# Companies House

#### **COMPANY REGISTRATION NUMBER 1873263**

# ACCESS LIMITED FINANCIAL STATEMENTS YEAR ENDED 31 DECEMBER 2008

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# FINANCIAL STATEMENTS

## YEAR ENDED 31 DECEMBER 2008

CONTENTS	PAGES
Officers and Professional Advisers	1
The Director's Report	2 to 3
Independent Auditor's Report to the Shareholders	4 to 5
Profit and Loss Account	6
Balance Sheet	7
Notes to the Financial Statements	8 to 17

## OFFICERS AND PROFESSIONAL ADVISERS

The Director

R.R.G. Wylie

**Company Secretary** 

L. Hall

**Registered Office** 

Unit 18

Suttons Business Park

Earley Reading RG6 1AZ

**Auditor** 

Bright Grahame Murray Chartered Accountants & Registered Auditors 131 Edgware Road

London W2 2AP

#### THE DIRECTOR'S REPORT

#### YEAR ENDED 31 DECEMBER 2008

The director has pleasure in presenting his report and the financial statements of the company for the year ended 31 December 2008.

#### Principal Activities and Business Review

The principal activity of the company is the manufacture, design and supply of data entry keyboards, passport and ticket readers, data capture, display and printing equipment and related products.

Access Ltd's sales grew year on year for the twelfth year running with international sales growing from 59% to 70% of turnover.

Sales of boarding gate readers and keyboards designed for airport check-in applications performed strongly. Future sales opportunities for this range of products continue to look promising with further new products planned for introduction during 2009. International sales opportunities for banking and retail point of sale products are also forecast to grow in 2009.

The company plans to continue to develop innovative data peripheral devices and further broaden its product range.

#### Results and Dividends

The profit for the year, after taxation, amounted to £1,786,838. Particulars of dividends paid are detailed in note 8 to the financial statements.

#### Financial Risk Management Objectives and Policies

The company's principal financial liabilities are trade and other payables. The company's principal financial assets are bank balances and cash and trade and other receivables.

The bank balances are controlled in order to ensure sufficient funds are available for the company to meet its business needs.

The financial liabilities and assets are stated at fair value and after allowances for doubtful receivables.

#### Research and Development

The company has continued to write off all research and development costs incurred whilst continuing its strategy to use its knowledge and resource to be innovative in developing new products.

#### Director

The director who served the company during the year was as follows:

R.R.G. Wylie

#### THE DIRECTOR'S REPORT (continued)

#### YEAR ENDED 31 DECEMBER 2008

#### **Director's Responsibilities**

The director is responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the director to prepare financial statements for each financial year. Under that law the director has elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the director is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The director is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable him to ensure that the financial statements comply with the Companies Act 1985. He is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the director is aware:

- there is no relevant audit information of which the company's auditor is unaware; and
- the director has taken all steps that he ought to have taken to make himself aware of any relevant audit information and to establish that the auditor is aware of that information.

#### Auditor

A resolution to re-appoint Bright Grahame Murray as auditor for the ensuing year will be proposed at the annual general meeting in accordance with section 385 of the Companies Act 1985.

Signed by

Secretary

Approved by the director on .

17/06/01

# INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF ACCESS LIMITED

#### YEAR ENDED 31 DECEMBER 2008

We have audited the financial statements of Access Limited for the year ended 31 December 2008, which have been prepared on the basis of the accounting policies set out on pages 8 to 10.

This report is made solely to the company's shareholders, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's shareholders those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective Responsibilities of Director and Auditor

The director's responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Director's Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Director's Report is consistent with the financial statements.

In addition we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding director's remuneration and other transactions is not disclosed.

We read the Director's Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **Basis of Audit Opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the director in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

# INDEPENDENT AUDITOR'S REPORT TO THE SHAREHOLDERS OF ACCESS LIMITED (continued)

#### YEAR ENDED 31 DECEMBER 2008

#### Opinion

#### In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the company's affairs as at 31 December 2008 and of its profit for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Director's Report is consistent with the financial statements.

