Techniquest (Limited by Guarantee)

Council of Management's report and consolidated financial statements
Registered company number 1955696
Registered charity number 517722
31 July 2002

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Officials, advisers and administrative details

Council of management

RTF Plaut CBE BSc (Eng) C Eng FIMechE CCMI - RG Thomas OBE LLB CCMI Professor RH Williams FRS A Thomas FCA
JB McDowall CBE -

(retired 28 March 2002)

(appointed 24 January 2002)

Secretary

AR Edwards

Auditor

KPMG LLP Marlborough House Fitzalan Court Fitzalan Road Cardiff CF24 0TE

Solicitors

Eversheds 1 Callaghan Square Cardiff CF10 5BT

Bankers

HSBC Bank Plc 97 Bute Street Cardiff CF10 5NA

Registered office

Stuart Street Cardiff CF10 5BW

Council of Management's report

The Council of Management, who act as directors for the purposes of company law, present their annual report and the audited financial statements for the year ended 31 July 2002.

Constitution

Techniquest is a company limited by guarantee and a registered charity. Its governing instrument is the Memorandum and Articles of Association dated 7 November 1985 as amended on 23 July 1986, 10 November 1993 and 21 March 2001.

The charitable company has one wholly owned subsidiary undertaking, Techniquest Enterprises Limited. The principal activities of the subsidiary are the marketing and retailing of goods and services at Techniquest's scientific exhibitions, the sale and leasing of exhibits and exhibitions and the provision of consultancy services.

Principal activity and objectives

The principal activity of the charity is to promote the advancement of education and improve the public perception of science and technology by establishing permanent and temporary interactive exhibitions, together with supporting educational programmes.

Business review

During the year Techniquest attracted 183,376 visitors to its science discovery centre in Cardiff Bay. In addition, approximately half a million people visited other exhibitions provided by Techniquest in the UK.

The consolidated results for the year are shown in the attached financial statements and a summary of the financial results is set out below.

The published surplus includes a charitable donation from Techniquest Enterprises Limited of £52,587. It also includes an additional £126,689 of grant income received for specific projects but where the expenditure was incurred after the yearend. This for the first time has been retained in the accounts owing to the effect of the latest Statement of Recommended Practice (SORP) for Charities and this sum has been allocated in the statement of financial activities as "restricted funds".

The financial results of the trading subsidiary, Techniquest Enterprises Limited, yielded a satisfactory net profit margin of 8% prior to the charitable donation to Techniquest. Continuing efforts were made during the year to shape the business around prevailing market conditions and to offer, in the case of the exhibit manufacturing and hire business, a superior product.

Council of Management's report (continued)

Council of Management

The members of the Council of Management are set out on page 1.

Members of the Council of Management are appointed or removed by resolution of the Members of the Company in General Meeting.

Dividend

The payment of a dividend or any other distribution to members is not permitted under the terms of Techniquest's Memorandum of Association.

Employees

The Charity recognises the benefits of keeping employees informed as to current business performance

Disabled persons

The Charity has a policy of encouraging the employment of disabled persons wherever this is practicable and makes reasonable adjustments to working conditions or to physical features of its premises where disabled persons are placed at a substantial disadvantage in comparison with people who are not disabled.

Supplier payment policy

The Charity does not follow any standard codes of payment but aims to settle supplier accounts in accordance with their individual terms of business. The number of days' purchases outstanding at the year end in respect of the Charity was 49 (2001:38).

Reserves policy

The reserves policy is to retain in cash a sum broadly equal to three months of the Charity's operating expenses.

Risk management

The major risks to which the Charity is exposed, as identified by the Council of Management, have been, and are continually being, reviewed and systems have been established to mitigate those risks.

The Charity has an audit committee comprising one member of the Council of Management and two external members.

Tax status

As Techniquest is a registered charity no provision has been made for taxation, however Techniquest Enterprises Limited's trading profits are subject to taxation.

Council of Management's report (continued)

Auditors

A resolution for the reappointment of KPMG LLP as auditors of the group will be proposed at the forthcoming Annual General Meeting.

By order of the Council of Management

J B McDowall
Council Member

Stuart Street Cardiff CF10 5BW

27 Namber 2002

Statement of the members of the Council of Management's responsibilities

Company law requires the members of the Council of Management to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the excess of income over expenditure for that period. In preparing those financial statements, the members are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The members are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.



Marlborough House Fitzalan Court Fitzalan Road Cardiff CF24 OTE United Kingdom

Report of the independent auditors to the members of the Council of Management of Techniquest (Limited by Guarantee)

We have audited the financial statements on pages 7 to 21.

