In accordance with Rule 18.7 of the Insolvency (England & Wales) Rules 2016 and Sections 92A, 104A and 192 of the Insolvency Act 1986.

LIQ03 Notice of progress report in voluntary winding up



15/03/2022

		COMPANIES HOUSE
1	Company details	
Company number	0 1 9 6 5 8 2 7	→ Filling in this form Please complete in typescript or in
Company name in full	C.H.C.Systems Limited	bold black capitals.
21.	Liquidator's name	
Full forename(s)	Clive	
Surname	Morris	
3	Liquidator's address	
Building name/number	Heskin Hall Farm	
Street	Wood Lane	
Post town	Heskin	
County/Region	Preston	
Postcode	PR75PA	
Country		
4:-	Liquidator's name •	
Full forename(s)		Other liquidator Use this section to tell us about
Surname :		another liquidator.
5	Liquidator's address @	
Building name/number		Other liquidator Use this section to tell us about
Street		another liquidator.
Post town		
County/Region		
Postcode		
Country		

LIQ03 Notice of progress report in voluntary winding up

6	Period of progress report	
From date	12 9 0 1	
To date	6 8 6 7 7 7 7 7	
7.	Progress report	
	☐ The progress report is attached	
81-	Sign and date	
Liquidator's signature	Signature X	
Signature date	1	

LIQ03

Notice of progress report in voluntary winding up

Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. Natasha Morris Marshall Peters Address Heskin Hall Farm Wood Lane Heskin County/Region Preston Postcode Country DX 01257 452021 Checklist We may return forms completed incorrectly or with information missing. Please make sure you have remembered the following: ☐ The company name and number match the

lmportant information

All information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ.

DX 33050 Cardiff.

Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

information held on the public Register.

You have attached the required documents.

You have signed the form.

C.H.C.Systems Limited (In Liquidation) Liquidator's Summary of Receipts & Payments

From 29/01/2021 To 28/01/2022 £	From 29/01/2021 To 28/01/2022 £		Statement of Affairs £
		ASSET REALISATIONS	
4.03	4.03	Bank Interest Net of Tax	
17,900.92	17,900.92	Book Debts	38,660.00
45,649.33	45,649.33	Cash in Hand	45,649.00
NIL	NIL	Computer Equipment	NIL
154.58	154.58	DVLA Refund	
NIL	NIL	Fixtures & Fittings	NIL
NIL	NIL	Motor Vehicles	NIL
NIL	NIL	Plant & Machinery	NIL
63,708.86	63,708.86	· · · · · · · · · · · · · · · · · · ·	
,		COST OF REALISATIONS	
20,000.00	20,000.00	Office Holders Fees	
7,500.00	7,500.00	Preparation of S. of A.	
(27,500.00)	(27,500.00)	. vaparation of or or	
(27,000,00)	(21,000.00)	PREFERENTIAL CREDITORS	
· NIL	NIL	Employee Arrears/Hol Pay	(951.00)
NIL	NIL	HM Revenue & Customs - VAT	(145,000.00)
. NIL	NIL	1111110101100 & Gastottio 1711	(110,000.00)
, , , , , ,		UNSECURED CREDITORS	
NIL	NIL	Bounce Back Loan	(50,000.00)
· NIL	NIL	Employees	(285,979.00)
NIL	NIL	Trade & Expense Creditors	(600.00)
NIL	NIL	Trade a Expense erealiere	(000.00)
		DISTRIBUTIONS	
NIL	NIL	Ordinary Shareholders	(100.00)
NIL	NIL	Stanlery characteristics	(100.00)
		•	
36,208.86	36,208.86		(398,321.00)
		REPRESENTED BY	
30,708.86		Bank 1 Current	
5,500.00		Vat Receivable	
36,208.86			

Clive Morris Liquidator

ANNUAL PROGRESS REPORT

C.H.C.Systems Limited - IN CREDITORS' VOLUNTARY LIQUIDATION

Content

- Executive Summary
- Administration and Planning
- Enquires and Investigations
- Realisation of Assets
- Creditors
- Fees and Expenses
- Creditors' Rights
- EC Regulations
- Conclusion

Appendices

- Appendix I Statutory Information
- Appendix II Receipts and Payments account for the period 29 January 2021 to 28 January 2022 ("the Review Period")
- Appendix III Detailed list of work undertaken in the Review Period
- Appendix IV Time cost information for the Review Period

EXECUTIVE SUMMARY

A summary of key information in this report is detailed below.