**BRIGHT GRAHAME MURRAY** 

Chartered Accountants & Statutory Auditors

131 Edgware Road London W2 2AP

30 June 2009

# PROFIT AND LOSS ACCOUNT

#### YEAR ENDED 31 DECEMBER 2008

Turnover	Note 2	2008 £ 10,742,800	2007 £ 9,942,854
Cost of sales	_	6,033,516	5,635,456
Gross Profit		4,709,284	4,307,398
Distribution costs Administrative expenses Research and development		851,607 716,258 819,634	698,725 753,104 786,493
Operating Profit	3	2,321,785	2,069,076
Interest receivable Interest payable and similar charges	6	61,347 (6,274)	20,883 (4,626)
Profit on Ordinary Activities Before Taxation		2,376,858	2,085,333
Tax on profit on ordinary activities	7	590,020	562,037
Profit for the Financial Year		1,786,838	1,523,296

All of the activities of the company are classed as continuing.

The company has no recognised gains or losses other than the results for the year as set out above.

The notes on pages 8 to 17 form part of these financial statements.

#### **BALANCE SHEET**

#### **31 DECEMBER 2008**

		2008		2007	7
	Note	£	£	£	£
Fixed Assets					
Tangible assets	9		186,115		271,277
Investments	10		5		5
			186,120		271,282
Current Assets			,		•
Stocks	11	1,370,523		1,056,798	
Debtors	12	2,416,908		1,791,099	
Cash at bank and in hand		1,850,593		2,427,643	
		5,638,024		5,275,540	
Creditors: Amounts falling due within one year	14	1,945,918		2,442,321	
Net Current Assets			3,692,106		2,833,219
Total Assets Less Current Liabilities			3,878,226		3,104,501
Creditors: Amounts falling due after	,				
more than one year	15				23,004
			3,878,226		3,081,497
Provisions for Liabilities					
Warranty provision	16		588,850		578,959
			3,289,376		2,502,538
Capital and Reserves					
Called-up equity share capital	19		2,000		2,000
Profit and loss account	20		3,287,376		2,500,538
Shareholders' Funds	21		3,289,376		2,502,538

Director

The notes on pages 8 to 17 form part of these financial statements.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2008

#### 1. Accounting Policies

#### **Basis of Accounting**

The financial statements have been prepared under the historical cost convention.

#### Consolidation

In the opinion of the director, the company and its subsidiary undertakings comprise a mediumsized group. The company has therefore taken advantage of the exemption provided by Section 248 of the Companies Act 1985 not to prepare group accounts.

#### **Cash Flow Statement**

The director has taken advantage of the exemption in Financial Reporting Standard No 1 (Revised 1996) from including a cash flow statement in the financial statements on the grounds that the company is wholly owned and its parent publishes a consolidated cash flow statement.

#### **Turnover**

Turnover is invoiced sales less returns exclusive of value added tax.

#### Research and Development

Research and development expenditure is written off in the year in which it is incurred.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Leasehold Property

20% of cost per annum

Plant & Machinery

- 30% of cost per annum

Motor Vehicles

- 30% of cost per annum

Computer Equipment

50% of cost per annum

#### Stocks

Stocks are valued at the lower of cost and net realisable value. Cost comprises all direct expenditure and, where appropriate, production overheads based on the normal level of activity. Where necessary, provision is made for obsolete, slow moving and defective stocks.

#### **Hire Purchase Agreements**

Where assets are financed by hire purchase agreements, the assets are treated as if they had been purchased. The present value of the minimum lease payments payable during the lease term is capitalised as a tangible asset and the corresponding lease commitment is included as a liability. Rentals payable are apportioned between interest which is charged to the profit and loss account, and capital which reduces the outstanding commitment.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2008

#### 1. Accounting Policies (continued)

#### **Operating Lease Agreements**

Operating lease rentals are written off as incurred.

#### **Pension Costs**

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company. The annual contributions payable are charged to the profit and loss account.

#### **Warranty Provision**

Provision is made for claims which may arise under the warranty clause of the standard sales contract and are estimated to be incurred in the following year.

All costs and expenses arising are taken to the profit and loss account.

#### **Deferred Taxation**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax, with the following exceptions:

Provision is made for tax on gains arising from the revaluation (and similar fair value adjustments) of fixed assets, and gains on disposal of fixed assets that have been rolled over into replacement assets, only to the extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned. However, no provision is made where, on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into replacement assets and charged to tax only where the replacement assets are sold.