Respective responsibilities of the members of the Council of Management and auditors

The members of the Council of Management, who are also the directors of Techniquest (Limited by Guarantee) for the purposes of company law, are responsible for preparing the Council of Management's report and, as described on page 5, the financial statements in accordance with applicable United Kingdom law and accounting standards. Our responsibilities, as independent auditors, are established in the United Kingdom by statute, the Auditing Practices Board and by our profession's ethical guidance.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Council of Management's report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the group is not disclosed.

Basis of audit opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the members of the Council of Management in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable group's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the charitable company and the group as at 31 July 2002 and of the group's incoming resources and application of resources, including its income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Chartered Accountants

Registered Auditor

312 December 2002

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Consolidated statement of financial activities (incorporating an income and expenditure account) for the year ended 31 July 2002

for the year ended 31 July 2002					
	Note	Restricted	Unrestricted	Total	Total
		funds	funds	2002	2001
		£	£	£	£
Incoming resources					
Donations and sponsorship		-	19,350	19,350	-
Activities in furtherance of the charity's objects:					
Admission fees		-	509,748	509,748	503,548
Grants	2, 13	601,228	773,672	1,374,900	1,041,450
Activities for generating funds:					
Shop and café		-	185,714	185,714	183,315
Workshop sales		-	711,814	711,814	500,477
Interest receivable		-	27,286	27,286	33,507
Other income	3	-	1,100	1,100	17,631
Total incoming resources		601,228	2,228,684	2,829,912	2,279,928
Resources expended					
Costs of generating funds:					
Shop and cafe		-	100,095	100,095	89,146
Workshop		-	584,575	584,575	535,907
Costs of activities in furtherance of the charity's					
objects	4, 13	474,539	1,291,594	1,766,133	1,636,064
Total resources expended		474,539	1,976,264	2,450,803	2,261,117
Net incoming resources before and after					
taxation	5-8	126,689	252,420	379,109	18,811
Fund balances brought forward		· -	768,022	768,022	749,211
Fund balances carried forward	13	126,689	1,020,442	1,147,131	768,022
G			=======	is fuel de littere	
Statement of reserves					
		Restricted	Unrestricted	Unrestricted	Total
		funds	general	designated	
			funds	funds	
		£	£	£	£
Balance at 1 August 2001		-	218,022	550,000	768,022
Net incoming resources for the year		126,689	252,420	-	379,109
Balance at 31 July 2002	13	126,689	470,442	550,000	1,147,131
				. · · · · · · · · · · · · · · · · · · ·	· Constant Name

Consolidated statement of financial activities (incorporating an income and expenditure account)

for the year ended 31 July 2002 (continued)

Incoming resources and net incoming resources relate entirely to continuing operations.

There are no recognised gains or losses in the year other than those passing through the income and expenditure account.

The surplus for the year for Companies Act purposes equals the net incoming reserves for the year of £379,109 (2001: £18,811).

Consolidated balance sheet

at 31 July 2002

·	Note		2002		2001
		£	£	£	£
Fixed assets	_				
Tangible assets	9		110,334		118,347
Current assets					
Stock	10	109,180		81,849	
Debtors	11	171,322		196,648	
Cash at bank and in hand		1,296,154		713,752	
					•
		1,576,656		992,249	
Creditors: amounts falling due within one year	12	(539,859)		(342,574)	
Net current assets			1,036,797		649,675
			•		+
Net assets			1,147,131		768,022
Income funds					
Unrestricted funds:					
General funds	13		470,442		218,022
Designated funds	13		550,000		550,000
Designated funds	13		330,000		330,000
Restricted funds	13		126,689		-
	13 14				760.000
	13, 14		1,147,131		768,022
			: *pp-v-v.		

These financial statements were approved by the Council of Management on 27. November 2002 and were signed on its behalf by:

RG Thomas
Council member

Company balance sheet at 31 July 2002

	Note		2002		2001
		£	£	£	£
Fixed assets					
Tangible assets	9		113,636		121,645
Investment	18		2		2
			113,638		121,647
Current assets					
Stock	10	80,310		58,142	
Debtors	11	111,846		239,274	
Cash at bank and in hand		1,268,006		617,347	
				011763	
Conditions		1,460,162		914,763	
Creditors: amounts falling due within one year	12	(475,614)		(304,980)	
Net current assets			984,548		609,783
The carrent assets					
Net assets			1,098,186		731,430
			===		
Income funds					
Unrestricted funds:					
General funds	13		421,497		181,430
Designated funds	13		550,000		550,000
Restricted funds	13		126,689		-
	13, 14		1,098,186		731,430

