## **AUTOFOCUS (UK) LIMITED**

Report and Accounts

31 January 2004



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# **AUTOFOCUS (UK) LIMITED Company Information**

### **Directors**

Mr D.Seaton Mrs J.Michie

## Secretary

Mrs J.Michie

### Reporting accountants

Sanger & Co Elan Centre Sundridge Road Ide Hill Kent TN14 6JT

### **Bankers**

Hsbc Bank Plc 1 Warwick Street Worthing W.Sussex

### Registered office

107-109 Rowlands Road Worthing W.Sussex BN11 3LA

### Registered number

2007582

# AUTOFOCUS (UK) LIMITED Directors' Report

The directors present their report and accounts for the year ended 31 January 2004.

### **Principal activities**

The company's principal activity during the year continued to be that of photographic services.

#### **Directors**

The directors who served during the year and their interests in the share capital of the company were as follows:

	£1 Ordinar	£1 Ordinary share:	
	2004	2003	
Mrs J.Michie	40	40	
Mr D.Seaton	20	20	

### Small company special provisions

The report of the directors has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the board on 16th September 2004.

Mrs J.Michie Secretary

# AUTOFOCUS (UK) LIMITED Accountants' Report

## Accountants' report on the unaudited accounts to the directors of AUTOFOCUS (UK) LIMITED

As described on the balance sheet you are responsible for the preparation of the accounts for the year ended 31st January 2004, set out on pages 4 to 8, and you consider that the company is exempt from an audit under section 249A(1) of the Companies Act 1985. In accordance with your instructions, we have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Sanger & Co

Elan Centre Sundridge Road Ide Hill Kent TN14 6JT

16th September 2004

# AUTOFOCUS (UK) LIMITED Profit and Loss Account for the year ended 31 January 2004

	Notes	2004 £	2003 £
Turnover		466,554	538,957
Cost of sales		(72,421)	(41,876)
Gross profit		394,133	497,081
Administrative expenses		(365,092)	(464,623)
Operating profit	2	29,041	32,458
Exceptional items: loss on the disposal of tangible fixed assets		-	(975)
		29,041	31,483
Interest receivable Interest payable		42 (10,505)	- (15,157)
Profit on ordinary activities before taxation		18,578	16,326
Tax on profit on ordinary activities		-	-
Profit for the financial year		18,578	16,326
Retained profit for the financial year	8	18,578	16,326

### AUTOFOCUS (UK) LIMITED Balance Sheet as at 31 January 2004

	Notes		2004 £		2003 £
Fixed assets			~		~
Tangible assets	3		103,716		130,771
Current assets					
Stock and work in progress		40,298		30,750	
Debtors	4	61,575		17,484	
		101,873		48,234	
Creditors: amounts falling du	ie				
within one year	5	(194,278)		(170,010)	
Net current liabilities	=		(92,405)		(121,776)
Total assets less current		-		-	
liabilities			11,311		8,995
Creditors: amounts falling du					
after more than one year	6		(105,297)		(121,559)
Net liabilities		-	(93,986)	_	(112,564)
		•		_	(112,000)
Capital and reserves					
Called up share capital	7		100		100
Profit and loss account	8		(94,086)		(112,664)
Shareholders' funds		-	(93,986)	_	(112,564)

The directors are satisfied that the company is entitled to exemption under Section 249A(1) of the Companies Act 1985 and that no member or members have requested an audit pursuant to section 249B(2) of the Act.

The directors acknowledge their responsibilities for:

(i) ensuring that the company keeps proper accounting records which comply with Section 221 of the Companies Act 1985; and

(ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions relating to small companies within Part VII of the Companies Act 1985.

Mrs J.Michie Director

Mr D.Seaton Director

Approved by the board on 16th September 2004

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# AUTOFOCUS (UK) LIMITED Notes to the Accounts for the year ended 31 January 2004

#### 1 Accounting policies

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

#### **Turnover**

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

#### Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Plant, equipment and fittings	25% reducing balance
Motor vehicles	25% reducing balance

### Leasing and hire purchase commitments

Assets held under finance leases and hire purchase contracts, which are those where substantially all the risks and rewards of ownership of the asset have passed to the company, are capitalised in the balance sheet and depreciated over their useful lives.

The interest element of the rental obligations is charged to the profit and loss account over the period of the lease and represents a constant proportion of the balance of capital repayments outstanding.

Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

2	Operating profit	2004	2003
	This is stated after charging:	£	£
	Depreciation of owned fixed assets	16,059	18,906
	Depreciation of assets held under finance leases and hire purchase contracts Directors' remuneration	18,511 9,200	24,684 9,225

# AUTOFOCUS (UK) LIMITED Notes to the Accounts for the year ended 31 January 2004

3	Tangible	fixed	assets
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J	Tangible fixed deserts	Plant and machinery £	Motor vehicles £	Total £
	Cost	~	~	~
	At 1 February 2003	193,332	69,396	262,728
	Additions	7,515	<u>-</u>	7,515
	At 31 January 2004	200,847	69,396	270,243
	Depreciation			
	At 1 February 2003	110,370	21,587	131,957
	Charge for the year	22,619	11,951	34,570
	At 31 January 2004	132,989	33,538	166,527
	Net book value			
	At 31 January 2004	67,858	35,858	103,716
	At 31 January 2003	82,962	47,809	130,771
	Net book value of plant and machinery included a under finance leases and hire purchase contracts		<b>2004</b> £ 55,539	<b>2003</b> £ 74,050
4	Debtors		2004 £	2003 £
	Trade debtors	-	61,575	17,484
5	Creditors: amounts falling due within one year		2004 £	2003 £
			<del></del>	
	Bank loans and overdrafts		12,006	7,225
	Obligations under finance lease and hire purchase	e contracts	18,157	34,043
	Trade creditors		43,291	47,132
	Other taxes and social security costs Other creditors		111,025	75,813 5.707
	Other deditors	-	9,799	5,797
		_	194,278	170,010

# AUTOFOCUS (UK) LIMITED Notes to the Accounts for the year ended 31 January 2004

6	Creditors: amounts falling due after	one year		2004 £	2003 £
	Obligations under finance lease and h Other creditors	ire purchase cor	ntracts	8,520 96,777	23,858 97,701
				105,297	121,559
7	Share capital			2004 £	2003 £
	Authorised: Ordinary shares of £1 each			100	100
		2004 No	2003 No	2004 £	2003 £
	Allotted, called up and fully paid: Ordinary shares of £1 each	100	100	100	100
8	Profit and loss account			2004 £	2003 £
	At 1 February Retained profit			(112,664) 18,578	(128,990) 16,326
	At 31 January			(94,086)	(112,664)

# AUTOFOCUS (UK) LIMITED Profit and Loss Account for the year ended 31 January 2004

for the information of the directors only

	£	2003 £
Sales	466,554	538,957
Cost of sales	(72,421)	(41,876)
Gross profit	394,133	497,081
Administrative expenses	(365,092)	(464,623)
Operating profit	29,041	32,458
Exceptional items Interest receivable Interest payable	42 (10,505)	(975) - (15,157)
Profit before tax	18,578	16,326

### AUTOFOCUS (UK) LIMITED Schedule to the Profit and Loss Account for the year ended 31 January 2004

for the information of the directors only

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To the mornation of the anesters only	2004	2003
Sales	£	£
Sales	466,554	538,957
Cost of sales		
Purchases	755	4,636
Direct labour	71,666	37,240
	72,421	41,876
Administrative expenses		
Employee costs:		
Wages and salaries	170,819	259,657
Directors' salaries	9,200	9,225
Pensions	152	-,
Employer's NI	13,294	17,808
Staff recruitment	1,162	1,367
Staff training and welfare	1,810	3,021
Travel and subsistence	6,316	3,496
Motor expenses	57,510	39,387
Entertaining	93	247
v	260,356	334,208
Premises costs:		
Rent and rates	13,409	29,311
Light and heat	2,770	2,781
Cleaning	1,303	1,610
<b>-</b>	17,482	33,702
General administrative expenses:		
Telephone, printing, postage and stationery	29,162	19,225
Information and publications	97	,
Subscriptions	409	120
Bank charges	2,517	2,103
Insurance	10,718	11,372
Equipment hire	2,214	
Software	(202)	1,009
Repairs and maintenance	2,417	4,106
Depreciation	34,570	43,590
Bad debts	-	(239)
Sundry expenses	343	657 <sup>°</sup>
, .	82,245	81,943
Legal and professional costs:		· · · · · · · · · · · · · · · · · · ·
Bookkeeping	389	340
Accountancy fees	4,500	4,200
Consultancy fees	, -	2,880
Other legal and professional	120	7,350
<i>.</i>	5,009	14,770
	365,092	464,623