixed assets are shown in note 10 to the financial statements.

DONATIONS

During the year, the group made donations for charitable purposes amounting to £550.

AUDITORS

A resolution to re-appoint Neville Russell as auditors will be proposed at the forthcoming Annual General Meeting.

BY ORDER OF THE BOARD

M T Cass Secretary

24 JUCY 1996

AUDITORS' REPORT TO THE SHAREHOLDERS OF

STAFFORD KNIGHT HOLDINGS LIMITED

We have audited the financial statements on pages 4 to 20 which have been prepared following the accounting policies set out on pages 9 to 10.

Respective responsibilities of directors and auditors

As described on page 1 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the company and the group as at 31 December 1995 and of the loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

CHARTERED ACCOUNTANTS and Registered Auditors

24 Bevis Marks LONDON EC3A 7NR

26 July 1990

CONSOLIDATED PROFIT AND LOSS ACCOUNT For the year ended 31 December 1995

	Notes	1995 £	1994 £
TURNOVER - continuing operations	3	3,825,785 (3,838,358)	3,557,207 (3,698,508)
Administrative expenses OPERATING LOSS - continuing operations		(12,573)	(141,301)
Other interest receivable and similar income Interest payable and similar charges	4	7,177 (50,847)	8,957 (74,566)
LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION	5	(56,243)	(206,910)
Tax on loss on ordinary activities	8		(1,668)
LOSS ON ORDINARY ACTIVITIES AFTER TAXATION AND RETAINED LOSS FOR THE YEAR	18	£(56,243)	£(208,578)

There are no recognised gains or losses other than those shown in the profit and loss account.

CONSOLIDATED BALANCE SHEET As at 31 December 1995

	Notes	199	5	199-	4
		£	£	£	£
FIXED ASSETS Intangible assets Tangible assets	9 10		640,743 691,504		659,692 569,923
			1,332,247		1,229,615
CURRENT ASSETS Debtors Cash at bank and in hand	12	4,161,667 1,599,980		4,272,523 1,673,904	
		5,761,647		5,946,427	
CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR	13	(7,110,301)		(7,128,896)	
NET CURRENT LIABILITIES			(1,348,654)		(1,182,469)
TOTAL ASSETS LESS CURRENT LIABILITIES			(16,407)		47,146
CREDITORS - AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	14		(65,798)		(73,108)
			£(82,205)		£(25,962)
CAPITAL AND RESERVES Called up share capital Share premium account Profit and loss account	16 17 18		2,786 459,631 (544,622)		2,786 459,631 (488,379)
			£(82,205)		£(25,962)

Approved by the board on 24 5009 and signed on its behalf by

1996

Director

COMPANY BALANCE SHEET As at 31 December 1995

	Notes	199	15	199	4
	rvotes	£	£	£	£
FIXED ASSETS Tangible assets Investments	10 11		113,976 1,109,564		129,582 1,109,564
			1,223,540		1,239,146
CURRENT ASSETS Debtors	12	104,199		103,485	
CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR	13	(1,771,301)		(1,699,213)	
NET CURRENT LIABILITIES			(1,667,102)		(1,595,728)
TOTAL ASSETS LESS CURRENT LI	ABILITI	ES	(443,562)		(356,582)
CREDITORS - AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	14		(36,147)		(41,415)
			£(479,709)		£(397,997)
CAPITAL AND RESERVES Called up share capital Share premium account	16 17		2,786 459,631		2,786 459,631
Profit and loss account	18		(942,126)		(860,414)
			£(479,709)		£(371,771)