These financial statements were approved by the Council of Management on 27 November 2002 and were signed on its behalf by:

RG Thomas
Council member

Consolidated cash flow statement

for the year ended 31 July 2002

Reconciliation of net incoming resources to cash flow from operating activities

		2002	2001
		£	£
Net incoming resources before and after taxatio	n	379,109	18,811
Interest receivable		(27,286)	(33,507)
Net incoming/(outgoing) resources excluding		351,823	(14,696)
interest		·	,
Depreciation charge		46,078	78,420
Increase in stocks		(27,331)	(36,793)
Decrease in debtors		23,357	59,374
Increase/(decrease) in creditors		197,285	(34,599)
Net cash inflow from operating activities		591,212	51,706
		Husself for the state of the	-
Cash flow statement			
		2002	2001
		£	£
Cash inflow from operating activities		591,212	51,706
Returns on investment and servicing of finance:	;	571,212	31,700
Bank interest received		29,255	37,755
Taxation paid		, <u>-</u>	(3,200)
Capital expenditure and financial investment:			(-3)
Payments to acquire tangible fixed assets		(38,065)	(107,645)
Increase/(decrease) in cash in the year		582,402	(21,384)
Reconciliation of net cash flow to mo	vement in net fund	is	
	Note	2002	2001
		£	£
Increase/(decrease) in cash in the year		582,402	(21,384)
Net funds at beginning of year		713,752	735,136
Net funds at end of year	16	1,296,154	713,752
√	-	, ,	,

Notes

1

(forming part of the financial statements)

Principal accounting policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

Basis of preparation

The financial statements have been prepared in accordance with applicable accounting standards under the historical cost convention modified to include the Council of Management's estimated valuation of certain exhibits of machinery and equipment, which have been donated by supporters of Techniquest. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities, published in October 2000.

The charity has taken advantage of Section 230 of the Companies Act 1985 and paragraph 304 of the Statement of Recommended Practice and not presented a separate statement of financial activities for the charity alone.

Depreciation and amortisation

The cost or valuation of tangible fixed assets is written off by equal instalments over their estimated useful economic lives as follows:

Leasehold improvements - 20% per annum

Plant, machinery and equipment - 20-25% per annum

Fixtures, fittings and equipment - 20-33% per annum

Exhibits - 20% per annum

Motor vehicles - 25% per annum

Workshop exhibits - 20% per annum

Franchised exhibits - over the life of the franchise agreement

Development assets - 20% per annum

Company status

The charity is a company limited by guarantee. The members of the company are the trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Grant income

Income represents grants receivable in the year from outside granting bodies.

Grants are included in the Statement of Financial Activities when the charity is legally entitled to the income. In other cases the income is deferred.

Restricted and unrestricted funds

The activities of the charity are funded by various grants and other income. Some of the grants are provided on a project by project basis. All grants provided for specific purposes are shown as restricted funds. All other funds have been included in the financial statements as unrestricted funds.

The surplus or deficit on the income and expenditure account for the year is transferred to general funds. Where such funds have been set aside for specific purposes, or to meet future commitments, these are classified as designated funds as a separate category of unrestricted funds.

Resources expended

The costs of activities in furtherance of the charity's objects represents the cost of the charitable day to day operations. The cost of generating funds represents the costs associated with the operation of the shop and workshop.

Stock

Stocks are valued at the lower of cost and net realisable value.

The cost of raw materials is determined on a first in first out basis. For work in progress and finished goods manufactured by the company, cost is taken as production cost, which includes an appropriate proportion of attributable overheads.

Leases

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease. The asset is recorded in the balance sheet as a tangible fixed asset and is depreciated over its estimated useful life or the term of the lease, whichever is shorter. Future instalments under such leases, net of finance charges, are included within creditors. Rentals payable are apportioned between the finance element, which is charged to the income and expenditure account, and the capital element which reduces the outstanding obligation for future instalments.

All other leases are accounted for as operating leases and the rental costs are charged to the Statement of Financial Activities on a straight line basis over the life of the lease.

Pensions

The company participates in a defined contribution pension scheme. The amount charged to the profit and loss account represents the contributions payable to the scheme in respect of the accounting period.

Taxation

Techniquest is not subject to taxation as it is a registered charity.

Techniquest has a subsidiary company which is potentially subject to tax.

Deferred tax is recognised on the subsidiary's results without discounting, in respect of all timing differences between the treatment of certain items for taxation and accounting purposes which have arisen but not reversed by the balance sheet date, except as otherwise required by FRS 19.