Deferred tax assets are recognised only to the extent that the director considers that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted.

Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

#### Foreign Currencies

Assets and liabilities denominated in foreign currencies are translated at the rate of exchange ruling at the balance sheet date.

Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction.

All exchange differences are taken to the profit and loss account.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2008

#### 1. Accounting Policies (continued)

#### **Financial Instruments**

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### **Investments**

Investments are valued at cost, less any permanent diminution in value.

#### 2. Turnover

The turnover and profit before tax are attributable to the one principal activity of the company. An analysis of turnover is given below:

	2008	2007
	£	£
United Kingdom	3,234,763	4,077,307
Overseas sales	7,508,037	5,865,547
	10,742,800	9,942,854

#### 3. Operating Profit

Operating profit is stated after charging/(crediting):

	2008	2007
	£	£
Amortisation	50,502	50,503
Depreciation of owned fixed assets	75,143	87,623
Profit on disposal of fixed assets	(5,000)	(6,000)
Auditor's remuneration		
- as auditor	22,000	14,750
Net profit on foreign currency translation	(382,260)	(28,644)
Pension contributions	260,966	175,588

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2008

#### 4. Particulars of Employees Staff Costs

The average number of staff employed by the company during the financial year amounted to:

	2008	2007
	No	No
Number of production staff	29	28
Number of administrative staff	8	5
Number of research & development staff	11	10
Number of sales & marketing staff	5	5
Number of directors	1	1
	<del>-</del>	<del></del>
	34	49

The aggregate payroll costs of the above were:

	2008	2007
	£	£
Wages and salaries	2,776,923	2,595,721
Social security costs	191,586	241,707
Other pension costs	283,612	175,588
	3,252,121	3,013,016

#### 5. Director's Emoluments

The director's aggregate emoluments in respect of qualifying services were:

	2008	2007
	£	£
Emoluments receivable	317,650	316,898
Value of company pension contributions to money		
purchase schemes	224,000	119,982
	541,650	436,880
		-

The number of directors who accrued benefits under company pension schemes was as follows:

	2008	2007
	No	No
Money purchase schemes	1	1

# 6. Interest Payable and Similar Charges

	2008	2007
	£	£
Finance charges	_	256
Other similar charges payable	6,274	4,370
	6,274	4,626
		-

# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 DECEMBER 2008

Taxation on Ordinary Activities		
(a) Analysis of charge in the year		
	2008	200
Current tax:	£	£
In respect of the year:		
UK Corporation tax based on the results for the ye at 28.50% (2007 - 30%) (Under)/over provision in prior year	ar 598,498 269	577 <b>,</b> 0.
Total current tax	598,767	577,2
Deferred tax:		
Origination and reversal of timing differences	(8,747)	(15,2
Tax on profit on ordinary activities	590,020	562,0
(b) Factors affecting current tax charge		
The tax assessed on the profit on ordinary activities of corporation tax in the UK of 28.50% (2007 - 30%)		in the standard ra
•	.,.	
	2008	
Profit on ordinary activities before taxation	•	£
Profit on ordinary activities before taxation  Profit/(loss) on ordinary activities by rate of tax	2008 £ 2,376,858 677,405	2,085,3 625,5
Profit on ordinary activities before taxation  Profit/(loss) on ordinary activities by rate of tax  Expenses not deductible  Qualifying research and development expenditure	2008 £ 2,376,858	£ 2,085,3 625,5 20,1
Profit on ordinary activities before taxation  Profit/(loss) on ordinary activities by rate of tax Expenses not deductible Qualifying research and development expenditure Capital allowances (in excess of)/less than depreciation	2008 £ 2,376,858 677,405 15,191 (89,684) 10,789	£ 2,085,3 625,5 20,1 (60,9
Profit on ordinary activities before taxation  Profit/(loss) on ordinary activities by rate of tax Expenses not deductible Qualifying research and development expenditure Capital allowances (in excess of)/less than	2008 £ 2,376,858 677,405 15,191 (89,684) 10,789 269	£ 2,085,3 625,5 20,1 (60,9 4,9 2
Profit on ordinary activities before taxation  Profit/(loss) on ordinary activities by rate of tax Expenses not deductible Qualifying research and development expenditure Capital allowances (in excess of)/less than depreciation Over/under provision in prior years	2008 £ 2,376,858 677,405 15,191 (89,684) 10,789	£ 2,085,3 625,5 20,1 (60,9 4,9 2 (12,7
Profit on ordinary activities before taxation  Profit/(loss) on ordinary activities by rate of tax Expenses not deductible Qualifying research and development expenditure Capital allowances (in excess of)/less than depreciation Over/under provision in prior years Group relief claimed	2008 £ 2,376,858 677,405 15,191 (89,684) 10,789 269 (15,203)	2,085,3 625,5 20,1 (60,9 4,9 2 (12,7
Profit on ordinary activities before taxation  Profit/(loss) on ordinary activities by rate of tax Expenses not deductible Qualifying research and development expenditure Capital allowances (in excess of)/less than depreciation Over/under provision in prior years Group relief claimed Total current tax (note 7(a))	2008 £ 2,376,858 677,405 15,191 (89,684) 10,789 269 (15,203)	2,085,3 625,5 20,1 (60,9 4,9 2 (12,7
Profit on ordinary activities before taxation  Profit/(loss) on ordinary activities by rate of tax Expenses not deductible Qualifying research and development expenditure Capital allowances (in excess of)/less than depreciation Over/under provision in prior years Group relief claimed Total current tax (note 7(a))  Dividends	2008 £ 2,376,858 677,405 15,191 (89,684) 10,789 269 (15,203)	200 £ 2,085,3: 625,5: 20,1: (60,9: 4,9: 2: (12,7: 577,2:
Profit on ordinary activities before taxation  Profit/(loss) on ordinary activities by rate of tax Expenses not deductible Qualifying research and development expenditure Capital allowances (in excess of)/less than depreciation Over/under provision in prior years Group relief claimed Total current tax (note 7(a))  Dividends	2008 £ 2,376,858 677,405 15,191 (89,684) 10,789 269 (15,203) 598,767	2,085,33 625,5 20,1 (60,9 4,9 2 (12,7 577,2

# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 DECEMBER 2008

# 9. Tangible Fixed Assets

	Leasehold improvemen	Plant &	Motor	Computer	
	ts	Machinery	Vehicles	Equipment	Total
	£	£	£	£	£
Cost					
At 1 January 2008	252,515	290,023	120,269	27,531	690,338
Additions	_	10,632	29,850	_	40,482
Disposals			(25,084)		(25,084)
At 31 December 2008	252,515	300,655	125,035	27,531	705,736
Depreciation					
At 1 January 2008	82,579	213,370	95,581	27,531	419,061
Charge for the year	50,502	52,543	22,599	· <u> </u>	125,644
On disposals			(25,084)		(25,084)
At 31 December 2008	133,081	265,913	93,096	27,531	519,621
Net Book Value					
At 31 December 2008	119,434	34,742	31,939		186,115
At 31 December 2007	169,936	76,653	24,688		271,277

#### 10. Investments

	Shares in Subsidiary Undertakings £
Cost	
At 1 January 2008 and 31 December 2008	12,011
Amounts Written Off	
At 1 January 2008 and 31 December 2008	12,006
Net Book Value	
At 31 December 2008	5
At 31 December 2007	5

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2008

#### 10. Investments (continued)

The company has investments in the following subsidiary undertakings:

100% of the ordinary share capital of Access Keyboards Limited, a dormant company incorporated in England and Wales. At 31 December 2008, Access Keyboards Limited had net assets of £nil;

100% of the common stock of Access (North America) Inc, a company incorporated in the USA. The principal activity of the company is the sale of electronic keyboards and data input peripherals. During the period ended 31 December 2008, the company incurred a loss of £36,055 and had net liabilities at this date of £78,568;

100% of the ordinary share capital of Access IS Limited, a dormant company incorporated in England and Wales. at 31 December 2008, Access IS Limited had net assets of £nil;

100% of the ordinary share capital of Access Interfacing Solutions Limited, a dormant company incorporated in England and Wales. at 31 December 2008, Access Interfacing Solutions Limited had net assets of £nil.