Approved by the board on 2 1 200 1996 and signed on its behalf by

Director

CONSOLIDATED CASH FLOW STATEMENT For the year ended 31 December 1995

	1995		1994	
	£	£	£	£
NET CASH INFLOW FROM OPERATING ACTIVITIES		171,061		225,510
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE				
Interest received Interest paid	7,177 (37,705)		8,957 (54,677)	
Interest element of finance lease rental payments	(13,142)		(19,889)	
NET CASH OUTFLOW FROM RETURNS ON INVESTMENTS AND SERVICING OF FINANCE		(43,670)		(65,609)
TAXATION				
UK Corporation Tax received		-		11,515
INVESTING ACTIVITIES				
Purchase of tangible fixed assets Sale of plant and machinery	(276,715) 31,319		(273,213) 64,927	
NET CASH OUTFLOW FROM INVESTING ACTIVITIES		(245,396)		(208,286)
NET CASH OUTFLOW BEFORE FINANCING		(118,005)		(36,870)
FINANCING ACTIVITIES				
Capital element of new finance leases	(10,401)		(3,187)	
NET CASH OUTFLOW FROM FINANCING		(10,401)		(3,187)
DECREASE IN CASH AND CASH EQUIVALENTS		£(128,406)		£(40,057)

CONSOLIDATED CASH FLOW STATEMENT

For the year ended 31 December 1995 (continued)

NOTES

1. Reconciliation of operating loss to net cash flow from operating activities

	1995	1994
	£	£
Operating loss	(12,573)	(141,301)
Depreciation and amortisation	163,015	156,964
(Profit) on sale of tangible fixed assets	(20,251)	(4,093)
Decrease in debtors	110,856	404,852
(Decrease) in creditors	(69,986)	(190,912)
NET CASH INFLOW FROM OPERATING		
ACTIVITIES	£171,061	£225,510

2. Analysis of changes in cash and cash equivalents during the year

			Chang	ge in year
	1995	1994	1995	1994
	£	£	£	£
Cash at bank and in hand	1,599,980	1,673,904	(73,924)	(30,498)
Bank overdrafts	(1,702,183)	(1,647,701)	(54,482)	(9,559)
	-			
	£(102,203)	£26,203	£(128,406)	£(40,057)
				

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 1995

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with applicable accounting standards.

(a) Accounting convention

The financial statements are prepared under the historical cost convention.

(b) Basis of consolidation

- (i) The group financial statements consolidate the accounts of Stafford Knight Holdings
 Limited and its subsidiaries for the year ended 31 December 1995. The results of
 subsidiaries acquired or disposed of in the year are included in the consolidated profit and
 loss account from the date of acquisition or up to the date of disposal.
- (ii) Goodwill arising on consolidation representing the excess of the purchase price over the fair value of net assets acquired is amortised over a period of its estimated useful life.

(c) Turnover

Turnover represents income received exclusive of Value Added Tax. Brokerage and fees are recognised when the business is placed by the client having regard to the date of inception of policies. Alterations in brokerage arising from additional and return premiums and adjustments are taken into account as and when these occur.

(d) Expenses

Expenses are written off as incurred.

(c) Depreciation

Fixed assets are depreciated by equal annual instalments over their estimated useful lives.

(f) Foreign currencies

Assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Revenues and costs expressed in foreign currencies are translated into Sterling at rates of exchange ruling on the date on which the transaction occurs. Differences arising on the translation of trading items are dealt with in the profit and loss account for the year.

(g) Deferred taxation

Deferred taxation is provided in respect of the tax effect of all timing differences, to the extent that it is probable that a liability or asset will crystallise in the foresecable future at the rates of tax expected to apply when the timing differences reverse.

(h) Investments

Investments held as fixed assets are stated at cost less provision for any permanent diminution in value. Investments held as current assets are stated at the lower of cost and net realisable value.

1. ACCOUNTING POLICIES (continued)

(i) Insurance debtors and creditors

In the normal course of insurance broking business, settlement is required to be made with certain markets, market settlement bureaux or insurance intermediaries on the basis of the net balance due to or from that market, bureau or intermediary, rather than the amounts due to or from individual entities for whom they act. Insurance debtors and creditors reflect this basis of settlement and, together with related cash balances, have been included within the assets and liabilities of the company.

FRS5, "Reporting the Substance of Transactions", precludes assets and liabilities being offset unless net settlement is legally enforceable. The application of this requirement to insurance brokers in connection with the offset of balances between insurers and insureds has been deferred to accounting periods ending on or after 22 September 1996. It is not practicable to quantify the gross value of assets and liabilities if this requirement were to be strictly applied.

