# Companies House

## **COMPANY REGISTRATION NUMBER 1873263**

# **ACCESS LIMITED** FINANCIAL STATEMENTS YEAR ENDED **31 DECEMBER 2010**



26/09/2011 **COMPANIES HOUSE** 

# FINANCIAL STATEMENTS

# YEAR ENDED 31 DECEMBER 2010

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# OFFICERS AND PROFESSIONAL ADVISERS

The Director RRG Wylie

Company Secretary L Hall

Registered Office Unit 18

Suttons Business Park

Earley Reading RG6 1AZ

Auditor Bright Grahame Murray

Chartered Accountants & Statutory Auditor 131 Edgware Road

London W2 2AP

### THE DIRECTOR'S REPORT

#### YEAR ENDED 31 DECEMBER 2010

The director has pleasure in presenting his report and the financial statements of the company for the year ended 31 December 2010

#### Principal Activities and Business Review

The principal activity of the company is the manufacture, design and supply of data entry keyboards, passport and ticket readers, data capture, display and printing equipment and related products

During 2010, the company's sales fell. This is attributed to delays in capital projects caused by the severe macroeconomic downturn. International sales were maintained at over 70% of sales. During the last six months, the outlook has improved and sales have strengthened as confidence has returned across all sectors and regions in which Access operates.

The company continues to invest in research and development and plans to further broaden its product range with new devices targeted into security markets

#### Results and Dividends

The profit for the year, after taxation, amounted to £508,433 Particulars of dividends paid are detailed in note 7 to the financial statements

#### Financial Risk Management Objectives and Policies

The company's activities expose it to a number of financial risks including cash flow risk, credit risk and liquidity risk. The company does not use derivative financial instruments

#### Cash flow risk

The company's activities expose it primarily to the financial risks of changes in foreign currency exchange rates. The company holds bank balances in foreign currencies to mitigate these risks

#### Credit risk

The company's principal financial assets are bank balances and cash and trade and other receivables

The company's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. The company has no significant concentration of credit risk, with exposure spread over a large client base.

#### Liquidity risk

The bank balances are controlled in order to ensure sufficient funds are available for the company to meet its business needs

The financial liabilities and assets are stated at fair value and after allowances for doubtful receivables

#### Research and Development

The company has continued to write off all research and development costs incurred whilst continuing its strategy to use its knowledge and resource to be innovative in developing new products

#### Director

The director who served the company during the year was as follows

RRG Wylie

### THE DIRECTOR'S REPORT (continued)

#### YEAR ENDED 31 DECEMBER 2010

#### Director's Responsibilities

The director is responsible for preparing the Director's Report and the financial statements in accordance with applicable law and regulations

Company law requires the director to prepare financial statements for each financial year. Under that law the director has elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the director must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the director is required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The director is responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable him to ensure that the financial statements comply with the Companies Act 2006. He is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the director is aware

- · there is no relevant audit information of which the company's auditor is unaware, and
- the director has taken all steps that he ought to have taken to make himself aware of any relevant audit information and to establish that the auditor is aware of that information

Signed by

Secretary

Full name

LOPPAINE HALL

Please print in capitals

Approved by the director on 30/8/2011

# INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF ACCESS LIMITED

#### YEAR ENDED 31 DECEMBER 2010

We have audited the financial statements of Access Limited for the year ended 31 December 2010. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the company's shareholders, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's shareholders those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed

## Respective Responsibilities of Director and Auditor

As explained more fully in the Director's Responsibilities Statement set out on page 3, the director is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

## Scope of the Audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed, the reasonableness of significant accounting estimates made by directors, and the overall presentation of the financial statements.

#### **Opinion on Financial Statements**

In our opinion the financial statements

- give a true and fair view of the state of the company's affairs as at 31 December 2010 and of its profit
  for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the requirements of the Companies Act 2006

## Opinion on Other Matters Prescribed by the Companies Act 2006

In our opinion the information given in the Director's Report for the financial year for which the financial statements are prepared is consistent with the financial statements

# INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF ACCESS LIMITED (continued)

## YEAR ENDED 31 DECEMBER 2010

## Matters on Which We are Required to Report by Exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of director's remuneration specified by law are not made, or
- we have not received all the information and explanations we require for our audit

Bright Grahame Murany

MICHELLE COLCLOUGH (Senior Statutory Auditor) For and on behalf of BRIGHT GRAHAME MURRAY Chartered Accountants & Statutory Auditor