2	Grants received				
		Restricted	Unrestricted	2002	2001
		£	£	£	£
	Grant for operating expenses	_	620,000	620,000	600,000
	Grant for refurbishment and redevelopment costs	125,000	153,672	278,672	319,971
	Grants for specific projects	476,228	-	476,228	121,479
		601,228	773,672	1,374,900	1,041,450
3	Other income				
_		Restricted	Unrestricted	2002	2001
		£	£	£	£
	Consultancy services	-	1,100	1,100	17,631
4	Costs of activities in furtherance of charity's objects	-			
	•				
				2002 £	2001 £
	Establishment		1	191,339	161,621
	Staff costs			220,732	1,154,566
	Professional fees			12,901	15,927
	Administrative support		1	160,550	149,941
	Travelling	•		18,189	21,165
	Marketing		1	116,344	54,424
	Depreciation			46,078	78,420
			1,7	766,133	1,636,064

5 Staff numbers and costs

The average number of persons employed by the company during the year was as follows:

	2002	2001
Management	7	7
Administration	10	10
Support	90	97
	107	
	107	I 14
The aggregate payroll costs of these persons were as follows:		
	2002	2001
	£	£
Wages and salaries	1,223,720	1,159,356
Social security costs	91,859	91,122
	1,315,579	1,250,478
		

No employee earned over £50,000 per annum.

6 Taxation

There is no charge to taxation due to the charitable status of the company. Profits of its subsidiary are gifted as a charitable donation to the Charity under the gift aid scheme rules.

7 Net incoming resources

Net incoming resources for the financial year are stated after charging	2002 £	2001 £
Depreciation of tangible fixed assets Auditors' remuneration	46,078	78,420
- Audit fees	8,800	8,500
- Other	2,500	2,794

8 Emoluments of the Council of Management

Members of the Council of Management did not receive any remuneration or expenses during the year under review (2001: £Nil).

Notes (continued)

9 Tangible fixed assets

	Total £	2,705,165 34,430	2,739,595	2,583,520 42,439	2,625,959	113,636	121,645
	Exhibits £	1,189,361 23,446	1,212,807	1,140,776 20,162	1,160,938	51,869	48,585
pany	Improvements to leasehold	876,090	876,090	876,090	876,090	• · · · · · · · · · · · · · · · · · · ·	
Company	Plant and machinery	321,054	321,054	312,201 3,532	315,733	5,321	8,853
	Fixtures, fittings, and equipment	271,663 10,984	282,647	207,456 18,745	226,201	56,446	64,207
	Motor vehicles	46,997	46,997	46,997	46,997	 € /_{(1)} = (1) (2) (3) (4) (4) (5) (6) (7) (8) (8) (9) (9) (10) (10)	•
	Total £	2,927,546	2,965,611	2,809,199	2,855,277	110,334	118,347
	Exhibits £	1,392,639 23,446	1,416,085	1,352,115	1,372,277	43,808	40,524
d	Plant Improvements and to inery leasehold	876,090	876,090	876,090	876,090	£ 3	•
Group	Plant and machinery	321,054	321,054	312,201 3,532	315,733	5,321	8,853
	Fixtures fittings and equipment	290,766 14,619	305,385	221,796 22,384	244,180	61,205	68,970
	Motor vehicles	46,997	46,997	46,997	46,997	•	
		<i>Cost</i> At 1 August 2001 Additions	At 31 July 2002	<i>Depreciation</i> At 1 August 2001 Charge for year	At 31 July 2002	Net book value At 31 July 2002	At 1 August 2001

10 Stock

	G	Group		pany
	2002	2001	2002	2001
	£	£	£	£
Raw materials	508	2,067	508	2,067
Work in progress	79,802	56,075	79,802	56,075
Finished goods	28,870	23,707	-	-
	109,180	81,849	80,310	58,142
				2.07.07.07.07.07.07.07.07.07.07.07.07.07.

11 Debtors

	G	roup	Company	
	2002	2001	2002	2001
	£	£	£	£
Trade debtors	116,718	71,533	22,431	7,039
Amounts owed by subsidiary company	-	-	49,373	107,169
Interest receivable	-	1,969	-	1,920
Other debtors	14,562	100,773	-	100,773
Prepayments	40,042	22,373	40,042	22,373
		106.649	111.046	220 274
	171,322	196,648	111,846	239,274
	cut Firm			

12 Creditors: amounts falling due within one year

	Group		Con	ipany
	2002	2001	2002	2001
	£	£	£	£
Trade creditors	144,023	89,766	124,491	83,295
Taxation and social security other than				
corporation tax	52,043	47,451	52,043	45,019
Accruals	60,532	35,770	57,587	32,589
Deferred income	283,261	169,587	241,493	144,077
	539,859	342,574	475,614	304,980
	==- *****			seed seen to

Deferred income represents the unexpended element of grants awarded in relation to specific periods or for specific projects which is carried forward until the pre-conditions for entitlement to the grant are met.