(j) Leases

(i) Finance leases

Assets held under finance leases and the related lease obligations are included at the fair value of the leased assets at the inception of the lease. Depreciation on leased assets is calculated to write off this amount on a straight line basis over the shorter of the lease term and the useful life of the asset.

Rentals payable are apportioned between the finance charge and a reduction of the outstanding obligation for future amounts payable so that the charge for each accounting period is a constant percentage of the remaining balance of the capital sum outstanding.

(ii) Operating leases

Rentals payable are charged on a straight line basis over the term of the lease.

(k) Pension costs

Contributions payable to the groups' pension scheme are charged to the profit and loss account in the period to which they relate.

(l) Goodwill

Goodwill represents the excess of costs of acquisition over the fair value of the separable net assets of businesses acquired. Goodwill is amortised through the profit and loss account in equal instalments over its estimated useful life.

COMPANY PROFIT AND LOSS ACCOUNT

The company's own profit and loss account is not shown by virtue of the exemption provisions contained in Section 230 of the Companies Act. The parent company's loss for the financial year was £81,712 (1994: £99,363).

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 1995 (continued)

3. TURNOVER

The group engages in only one class of activity, insurance broking, which is carried out in the United Kingdom.

4.	INTEREST PAYABLE AND SIMILAR	CHARGES	1995	1994
	T (0-	£	£
	Interest payable on bank loans and overdra wholly repayable within five years	IIS	37,705	54677
	Finance lease interest		13,142	54,677 19,889
	Thance lease merest		15,142	
			£50,847	£74,566
5.	LOSS ON ORDINARY ACTIVITIES E	REFORE TAXATION	1995	1994
٥.	Bood on ondimina herrifica a	DI OICH THEMETION	£	£
	The loss on ordinary activities before taxat is stated after charging/(crediting):-	ion		~
	Amounts written off investments		(1,666)	(2,250)
	Amortisation of intangible fixed assets		18,949	18,949
	Depreciation of tangible fixed assets	- owned assets	77,221	61,760
		 leased assets 	66,845	76,255
	Auditors' remuneration	- audit	46,840	42,445
	Operating lease rentals	 hire of equipment 	17,430	14,919
		 land and buildings 	96,180	101,180
	Exchange (profit)/loss		(5,585)	8,181
	Net insurance balance write offs		63,416	(24,140)
	Profit on sale of tangible fixed assets		(20,636)	(4,094)
	Bank interest receivable		(7,177)	(8,957)
6.	STAFF COSTS		1995	1994
			£	£
	All employees including executive director	s:		
	Wages and salaries		2,007,561	1,967,063
	Social security costs		166,871	165,192
	Other pension costs		129,471	123,493
			£2,303,903	£2,255,748
	The average number of persons employed	by the group was:-	Number	Number
	Insurance broking		109	112

7.	DIRECTORS' EMOLUMENTS	1995 £	1994 £
	Emoluments of directors of Stafford Knight Holdings (including pension contributions)	ž.	at-
	As executives	£269,978	£290,572
	The emoluments of directors disclosed above (excluding pension contributions) include amounts paid to:		
	Emoluments of the chairman	£32,898	£32,355
	Emoluments of the highest paid director	£79,250	£81,431
	Number of other directors whose emoluments (excluding pension contributions) within the following ranges:	Number	Number
	£Nil to £5,000 £25,001 to £30,000 £55,001 to £60,000 £75,001 to £80,000	2 1 2	2 1 1
8.	(a) TAXATION	1995 £	1994 £
	Based on loss for the year Under/(over) provision in prior years	-	1,668
		£ -	£1,668

The group has tax losses after group relief available to carry forward against future trading profits of £472,000 (company: £238,300).

(b) DEFERRED TAXATION

There is no liability for deferred taxation. The potential net deferred tax asset arising on the tax losses of the group amounting to an estimated maximum of £3,150 (of which £31,700 relates to the company) has not been reflected in the financial statements.

9. INTANGIBLE FIXED ASSETS

GOODWILL	£
COST	
At 1 January 1995 and 31 December 1995	£812,372
AMOUNTS WRITTEN OFF	
At 1 January 1995 Charge for the year	152,680 18,949
At 31 December 1995	£171,629
NET BOOK VALUE	
At 31 December 1995	£640,743
At 31 December 1994	£659,692

Goodwill is being amortised over 40 years.

