

TELEGRAPH SECRETARIAL SERVICES LIMITED

Report and Accounts

for the year ended

31 December 2008

Company Registration No. 1933296



L472WBBG

LD2

06/07/2009

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COMPANIES HOUSE

TELEGRAPH SECRETARIAL SERVICES LIMITED

DIRECTORS

Mr A S Barclay
Mr H M Barclay
Mr R K Mowatt
Mr M Seal
Mr P Peters

SECRETARY

Mr R K Mowatt

REGISTERED OFFICE

111 Buckingham Palace Road
London
SW1W 0DT

REPORT OF THE DIRECTORS

The Directors present their report and the accounts of the Company for the year ended 31 December 2008.

ACTIVITIES

The Company has not traded since incorporation on 25 July 1985.

DIRECTORS

The directors who served during the year were:-

A S Barclay
H M Barclay
R K Mowatt
M Seal
P Peters

None of the directors held any interest in the shares of Telegraph Media Group Limited or the Company at any time during the year.

None of the directors had a beneficial interest in any contract to which the Company was a party during the year.

The Company's immediate parent company maintains directors' and officers' liability insurance cover for directors and officers of the Company.

AUDIT

The Company is a dormant company within the meaning of section 249AA(1) of the Companies Act 1985 and is therefore exempt from the audit of accounts in respect of the financial year ended 31 December 2008.

ELECTIVE RESOLUTIONS

At the annual general meeting held on 15 May 1991, the members invoked section 379A of the Act by passing elective resolutions:

- (i) as permitted by section 252 of the Act, to dispense with the laying of accounts and reports before the Company in general meeting; and
- (ii) as permitted by section 366A of the Act, to dispense with the holding of annual general meetings.

By order of the board



Mr R K Mowatt
Secretary

111 Buckingham Palace Road
London
SW1W 0DT

22 April 2009

BALANCE SHEET

at 31 December 2008

2008 & 2007**CURRENT ASSETS**

Cash at bank and in hand £2
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CAPITAL AND RESERVES

Called up share capital (Note 2) £2
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During the above financial year, the Company was entitled to the exemption under section 249AA(1) of the Companies Act 1985, there having been no significant accounting transactions of the Company required to be entered in its accounting records and accordingly no profit and loss account has been prepared.

The Directors:

- (a) confirm that the Company was entitled to the exemption under section 249AA(1) of the Companies Act 1985 from the requirement to have its accounts for the financial year ended 31 December 2008 audited.
- (b) confirm that members have not required the Company to obtain an audit in accordance with section 249B(2) of that Act.
- (c) acknowledge their responsibility for:
 - (i) ensuring the Company keeps accounting records which comply with section 221 of the Companies Act 1985; and
 - (ii) preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of its financial year, and of its profit and loss for the financial year in accordance with section 226 of that Act, and which otherwise comply with the requirements of that Act relating to accounts, so far as applicable to the Company.

Approved by the board on *22 April* 2009 and signed on its behalf by



Mr R K Mowatt
Director

NOTES TO THE ACCOUNTS**1. BASIS OF ACCOUNTING**

The accounts are prepared under the historical cost convention and in accordance with applicable accounting standards.

2. SHARE CAPITAL2008 & 2007

Ordinary shares of £1 each:

Authorised	£100
	<u> </u>

Called up, allotted and fully paid	£2
	<u> </u>

3. ULTIMATE PARENT COMPANY

The Company's immediate holding company is Telegraph Media Group Limited, incorporated in Great Britain, which the Directors regard as being ultimately controlled by the Sir David and Sir Frederick Barclay Family Settlements.

The largest and smallest group in which the results of the Company are consolidated is that of which Press Acquisitions Limited is the parent company. The consolidated accounts of Press Acquisitions Limited may be obtained from its registered office, 20 St James's Street, London SW1A 1ES.