



288a

Please complete in typescript,
or in bold black capitals

CHFP029

APPOINTMENT of director or secretary (NOT for resignation (use Form 288b) or change of particulars (use Form 288c))

Company Number 02018542

Company Name in full Capita Symonds Limited

Date of appointment
Day Month Year
1 6 0 6 2 0 0 8

†Date of Birth
Day Month Year
0 8 0 4 1 9 6 0

Appointment form

Appointment as director ☒ as secretary ☐

Please mark the appropriate box. If appointment is as a director and secretary mark both boxes

Notes on completion
appear on reverse

NAME

*Style / Title

Mr

*Honours etc

BSc MBA

Forename(s)

Mark Alexander

Surname

Norris

Previous
Forename(s)

Previous
Surname(s)

†† Tick this box if the
address shown is a
service address for
the beneficiary of a
Confidentiality Order
granted under the
provisions of section
723B of the
Companies Act 1985

†† Usual residential
address

14 Sondes Place Drive, Dorking

Post town

Postcode

RH4 3EG

County / Region

Surrey

Country

England

†Nationality

British

†Business occupation

Executive Director

†Other directorships
(additional space overleaf)

NO OTHER RELEVANT DIRECTORSHIPS

Consent signature

I consent to act as ** director / ~~secretary~~ of the above named company

* Voluntary details

† Directors only

**Delete as appropriate

Signed

Mark Norris

Date

17 June 2008

A director, secretary etc must sign the form below

Mark Norris

Date

19/6/08

(**a director / secretary / administrator / administrative receiver / receiver manager / receiver)

You do not have to give any contact
information in the box opposite but if you
do, it will help Companies House to
contact you if there is a query on the
form. The contact information that you

Capita Company Secretarial Services Limited

The Registry 34 Beckenham Road Beckenham, Kent, United Kingdom,

BR3 4TU

Tel

DX number

DX exchange

When you have completed and signed the form please send it to the
Registrar of Companies at

Companies House, Crown Way, Cardiff, CF14 3UZ
for companies registered in England and Wales or

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB
for companies registered in Scotland

DX 33050 Cardiff

DX 235 Edinburgh
or LP - 4 Edinburgh 2



A38

AOJOQ0QL

20/06/2008

156

COMPANIES HOUSE

Form May 2004

FRIDAY

15

Company Number

02018542

† Directors only

† Other directorships

NOTES

Show the full forenames, NOT INITIALS. If the director or secretary is a corporation or Scottish firm show the name on surname line and registered or principal office on the usual residential line

Give previous forenames or surname(s) except

- for a married woman, the name by which she was known before marriage need not be given

- for names not used since the age of 18 or for at least 20 years

A peer or individual known by a title may state the title instead of or in addition to the forenames and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it

Other directorships

Give the name of every company incorporated in Great Britain of which the person concerned is a director or has been a director at any time in the past five years

You may exclude a company which either is or at all times during the past five years when the person concerned was a director was

- dormant

- a parent company which wholly owned the company making the return or

- another wholly owned subsidiary of the same parent company