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 1995 (continued)

10. TANGIBLE FIXED ASSETS

GROUP

	Short leasehold improvements	Furniture, fixtures, fittings & office equipment	Motor vehicles	Computer equipment	Total
	£	£	£	£	£
COST					
At 1 January 1995	9,420	170,575	396,212	424,493	1,000,700
Additions	-	25,972	81,845	168,898	276,715
Disposals	<u>.</u>	(562)	(83,570)	(1,175)	(85,307)
		•		**************************************	
At 31 December 1995	9,420	195,985	394,487	592,216	1,192,108
	·	· · · · · · · · · · · · · · · · · · ·			
DEPRECIATION					
At 1 January 1995	5,443	82,717	174,847	167,770	430,777
Charge for the year	660	13,645	83,987	45,774	144,066
Eliminated on disposals		(84)	(73,271)	(884)	(74,239)

At 31 December 1995	6,103	96,278	185,563	212,660	500,604
					
NET BOOK VALUE					
At 31 December 1995	£3,317	£99,707	£208,924	£379,556	£691,504
At 31 December 1994	£3,977	£87,858	£221,365	£256,723	£569,923
	, , , , , , , , , , , , , , , , , , ,	, 	, 		·
Depreciation rates	15 years	10%	25%	25%	
4	•				

The net book value of motor vehicles includes an amount of £196,760 (1994: £244,180) in respect of assets held under finance leases and hire purchase contracts.

10. TANGIBLE FIXED ASSETS (continued)

COMPANY	Motor vehicles £
COST	æ.
At 1 January 1995 Additions Disposals	277,460 46,660 (48,700)
At 31 December 1995	£275,420
DEPRECIATION	
At 1 January 1995 Charge for the year Eliminated on disposal	147,878 62,266 (48,700)
At 31 December 1995	£161,444
NET BOOK VALUE	
At 31 December 1995	£113,976
At 31 December 1994	£129,582

Included in the above are motor vehicles held under finance leases with a net book value of £101,812 (1994: £129,582).

11. FIXED ASSET INVESTMENTS

COMPANY	Shares in subsidiaries £	Loans to subsidiaries £	Total £
COST At 1 January 1995 and 31 December 1995	1,173,511	93,500	1,267,011
PROVISIONS At 1 January 1995 and 31 December 1995	63,947	93,500	157,447
NET BOOK VALUE At 31 December 1995 and 31 December 1994	£1,109,564	-	£1,109,564
			

The company had a 100% interest in the ordinary share capital of the following subsidiaries at 31 December 1995 which are all incorporated in England.

Subsidiary Undertakings	Principal Activity
Stafford Knight & Co Ltd	Insurance broking
Stafford Knight Life Assurance Brokers Ltd	Life and pensions
Stafford Knight (UK) Ltd	Insurance broking
Stafford Knight Insurance Services Ltd	Insurance broking
Northwood O'Neill Ltd	Insurance broking
Northwood O'Neill Barrett Ltd**	Life and pensions

^{**}Shareholding held by subsidiary undertaking.

All subsidiary undertakings are included in the consolidated group accounts.

The group holds 16 2/3% of the ordinary share capital of Stafford Knight Ikano Limited, a company incorporated in England.

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 1995 (continued)

12.	DEBTORS Group		oup	Company		
		1995 £	1994 £	1995 £	1994 £	
	DUE WITHIN ONE YEAR	a.	&	<i>&</i> -		
	Insurance debtors Amounts owed by subsidiary	3,997,211	4,122,582	-	-	
	undertakings	_	-	104,199	103,485	
	Other debtors	61,195	52,200	-	-	
	Prepayments and accrued income	86,587	88,429	•	-	
	Corporation tax	-	-	-	-	
			•			
		4,144,993	4,263,211	104,199	103,485	
	DUE AFTER MORE THAN ONE YEA	R				
	Other debtors	16,674	9,312	-	<u></u>	
		+ r.u.				
		£4,161,667	£4,272,523	£104,199	£103,485	
						