131 Edgware Road London W2 2AP

13 September 2011

Company Registration Number 1873263

# PROFIT AND LOSS ACCOUNT

# YEAR ENDED 31 DECEMBER 2010

Turnover	Note 2	2010 £ 6,890,841	2009 £ 10,652,665
Cost of sales		4,061,695	6,345,853
Gross Profit		2,829,146	4,306,812
Distribution costs Administrative expenses Research and development		568,356 847,959 615,077	977,411 978,229 697,557
Operating Profit	3	797,754	1,653,615
Interest receivable and similar income		1,277	20,478
Profit on Ordinary Activities Before Taxation		799,031	1,674,093
Tax on profit on ordinary activities	6	290,598	471,459
Profit for the Financial Year		508,433	1,202,634

All of the activities of the company are classed as continuing

The company has no recognised gains or losses other than the results for the year as set out above

The notes on pages 8 to 16 form part of these financial statements.

## **BALANCE SHEET**

## **31 DECEMBER 2010**

		2010	)	2009	)
	Note	£	£	£	£
Fixed Assets					
Tangible assets	8		55,171		177,128
Investments	9		5		5
			55,176		177,133
Current Assets			,		
Stocks	10	839,581		1,189,905	
Debtors	11	1,252,153		1,921,856	
Cash at bank		2,054,518		1,791,072	
		4,146,252		4,902,833	
Creditors: Amounts falling due within					
one year	13	1,244,960		1,597,661	
Net Current Assets			2,901,292		3,305,172
Total Assets Less Current Liabilities			2,956,468		3,482,305
Provisions for Liabilities					
Warranty provision	14		609,258		608,120
			2,347,210		2,874,185
Capital and Reserves					
Called-up equity share capital	17		2,000		2,000
Profit and loss account	18		2,345,210		2,872,185
Shareholders' Funds	19		2,347,210		2,874,185

These financial statements were approved and signed by the director and authorised for issue on 30|8|30|1.

Director

Full name ROGER WYLIE

Please print in capitals

The notes on pages 8 to 16 form part of these financial statements.

### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2010

#### 1. Accounting Policies

#### **Basis of Accounting**

The financial statements have been prepared under the historical cost convention

#### Consolidation

The company was, at the end of the year, a wholly-owned subsidiary of another company incorporated in the EEA and in accordance with Section 400 of the Companies Act 2006, is not required to produce, and has not published, consolidated accounts

#### **Cash Flow Statement**

The director has taken advantage of the exemption in Financial Reporting Standard No 1 (Revised 1996) from including a cash flow statement in the financial statements on the grounds that the company is wholly owned and its parent publishes a consolidated cash flow statement

#### Turnover

Turnover is invoiced sales less returns exclusive of value added tax

#### Research and Development

Research and development expenditure is written off in the year in which it is incurred

## Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows

Leasehold Property
Plant & Machinery

20% of cost per annum 30% of cost per annum

Motor Vehicles
Computer Equipment

- 30% of cost per annum - 50% of cost per annum

#### Stocks

Stocks are valued at the lower of cost and net realisable value. Cost comprises all direct expenditure and, where appropriate, production overheads based on the normal level of activity. Where necessary, provision is made for obsolete, slow moving and defective stocks.

## **Operating Lease Agreements**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease

#### Pension Costs

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

## NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2010

#### 1. Accounting Policies (continued)

#### **Warranty Provision**

Provision is made for claims which may arise under the warranty clause of the standard sales contract and are estimated to be incurred in the following year

All costs and expenses arising are taken to the profit and loss account

#### **Deferred Taxation**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax, with the following exceptions

Provision is made for tax on gains arising from the revaluation (and similar fair value adjustments) of fixed assets, and gains on disposal of fixed assets that have been rolled over into replacement assets, only to the extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned. However, no provision is made where, on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into replacement assets and charged to tax only where the replacement assets are sold

Deferred tax assets are recognised only to the extent that the director considers that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date

## Foreign Currencies

Assets and liabilities denominated in foreign currencies are translated at the rate of exchange ruling at the balance sheet date

Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction

All exchange differences are taken to the profit and loss account

#### **Financial Instruments**

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### Investments

Investments are valued at cost, less any permanent diminution in value

# NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 2010

•	Turnover
•	IIIIIAVAR
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The turnover and profit before tax are attributable to the one principal activity of the company An analysis of turnover is given below