Assets

Asset	Estimated to realise per Statement of Affairs (£)	Realisations to date (£)	Anticipated future realisations (£)	Total anticipated realisations (£)
Plant & Machinery	Nil	Nil	Nil	Nil
Fixtures & Fittings	Nil	Nil	Nil	Nil
Motor Vehicles	Nil	Nil	Nil	Nil
Computer Equipment	Nil	Nil	Nil	Nil
Book Debts	38,660.00	17,900.92	Uncertain	Uncertain
Cash in Hand	45,649.00	45,649.33	Nil	45,649.33
DVLA Refund	N/A	154.58	Nil	154.58
Bank Interest	N/A	4.03	Nil	4.03

Expenses

Expense	Amount per fees and expenses estimates (£)	Fees and expenses charged to date (£)	Fees and expenses incurred to date (£)	Anticipated further expense to closure (£)	Total anticipated fees and expenses to be incurred (£)	
Preparation of S. of A.	7,500.00	7,500.00	7,500.00	Nil	7,500.00	
Liquidator's fees	20,000.00	20,000.00	37,355.00	Uncertain	Uncertain	
Liquidator's expenses	869.00	Nil	750.00	Nil	750.00	

Dividend prospects

Creditor class	Distribution / dividend paid to date	Anticipated distribution / dividend, based upon the above
Secured creditor	N/A	N/A
Preferential creditors	Nil	Uncertain
Unsecured creditors	Nil ·	Uncertain

Summary of key issues outstanding

- Ongoing investigations into the transactions preceding the Liquidation;
- Pursue remaining book debts;
- Fee increase proposal to be issued to creditors of the Company.

Closure

Due to the issues outstanding as listed above, it is difficult to estimate the timing of the closure of the liquidation.

ADMINISTRATION AND PLANNING

Statutory information

Statutory information may be found at Appendix I.

The Liquidator is required to meet a considerable number of statutory and regulatory obligations. Whilst many of these tasks do not have a direct benefit in enhancing realisations for the insolvent estate, they assist in the efficient and compliant progressing of the administration of the case, which ensures that work is carried out to high professional standards. A detailed list of these tasks may be found in Appendix III.

Reporting

The Liquidator has met his statutory and regulatory duties to report to creditors, as listed below. In consideration of the need for transparency and engagement with creditors, care has been taken to ensure that reports and other communications with creditors have provided useful details of the strategies pursued and the outcomes anticipated.

During the Review Period, the following key documents have been issued:

- The \$100 report to creditors;
- CDDA report;
- This progress report.

Other administration tasks

During the Review Period, the following material tasks in this category were carried out:

- Case reviews;
- Bond reviews;
- Creditor claim adjudication;
- Bank statement analysis;
- · Investigations into the Company;
- Creditor communication;
- Issuing nil returns to HM Revenue & Customs;
- Ongoing communication with HM Revenue & Customs;
- Liaising with debtors of the Company;
- De-registering the Company in relation to VAT.

ENQUIRES AND INVESTIGATIONS

During the Review Period, the Liquidator carried out an initial review of the Company's affairs in the period prior to appointment. This included seeking information and explanations from the director(s) (and senior employees) by means of questionnaires and interviews; making enquiries of the Company's accountants; reviewing information received from creditors; and collecting and examining the Company's bank statements, accounts and other records.

The directors provided a Statement of Affairs and limited books and records.

