

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 2 0 3 8 7 8 7

Company name in full Complete Imaging Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Richard

Surname Barker

3 Liquidator's address

Building name/number 1 More London Place

Street

Post town London

County/Region

Postcode S E 1 2 A F

Country

4 Liquidator's name ①

Full forename(s) Samantha

Surname Keen

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number 1 More London Place

Street

Post town London

County/Region

Postcode S E 1 2 A F

Country

② Other liquidator

Use this section to tell us about
another liquidator.

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Period of progress report

From date

^d3^d0^m0^m6^y2^y0^y2^y0

To date

^d2^d9^m0^m6^y2^y0^y2^y1

7

Progress report

☒ The progress report is attached

8

Sign and date

Liquidator's signature

Signature

X 

X

Signature date

^d2^d0^m0^m7^y2^y0^y2^y1

LIQ03

Notice of progress report in voluntary winding up



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Lilia Gordon
Company name	Ernst & Young LLP
Address	No.1 Colmore Square
Post town	Birmingham
County/Region	
Postcode	B 4 6 H Q
Country	United Kingdom
DX	
Telephone	012 1535 2195



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

TO ALL MEMBERS

20 July 2021

Ref: RB/SJK/MH/LG
Contact: Lilia Gordon
Direct line: 0121 535 2195

Email:
solventliquidations@parthenon.ey.com

Dear Sir or Madam

Complete Imaging Limited (In Members' Voluntary Liquidation) ("the Company")

Samantha Jane Keen and I were appointed as Joint Liquidators of the Company on 30 June 2020. I now write to provide you with our report on the progress of the liquidation for the period from 30 June 2020 to 29 June 2021.

In accordance with the provisions of the Insolvency (England and Wales) Rules 2016 we are required to provide certain information about the company and the liquidators. The information can be found in Appendix A of this report. A copy of our receipts and payments account for the period from 30 June 2020 to 29 June 2021 is at Appendix B.

Progress during the period of the report

Assets

As at the date of the liquidation, the Company's sole asset was an intercompany receivable of £100,000 due from Capita plc.

Liabilities

The Company had no known external creditors at the date of liquidation. An advert was placed in the London Gazette requesting creditors of the Company to prove their claims by 18 August 2020, in accordance with Rule 14.38 of the Insolvency (England and Wales) Rules 2016. No such claims were received by the deadline.

During the course of the liquidation, the Joint Liquidators received correspondence from HM Revenue & Customs ("HMRC") regarding an outstanding Corporation Tax payment of £2,331.99 including a late filing penalty, due from the Company which related to a pre liquidation corporation tax return.. This matter was discussed with the ultimate shareholder, Capita plc, who then arranged for the return to be re-filed as the return previously submitted was incorrect. Thereafter, HMRC confirmed that the outstanding payment was no longer required, the penalty had been revoked and the matter was considered resolved.

It is customary in a liquidation to seek confirmation from the relevant Crown authorities that they have no claim in respect of corporation tax, VAT, PAYE and National Insurance Contributions. HMRC have confirmed that they have no claims in respect of Corporation Tax, VAT, PAYE and National Insurance Contributions.

EY Parthenon

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Outstanding matters

The Joint Liquidators also received correspondence from British Telecom ("BT") about a group company taking over the Company's BT services associated to a BT One Bill account. This matter was discussed with the ultimate shareholder, Capita plc, and the Joint Liquidators' signed a novation document authorising the transfer of the services.

Further correspondence was received from BT about an outstanding liability of £1,165.29 with regards to the above-mentioned services. It was decided after discussions with Capita plc that this liability would be paid by a group company. Once this liability has been settled, we will then be in a position to finalise the liquidation of the Company.

Joint liquidators' remuneration

Our remuneration was fixed on a time-cost by a resolution of the members 30 June 2020.

Details of amounts paid, name of the payor and the relationship between the payor and the company, are available upon request to the liquidators at 1 More London Place, London, SE1 2AF.

A contractual arrangement exists with a third party in respect of the joint liquidators' remuneration and as such there is no recourse to the estate.

Joint liquidators' statement of expenses incurred

During the period covered by this report, we have incurred expenses relating to statutory advertisement and statutory bonding which have also been paid by another group company without recourse to the liquidation estate.

Members' rights to further information about, and challenge, remuneration and expenses

In certain circumstances, members are entitled to request further information about our remuneration or expenses, or to apply to court if members consider the costs to be excessive. Further information is provided in Appendix C.

Other matters

Should you wish to discuss any matters arising from this report, please do not hesitate to contact Lilia Gordon on the direct line telephone number shown above.

