## Registered No. 1952969

## NHBC BUILDING CONTROL SERVICES LIMITED

**ANNUAL REPORT** 

for the year ended 31 MARCH 2013

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# REPORT OF THE DIRECTORS for the year ended 31 March 2013

The directors present their report and audited financial statements of the Company for the year ended 31 March 2013

#### **PRINCIPAL ACTIVITIES**

The principal activity of the Company is the provision of building control services for Building Regulation purposes

#### **DIRECTORS**

The directors of the company who were in office during the year and up to the date of signing the financial statements were

M Black (Chairman)

C Cole

I Davis

M Jones

S Kelly

D Marshall

M Quinton

M Stansfield

R Teare

Resigned 25 April 2012

Appointed 19 June 2012

Appointed 26 November 2012

Resigned 26 February 2013

#### **REVIEW OF THE BUSINESS**

The number of new homes registered for building control was 1% higher than last year, (2012 2% decrease) Finalling volumes decreased by 1% on last year (2012 13% increase) Total turnover decreased by 1% (2012 4% increase) The Company recorded a profit before tax of £317,386 (2012 profit of £834,486) in the financial year After allowing for corporation tax, shareholder's funds have decreased to £4,405,980 (2012 £4,463,133)

Given the straightforward nature of the business, the Company's directors are of the opinion that analysis using key performance indicators is not necessary for an understanding of the development, performance or position of the business

#### PRINCIPAL RISKS AND UNCERTAINTIES

The management of the business and the execution of the company's strategy are subject to a number of risks

The key business and financial risks and uncertainties affecting the company are considered to relate to the uncertain residential new build housing market as well as competition from other building control bodies and the risk associated with management of financial assets. The company's risks and uncertainties are considered and reviewed by the board at each board meeting with action being taken as appropriate

## REPORT OF THE DIRECTORS for the year ended 31 March 2013 (continued)

#### **OUTLOOK**

It is forecast that the uncertain market and economic conditions experienced in recent years will continue in 2013/14 and beyond, although it is expected that registrations of new homes for building control will increase in 2013/14. The Company will continue to place the emphasis on satisfying customer needs, building on core competences and containing costs, allowing it to meet the demands of the challenging market and economic conditions and return a satisfactory level of profit to NHBC.

#### **DIVIDENDS**

The directors recommend the payment of a final dividend to NHBC of £6 per share (total £300,000) in respect of the year ended 31 March 2013 (2012 £300,000)

#### **DIRECTORS' RESPONSIBILITIES STATEMENT**

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year Under that law, the directors have prepared financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company, and of the profit or loss of the company for that period In preparing these financial statements, the directors are required to

- · select suitable accounting policies and then apply them consistently,
- make judgements and accounting estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions, disclose with reasonable accuracy at any time the financial position of the company, and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# REPORT OF THE DIRECTORS for the year ended 31 March 2013 (continued)

### **DIRECTORS' RESPONSIBILITIES STATEMENT** (continued)

In so far as the directors are aware

- · there is no relevant audit information of which the company's auditor is unaware, and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

## INDEPENDENT AUDITORS

Pr/cewaterhouseCoopers LLP will continue as the company's auditors in accordance with the provisions of Section 487(2) of the Companies Act 2006

Signed by order of the directors

NHBC House Davy Avenue Knowlhill Milton Keynes Buckinghamshire MK5 8FP

J Hastings Secretary Approved by the directors on 18 June 2013

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF NHBC BUILDING CONTROL SERVICES LIMITED

We have audited the financial statements of NHBC Building Control Services Limited for the year ended 31 March 2013 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

#### Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on pages 3 and 4 the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

This report, including the opinions, has been prepared for and only for the company's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and for no other purpose. We do not, in giving these opinions, accept or assume responsibility for any other purpose or to any other person to whom this report is shown or into whose hands it may come save where expressly agreed by our prior consent in writing

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Directors to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

## Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 March 2013 and
  of its profit for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

## INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF NHBC BUILDING CONTROL SERVICES LIMITED (continued)

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit

Mark Bolton (Senior Statutory Auditor)

For and on behalf of PricewaterhouseCoopers LLP

**Chartered Accountants and Statutory Auditors** 

London

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June 2013

## PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2013

	Notes	2013 £	2012 £
Turnover	1(a)	10,374,080	10,486,482
Administrative expenses	3	(10,094,226)	(9,687,313)
Operating profit		279,854	799,169
Interest receivable and similar income	4	37,532	35,317
Profit on ordinary activities before taxation	5	317,386	834,486
Tax on profit on ordinary activities	8	(74,539)	(217,171)
Profit for the financial year		242,847	617,315

There is no material difference between the profit on ordinary activities before taxation and the profit for the financial year stated above and their historical costs equivalents

The Company had no gains or losses other than those which are reported in the profit and loss account and accordingly no statement of total recognised gains and losses is presented

The results above are all derived from continuing operations

## **BALANCE SHEET AS AT 31 MARCH 2013**

	Notes	2013 £	2012 £
CURRENT ASSETS			
Trade debtors	10	711,551	683,778
Amounts owed by group undertakings		7,028,260	7,092,968
Deferred taxation	11	1,264	1,608
Accrued income		104,927	119,958
Cash at bank and in hand		7,908	32,489
		7,853,910	7,930,801
Creditors (amounts falling due within one year)	12	(668,264)	(731,768)
Accruals and deferred income	13	(2,779,666)	(2,735,900)
		(3,447,930)	(3,467,668)
NET CURRENT ASSETS		4,405,980	4,463,133
NET ASSETS		4,405,980	4,463,133
CAPITAL AND RESERVES			
Called up share capital	14	50,000	50,000
Profit and loss account		4,355,980	4,413,133
TOTAL SHAREHOLDER'S FUNDS	15	4,405,980	4,463,133

The financial statements were approved by the directors and authorised for issue on 18 June 2013 and signed on their behalf by

Chairman

Company Registration Number 1952969

The notes on pages 9 to 14 form part of these financial statements

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013

#### 1. ACCOUNTING POLICIES

The financial statements are prepared on a going concern basis, under the historical cost convention and in accordance with the Companies Act 2006 and applicable accounting standards in the United Kingdom. The principal accounting policies, which have been applied consistently throughout the year, are set out below.

### (a) Turnover

Turnover represents the invoiced building control fee income in the period which is adjusted, where required, for deferred income which is then recognised on completion of the relevant work, together with the appropriate release of deferred income set aside in previous years

#### (b) Taxation

UK Corporation Tax is provided at the rate applicable to the profit for the year

### (c) **Deferred Taxation**

Provision is made for deferred taxation, using the liability method, on all material timing differences. Deferred tax is calculated at the rates at which it is expected that the tax will arise. Deferred tax is recognised in the profit and loss account for the period, except to the extent that it is attributable to a gain or loss that is recognised directly in the statement of total recognised gains and losses. Deferred tax balances are not discounted.

#### 2. CASH FLOW STATEMENT AND RELATED PARTY DISCLOSURES

NHBC Building Control Services Limited is a wholly owned subsidiary undertaking of the National House-Building Council (NHBC) Consequently, the Company has taken advantage of the exemption from preparing a cash flow statement under the terms of FRS 1 (revised) "cash flow statements"

The Company is also exempt under FRS8 "related party disclosures" from disclosing related party transactions with other entities that are part of the group

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013 (continued)

#### 3. ADMINISTRATIVE EXPENSES

Administrative expenses are costs incurred by NHBC on behalf of NHBC Building Control Services Limited and are recharged in full by NHBC. The expenses primarily relate to staff costs, inspection, insurance fees and shared costs.

