**Abbreviated Financial Statements** 

For the Year Ended 31 August 2002



### **WHITING & PARTNERS**

Chartered Accountants 12/13 The Crescent Wisbech Cambs PE13 1EP

### **Abbreviated Financial Statements**

# Year Ended 31 August 2002

CONTENTS	PAGE
Abbreviated balance sheet	1
Notes to the abbreviated financial statements	3

### **Abbreviated Balance Sheet**

## 31 August 2002

	Note	2002		2001	
		£	£	£	£
FIXED ASSETS	2				
Tangible assets			80,766		87,789
CURRENT ASSETS					
Stocks		64,015		83,255	
Debtors		128,056		165,329	
Cash at bank and in hand		888		2,074	
		192,959		250,658	
CREDITORS: Amounts falling due	;				
within one year		(147,958)		(153,345)	
NET CURRENT ASSETS			45,001		97,313
TOTAL ASSETS LESS CURRENT	LIABILI	TIES	125,767		185,102
CREDITORS: Amounts falling due	after				
more than one year			(7,319)		(7,411)
PROVISIONS FOR LIABILITIES	AND CH	ARGES	_		(3,800)
			118,448		173,891

The balance sheet continues on the following page.

The notes on pages 3 to 5 form part of these financial statements.

#### Abbreviated Balance Sheet (continued)

### 31 August 2002

	Note	2002 £	2001 £
CAPITAL AND RESERVES Called-up equity share capital Other reserves	3	20,000 600	19,900 600
Profit and Loss Account		97,848	153,391
SHAREHOLDERS' FUNDS		118,448	173,891

The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 1985 (the Act) relating to the audit of the accounts for the year by virtue of section 249A(1), and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with section 221 of the Act, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 226, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the special provisions for small companies under Part VII of the Companies Act 1985.

These financial statements were approved by the directors on the 5 December 2002 and are signed on their behalf by:

Mr M C F Ball

The notes on pages 3 to 5 form part of these financial statements.

#### Notes to the Abbreviated Financial Statements

#### Year Ended 31 August 2002

#### 1. ACCOUNTING POLICIES

#### Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Leasehold Property

- 5% on cost

Plant & Machinery

- 5 to 25% reducing balance or 5% on cost

Fixtures & Fittings

- 25% reducing balance

Motor Vehicles

- 25% reducing balance

#### Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Work in progress

Work in progress is valued on the basis of direct costs plus attributable overheads based on normal level of activity. Provision is made for any foreseeable losses where appropriate. No element of profit is included in the valuation of work in progress.

#### Hire purchase agreements

Assets held under hire purchase agreements are capitalised and disclosed under tangible fixed assets at their fair value. The capital element of the future payments is treated as a liability and the interest is charged to the Profit and Loss Account at a constant rate of charge on the balance of capital repayments outstanding.

#### Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

#### Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the Profit and Loss Account.

### Notes to the Abbreviated Financial Statements

### Year Ended 31 August 2002

#### 1. ACCOUNTING POLICIES (continued)

#### **Deferred taxation**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax.

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

### Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the operating profit.

## Notes to the Abbreviated Financial Statements

# Year Ended 31 August 2002

2.	FIXED	ASSETS

3.

		Tangible Assets
COST		£
At 1 September 2001		238,948
Additions Disposals		9,086 (28,600)
-		<u> </u>
At 31 August 2002		219,434
DEPRECIATION		
At 1 September 2001		151,159
Charge for year On disposals		7,295 (19,786)
•		<u></u>
At 31 August 2002		138,668
NET BOOK VALUE		
At 31 August 2002		80,766
At 31 August 2001		87,789
SHARE CAPITAL		
Authorised share capital:		2001
	2002 £	2001 £
50,000 Ordinary shares of £1 each	50,000	50,000
Allotted, called up and fully paid:		<del></del>
, , ,	2002	2001
Oudinamy share conital	£	£ 20,500
Ordinary share capital Issue of ordinary shares	19,900 100	20,300
Purchase of own equity shares	_	(600)
<del>-</del> -	20,000	19,900
	<u> </u>	