Yours faithfully
for the Company



Richard Barker
Joint Liquidator

Richard Barker and Samantha Keen are authorised to act as insolvency practitioners by The Insolvency Practitioners Association.

The Joint Liquidators may act as data controllers of personal data as defined by the UK General Data Protection Regulation (as incorporated in the Data Protection Act 2018), depending upon the specific processing activities undertaken. Ernst & Young LLP and/or the Company may act as a data processor on the instructions of the Joint Liquidators. Personal data will be kept secure and processed only for matters relating to the Joint Liquidators' appointment. The Office Holder Data Privacy Notice can be found at www.ey.com/uk/officeholderprivacy.

Complete Imaging Limited
(In Members' Voluntary Liquidation) ('the Company')

Information about the Company and the liquidators

Registered office address of the Company:	Ernst & Young LLP 1 More London Place London SE1 2AF
Registered number:	02038787
Full names of the liquidators:	Richard Barker and Samantha Jane Keen
Liquidators' address(es):	Ernst & Young LLP 1 More London Place London SE1 2AF
Telephone number through which the liquidators can be contacted	0121 535 2195
Date of appointment of the joint liquidators:	30 June 2020
Details of any changes of liquidator:	None

Complete Imaging Limited
(In Members' Voluntary Liquidation) ('the Company')

Joint liquidators' receipts and payments account for the period from 30 June 2020 to 29 June 2021

Declaration of Solvency
Estimated to Realise Values

In the period from 30 June
2020 to 29 June 2021

£		£
	Receipts	
100,000	Intercompany receivable due from Capita plc	-
<hr/>		<hr/>
100,000		-
	Payments	
-	None	-
<hr/>		<hr/>
-		-
<hr/>		<hr/>
100,000	Total	-
<hr/>		<hr/>

Notes

1. The Joint Liquidators' remuneration was fixed on a time-cost basis by the Members.

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Members' rights to request further information about remuneration or expenses or to challenge a liquidator's remuneration – Rules 18.9 and 18.34 of the Insolvency (England and Wales) Rules 2016 (as amended)

18.9 Creditors' and members' request for further information

18.9.—(1) The following may make a written request to the office-holder for further information about remuneration or expenses (other than pre-administration costs in an administration) set out in a progress report under rule 18.4(1)(b), (c) or (d) or a final report or account under rule 18.14—

- (a) a secured creditor;
 - (b) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question);
 - (c) members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company;
 - (d) any unsecured creditor with the permission of the court; or
 - (e) any member of the company in a members' voluntary winding up with the permission of the court.
- (2) A request, or an application to the court for permission, by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report or account by the person, or by the last of them in the case of an application by more than one member or creditor.
- (3) The office-holder must, within 14 days of receipt of such a request respond to the person or persons who requested the information by—
- (a) providing all of the information requested;
 - (b) providing some of the information requested; or
 - (c) declining to provide the information requested.
- (4) The office-holder may respond by providing only some of the information requested or decline to provide the information if—
- (a) the time or cost of preparation of the information would be excessive; or
 - (b) disclosure of the information would be prejudicial to the conduct of the proceedings;
 - (c) disclosure of the information might reasonably be expected to lead to violence against any person; or
 - (d) the office-holder is subject to an obligation of confidentiality in relation to the information.
- (5) An office-holder who does not provide all the information or declines to provide the information must inform the person or persons who requested the information of the reasons for so doing.

- (6) A creditor, and a member of the company in a members' voluntary winding up, who need not be the same as the creditor or members who requested the information, may apply to the court within 21 days of—
- (a) the office-holder giving reasons for not providing all of the information requested; or
 - (b) the expiry of the 14 days within which an office-holder must respond to a request.
- (7) The court may make such order as it thinks just on an application under paragraph (6).

18.34 Members' claim that remuneration is excessive

18.34.—(1) This rule applies to an application in an administration, a winding-up or a bankruptcy made by a person mentioned in paragraph (2) on the grounds that—

- (a) the remuneration charged by the office-holder is in all the circumstances excessive;
- (b) the basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or
- (c) the expenses incurred by the office-holder are in all the circumstances excessive.

(2) The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable—

- (a) a secured creditor,
- (b) an unsecured creditor with either—
 - (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
 - (ii) the permission of the court, or
- (c) in a members' voluntary winding up—
 - (i) members of the company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the company, or
 - (ii) a member of the company with the permission of the court.

(3) The application by a creditor or member must be made no later than eight weeks after receipt by the applicant of the progress report under rule 18.3, or final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report").

Rules 18.9 and 18.34 are reproduced from the Insolvency (England and Wales) Rules 2016, as amended by the Insolvency (England and Wales) (Amendment) Rules 2017, under the terms of Crown Copyright Guidance issued by HMSO