COMPANY REGISTRATION NUMBER 01933766

Rockstone Surfacing Limited Financial Statements 31 August 2012



AGL

Chartered Accountants & Statutory Auditor
Prudence House
Ashleigh Way
Langage Business Park (Office Campus)
Plympton
Plymouth
Devon
PL7 5JX

Financial Statements

Contents	Pages
Officers and professional advisers	1
The directors' report	2 to 3
Independent auditor's report to the shareholders	4 to 5
Profit and loss account	6
Balance sheet	7
Cash flow statement	8
Notes to the financial statements	9 to 19
The following pages do not form part of the financial sta	tements
Detailed profit and loss account	21
Notes to the detailed profit and loss account	22 to 23

Officers and Professional Advisers

The board of directors Mr S M Dziubinski

Mrs L J Dziubinski

Company secretary Mrs L J Dziubinski

Registered office Central Trading Estate

Signal Way Swindon Wiltshire SN3 1PD

Auditor AGL

Chartered Accountants & Statutory Auditor Prudence House Ashleigh Way

Langage Business Park (Office Campus)

Plympton Plymouth Devon PL7 5JX

Bankers HSBC Bank

1 Marlborough Road

Old Town Swindon Wiltshire SN3 1QN

The Directors' Report

Year Ended 31 August 2012

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 31 August 2012

Principal activity and business review

The principal activity of the company during the year was the construction and resurfacing of roads

The company was affected by the downturn in the global economy, and the market generally, during the 2009/10 financial year. Despite this downturn and as a result, the directors took positive action in 2010/11 to ensure the ongoing profitability. Operational changes were implemented, which helped to stabilise the company and produce a healthy profit in that year, which has been continued in this year. The directors' investment in plant and trained operatives ensured the company's ability to maintain a a significant market share.

Results and dividends

The profit for the year, after taxation, amounted to £232,135 Particulars of dividends paid are detailed in note 10 to the financial statements

Directors

The directors who served the company during the year were as follows

Mr S M Dziubinski Mrs L J Dziubinski

Directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations

Company law requires the directors to prepare financial statements for each financial year Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year

In preparing those financial statements, the directors are required to

- · select suitable accounting policies and then apply them consistently,
- make judgements and accounting estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors' Report (continued)

Year Ended 31 August 2012

In so far as the directors are aware

- there is no relevant audit information of which the company's auditor is unaware, and
- the directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

Signed on behalf of the directors

Mr S M Dziubinski

Director

Approved by the directors on 20/5/13

Independent Auditor's Report to the Shareholders of Rockstone Surfacing Limited

Year Ended 31 August 2012

We have audited the financial statements of Rockstone Surfacing Limited for the year ended 31 August 2012. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's shareholders, as a body, in accordance with Sections 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's shareholders those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed

Respective responsibilities of directors and auditor

As explained more fully in the Directors' Responsibilities Statement set out on pages 2 to 3, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by the directors, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 August 2012 and
 of its profit for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements

Independent Auditor's Report to the Shareholders of Rockstone Surfacing Limited (continued)

Year Ended 31 August 2012

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns,
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit

STEVEN MORGAN BSC FCA (Senior Statutory Auditor)

For and on behalf of

AGL

Chartered Accountants & Statutory Auditor

Prudence House Ashleigh Way Langage Business Park (Office Campus) **Plympton Plymouth** Devon

PL7 5JX

28 May 2013 -

Profit and Loss Account

Year Ended 31 August 2012

	Note	2012 £	2011 £
Turnover	2	7,204,665	6,665,486
Cost of sales		6,412,104	5,867,936
Gross profit		792,561	797,550
Distribution costs Administrative expenses Other operating income		9,368 536,965 (763)	7,756 562,281 (3,124)
Operating profit	3	246,991	230,637
Profit/(loss) on available-for-sale investments (fixed assets)		39,267	_
		286,258	230,637
Income from participating interests Income from other fixed asset investments Interest receivable	6 7	19,992 - 2,958	1,072,500 351 921
Interest payable and similar charges	8	(632)	_
Profit on ordinary activities before taxation		308,576	1,304,409
Tax on profit on ordinary activities	9	76,441	59,341
Profit for the financial year		232,135	1,245,068

All of the activities of the company are classed as continuing

The company has no recognised gains or losses other than the results for the year as set out above