The information gleaned from this process enabled the Liquidator to meet his statutory duty to submit a confidential report on the conduct of the directors (past and present) to the Insolvency Service.

This work was also carried out with the objective of making an initial assessment of whether there were any matters that may lead to any recoveries for the benefit of creditors. This would typically include any potential claims which may be brought against parties either connected to or who have past dealings with the Company.

This initial assessment revealed matters that the Liquidator considered merited further investigation and investigations are ongoing.

REALISATION OF ASSETS

Detailed below is key information about asset realisation and strategy, however, more details about the work undertaken may be found at Appendix III. The Liquidator formulated and worked through a realisation strategy that sought to maximise realisations net of costs. The financial benefit of those efforts is described further below.

Transactions with connected parties

There have been no sales of Company assets to connected parties during the Liquidation.

Plant & Machinery

The Company's filed accounts dated 30 November 2019 included plant and machinery of £1.00, the realisable value as per the Statement of Affairs was nil.

Fixtures & Fittings

The book value of the fixtures and fittings was extracted from the Company's filed accounts dated 30 November 2019 totalling £139.00, due to these being fixtures within the leasehold premises the removal and sale costs would have exceeded any realisable value and, as a result, no assets have been realised in this regard.

Motor Vehicles

The Company owned two motor vehicles with a combined book value of £462.00. Due to the age, poor condition and mileage on the vehicles the estimate to realise value was nil in the Statement of Affairs.

Computer Equipment

The book value of the computer equipment was extracted from the Company's filed accounts dated 30 November 2019 totalling £448.00, the cost of sale of the equipment would have exceeded any realisable value and therefore the value as per the Statement of Affairs was nil.

Book debts

A debtor ledger was provided to the Liquidator which included books debts totalling £38,659.59. The Director was assisting the Liquidator with the collection of the ledger due to his existing relationship with debtors.

To date, debtor payments totalling £17,900.92 have been collected and are being held in the estate. £20,758.67 is currently being disputed and remains outstanding. As a result, the realisable value is uncertain.

Cash in Hand

The Company's cash at bank balance totalled £45,649.33. Upon appointment, this was transferred to a designated estate account in the Company name.

DVLA Refund

On 24 February 2021, a funds totalling £154.58 were received in relation to a DVLA refund.

Bank Interest Net of Tax

During the Review Period, £4.03 bank interest has accrued.

CREDITORS

Irrespective of whether sufficient realisations are achieved to pay a dividend to creditors, the Liquidator has had to carry out key tasks which are detailed in the list at Appendix III. The following sections explain the anticipated outcomes to creditors and any distributions paid.

Secured creditors

The Company granted a fixed and floating charge to Lloyds Bank Commercial Finance Limited which was created on 3 October 2016 and delivered on 4 October 2016. The charge is shown as 'Outstanding' on Companies House. However, the Director confirmed that the charge was satisfied on 21 September 2020.

First Preferential creditors

Employee claims

5 employees were made redundant on 24 December 2020. The relevant information for employees to submit claims has been made to the Redundancy Payments Office and information and help has been given to employees to enable them to submit their claims online.

Employees were shown to be owed £950.97. On 19 April 2021, the Redundancy Payments Office submitted an interim proof of debt, the preferential element of the claim totalled £1,499.69.

Secondary preferential creditors

The secondary preferential creditor is HMRC for claims of unpaid VAT, PAYE Income Tax, employee National Insurance contributions, student loan deductions and Construction Industry Scheme deductions.

As per the Statement of Affairs, HMRC was shown to be owed £145,000.00 preferentially in relation to unpaid VAT. HMRC are yet to provide their claim in the Liquidation.

Floating charge creditors

The prescribed part only applies where the company has granted a floating charge to a creditor after 15 September 2003. Where a floating charge over the company's assets has been given a prescribed amount of the company's net property after paying the preferential creditors must be made available to the unsecured creditors and the basis of this calculation is detailed below:-

50% of the first £10,000 of the net property; and

20% of the remaining net property up to a maximum of £600,000 or an £800,000 limit where the relevant floating charge was created on or after 06 April 2020.