	United Kingdom Overseas sales	2010 £ 1,854,152 5,036,689 6,890,841	2009 £ 3,227,810 7,424,855 10,652,665
3.	Operating Profit		
	Operating profit is stated after charging/(crediting)		
	Amortisation Depreciation of owned fixed assets Profit on disposal of fixed assets Auditor's remuneration	2010 £ 50,508 39,445 (4,800)	2009 £ 50,502 58,800
	- as auditor Net loss/(profit) on foreign currency translation Research and development costs Operating lease rentals - land and buildings Provision against debt due from subsidiary undertaking	27,000 18,715 615,077 95,593 214,400	22,500 (17,309) 697,557 80,911

## 4. Particulars of Employees Staff Costs

The average number of staff employed by the company during the financial year amounted to

	2010	2009
	No	No
Number of production staff	23	28
Number of administrative staff	7	8
Number of research & development staff	13	12
Number of sales & marketing staff	6	8
Number of directors	1	1
	50	
	<u>50</u>	57
The aggregate payroll costs of the above were		
	2010	2009
	£	£
Wages and salaries	1,905,335	2,561,184
Social security costs	202,231	245,791
Other pension costs	117,782	190,144
	2,225,348	2,997,119

# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 DECEMBER 2010

5.	Director's Remuneration			
	The director's aggregate remuneration in respect of qualifying services were			
		2010 £	2009 £	
	Remuneration receivable Value of company pension contributions to money	161,369	228,718	
	purchase schemes	30,000	99,200	
		191,369	327,918	
	The number of directors who accrued benefits under com	ipany pension schemes v	vas as follows	
		2010	2009	
	Money purchase schemes	No 1	No1	
6.	Taxation on Ordinary Activities			
	(a) Analysis of charge in the year			
		2010 £	2009 £	
	Current tax			
	In respect of the year			
	UK Corporation tax based on the results for the year at 28% (2009 - 28%) (Under)/over provision in prior year	294,575 3,812	461,846 19,303	
	Total current tax	298,387	481,149	
	Deferred tax			
	Origination and reversal of timing differences	(7,789)	(9,690)	
	Tax on profit on ordinary activities	290,598	471,459	

# NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 2010

# 6. Taxation on Ordinary Activities (continued)

## (b) Factors affecting current tax charge

The tax assessed on the profit on ordinary activities for the year is higher than the standard rate of corporation tax in the UK of 28% (2009 - 28%).

				2010 £		2009 £
	Profit on ordinary activit	ties before taxation	1	799,031		1,674,093
	Profit on ordinary activit Expenses not deductible Qualifying research and Capital allowances (in ex- Over/(under) provision in Increase in timing differences	development expe xcess of)/less than n prior years		223,729 60,862 - 9,984 3,812		468,746 3,523 (3,882) 9,690 19,303 (16,231)
	Total current tax (note 6	(a))		298,387		481,149
7.	Dividends					
	Equity dividends			2010 £		2009 £
	Equity dividends paid or	o ordinary shares		1,035,408		1,617,825
8.	Tangible Fixed Assets					
		Leasehold improvement s	Plant & Machinery	Motor Vehicles	Computer Equipment	Total
	Cost	£	£	£	£	£
	At 1 January 2010 Additions	302,515	318,474 -	157,530 17,995	27,531 -	806,050 17,995
	Disposals	(50,000)		(22,058)		(72,058)
	At 31 December 2010	252,515	318,474	153,467	27,531	751,987
	<b>Depreciation</b> At 1 January 2010 Charge for the year On disposals	183,583 50,508	297,113 13,164	120,695 26,280 (22,058)	27,531 - -	628,922 89,952 (22,058)
	At 31 December 2010	234,091	310,277	124,917	27,531	696,816
	Net Book Value At 31 December 2010	18,424	8,197	28,550	_	55,171
	At 31 December 2009	118,932	21,361	36,835		177,128

# NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2010

#### 9. Investments

	Shares in Subsidiary Undertakings £
Cost	
At 1 January 2010 and 31 December 2010	12,011
Amounts Written Off	
At 1 January 2010 and 31 December 2010	12,006
Net Book Value At 31 December 2010 and 31 December 2009	5

The company has investments in the following subsidiary undertakings

100% of the ordinary share capital of Access Keyboards Limited, a dormant company incorporated in England and Wales At 31 December 2010, Access Keyboards Limited had net assets of £nil,