Balance Sheet

31 August 2012

		201	2	2011
	Note	£	£	£
Fixed assets				
Tangible assets	11		456,492	370,837
Investments	12		25	125,000
			456,517	495,837
Current assets				
Stocks	13	3,700		3,400
Debtors	14	2,700,464		2,746,922
Cash at bank		1,275,906		1,352,230
		3,980,070		4,102,552
Creditors: Amounts falling due within one				
year	15	1,368,205		1,624,951
Net current assets			2,611,865	2,477,601
Total assets less current liabilities			3,068,382	2,973,438
Creditors: Amounts falling due after more				
than one year	16		16,409	_
			3,051,973	2,973,438
Capital and reserves				
Called-up equity share capital	20		100	100
Profit and loss account	21		3,051,873	2,973,338
Shareholders' funds	22		3,051,973	2,973,438

These financial statements were approved by the directors and authorised for issue on 20/5/13, and are signed on their behalf by

Mr S M Dziubinski

Director

Company Registration Number 01933766

Cash Flow Statement

		2012		2011
	Note	£	£	£
Net cash inflow from operating activities	23		137,105	20,255
Returns on investments and servicing of				
finance	23		22,318	1,073,772
Taxation	23		(60,204)	(25,237)
Capital expenditure and financial investment	23		(47,728)	229,960
Equity dividends paid			(153,600)	(153,600)
Cash (outflow)/ınflow before financing			(102,109)	1,145,150
Financing	23		25,785	_
			_5,,00	
(Decrease)/increase in cash	23		(76,324)	1,145,150

Notes to the Financial Statements

Year Ended 31 August 2012

1. Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention

Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax

Fixed assets

All fixed assets, including fixed asset investments, are initially recorded at cost

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Freehold property Plant & machinery

1% straight line

Plant & machinery Motor vehicles 20% straight line20% straight line

Office equipment

- 20% straight line

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items

Hire purchase agreements

Assets held under hire purchase agreements are capitalised and disclosed under tangible fixed assets at their fair value. The capital element of the future payments is treated as a liability and the interest is charged to the profit and loss account on a straight line basis.

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease

Pension costs

The company operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

Deferred taxation

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax, with the following exceptions

Notes to the Financial Statements

Year Ended 31 August 2012

1. Accounting policies (continued)

Provision is made for tax on gains arising from the revaluation (and similar fair value adjustments) of fixed assets, and gains on disposal of fixed assets that have been rolled over into replacement assets, only to the extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned. However, no provision is made where, on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into replacement assets and charged to tax only where the replacement assets are sold

Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date

Financial instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

2. Turnover

3.

The turnover and profit before tax are attributable to the one principal activity of the company

An analysis of turnover is given below

	2012 £	2011 £
United Kingdom	7,204,665	6,665,486
Operating profit		
Operating profit is stated after charging/(crediting)		
	2012 £	2011 £
Depreciation of owned fixed assets	124,793	108,499
Depreciation of assets held under hire purchase agreements	5,772	· _
Profit on disposal of fixed assets Auditor's remuneration	(4,250)	_
- as auditor Operating lease costs	2,000	2,000
- Plant and equipment	452,479	488,025
- Other	_	12,000

Notes to the Financial Statements

Year Ended 31 August 2012

4. Particulars of employees

The average number of staff employed by the company during the financial year amounted to

	2012	2011
	No	No
Number of site staff	34	34
Number of administrative staff	5	4
Number of management staff	6	6
_	45	44
The aggregate payroll costs of the above were		
	2012 £	2011 £
Wages and salaries	1,374,923	1,348,613
Social security costs	143,066	136,664
Other pension costs	9,368	7,756
	1,527,357	1,493,033
Discrete set secretion		

5. Directors' remuneration

The directors' aggregate remuneration in respect of qualifying services were

	2012 £	2011 £
Aggregate remuneration Value of company pension contributions to money purchase	24,008	21,720
schemes	9,368	7,756
	33,376	29,476

The number of directors who accrued benefits under company pension schemes was as follows

	as follows	2012	2011
	Money purchase schemes	No 	No 2
6.	Income from participating interests		
		2012 £	2011 £
	Income from participating interests - DDCS Properties Limited	19,992	1,072,500
7.	Income from other fixed asset investments		
		2012 £	2011 £
	Income from other fixed asset investments	£	351