The Company granted a fixed and floating charge to Lloyds Bank Commercial Finance Limited. However, the Director confirmed that this was satisfied on 21 September 2020.

Unsecured creditors

The trade and expense creditors as per the Statement of Affairs totalled £600.00. To date, claims totalling £600.00 have been received.

The Company obtained a Coronavirus Bounce Back Loan on 18 September 2020 with Lloyds Bank PLC totalling £50,000.00. £50,000.00 remains outstanding.

The unsecured element of the employees' claims was shown to be £285,979.00 as per the Statement of Affairs. On 19 April 2021, the Redundancy Payments Office submitted an interim proof of debt, the unsecured element of the claim totalled £54,978.08.

Dividend prospects

Due to the ongoing investigations and outstanding book debts, the Liquidator cannot confirm the dividend prospects to unsecured creditors.

FEES AND EXPENSES

Pre-Appointment Costs

The creditors authorised the fee of £7,500.00 plus VAT for assisting the Director in calling the relevant meetings and with preparing the Statement of Affairs on 24 February 2021 following the Decision Procedure.

The fee for assisting with the Statement of Affairs and meetings was paid from first realisations on appointment and is shown in the enclosed receipts and payments account.

The Liquidator's fees

It is the firm's practice to ensure that work is conducted by the appropriate staff member at the appropriate level of experience. Junior members of staff deal with the day to day administration on cases and a manager and director then oversees the work undertaken. Where the issues are complex and litigious, the work will be closely supervised or undertaken by a manager or director.

The basis of the Liquidator's fees was approved by creditors on 24 February 2021 in accordance with the following resolution:

- 1) That the Liquidator's pre-appointment fee of £7,500 plus VAT in respect assistance with the preparation of the Statement of Affairs is approved;
- 2) That the Liquidator's fees be fixed by reference to the time given by him and his staff in attending to matters arising in the Liquidation up to a maximum of £20,000, such time to be charged at the hourly charge out rate of the grade of staff undertaking the work at the time it was undertaken;
- 3) That the Liquidator be authorised to recover all Category 2 disbursements, calculated on the bases detailed in Marshall Peters' Summary.

The time costs for the Review Period total £37,355.00, representing 163.50 hours at an average hourly rate of £228.47. The sum of £20,000.00 has been drawn on account of time costs incurred. The time costs for the period are detailed at Appendix IV.

Having regard for the costs that are likely to be incurred in bringing this liquidation to a close, the Liquidator considers that:

- The original expenses estimate is unlikely to be exceeded;
- However, the original fees estimate has been exceeded.

The main reason why the fees estimate has been exceeded is due to significantly more time that has been spent dealing with complex matters than anticipated in the initial fee estimate, primarily due to the time that has been spent investigating the Company's affairs, of which these investigations remain ongoing.

The Liquidator intends to seek creditors' approval to fees in addition to that previously estimated and the relevant creditors will be invited to consider the Liquidator's proposal in this regard under separate cover.

Disbursements

Category 1 disbursements represent the simple reimbursement of actual out of pocket payments made in relation to the assignment. The category 1 disbursements incurred for in the Review Period total £750.00 are detailed at Appendix II.

There have been no category 2 disbursements during the Review Period.

Information about this insolvency process may be found on the R3 website http://www.creditorinsolvencyguide.co.uk/. A copy of 'A Creditors' Guide to Fees' together with the firm's charge-out rate and disbursement policy may be found at http://www.insolvency-practitioners.org.uk/regulation-and-guidance/guides-to-fees. A hard copy of both the Creditors' Guide and the firm's charge-out rate and disbursement policy may be obtained on request.

CREDITORS' RIGHTS

An unsecured creditor may, with the permission of the court or with the concurrence of 5% in value of the unsecured creditors (including the creditor in question) request further details of the Liquidator's remuneration and expenses, within 21 days of receipt of this report. Any secured creditor may request the same details in the same time limit.