13. CREDITORS - AMOUNTS FALLING DUE WITHIN ONE YEAR

	Group		Com	ipany
	1995	1994	1995	1994
es.	£	£	£	£
Bank loans and overdrafts	1,702,183	1,647,701	1,702,183	1,623,901
Obligations under finance leases	64,286	67,377	36,245	44,879
Insurance creditors	5,147,027	5,212,416	-	-
Amount owed to subsidiary undertaking	-	-	1,965	-
Taxation and social security	56,543	59,848	1,255	1,255
Other creditors	· -	60,071	_	-
Accruals and deferred income	140,262	81,483	29,653	29,178
	£7,110,301	£7,128,896	£1,771,301	£1,699,213

The above bank loans and overdrafts have been secured by a mortgage debenture over all the company's assets.

NOTES TO THE FINANCIAL STATEMENTS For the year ended 31 December 1995 (continued)

14. CREDITORS - AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	Gro	oup	Comp	any
	1995 £	1994	1995	1994 £
Obligations under finance leases	£65,798	£73,108	£36,147	£41,415
Obligations under imance leases	203,798	£/3,100	230,147	£41,415

15. LEASING COMMITMENTS

(a) Finance leases

Future minimum lease payments under finance leases are:-

	1995		19	94
	Group £	Company £	Group £	Company £
AMOUNT FALLING DUE		·	·	
Within one year Between two and five years	75,151 72,893	41,533 38,496	78,132 80,276	51,828 43,779
	148,044	80,029	158,408	95,607
Less future finance changes	17,960	7,637	17,923	9,313
েলু	£130,084	£72,392	£140,485	£86,294
The commitments net of finance charges are included in the balance sheets as follows:			·	
Due within one year Due after more than one year	64,286 65,798	36,245 36,147	67,377 73,108	44,879 41,415
	£130,084	£72,392	£140,485	£86,294
				

LEASING COMMITMENTS (continued) 15.

(b) Operating leases

At 31 December 1995 the group had the following annual commitments under non-cancellable operating leases:

operating leases:	199 Gro		199 Gro	
	Land & buildings £	Other £	Land & buildings	Other £
Leases which expire:				
Within one year	5,000	3,262	-	2,353
Between two and five years	24,180	3,600	19,180	10,454
Over five years	103,600	-	132,500	-
	£132,780	£6,862	£151,680	£12,807
	·			

SHARE CAPITAL 16.

SHARE CALLIAD	Allotted, Issued and fully paid		Authorised	
	1995 £	1994 £	1995 £	1994 £
Ordinary shares of £1 each	£2,786	£2,786	£10,000	£10,000
				

SHARE PREMIUM ACCOUNT 17.

SHARE PREMIUM ACCOUNT	Group £	Company £
At 1 January 1995 and 31 December 1995	£459,631	£459,631
		

18. PROFIT AND LOSS ACCOUNT

19.

	Group £	Company £
At I January 1995	(488,379)	(860,414)
(Loss) for the year	(56,243)	(81,712)
At 31 December 1995	£(544,622)	£(942,126)
RECONCILIATION OF MOVEMENTS IN SHAREHOLDER	RS' FUNDS	
	1995	1994
	£	£
Loss for the financial year and net additions	(56,243)	(208,578)
to shareholders' funds Opening shareholders' funds	(25,962)	182,616

20. PENSION CONTRIBUTIONS

Closing shareholders' funds

The group operates a defined contribution pension scheme. The scheme funds are administered independently of the company.

During the year ended 31 December 1995 contributions payable by the group to the scheme were £129,471 (1994: £123,493). At the balance sheet date there was no outstanding liability.

£(82,205)

£(25,962)

21. GUARANTEES AND OTHER FINANCIAL OBLIGATIONS

The company has given a guarantee to secure certain bank loans and overdrafts of its subsidiaries. At the balance sheet date these amounted to £NIL.

22. ULTIMATE PARENT COMPANY

The directors regard Summer Shore Investments Limited, a company incorporated in the Cayman Islands, as the ultimate parent company.