Notes to the Financial Statements

Year Ended 31 August 2012

8. Interest payable and similar charges

	Finance charges Other similar charges payable	2012 £ 411 221 632	2011 £ - - -
9.	Taxation on ordinary activities		
	(a) Analysis of charge in the year		
	Current tax	2012 £	2011 £
	In respect of the year		
	UK Corporation tax based on the results for the year at 20% (2011 - 21%) Over/under provision in prior year Total current tax	57,666 18,775 76,441	60,204 118 60,322
	Deferred tax		
	Origination and reversal of timing differences Capital allowances		(981)
	Tax on profit on ordinary activities	76,441	59,341

(b) Factors affecting current tax charge

The tax assessed on the profit on ordinary activities for the year is lower than the standard rate of corporation tax in the UK of 20% (2011 - 21%)

Profit on ordinary activities before taxation	2012 £ 308,576	2011 £ 1,304,409
Profit on ordinary activities by rate of tax Expenses not deductible for tax purposes Depreciation for the year in excess of capital allowances Income not taxable Sundry tax adjusting items	61,715 (2,136) 2,285 (4,198) 18,775	273,926 2,993 9,736 (225,225) (1,108)
Total current tax (note 9(a))	76,441	60,322

Notes to the Financial Statements

Year Ended 31 August 2012

10. Dividends

	Equity dividends				2012 £	2011 £
	Paid Equity dividends on ordi	nary shares			153,600	153,600
11.	Tangible fixed assets					
		Freehold property £	Plant & machinery £	Motor vehicles £	Office equipment £	Total £
	Cost At 1 September 2011 Additions Disposals	309,151 - -	1,038,611 106,788 -	784,430 128,341 (159,365)	136,210 1,091 –	2,268,402 236,220 (159,365)
	At 31 August 2012	309,151	1,145,399	753,406	137,301	2,345,257
	Depreciation At 1 September 2011 Charge for the year On disposals	121,074 3,092 –	963,036 75,489 —	677,245 51,766 (139,365)	136,210 218 –	1,897,565 130,565 (139,365)
	At 31 August 2012	124,166	1,038,525	589,646	136,428	1,888,765
	Net book value At 31 August 2012	184,985	106,874	163,760	873	456,492
	At 31 August 2011	188,077	75,575	107,185	-	370,837

Hire purchase agreements

Included within the net book value of £456,492 is £23,087 (2011 - £Nil) relating to assets held under hire purchase agreements. The depreciation charged to the financial statements in the year in respect of such assets amounted to £5,772 (2011 - £Nil)

Notes to the Financial Statements

Year Ended 31 August 2012

12. Investments

Aggregate investments:

	£
Cost At 1 September 2011	125,000
Disposals	(124,975
At 31 August 2012	25

Net book value At 31 August 2012	25
At 31 August 2011	125,000

The above investments are valued at cost and are made up as follows

DDCS Properties Limited shares (25% holding)	£25 (2011 £25,000)
Investment bond and offshore portfolio	nıl (2011 £100,000)

The last set of accounts filed for DDCS Properties Limited are for the year ended 31 May 2012, which showed an aggregate capital and reserves of £3,498 (2011 £1,225,055) and a profit for the year of £3,398 (2011 £1,125,055) The company was dissolved on 8 January 2013, having distributed all remaining amounts to shareholders on 3 October 2012

13. Stocks

	Stock	2012 £ 3,700	2011 £ 3,400
14.	Debtors		
		2012 £	2011 £
	Trade debtors	2,600,680	2,723,954
	VAT recoverable	57,536	-
	Other debtors	42,248	22,968
		2,700,464	2,746,922

Notes to the Financial Statements

Year Ended 31 August 2012

15. Creditors: Amounts falling due within one year

		2012 £	2011 £
	Trade creditors	938,339	1,163,177
	Corporation tax	76,441	
	PAYE and social security VAT	36,557 —	40,991 7,718
	Hire purchase agreements	9,376	-
	Other creditors	1,935	2,275
	Directors current accounts Accruals and deferred income	251,919 53,638	306,064 44,522
	Accidate and deterred income		
		1,368,205	1,624,951
	The following liabilities disclosed under creditors falling due wit by the company	hın one year	are secured
		2012	2011
	Hire purchase agreements	£ 9,376	£
	Time parenage agreements	-,	
16.	Creditors: Amounts falling due after more than one year		
		2012	2011
	Hire purchase agreements	£ 16,409	£
	The pulchase agreements	10,403	N-100 - 100
	The following liabilities disclosed under creditors falling due a are secured by the company	after more th	an one year
		2012	2011
		£	£
	Hire purchase agreements	<u>16,409</u>	
17.	Commitments under hire purchase agreements		
	Future commitments under hire purchase agreements are as for	ollows	
		2012	2011
		£	£
	Amounts payable within 1 year Amounts payable between 1 and 2 years	9,376 16,409	-
	Amounts payable between 1 and 2 years		
		<u>25,785</u>	
	Hire purchase agreements are analysed as follows Current obligations	9,376	_
	Non-current obligations	16,409	-
	~	25,785	
			_