An unsecured creditor may, with the permission of the court or with the concurrence of 10% in value of the creditors (including the creditor in question), apply to court to challenge the amount and/or basis of the Liquidator's fees and the amount of any proposed expenses or expenses already incurred, within 8 weeks of receipt of this report. Any secured creditor may make a similar application to court within the same time limit.

EC REGULATIONS (WHETHER PROCEEDINGS ARE MAIN PROCEEDINGS OR TERRITORIAL)

The Company's centre of main interest was in Gautam House, 1/3 Shenley Avenue, Ruislip Manor, Middlesex, HA4 6BP (registered office) and Unit 14 Park Place, Newdigate Road, Harefield, Uxbridge, UB9 6EJ (trading address) and therefore it is considered that the EC Regulations will apply. These proceedings are main proceedings as defined in Article 3 of the EC Regulation.

CONCLUSION

The administration of the case will be continuing to finalise the following outstanding matters that are preventing this case from being closed:

- Ongoing investigations into the transactions preceding the Liquidation;
- Pursue remaining book debts;
- Fee increase proposal to be issued to creditors of the Company.

If you require any further information, please contact this office.

Signed

Clive Morris Liquidator

Appendix I

Statutory Information

Company Name:

C.H.C.Systems Limited

Company Number:

01965827

Registered Office:

C/O Marshall Peters, Heskin Hall Farm, Wood Lane, Heskin,

Preston, PR7 5PA

Former Registered Office:

Gautam House, 1/3 Shenley Avenue, Ruislip Manor, Middlesex,

HA4 6BP

Officeholder:

Clive Morris

Officeholder's address:

Marshall Peters, Heskin Hall Farm, Wood Lane, Heskin, Preston,

PR7 5PA

Date of appointment:

29 January 2021

Nature of the business:

Electrical installation

Annual Progress Report of C.H.C.Systems Limited - In Creditors' Voluntary Liquidation

Appendix II

Receipts and Payments account for the Review Period

C.H.C.Systems Limited (In Liquidation) Liquidator's Summary of Receipts and Payments To 28 January 2022

RECEIPTS	Statement of Affairs (£)	Total (£)
Plant & Machinery Fixtures & Fittings Motor Vehicles Computer Equipment Book Debts Cash in Hand DVLA Refund Bank Interest Net of Tax	NIL NIL NIL NIL 38,660.00 45,649.00	0.00 0.00 0.00 0.00 17,900.92 45,649.33 154.58 4.03
		63,708.86
PAYMENTS		
Preparation of S. of A. Office Holders Fees Employee Arrears/Hol Pay HM Revenue & Customs - VAT Trade & Expense Creditors Employees Bounce Back Loan Ordinary Shareholders Net Receipts/(Payments)	(951.00) (145,000.00) (600.00) (285,979.00) (50,000.00) (100.00)	7,500.00 20,000.00 0.00 0.00 0.00 0.00 0.00
MADE UP AS FOLLOWS		•
Bank 1 Current VAT Receivable / (Payable)		30,708.86 5,500.00
		36,208.86
•		>
		Clive Morris

Liquidator

Appendix III

Detailed list of work undertaken for C.H.C.Systems Limited in Creditors' Voluntary Liquidation for the Review Period

Below is detailed information about the tasks undertaken or to be undertaken by the Liquidator.