12 Creditors: amounts falling due within one year (continued)

The movement in deferred income may be analysed as follows:

	Group £	Company £
Balance at 1 August 2001	241,493	144,077
Amount deferred during the year	283,261	169,587
Release of amounts previously deferred	(241,493)	(144,077)
Balance at 31 July 2002	283,261	169,587
	garte, again done dans bergan	

13 Analysis of funds

Group	Restricted general £	Unrestricted general £	Unrestricted designated £	Total £
Balance at 1 August 2001 Net incoming resources	126,689	218,022 252,420	550,000	768,022 379,109
Balance at 31 July 2002	126,689	470,442	550,000	1,147,131
Company	Restricted general £	Unrestricted general £	Unrestricted designated £	Total £
Balance at 1 August 2001 Net incoming resources	126,689	181,430 240,067	550,000	731,430 366,756
Balance at 31 July 2002	126,689	421,497	550,000	1,098,186

Designated funds are amounts set aide by the Council of Management to represent the minimum level of reserves to be retained.

13 Analysis of funds (continued)

The balance on restricted funds represents the unexpended elements of grants received for a specific purpose, but for which no pre-conditions to entitlement exist. In accordance with the Statement of Recommended Practice: Accounting & Reporting by Charities (October 2000), the grants have been accounted for as income during the year, even though the related expenditure will not be incurred until the following financial year. As the income is for specific purposes, the resulting surplus falls within restricted funds.

Restricted funds analysis	_	_			
	Balance at	Transfer	Movements in reserves		Balance at
	beginning of year	to/(from) unrestricted	Incoming	Outgoing	end of year
	£	£	£	£	£
NAfW - Staircase	-	-	125,000	(38,750)	86,250
Musiquest	-	-	31,507	(13,722)	17,785
Laser diodes	-	-	9,934	~	9,934
British Council	-	-	17,720	(5,000)	12,720
Education projects	-	-	417,067	(417,067)	-
					
	-	-	601,228	(474,539)	126,689

14 Analysis of net assets between funds

	Restricted funds	Unrestricted funds	Total	2001
	£	£	£	£
Fixed assets	-	110,334	110,334	118,347
Net current assets	126,689	910,108	1,036,797	649,675
	•			
	126,689	1,020,442	1,147,131	768,022

15 Capital commitments

At 31 July 2002 the company had no capital commitments (2001: £Nil).

16 Analysis of net funds

·	Cash at bank and in hand £
	ž.
At 31 July 2000	735,136
Cash flows	(21,384)
At 31 July 2001	713,752
Cash flows	582,402
	
At 31 July 2002	1,296,154

17 Deferred tax

There is a deferred tax asset of £6,700 (2001: £8,900) which has not been recognised. This deferred tax asset represents the difference between accumulated depreciation and capital allowances.

18 Subsidiary company

Techniquest has a wholly owned subsidiary, Techniquest Enterprises Limited, which is incorporated in the UK. Techniquest Enterprises Limited markets and retails goods and services at Techniquest's scientific exhibitions and sells and leases exhibits and exhibitions. All activities have been consolidated on a line by line basis in the statement of financial activities. A summary of the results of the subsidiary is set out below:

	Shop and cafe £	Workshop £	Other £	Total 2002 £	Total 2001 £
		ı.	L	ı.	£
Тиглочег	185,714	583,817	1,100	770,631	536,611
Cost of sales	(94,569)	(352,815)	-	(447,384)	(272,060)
Gross profit	91,145	231,002	1,100	323,247	264,551
Administration expenses	(51,879)	(12,807)	(194,212)	(258,898)	(224,240)
Charitable donation to parent	-	-	(52,587)	(52,587)	(46,382)
Operating profit/(loss)	39,266	218,195	(245,699)	11,762	(6,071)
Interest receivable	-	•	591	591	639
Profit/(loss) for the year	39,266	218,195	(245,108)	12,353	(5,432)
The aggregate of the assets and lia	bilities was:			2002 £	2001 £
Assets				170 (2)	100 410
Liabilities				170,626 (113,618)	189,418 (144,763)
				57,008	44,655
Share capital				2	2
Profit and loss account				57,006	44,653
				57,008	44,655

19 Related party transactions

The exemption given under Financial Reporting Standard No 8 from the requirement to disclose transactions with related parties, where 90% of the voting rights are controlled by the same group, has been adopted.

The only related party transactions in the year occurred between this charity and its subsidiary.