#### 11. Stocks

		2008	2007
		£	£
	Raw materials	465,410	542,889
	Work in progress	809,814	456,315
	Finished goods	95,299	57,594
		1,370,523	1,056,798
12.	Debtors		
		2008	2007
		£	£
	Trade debtors	1,541,885	1,568,033
	Amounts owed by group undertakings	701,960	65,297
	Other debtors	99,739	86,738
	Prepayments and accrued income	31,526	37,980
	Deferred taxation (note 13)	41,798	33,051
		2,416,908	1,791,099

The debtors above include the following amounts falling due after more than one year:

2008	2007
£	£
41,798	33,051
	£

# NOTES TO THE FINANCIAL STATEMENTS

# YEAR ENDED 31 DECEMBER 2008

13.	Deferred Taxation		
	The deferred tax included in the Balance sheet is as follows:		
		2008	2007
	Included in debtors (note 12)	£ 41,798	£ 33,051
	The movement in the deferred taxation account during	ng the year was:	
		2008	2007
	Balance brought forward	£ 33,051	£ 17,792
	Profit and loss account movement arising during the	33,031	11,192
	year	8,747	15,259
	Balance carried forward	<del></del>	<del></del>
	balance carried forward	41,798	33,051
	The balance of the deferred taxation account consistence of:	its of the tax effect of	f timing differences in
		2008	2007
		£	£
	Excess of depreciation over taxation allowances	41,798	33,051
		41,798	33,051
14.	Creditors: Amounts falling due within one year		
		2008	2007
		£	£
	Trade creditors	753,031	860,715
	Amounts owed to group undertakings	_	30,670
	Corporation tax	276,344	577,050
	Other taxation and social security	48,015	51,736
	Other creditors	_	21,492
	Accruals and deferred income	868,528	900,658
		1,945,918	2,442,321
15.	Creditors: Amounts falling due after more than o	ne year	
		2008	2007
		£	£
	Other creditors		23,004

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2008

#### 16. Warranty Provision

	2008 £
Balance brought forward	578,959
Released during the year	(117,207)
Provided during the year	127,098
Balance carried forward	588,850

#### 17. Commitments under Operating Leases

At 31 December 2008 the company had annual commitments under non-cancellable operating leases as set out below.

	Land & Buildings	
	2008	2007
	£	£
Operating leases which expire:		
Within 2 to 5 years	84,018	84,018
-		

#### 18. Related Parties

In 2005, a loan of £100,000 was made to the group by AK Executive Pension Scheme. Mr R. Wylie is a trustee of this scheme. The loan is repayable in quarterly instalments over five years. Interest is payable at 3% above base rate. The outstanding loan was repaid early and in full during the year.

At 31 December 2008, £nil (2007: £44,496) is owed by the company. Of this balance, £nil (2007: £21,492) is due within one year and £nil (2007: £23,004) is due after more than one year. These balances are included within short term other creditors and long term other creditors respectively.

The company has taken advantage of the exemption not to disclose transactions with group companies as it is a wholly owned subsidiary of Azio Limited and its results are included in that company's consolidated financial statements.

#### 19. Share Capital

#### Authorised share capital:

100,000 Ordinary shares of £1 each		2008 £ 100,000		2007 £ 100,000
Allotted, called up and fully paid:				
	2008		2007	
	No	£	No	£
Ordinary shares of £1 each	2,000	2,000	2,000	2,000

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 DECEMBER 2008

#### 20. Profit and Loss Account 2007 2008 £ £ Balance brought forward 2,500,538 977,242 Profit for the financial year 1,523,296 1,786,838 Equity dividends (1,000,000)Balance carried forward 3,287,376 2,500,538 21. Reconciliation of Movements in Shareholders' Funds 2008 2007 £ Profit for the financial year 1,786,838 1,523,296 Equity dividends (1,000,000)Net addition to shareholders' funds 1,523,296 786,838 Opening shareholders' funds 979,242 2,502,538 Closing shareholders' funds 3,289,376 2,502,538

#### 22. Parent Undertaking and Controlling Party

The company's immediate parent undertaking is Azio Limited, a company incorporated in England and Wales. The ultimate controlling party is R. Wylie Esq.