General Description	Eincludes
Statutory and General Administration (1994)	Setting up the case onto the IPS system and maintaining physical file
Statutory/advertising	Filing of documents to meet statutory requirements including annual receipts and payments accounts
Part Control	Annual corporation tax returns
	Quarterly VAT returns
	Advertising in accordance with statutory requirements
	Bonding the case for the value of the assets
Document Light at 1	Filing of documents
. maintenance/file	Periodic file reviews documenting strategy
review/checklist	Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries
THE STATE OF STATE	Updating checklists
THE PROPERTY OF THE PARTY OF TH	Preparing correspondence opening and closing accounts
Bank account	Requesting bank statements
	Bank account reconciliations
	Correspondence with bank regarding specific transfers
	Maintenance of the estate cash book
	Banking remittances and issuing cheques/BACS payments
Planning / Review	Discussions regarding strategies to be pursued
	Meetings with team members and independent advisers to consider practical, technical and legal aspects of
Electric fraction of the con-	the case
Pension scheme 4 ()	Identifying whether there is a pension scheme
	Submitting the relevant notices if a pension scheme is identified
Reports 14 (1)	Circulating initial report to creditors upon appointment
	Preparing annual progress report, investigation, meeting and general reports to creditors
Meeting of Creditors	Preparation of meeting notices, proxies/voting forms and advertisements
	notice of meeting to all known creditors
	Collate and examine proofs and proxies/votes to decide on resolutions
	Preparation of meeting file, including agenda, certificate of postage, attendance register, list of creditors, reports to creditors, advertisement of meeting and draft minutes of meeting.
	Responding to queries and questions following meeting
Investigations	Conduct initial investigation into the Directors conduct and submitting the subsequent Conduct Report
SIP 2 Review	Correspondence to request information on the company's dealings, making further enquiries of third parties
SIR Z Neview	Reviewing questionnaires submitted by creditors and directors
	Reconstruction of financial affairs of the company
	Preparation of deficiency statement
	Review of specific transactions and liaising with directors regarding certain transactions
Statutory reporting	Preparing statutory investigation reports
on conduct of \$	Liaising with Insolvency Service
director(s)	Submission of report with the Insolvency Service
Realisation of Assets	Realising the assets of the Company
Debtors 1987	Collecting supporting documentation
	Correspondence with debtors
	Reviewing and assessing debtors' ledgers
A SECTION OF THE SECURITY	Dealing with disputes, including communicating with directors/former staff
Creditors and	Dealing with any and all matters with creditors and distributions
Distributions : 100%	
Creditor (Creditor)	Receive and follow up creditor enquiries via telephone
Communication	Review and prepare correspondence to creditors and their representatives via facsimile, email and post
	Assisting employees to pursue claims via the RPO
Dealing with proofs of	Receipting and filing POD when not related to a dividend
debt 1 14 1	Corresponding with RPO regarding POD when not related to a dividend
Processing proofs of	Preparation of correspondence to potential creditors inviting submission of POD
debt	Receipt of POD
	Adjudicating POD
	Request further information from claimants regarding POD
HEALTH BETTER	Preparation of correspondence to claimant advising outcome of adjudication

Appendix IV

Time cost information for Review Period

Time Entry - SIP9 Time & Cost Summary + Cumulative

C161 - C.H.C.Systems Limited All Post Appointment Project Codes From: 29/01/2021 To: 28/01/2022

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)	Total Hours Cum (POST Only)	Total Time Costs Cum (POST Only)
Administration & Planning .	5.50	7.00	27.00	0.00	39,50	10,595.00	268.23	39.50	10,595.00
Case Specific Matters	0.00	0.00	. 0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.00	1,00	32.50	0.00	33.50	7,175.00	214,18	33.50	7,175.00
Investigations	2.50	2.00	65.00	4.00	73.50	16,015.00	217.89	73.50	16,015.00
Realisation of Assets	0.00	0.00	17,00	0,00	17.00	3,570.00	210,00	17.00	3,570.00
Statutory Reporting	0.00	0.00	0,00	0.00	0.00	0.00	0.00	0.00	0.00
Trading .	0.00	0.00	0,00	0.00	0.00	0.00	0.00	0.00	0.00
			·		·				
Total Hours / Costs	8.00	10.00	141.50	4.00	163,50	37,355.00	228.47	163,50	37,355.00
Total Fees Claimed						20,000.00			
Total Disbursements Claimed						0.00			