100% of the common stock of Access (North America) Inc, a company incorporated in the USA. The principal activity of the company is the sale of electronic keyboards and data input peripherals. During the period ended 31 December 2010, the company incurred a loss of £71,010 and had net liabilities at this date of £206,369,

100% of the ordinary share capital of Access IS Limited, a dormant company incorporated in England and Wales At 31 December 2010, Access IS Limited had net assets of £nil,

100% of the ordinary share capital of Access Interfacing Solutions Limited, a dormant company incorporated in England and Wales At 31 December 2010, Access Interfacing Solutions Limited had net assets of £nil

#### 10. Stocks

		2010	2009
		£	£
	Raw materials	469,239	461,668
	Work in progress	329,413	669,588
	Finished goods	40,929	58,649
		839,581	1,189,905
11.	Debtors		
		2010	2009
		£	£
	Trade debtors	800,740	1,178,548
	Amounts owed by group undertakings	355,076	632,248
	Other debtors	· <del>-</del>	30,381
	Prepayments and accrued income	37,060	29,191
	Deferred taxation (note 12)	59,277	51,488
		1,252,153	1,921,856

# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 DECEMBER 2010

11.	Debtors (continued)		
	The debtors above include the following amounts falling	g due after more than on	e year
		2010 £	2009 £
	Amounts owed by group undertakings Deferred taxation	59,277	128,390 51,488
		59,277	179,878
12.	Deferred Taxation		
	The deferred tax included in the Balance sheet is as follows:	ows <b>2010</b>	2009
		£	£
	Included in debtors (note 11)	<u>59,277</u>	51,488
	The movement in the deferred taxation account during t	he year was	
		2010 £	2009 £
	Balance brought forward	51,488	41,798
	Profit and loss account movement arising during the	7 790	9.690
	year	7,789	<u></u>
	Balance carried forward	<u>59,277</u>	51,488
	The balance of the deferred taxation account consists o of	f the tax effect of timing	differences in respect
		2010	2009
	Excess of depreciation over taxation allowances	£ 59,277	£ 51,488
	Excess of depreciation over taxation anomalices	<del></del>	
		<u>59,277</u>	51,488
13.	Creditors: Amounts falling due within one year		
		2010	2009
	m	£	£
	Trade creditors	603,475	559,054
	Corporation tax Other taxation and social security	209,369 73,860	139,823 51,883
	Accruals and deferred income	358,256	846,901
		1,244,960	1,597,661

## NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 2010

## 14. Warranty Provision

	2010 £
Warranty repairs: Balance brought forward	608,120
Movement for year	1,138
	609,258
Balance brought forward	608,120
Released during the year	(121,886)
Provided during the year	123,024
Balance carried forward	609,258

## 15. Commitments under Operating Leases

At 31 December 2010 the company had annual commitments under non-cancellable operating leases as set out below

	Land and buildings	
	2010	2009
	£	£
Operating leases which expire		
Within 1 year	-	84,018
Within 2 to 5 years	130,625	46,607
	130,625	130,625

## 16. Related Parties

The company has taken advantage of the exemption not to disclose transactions with group companies as it is a wholly owned subsidiary of Azio Limited which was incorporated in England and Wales and its results are included in that company's consolidated financial statements

## 17. Share Capital

### Authorised share capital:

100,000 Ordinary shares of £1 each		2010 £ 100,000		2009 £ 100,000
Allotted, called up and fully paid:				
	2010		2009	
2,000 Ordinary shares of £1 each	No 2,000	£ 2,000	No 2,000	£ 2,000

## NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 2010

18.	Profit and Loss Account		
		2010 £	2009 £
	Balance brought forward Profit for the financial year Equity dividends	2,872,185 508,433 (1,035,408)	3,287,376 1,202,634 (1,617,825)
	Balance carried forward	2,345,210	2,872,185
19.	Reconciliation of Movements in Shareholder	s' Funds	
		2010 €	2009 £
	Profit for the financial year Equity dividends	508,433 (1,035,408)	1,202,634 (1,617,825)
	Net reduction to shareholders' funds Opening shareholders' funds	(526,975) 2,874,185	(415,191) 3,289,376
	Closing shareholders' funds	2,347,210	2,874,185

## 20. Parent Undertaking and Controlling Party

The company's immediate parent undertaking is Azio Limited, a company incorporated in England and Wales. The ultimate controlling party is R Wylie Esq.

Azio Limited is the smallest and largest group in which the results of that Company and its subsidiaries are consolidated. Copies of group accounts can be obtained from the company's registered office.