Notes to the Financial Statements

Year Ended 31 August 2012

18. Commitments under operating leases

At 31 August 2012 the company had annual commitments under non-cancellable operating leases as set out below

	Assets other t and build	
	2012	2011
	£	£
Operating leases which expire		
Within 1 year	3,968	13,270
Within 2 to 5 years	-	5,952
	3,968	19,222

19. Control and related party transactions

The company was under the control of Mr S M Dziubinski and Mrs L J Dziubinski, who each own 50% of the issued share capital

Rent of nil (2011 £12,000) was paid to the directors during the year for use of storage facilities

During the year, Mr S M Dziubinski and Mrs L J Dziubinski made a joint loan to the company. The balances outstanding were beginning of year £306,064 (2011 £307,873), end of year £251,919 (2011 £306,064). No interest was paid on this loan and there are no fixed dates for repayment.

The directors received dividends from the company for the year as follows

Mr S M Dziubinski £76,800 (2011 £76,800)

Mrs L J Dziubinski £76,800 (2011 £76,800)

Mr S M Dziubinski and Mrs L J Dziubinski are partners in a business trading as 'Roadmasters' During the year, charges were made by the company to Roadmasters totalling £259,050 (2011 £302,000) Amounts invoiced related to overhead recharges and charges for use of the company's fixed assets. These figures are included in turnover in the financial statements £1,025,957 (2011 £700,949) is included in trade debtors at the year end in relation to amounts due from Roadmasters.

Roadmasters invoiced the company a total of £59,345 (2011 £74,894) for work done during the year. The directors consider the charges to be at arm's length and under normal commercial terms.

20. Share capital

Allotted, called up and fully paid:

	2012		2011		
	No	£	No	£	
100 Ordinary shares of £1 each	100	100	100	100	
•			*****		

Notes to the Financial Statements

Year Ended 31 August 2012

21. Profit and loss account

		2012 £	2011 £
	Balance brought forward Profit for the financial year Equity dividends	2,973,338 232,135 (153,600)	1,881,870 1,245,068 (153,600)
	Balance carried forward	3,051,873	2,973,338
22.	Reconciliation of movements in shareholders' funds		
		2012 £	2011 £
	Profit for the financial year Equity dividends	232,135 (153,600)	1,245,068 (153,600)
	Net addition to shareholders' funds Opening shareholders' funds	78,535 2,973,438	1,091,468 1,881,970
	Closing shareholders' funds	3,051,973	2,973,438
23.	Notes to the cash flow statement		
	Reconciliation of operating profit to net cash inflow from operating activities		
		2012 £	2011 £
	Operating profit	246,991	230,637
	Depreciation	130,565	108,499
	Profit on disposal of fixed assets (Increase)/decrease in stocks	(4,250) (300)	2,185
	Decrease/(increase) in debtors	46,458	(450,103)
	(Decrease)/increase in creditors	(282,359)	129,037
	Net cash inflow from operating activities	137,105	20,255
	Returns on investments and servicing of finance		
		2012 £	2011 £
	Income from participating interests	19,992	1,072,500
	Income from other fixed asset investments	-	351
	Interest paid	2,958 (221)	921
	Interest paid Interest element of hire purchase	(411)	_
	·	_(4.1)	
	Net cash inflow from returns on investments and servicing of finance	22,318	1,073,772

Notes to the Financial Statements

Year Ended 31 August 2012

23. Notes to the cash flow statement (continued)

Taxation

		2012 £	2011 £
Taxation		(60,204)	(25,237)
Capital expenditure and financial investment			
		2012 £	2011 £
Payments to acquire tangible fixed assets Receipts from sale of fixed assets		(236,220) 24,250	(6,829) -
Disposal of fixed asset investments	1.6	164,242	236,789
Net cash (outflow)/inflow for capital expenditure an investment	d financial	(47,728)	229,960
Financing			
		2012	2011
Capital element of hire purchase		£ 25,785	£ -
Net cash inflow from financing		25,785	_
Reconciliation of net cash flow to movement in	net funds		
	2012		2011
(Decrease)/increase in cash in the period	£ (76,324)	£	£ 1,145,150
Cash outflow in respect of hire purchase	(25,785)		
		(102,109)	1,145,150
Change in net funds		(102,109)	1,145,150
Net funds at 1 September 2011		1,352,230	207,080
Net funds at 31 August 2012		1,250,121	1,352,230

