



COMPANIES HOUSE

THE REGISTRAR OF COMPANIES
COMPANIES HOUSE
CROWN WAY
CARDIFF
CF4 3UZ



A37 *AVODU80W* 208
COMPANIES HOUSE 12/08/98

This form should be completed in black.

The information printed below is taken from Companies House records as at 29/06/98

If this information requires amendment use the spaces opposite.

Date of this return *(See note 1)*

The information in this return should be made up to a date not later than

Day	Month	Year
14	07	98

Date of next return *(See note 2)*

If you wish to make your next return to a date earlier than the anniversary of this return please show the date here. Companies House will then send a form at the appropriate time.

If you are making the return up to an earlier date, show the date here. Please note that the form must be delivered to Companies House within 28 days of this earlier date.

Day	Month	Year

Day	Month	Year

Registered Office *(See note 3)*

This is the address registered by Companies House.

14 OLD MILL ROAD
PORTISHEAD
BRISTOL
BS20 9EG

Principal business activities *(See note 4)*

Trade classification is
7415 MANAGEMENT ACTIVITIES HOLDING COMPS

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If the code cannot be determined from the notes, give a brief description of principal activity.

363s

no/tis/000332

Annual Return

of company number 02006058

V

company name
ADM GROUP MAILING SERVICES LIMITED

company type
PRIVATE COMPANY LIMITED BY SHARES

If the information shown needs amendment, give details below and, for secretary and director particulars, the date of any change.

Register of members *(See note 5)*

The register is kept at

REGISTERED OFFICE

Register of debenture holders *(See note 6)*

Any register of debenture holders (or duplicate) is kept at

Company Secretary *(See note 7)*

Particulars of a new secretary **must** be notified on form 288.

CHRISTINE ANN
RUFFLE
PENHAVEN HILLYFIELDS
SIDCOT
WINSCOMBE
NORTH SOMERSET BS25 1PM

Day Month Year

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Date of any change.

If this person has ceased to be secretary, please state when.

Day Month Year

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Date of resignation.

Directors *(See note 7)*

Particulars of a new director **must** be notified on form 288.

ROLAND JAMES LEWIS
BROWN
18 MILLCROSS
CLEVEDON
AVON BS21 5JL

Day Month Year

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Date of any change.

Date of Birth:- 18/01/47

Nat:SCOTTISH

Occ:GROUP OPERATIONS DIRECTOR

If this person has ceased to be director, please state when.

Day Month Year

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Date of resignation.

Show any relevant current and previous directorships.

If the information shown needs amendment, give details below and the date of any change.

Directors - continued

Particulars.

JOHN EDWARD
TODD
THE POPLARS CHELWORTH ROAD
CRICKLADE
SWINDON
WILTSHIRE SN6 6HL

Date of Birth:- 01/11/43

Nat:BRITISH

Occ:DIRECTOR

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

Particulars.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

Particulars.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of resignation.

If the information shown needs amendment, give details below and the date of any change.

Directors - continued

Particulars.

PHILIP
KERSHAW
17 BELSHER DRIVE
KINGSWOOD
BRISTOL
BS15 2PS

Date of Birth:- 19/06/48
Nat:BRITISH
Occ:ACCOUNTANT

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

Particulars.

CHRISTINE ANN
RUFFLE
PENHAVEN HILLYFIELDS
SIDCOT
WINScombe
NORTH SOMERSET BS25 1PM

Date of Birth:- 12/03/46
Nat:BRITISH
Occ:DIRECTOR

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

Particulars.

PETER ROBERT
RUFFLE
PENHAVEN HILLFIELDS
SIDCOT
WINScombe
AVON BS25 1PM

Date of Birth:- 29/12/45
Nat:BRITISH
Occ:DIRECTOR

If this person has ceased to be director, please state when.

Show any relevant current and previous directorships.

Day Month Year

Day	Month	Year

Date of any change.

Day Month Year

Day	Month	Year

Date of resignation.

If the information shown needs amendment, give details below and the date of any change.

Directors - continued

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

Particulars.

Day	Month	Year

Date of any change.

NO MORE DIRECTORS - ADDITIONAL SECRETARIES
OR DIRECTORS MUST BE NOTIFIED ON FORM 288a.

If this person has ceased to be director, please state when.

Day	Month	Year

Date of resignation.

Show any relevant current and previous directorships.

Issued Share Capital (See note 8)

02006058

Enter details of all shares in issue at the date of this return.

Class (eg Ordinary/ Preference etc.)	Number of shares issued	Aggregate nominal value (ie Number of shares issued multiplied by nominal value per share)
ORD	10,000	10,000
Totals	10,000	10,000

List of past and present members

(See note 9)

(Use attached schedule where appropriate)

A full list is required if one was not included with either of the last two returns.

Please mark the appropriate box.

The last full members list was at 14/07/97

There were no changes in the period ☒

	on paper	not on paper
A list of changes is enclosed	☐	☐
A full list of members is enclosed	☐	☒

Elective resolutions (See note 10)

(Private companies only)

If an elective resolution is in force at the date of this return to dispense with annual general meetings, mark this box. ☒

If an elective resolution is in force at the date of this return to dispense with laying accounts in general meetings, mark this box. ☒

Certificate

I certify that the information given in this return is true to the best of my knowledge and belief.

I enclose the fee of £ 15.

Cheques should be made payable to **Companies House**.

Signed P. R. Ruffin Secretary/Director*
*(delete as appropriate)

Date 7. 8. 98

This return includes continuation sheets.
(enter number)
Please ensure that you have completed all sections on this page.

To whom should Companies House direct any enquiries about the information shown in this return?

P. R. Ruffin
14 Old Mill Road, Portsmouth
BRISTOL
Postcode BU20 7EG

Telephone 01275 842487 Ext