### 4. INTEREST RECEIVEABLE AND SIMILAR INCOME

	2013 £	2012 £
Interest receivable from group undertakings	37,532	35,317
5. PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	l	
	2013 £	2012 £
Operating profit is stated after charging		
Directors' emoluments (see note 7)	115,137	132,031
Auditors' remuneration	4,000	4,000

There were no fees payable to the auditors for non-audit purposes in the year (2012 nil)

### 6. EMPLOYEE INFORMATION

The company's staff are employed through the National House Building Council which makes a recharge to the company in respect of their services

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013 (continued)

## 7. INFORMATION REGARDING DIRECTORS

	2013 £	2012 £
Aggregate emoluments	115,137	132,031

There were nine directors (2012 nine) serving NHBC Building Control Services Limited during the financial year All directors were paid for by NHBC and then recharged to the company in respect of their services

## 8. TAX ON PROFIT ON ORDINARY ACTIVITIES

	2013 £	2012 £
UK Corporation Tax		
Current at 24% (2012 26%)	74,195	216,602
Deferred at 23% (2012. 24%)	344	569
Tax on profit on ordinary activities	74,539	217,171

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013 (continued)

The current tax charge for the year is lower (2012 lower) than the standard rate of Corporation tax in the UK (24%) (2012 26%) for the following reasons

Corporation tax in the UK (24%) (2012 26%) for the following re	2013 £	2012 £
Profit on ordinary activities before taxation	317,386	834,486
Profit on ordinary activities at 24% (2012 26%)	76,173	216,966
Expenses not deductible for tax purposes	144	72
Capital allowances for year in excess of depreciation	(289)	(436)
Marginal relief	(1,833)	_
Current tax on profit on ordinary activities	74,195	216,602
9. DIVIDENDS	2013	2012
Dividende meid	£	£
Dividends paid		
Dividend paid on ordinary shares - £6 per ordinary share	300,000	-

### 10. TRADE DEBTORS

All trade debtors are due within 12 months of the balance sheet date

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013 (continued)

## 11. DEFERRED TAXATION

Deferred tax has been fully provided in the financial statements as follows

	2013 £	2012 £
Timing differences on capital allowances	1,264	1,608
The movement in the deferred taxation account during the year	was	
	2013 £	2012 £
Balance brought forward	1,608	2,177
Change in tax rate	(67)	(168)
Profit and loss account movement arising during the year	(277)	(401)
Balance carried forward	1,264	1,608
The balance of the deferred taxation account consists of the tax respect of	effect of timing o	lifferences in
	2013 £	2012 £
Excess of depreciation over taxation allowances	1,264	1,608
12. CREDITORS (amounts falling due within one year)		
	2013 £	
UK Corporation Tax		2012 £
	74,195	— <del>-</del>
Other creditors		£
Other creditors VAT	74,195	£ 216,602

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2013 (continued)

#### 13. ACCRUALS AND DEFERRED INCOME

	2013 £	2012 £
Accruals	142,764	100,672
Inspection fees in advance (deferred income)	2,636,902	2,635,228
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14. CALLED UP SHARE CAPITAL		

Allotted, called up and fully paid

	2013		2012	
	No	£	No	£
50,000 (2012 50,000)				
Ordinary shares of £1 each	50,000	50,000	50,000	50,000

#### 15. RECONCILIATION OF MOVEMENT IN SHAREHOLDER'S FUNDS

	2013 £	2012 £
Shareholder's funds at 1 April	4,463,133	3,845,818
Dividends paid	(300,000)	-
Retained profit for the year	242,847	617,315
Balance carried forward	4,405,980	4,463,133

### 16. ULTIMATE PARENT COMPANY

The NHBC, a Company limited by guarantee and registered in England, is the Company's immediate, ultimate, smallest and largest parent Company Copies of the financial statements of the NHBC can be obtained from The Secretary, NHBC, NHBC House, Davy Avenue, Knowlhill, Milton Keynes, MK5 8FP