Notes to the Financial Statements

Year Ended 31 August 2012

23. Notes to the cash flow statement (continued)

Analysis of changes in net funds

	At		At 31 Aug
	1 Sep 2011 (Cash flows	2012
	£	£	£
Net cash			
Cash in hand and at bank Debt	1,352,230	(76,324)	1,275,906
Hire purchase agreements		<u>(25,785)</u>	(25,785)
Net funds	1,352,230	(102,109)	1,250,121

Rockstone Surfacing Limited

Management Information

Year Ended 31 August 2012

The following pages do not form part of the statutory financial statements which are the subject of the independent auditor's report on pages 4 to 5

Detailed Profit and Loss Account

	201	2	2011
_	£	£	£
Turnover		7,204,665	6,665,486
Cost of sales			
Opening stock	3,400		5,585
Materials	4,008,897		3,634,562
Direct wages	1,043,831		1,005,721
National insurance contributions on direct labour	111,054		104,689
Subcontract	148,120		61,778
Accommodation and subsistence	860		932
Agency staff costs	400.000		4,499
Machinery and motor running expenses	420,099		368,708
Transport of plant and machinery	104,059 453,470		91,430 488,025
Hire of plant, machinery and vehicles Depreciation of plant and machinery	452,479 75,489		57,144
Depreciation of motor vehicles	51,766		48,263
Profit on disposal of fixed assets	(4,250)		-
	6,415,804		5,871,336
Closing stock	• •		(3,400)
Closing stock	(3,700)	6,412,104	5,867,936
			
Gross profit		792,561	797,550
Overheads			
Directors pension contributions	9,368		7,756
Administrative expenses	536,965		562,281
, tallimetrative experience		E46 222	
		<u>546,333</u>	570,037
		246,228	227,513
Other operating income			
Other operating income		763	3,124
Operating profit		246,991	230,637
Profit/(loss) on available-for-sale investments (fixed	assets)	39,267	_
		286,258	230,637
Income from shares in related companies		19,992	1,072,500
Income from other fixed asset investments		,	351
Interest receivable		2,958	921
		309,208	1,304,409
Interest payable		(632)	-
Profit on ordinary activities		308,576	1,304,409
Tont on ordinary additions		000,010	.,557,755

Notes to the Detailed Profit and Loss Account

	2012	_	2011
Administrative expenses	£	£	£
Personnel costs			
Administrative staff salaries	314,699		307,937
Recruitment expenses	405		· –
Staff medical insurance	15,988		12,955
Redundancy payments	_		22,000
Staff national insurance contributions	32,012		31,975
		363,104	374,867
		303,104	
Establishment expenses			
Rent	_		12,000
Light, heat and rates	19,325		18,668
Insurance	29,698		28,450
Repairs and maintenance	11,718		5,830
Cleaning of premises	1,215		1,209
		61,956	66,157
General expenses			
Telephone and postage	17,083		18,720
Printing, stationery and advertising	9,300		9,615
Computer expenses, software support and training	8,432		7,333
Sundry expenses	9,645		11,475
Donations	350		110
CITB levy	6,465		9,491
Advertising	3,789		2,750
Entertaining and gifts	11,080		13,532
Legal and professional fees	1,305		3,063
Payroll fees	450		635
Accountancy fees	10,770		7,226
Auditors remuneration	2,000		2,000
Depreciation of freehold property	3,092		3,092
Depreciation of office equipment	218		_
		83,979	89,042
		00,010	
Financial costs	04.044		25 400
Bad and doubtful debts	21,314		35,102
Bad debts recovered	4 644		(3,521)
Underpaid VAT from prior years	4,644		- 634
Bank charges	1,968		
		27,926	32,215
		536,965	562,281
		330,303	

Notes to the Detailed Profit and Loss Account

	2012	2011
	£	£
Interest receivable		
Bank interest receivable	2,958	785
Loan interest receivable		136
	2,958	921
Interest payable		
Hire purchase and finance lease charges	411	_
Interest on VAT errors from prior years	221	_
	632	_